

# Nursing Information Session



LOS ANGELES HARBOR COLLEGE  
ASSOCIATE DEGREE NURSING PROGRAM  
DIVISION OF NURSING & HEALTH SCIENCES  
310.233.4368 | [NURSINGINFO@LAHC.EDU](mailto:NURSINGINFO@LAHC.EDU)

# Accreditation Information

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- ▶ Los Angeles Harbor College Associate Degree is accredited by:

**Western Association of Schools and Colleges**

10 Commercial Boulevard, suite 204

Novato, California 94949

(415) 506-0234 | [www.wacsc.org](http://www.wacsc.org)



- ▶ The Los Angeles Harbor College Associate Degree Nursing Program is approved by:

**Board of Registered Nursing**

1747 North Market Blvd., Suite 150, Sacramento, CA 95834

(916) 322-3350 | [www.rn.ca.gov](http://www.rn.ca.gov)



- ▶ The Los Angeles Harbor College Associate Degree Nursing Program has continuing accreditation by:

**Accreditation Commission for Education in Nursing (ACEN)**

3343 Peachtree Road NE, Suite 500

Atlanta, GA 30326

(404) 975-5000 | [www.acenursing.org](http://www.acenursing.org)





# Accreditation & Recognition

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## ACEN Accredited

Since 1997, continuing  
accreditation 2020



## Silver Star Program

Strong Workforce Programs,  
Chancellor's Office



## #3 in California for 2021

Across all program types  
(ADN, BSN, MSN, etc.)



Successfully educating and preparing students to become  
RN's since 1963.

Class of Spring 2015





## Los Angeles Harbor College

Los Angeles Harbor College promotes access and student success through associate and transfer degrees, certificates, economic and workforce development, and basic skills instruction. Our educational programs and support services meet the needs of diverse communities as measured by campus institutional learning outcomes.



## Los Angeles Community College District

The mission of the Los Angeles Community College District is to provide our students with an excellent education that prepares them to transfer to four-year institutions, successfully complete workforce development programs designed to meet local and statewide needs, and pursue opportunities for lifelong learning and civic engagement.



# Before we proceed...

- ▶ Apply at LAHC
  - ▶ [www.lahc.edu](http://www.lahc.edu) → Apply Online
  - ▶ Receive Student ID and email (@student.laccd.edu)
- ▶ Two application periods
  - ▶ January 30, 2023 – Feb. 16, 2023 → Fall 2023
  - ▶ August 28, 2023 – Sept. 14, 2023 → Fall 2023

# Before we proceed...Highly Recommended

- ▶ Make an appointment with a counselor
  - ▶ Recommended to meet with counselor at your school, not required at LAHC
  - ▶ Review all coursework for eligibility



# **REQUIRED** INFORMATION SESSIONS

- ▶ Applicants are **required** to attend a nursing program information session.
- ▶ Dates of information sessions will be available on the nursing website.
- ▶ **Applicants will be emailed proof of attendance within one week of session, print email and include with application**
  - ▶ Proof of attendance valid for one year from issue

# Admission Process



# What does it take?

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Science GPA	Cumulative GPA	ATI TEAS
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2.5

2.5

62%

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No more than **ONE** repeat  
No recency requirement

**All** coursework used

**First** attempt only

# Program Routes

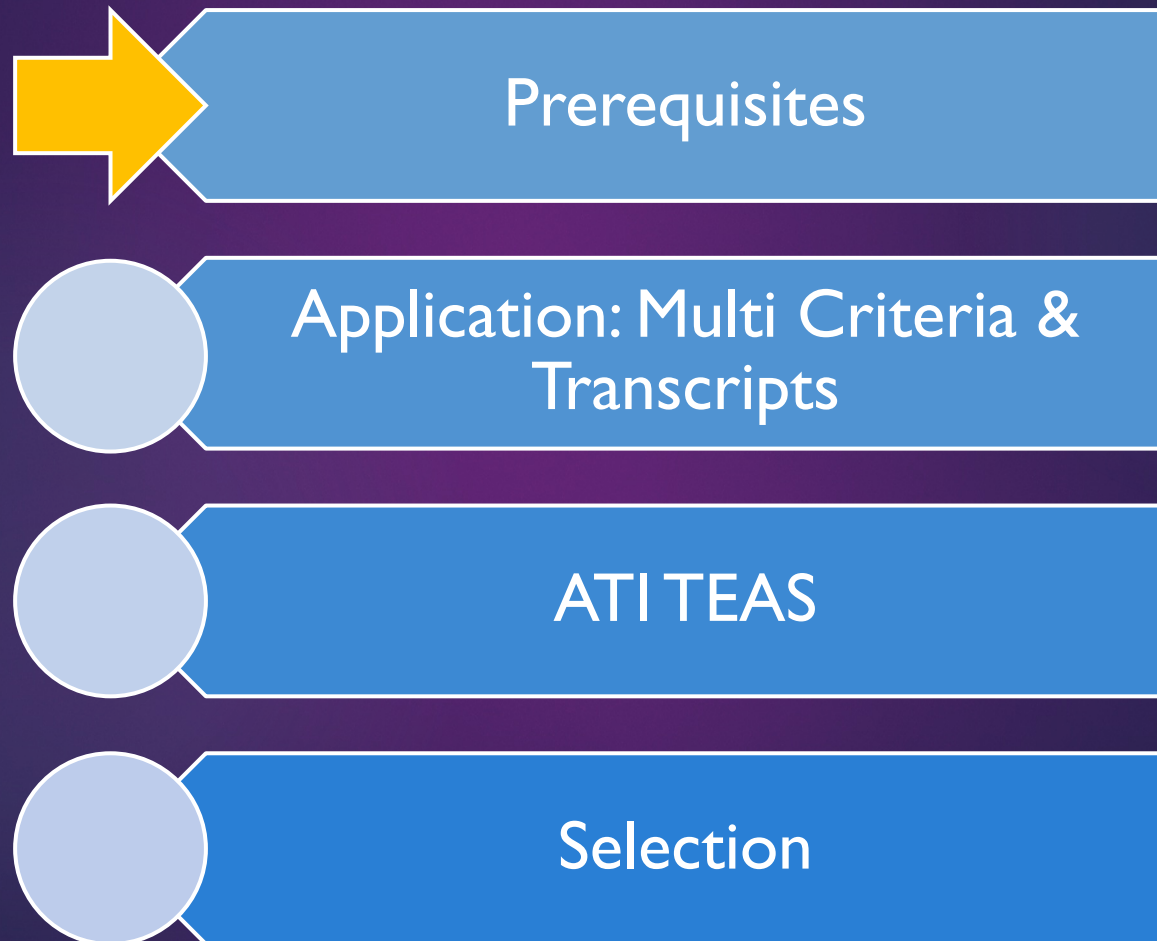
12

- ▶ Generic
  - ▶ Two years, across four semesters
  - ▶ Most common route
- ▶ LVN-RN (transition/bridge) fall applications only
  - ▶ Entry into program with advanced placement based upon faculty assessment
  - ▶ Open to actively CA licensed LVNs



# Admission Process

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# Prerequisites: Requirements

- ▶ Proof of education (choose highest applicable)
  - ▶ Graduation from a U.S. accredited high school or equivalent (e.g. GED) OR
  - ▶ Completion of AA or higher degree from a U.S. accredited college or university
  - ▶ Proof shown on official transcripts
    - ▶ ***Copies of diplomas or AA graduation petitions in progress will not be accepted***
- ▶ Social Security Number (SSN)



# Prerequisites: Sciences

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Course Name & Number	Course Title
<b>Anatomy 001</b> Lecture & Lab	Introduction to Human Anatomy
<b>Physiology 001</b> Lecture & Lab	Introduction to Human Physiology
<b>Microbiology 020</b> Lecture & Lab	General Microbiology

# Prerequisites: Sciences Requirements

- ▶ Grade of “C” or better
  - ▶ Applies to Lecture and Lab
  - ▶ For plus/minus grades, no “C-”
- ▶ Science GPA **2.5** or higher
  - ▶ All “C” grades do not equal 2.5
- ▶ Repeats: No more than ONE repeat in the sciences (not allowed once 2.5 gpa is reached)
- ▶ Currently no recency requirement



# Prerequisites cont.

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Course Name & Number	Course Title
<b>English 101</b>	College Reading and Composition
<b>Psychology 001</b>	General Psychology
<b>Psychology 041</b>	Life-Span Psychology
<b>Math 123C / 125 or higher</b>	Intermediate Algebra (or higher e.g. Statistics)

# Prerequisites: Prerequisites

- ▶ All prerequisites must be completed **prior** to applying to the nursing program
- ▶ Grade of “C” or better
  - ▶ For plus/minus grades, no “C-”
- ▶ Cumulative GPA **2.5** or higher on all coursework
  - ▶ Whether or not applicable to nursing requirements
- ▶ Currently no recency requirement



# Co-requisites

- ▶ Series of courses required for degree (A.S. Nursing, Professional)
- ▶ **Highly recommended** to be completed prior to applying to the nursing program
  - ▶ All beneficial for CSU transfer
  - ▶ Some are worth points on the point system for admission

# Co-requisites cont.

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Course Name & Number	Course Title
<b>Communication Studies 101 or 121</b>	Public Speaking or Interpersonal Communication
<b>Sociology 001 or Anthropology 102</b>	Introduction to Sociology or Introduction to Anthropology
<b>American Institutions</b>	Minimum 3 semester units
<b>Humanities</b>	Minimum 3 semester units
<b>Health Education &amp; Kinesiology</b>	<b><i>Note: Students graduating from the RN program at LAHC will be waived from taking the GE grad requirement Area E at LAHC</i></b>
<b>Chemistry 065</b> <b>CSU transfer req. (not for points)</b>	<b><i>Intro to Chemistry</i></b>



# Co-requisites cont.

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## Refer to the current LACCD GE Plan

**Communication Studies** 101 or 121

**Sociology** 001 or **Anthropology** 001

**AMERICAN INSTITUTIONS** (3 Semester Units minimum)

**History** 6, 11, 12, 41, 42, 43, 44, 52, 58, 81, 82, **Pol Sci** 1, 30

**HUMANITIES** (3 Semester Units minimum) **Arc** 132, 133, **Art** 100, 101, 102, 103, 111, 201, **DanceST** 805, **English** 203, 204, 205, 206, 207, 208, 209, 211, 213, 214, 215, 218, 219, 234, 239, 240, 251, 260, 265, 270, 271, 272 **French** 1, 2, 3, 10, 25, 26 **History** 43, 44, 74, 81, 82, 86, 87, **Human** 1, 3, 6, 17, 60, **Japan** 21, 22, **Music** 100, 101, 111, 116, 118, 141, 216-1, **Philos** 1, 20, 33, **Photo** 121, **Spanish** 1, 2, 3, 4, 12, 21, 22, 35, 36, 37 **Theater** 100

**Chemistry** 065

**CSU** transfer req. (not for points)

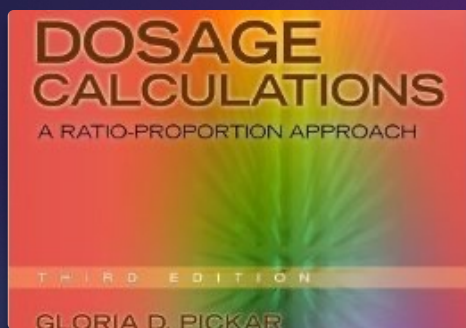
# Co-requisites: Requirements

- ▶ Grade of “C” or better
  - ▶ For plus/minus grades, no “C-”
- ▶ Cumulative **2.5** or higher GPA on all coursework
  - ▶ Whether or not applicable to nursing requirements
- ▶ Currently no recency requirement
- ▶ Bachelor’s or higher: waived from **American Institutions** and **Humanities**
  - ▶ **Points will be given on application**



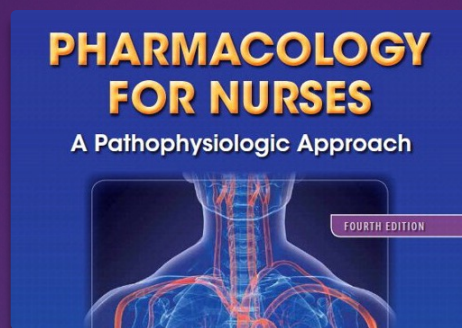
# Recommended Electives

*Taking these recommended elective nursing courses is a great way to meet future professors!*



## Nursing 302

Dosage Calculation



## Nursing 364

Pharmacology



## Biology 033

Medical Terminology

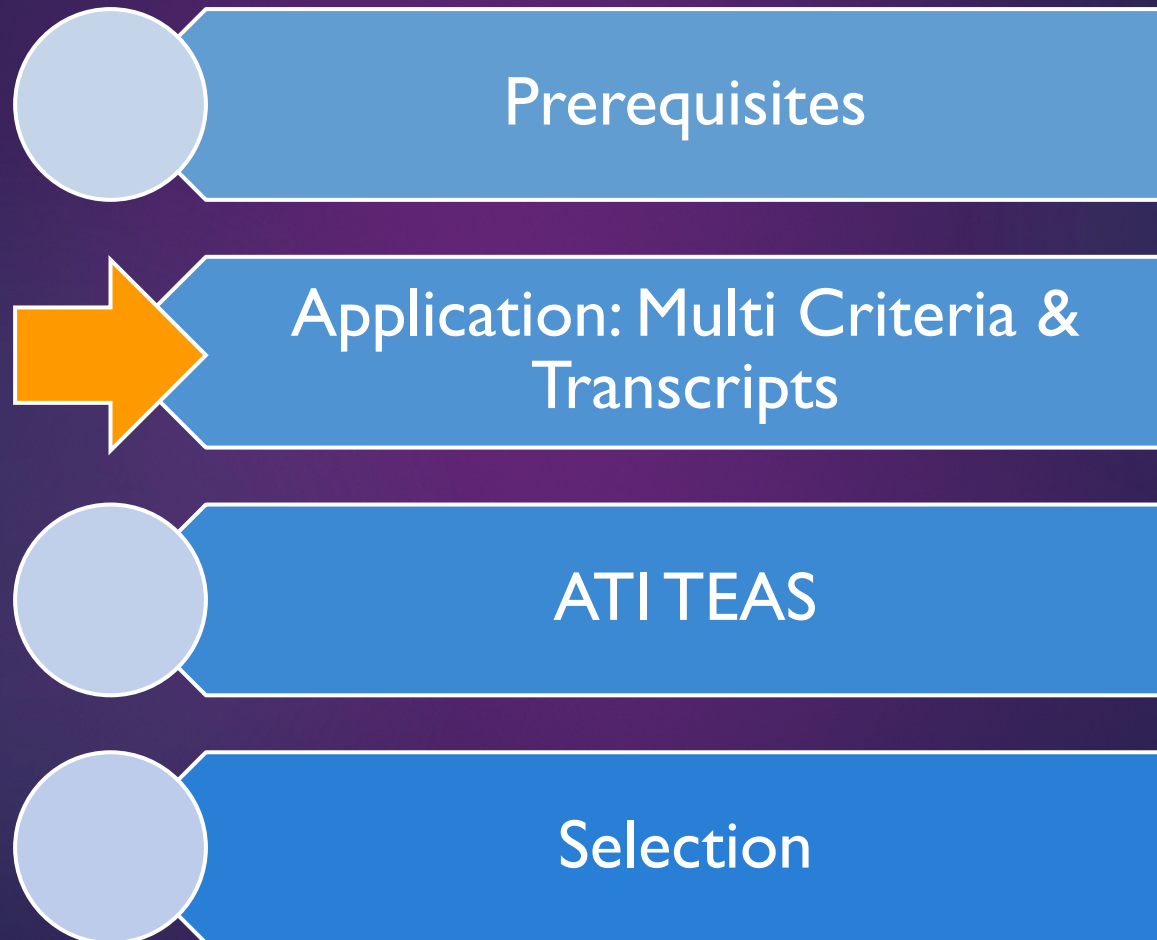
Courses must be completed with a “B” or better and be a minimum of 2 semester units for each course. Equivalent courses are acceptable.

- ▶ LVN-RN Advanced Placement Route
  - ▶ Same program requirements
  - ▶ Active CA LVN license (provide copy with application)
- ▶ Enroll in Nursing 329A, 329B, 311, 321 at time of application (fall semester only)
- ▶ Entry into Generic route with advanced placement based upon faculty assessment



# Admission Process

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# Nursing Application: What's Included

## ► Items Required From All Applicants

- 1) Nursing Application Form
  - Includes Multi-Criteria Application Worksheet
- 2) Info Session Proof of Attendance
- 3) Transcripts
  - Transcript evaluation for foreign transcripts
- 4) Supporting documents for multi-criteria

## ► Items Required on Case-by-Case Basis

- 1) High School Transcripts (proof of education)
- 2) Petitions for course equivalency



# Application: Nursing Application Form

- ▶ Find Application Form online
  - ▶ [https://effectiveness.lahc.edu/academic\\_affairs/healthsci/nursing/SitePages/Home.aspx](https://effectiveness.lahc.edu/academic_affairs/healthsci/nursing/SitePages/Home.aspx) → Prospective Students
  - ▶ Obtain from website only; no older forms accepted
- ▶ Download Application Form (fillable form)
  - ▶ Follow all directions; **be truthful**
- ▶ Print and attach other items
  - ▶ Transcripts, petitions

Los Angeles Harbor College Associate Degree Nursing Program				Application Form Complete this page		Route	Semester	Year
								0
Last Name		First Name		Middle Name		LACCD Student ID #		Social Security #
						@STUDENT.LACCD.EDU		Date of Birth
Street Address		City		State	Zip	LACCD Email Address		Primary Phone
Have you taken the <b>ATI TEAS</b> Previously?		If "YES," where?		First ATI TEAS Score:		DO NOT send scores until requested. Be advised, we accept 62% or greater on the <b>first attempt only</b> .		
Have you ever participated in another <b>RN</b> program?		If "YES," visit the <a href="#">Nursing website</a> for a Transfer Recommendation Form, or contact <a href="mailto:nursinginfo@lahc.edu">nursinginfo@lahc.edu</a> for more information.		Are you a <b>US Veteran</b> or their <b>spouse</b> ?		If "YES," you must attach military documentation to your application. (e.g. DD-214)		
Highest education completed				Please list all colleges, universities, and institutions attended in order of <i>most recently attended</i> .				
1)				4)		7)		
2)				5)		8)		
3)				6)		9)		
Transcripts from <b>all institutions</b> listed above must be attached to this application. Please attach in the order you list above. <b>DO NOT</b> mail transcripts separately to the Nursing department.								
Subject e.g. English 101	Semester e.g. Spring	Year e.g. 2010	Grade e.g. A	Units e.g. 3	Repeated? Yes or No	Course Name & Number e.g. English 101	Institution e.g. LAHC	
Pre-Requisites	Anatomy 001							
	Anatomy I Lab (if separate)							
	Physiology 001							
	Physiology I Lab (if separate)							
	Microbiology 020							
	Microbiology Lab (if separate)							
	English 101							
	Psychology 001							
	Psychology 041							
	Chemistry with lab							
Math 123C or 125 or higher								
Co-Requisites	Communication Studies 101 or 121							
	Sociology 001 or Anthropology 102							
	American Institutions							
	Humanities							
I verify that all information above is complete and true. I understand that false information will result in disqualification for consideration or admittance to the nursing program. I also understand that my LACCD Email Address must be correct as it will be used <b>SOLELY</b> for any and all communication.						Demographics – <b>THIS IS REQUIRED</b> ; however, the information you provide <b>DOES NOT</b> affect your eligibility for admission into the program.		
Printed Name		Signature		Date		Age Group	Gender	Ethnicity
								*If "Other"

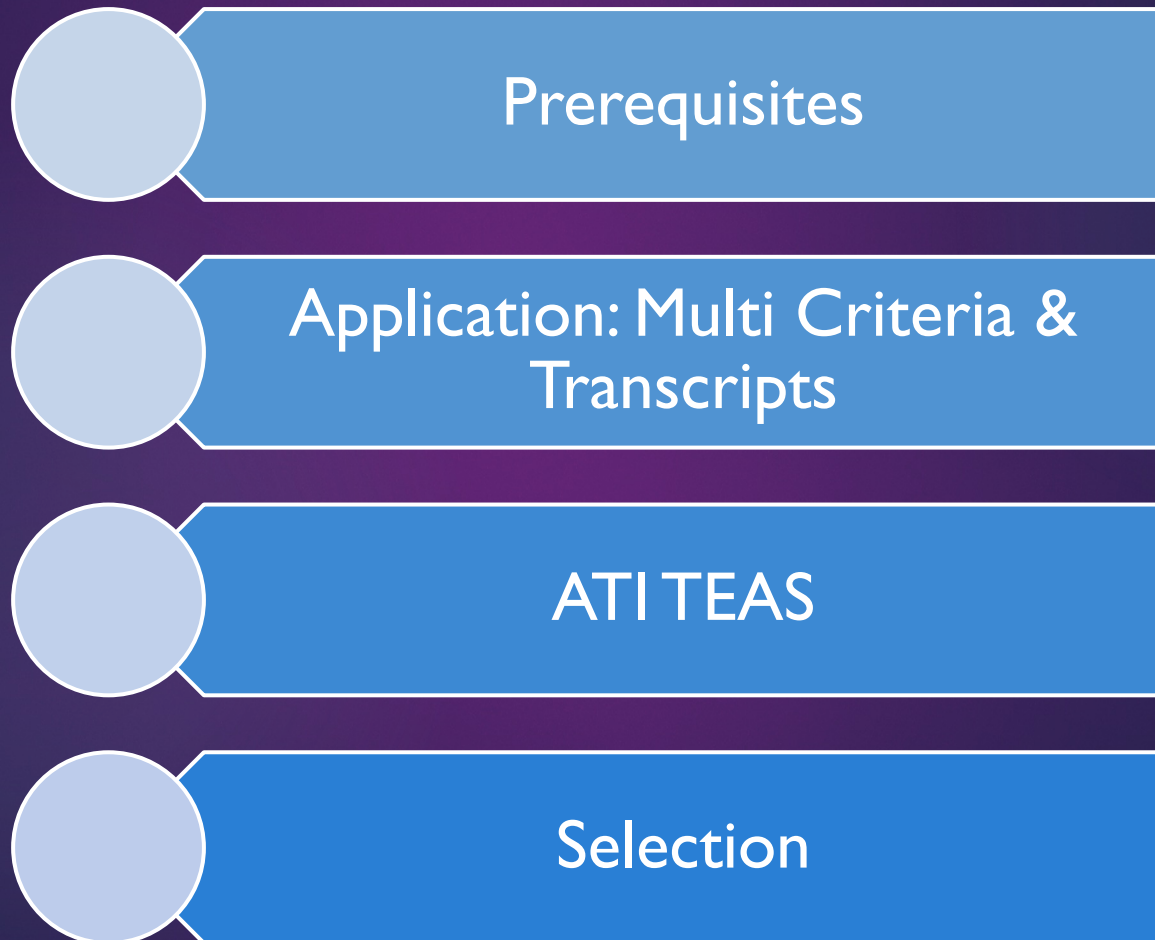
[Print Form](#)
[Reset Form](#)



Los Angeles Harbor College Associate Degree Nursing Program				Application Form For Office Use only								
				Route		Semester		Year				
										0		
Last Name		First Name		Middle Name		LACCD Student ID #		Social Security #		Date of birth		
						<b>@STUDENT.LACCD.EDU</b>						
Street Address		City		State		Zip		LACCD Email Address		Primary Phone		
Have you taken the <b>ATI TEAS</b> Previously?		If "YES," where?				First ATI TEAS Score:				DO NOT send scores until requested. Be advised, we accept <b>62%</b> or greater on the <b>first attempt only</b> .		
Have you ever participated in another <b>RN</b> program?		If "YES," visit the <a href="http://nursinginfo@lahc.edu">Nursing website</a> for a Transfer Recommendation Form, or contact <a href="mailto:nursinginfo@lahc.edu">nursinginfo@lahc.edu</a> for more information.				Are you a <b>US Veteran</b> or their <b>spouse</b> ?				If "YES," you must attach military documentation to your application. (e.g. DD-214)		
<b>Highest education completed</b>				Please list all colleges, universities, and institutions attended in order of <i>most recently attended</i> .								
1)				4)				7)				
2)				5)				8)				
3)				6)				9)				
Transcripts from <b>all institutions</b> listed above must be attached to this application. Please attach in the order you list above. <b>DO NOT</b> mail transcripts separately to the Nursing department.												
Subject e.g. English 101		Semester e.g. Spring	Year e.g. 2010	Grade e.g. A	Units e.g. 3	Repeated? Yes or No	Course Name & Number e.g. English 101		Institution e.g. LAHC			
Pre-Requisites	Anatomy 001											
	Anatomy I Lab (if separate)											
	Physiology 001											
	Physiology I Lab (if separate)											
	Microbiology 020											
	Microbiology Lab (if separate)											
	English 101											
	Psychology 001											
	Psychology 041											
	Chemistry with lab											
Math 123C or 125 or higher												
Co-Requisites	Communication Studies 101 or 121											
	Sociology 001 or Anthropology 102											
	American Institutions											
	Humanities											
Science GPA _____		Nursing-A/R	OK	Inc App	Sci Rpt	Low Sci GPA	Low GPA	Inc Petitions	No Transcripts	Low TEAS	Bad Email	Other
Overall GPA _____		ATI TEAS	Invite	Not Selected	Accept	Decline	No Reply	NP (Remediate)	NP (2 <sup>nd</sup> Attempt)			
Evaluator _____		Selection	Invite	Not Selected	Accept	Decline	No Show					
		NOTES										

# Admission Process

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# Multi-Criteria Process

- ▶ Must meet minimum requirements (2.5 Science GPA, 2.5 Overall GPA, completed prerequisites)
- ▶ Point system based on criteria from California Community College Chancellor's Office
- ▶ Updates to be made on Nursing website
  - ▶ [https://effectiveness.lahc.edu/academic\\_affairs/healthsci/nursing/SitePages/Home.aspx](https://effectiveness.lahc.edu/academic_affairs/healthsci/nursing/SitePages/Home.aspx)

# Multi-Criteria Process

- ▶ Academic Degrees
- ▶ Recent work or volunteer experience
- ▶ Science GPA
- ▶ Cumulative GPA
- ▶ Completion of relevant course work
- ▶ Life experience(s)
- ▶ Veteran Status
- ▶ Assessment and Readiness testing (ATI TEAS)



# Multi-Criteria Process

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<b>I) Academic Degrees - AA/AS / BA/BS or higher from regionally accredited college. Maximum 5 points</b>		
<input type="checkbox"/> <b>AA/AS / BA/BS or higher degree</b>	<b>5</b>	<input type="checkbox"/> Must have official transcripts from college or university degree posted. All transcripts from outside the United States must be evaluated by an LACCD-approved foreign evaluation service.

# Multi-Criteria Process

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<b>2) Recent work or volunteer experience with direct human patient care within the past 5 years.</b> <b>Maximum 5 points</b>		<input type="checkbox"/> For all areas, applicant must have verification from current or former human resources, employer or organization. Letter must be on organizational letterhead with an original signature and must include applicant's name, start and end date (if applicable), employee status (full or part-time if applicable), total number of hours worked, job or position title and example of duties or attached job/ position description.  <input type="checkbox"/> Licensed or certificated healthcare workers are required to provide a copy of current license or certificate including certificate number, date of issue and date of expiration.
<input type="checkbox"/> Licensed LVN, CNA, Paramedic, EMT, Respiratory Therapist, Certified Athletic Trainer (all with work experience $\geq$ 1000 hours)	5	
<input type="checkbox"/> Medical Assistant, school health aides, unlicensed assistants personal (UAP), adapted kinesiology assistant, hospital unit based clerical or telemetry staff, Physical Therapy Aide, Medical Scribe, (all with work experience $\geq$ 1000 hours)	3	
<input type="checkbox"/> Clinical Care Extender, or other program of volunteer activity $\geq$ 200 hours with direct human patient care contact	2	

# Multi-Criteria Process

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<b>3) Science GPA in relevant course work: Anatomy, Physiology and Microbiology (lecture and lab courses only). Maximum 15 points</b>	<b>Sci GPA</b>	<p>You may indicate your Science GPA, but an evaluator will determine final calculation. Science GPA must be equal to or greater than 2.5.</p>
<input type="checkbox"/> <b>GPA = 4.0</b>	15	
<input type="checkbox"/> <b>GPA = 3.5</b>	10	
<input type="checkbox"/> <b>GPA = 3.0</b>	5	
<input type="checkbox"/> <b>GPA = 2.5</b>	0	



# Multi-Criteria Process

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<b>4) Cumulative GPA in all degree applicable coursework</b> <b>Maximum 15 points</b>	<b>Cum GPA</b>	<p>You may indicate your Cumulative GPA, but an evaluator will determine final calculation. Cumulative GPA must be equal to or greater than 2.5.</p>
<input type="checkbox"/> <b>GPA = 4.0</b>	15	
<input type="checkbox"/> <b>GPA = 3.5</b>	10	
<input type="checkbox"/> <b>GPA = 3.0</b>	5	
<input type="checkbox"/> <b>GPA = 2.5</b>	0	

# Multi-Criteria Process

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5) Completion of relevant course work required by Los Angeles Harbor College Nursing Program Maximum 7 points		
<input type="checkbox"/> a) Completion of ALL co-requisite courses	5	a) Co-requisite courses: <input type="checkbox"/> Communication Studies 101 or 121 <input type="checkbox"/> Sociology 001 or Anthropology 102 <input type="checkbox"/> American Institutions ( 3 units) <input type="checkbox"/> Humanities (Area C2 - 3 units)
<b>b) Completion of Mathematics of Drugs &amp; Solutions (Dosage Calculation), Pharmacology, or Medical Terminology One point each, Maximum 2 points</b>		b) Completion of one or more of the following: <input type="checkbox"/> Nursing 302 Mathematics of Drugs & Solutions <input type="checkbox"/> Nursing 364 Pharmacology <input type="checkbox"/> Biology 033 Medical Terminology Courses must be completed with a "B" or better and be a minimum of 2 semester units for each course. Equivalent courses are acceptable.
<input type="checkbox"/> Mathematics of Drugs & Solutions (Dosage Calculation)	1	
<input type="checkbox"/> Pharmacology	1	
<input type="checkbox"/> Medical Terminology	1	

Effective Fall 2020 application period (Jan 2020) *Completion of ALL co-requisite courses AND Completion of ALL ADN to BSN transfer GEs and prerequisite courses* have been removed.

# Multi-Criteria Process

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6) Life experience(s) Maximum 3 points		
<input type="checkbox"/> Disabilities	3	<input type="checkbox"/> Disability documented or verified by a physician or college SPS program.
<input type="checkbox"/> Low family income	3	<input type="checkbox"/> Proof of eligibility or financial aid (e.g. BOGG fee waiver, Cal Grant, Pell Grant, or other Federal grant, CalWORKs)
<input type="checkbox"/> Disadvantaged social or educational environment	3	<input type="checkbox"/> Documentation or letter of participation of eligibility for Extended Opportunity Programs & Services (EOPS)
<input type="checkbox"/> First generation of family to attend college	3	<input type="checkbox"/> Completion of the ADN Supporting Documentation form (found on Nursing website) explaining situation or circumstances.
<input type="checkbox"/> Difficult personal or family situations or circumstances	3	
<input type="checkbox"/> Refugee status	3	<input type="checkbox"/> Documentation or letter from the United States Citizens and Immigration Services (USCIS)



# Multi-Criteria Process

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<b>7) Veteran Status</b> <b>Maximum 5 points</b>		
<input type="checkbox"/> <b>Active or former service</b>	5	<input type="checkbox"/> Copy of Defense Department Form 214 (DD214) Honorable discharge
<input type="checkbox"/> <b>Spouse of active or former military</b>	5	<input type="checkbox"/> Copy of official notice issued by the Department of Defense documenting the active duty status of a spouse.

# Multi-Criteria Process

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8) Assessment and Readiness testing (TEAS) - <u>first passing score only</u> Maximum 20 points		TEAS	Overall score must be equal or greater than 62.0%. If student does not receive a passing score at LAHC, student may re-take the test once remediation is complete within a year. TEAS remediators must pass all areas of test with a score of 62.0% or higher.
<input type="checkbox"/> 85.0 - 100%		20	
<input type="checkbox"/> 78.0 - 84.9%		15	
<input type="checkbox"/> 71.0 - 77.9%		10	
<input type="checkbox"/> 62.1 - 70.9%		5	
<input type="checkbox"/> 62.0%		0	

# Application: Transcripts

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- ▶ **You must submit transcripts from ALL institutions attended**, whether or not related to pre/co-requisites
  - ▶ *Including institutions listed on another institution's transcripts*



# Application: Transcripts cont.

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TRANSCRIPTS	LACCD Courses	Outside LACCD	Format
Included with your Nursing Application	One <b>unofficial</b> transcript (print from student portal)	One <b>unofficial</b> transcript for each school, can also include a sealed unopened official copy	<b>Physical only</b> , no electronic accepted
Admission & Records	<b>None to submit</b>	One <b>official</b> transcript from each school (sealed, unopened), sent directly to LAHC Admissions & Records	Physical or electronic accepted

# Application: Transcripts *within* LACCD

- ▶ ***ONE (1) UN-official transcript***
  - ▶ All LACCD coursework on one transcript
  - ▶ Include with Nursing Application Form
  - ▶ Not required to provide to LAHC Admissions and Records

# Application: Transcripts **outside** of LACCD

- ▶ ***Print (1) unofficial transcript or official sealed transcript***
  - ▶ Include in Nursing Application packet
  - ▶ Do not mail separately to Nursing Department
- ▶ **Order (1) official transcript**
  - ▶ Send to LAHC Admission and Records
  - ▶ Must be sent directly from institution to LAHC Admissions, do not hand deliver



# Application: Transcripts **outside** of LACCD cont.

- ▶ Foreign transcripts
  - ▶ Official sealed transcripts AND official sealed evaluation
  - ▶ Remember to petition courses for equivalency
- ▶ Out-of-state/Private Institution transcripts
  - ▶ Remember to petition courses for equivalency

# Application: High School Transcripts

- ▶ High School transcripts: when to submit?
  - ▶ If you **do not have** a previous degree (AA or higher)
    - ▶ Example I: High School graduate needs to submit high school transcripts
- ▶ ***One copy with application, one copy mailed to Admissions***
- ▶ ***Copies of diplomas will not be accepted***



# Application: Transcripts cont.

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Where to send transcripts directly from  
previous institution:

Los Angeles Harbor College

Attention: Admission and Records

1111 Figueroa Place

Wilmington, CA 90744



# Application: Petitions

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- ▶ ***See a counselor, at your school, to ensure your courses meet admission requirements***
- ▶ If there is no current agreement or articulation of a course between one institution and LAHC, then a petition for course equivalency is required
  - ▶ [www.assist.org](http://www.assist.org) is a great resource that you can start with on your own

# Application: Petitions cont.

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- ▶ Majority of community college courses do not require petitions
- ▶ Many university courses (CSU, UC) are accepted
- ▶ ***Petitions are absolutely required for courses used from***
  - ▶ ***Out-of-state institutions***
  - ▶ ***Any private institutions***  
(e.g. Southern California University of Health Sciences)
  - ▶ ***Foreign institutions***



# Application: Petitions cont.


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- ▶ Petition for course equivalency
  - ▶ See Counseling website for form
  - ▶ Usually include course grade, description, syllabi, etc.
- ▶ ***Submit to Admission and Records, not to individual departments***
  - ▶ [https://effectiveness.lahc.edu/student\\_services/admissions/SitePages/forms.aspx](https://effectiveness.lahc.edu/student_services/admissions/SitePages/forms.aspx)
- ▶ Signed off by department chair/administrator



# Application: Petitions cont.

- Not a quick process (plan ahead)
- **Must include copy of signed, approved petition OR posted on LAHC transcript (Memoranda)**

 **LOS ANGELES HARBOR COLLEGE**

## PETITION FOR CREDIT

**INSTRUCTIONS:**

1. Type or print in black
2. Submit petition to the Admissions Office, Room 55A 107

Last Name		First Name		Middle Name	Date
Street Address		City	State	Zip Code	Telephone #
					Student ID Number

Fill in completely to ensure proper processing of the petition. Please fill out one petition for each department or discipline. **A copy of transcripts and course descriptions must be attached. No Exceptions.**

Name of College or University where course(s) was completed		Department or Discipline	
<u>Course Completed at other College/University &amp; Semester taken</u>		<u>Equivalent LAHC Course</u>	
1. _____		_____	
2. _____		_____	
3. _____		_____	
4. _____		_____	
Student Signature		Date	
Division Chairperson Action:		Note Comment <input type="checkbox"/>	
Deny <input type="checkbox"/> Grant <input type="checkbox"/>		Note Condition <input type="checkbox"/>	
Administrative Action:		Note Comment <input type="checkbox"/>	
Deny <input type="checkbox"/> Grant <input type="checkbox"/>		Note Condition <input type="checkbox"/>	
Division Chairperson Signature		Date	
Official's Signature		Date	

Comments:

**Official transcript must be mailed directly to the Admissions Office from the University or College to receive credit.**

FOR OFFICE USE ONLY: PETITION NUMBER:	DATE STUDENT NOTIFIED:
---------------------------------------	------------------------

MEMORANDA  
PER SIMILAR COURSES COMPLETED AT GEORGE MASON UNIVERSITY, CREDIT IS GRANTED FOR THE FOLLOWING:  
1) ANATOMY 1 (PETITION 03/15)  
2) COMMUNICATION STUDIES 121 (03/15)  
3) SOCIOLOGY 1 (03/15)  
4) ENGLISH 101 (03/15)  
5) PSYCHOLOGY 1 (03/15).

## Application: Petitions cont.

Top: Example of approved course equivalencies on LAHC transcript Memoranda

These are only examples. Actual transcription may vary.

# Application: Transcripts cont.

53

- ▶ Advanced Placement (AP) Coursework
  - ▶ Credit may be granted immediately OR may require petition for credit – see a counselor
  - ▶ ***Send scores to Admissions & Records for credit***
    - ▶ No need to include scores with application
  - ▶ Must provide LAHC unofficial transcript as proof

```
MEMORANDA
AP CREDIT: ENG LIT/COMP, SCORE 4
AP CREDIT: CALCULUS BC, SCORE 5
AP CREDIT: CALCAB SUBSCORE, SCORE 5
AP CREDIT: CALCULUS, SCORE 4.
```

These are only examples. Actual transcription may vary.



# Application: Nursing

## Application Form cont.

- ▶ Submit application, transcripts, petitions to Nursing Building, dropped off in the mail drop OUTSIDE the Nursing division (you will not be allowed in the building)
  - ▶ Make sure all documents are together (e.g. envelopes)
  - ▶ Drop in book drop outside Nursing department
    - ▶ No one is allowed in the Nursing building
- ▶ Los Angeles Harbor College  
Nursing Department  
I I I I Figueroa Place Wilmington, CA 90744

# Application drop off location

55





# Application: What Happens Next?

- ▶ ***Applications are reviewed and processed AS-IS!***
- ▶ ***Allow 8 weeks from submission deadline for evaluation process***
- ▶ All transcripts and attachments become property of the college
- ▶ Initial review by Nursing department for apparent errors
- ▶ Coursework evaluated by Admissions and Records
  - ▶ Verify eligible coursework / calculate GPAs



# Application: What Happens Next?

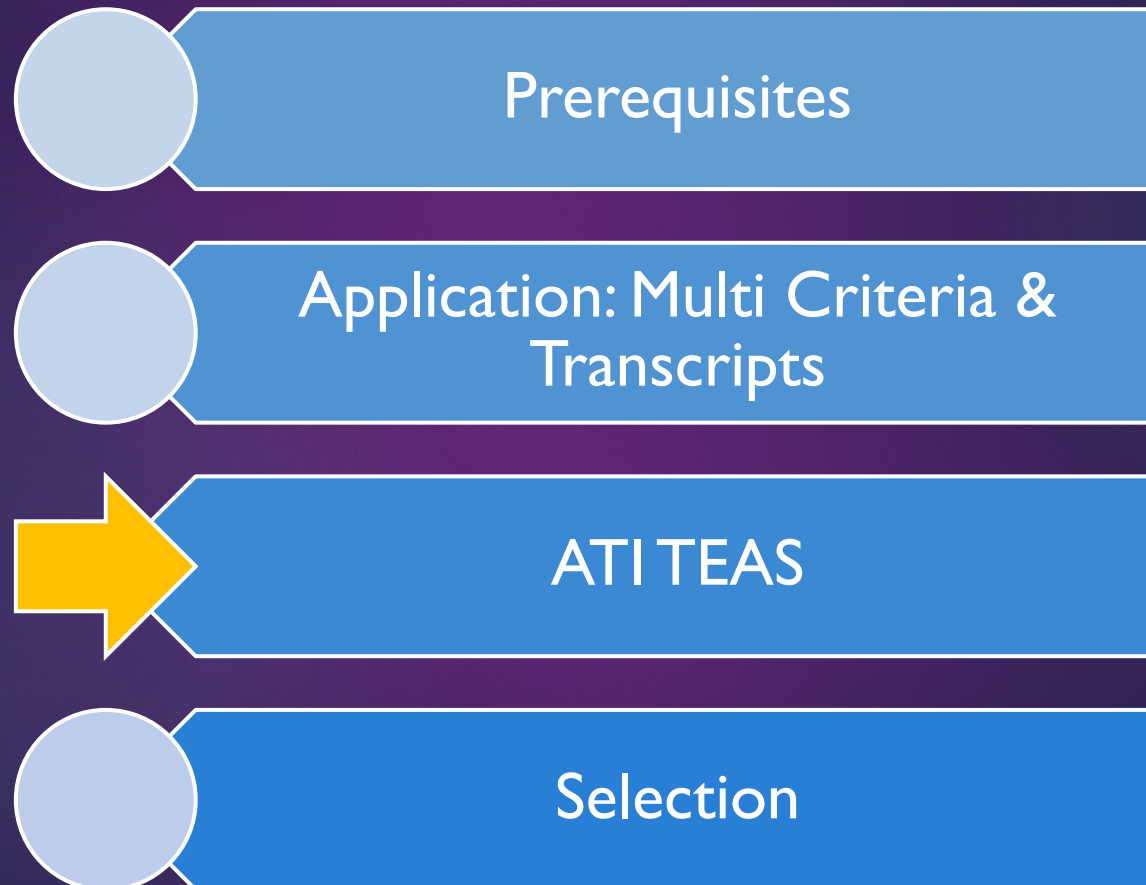
- ▶ ***Check student email (@student.laccd.edu) regularly***
  - ▶ Status of eligibility will be sent via student email only
  - ▶ Know how to access and operate
  - ▶ Double check spelling of email, will not be corrected

# Application: Denied?

- ▶ Incomplete application (*READ ALL INSTRUCTIONS*)
- ▶ Incorrect / misspelled e-mail
- ▶ No signature on form
- ▶ Missing Transcripts
- ▶ Incomplete petitions
- ▶ Low Science or cumulative GPA (<2.5)
- ▶ Too many attempts
- ▶ Application was not answered truthfully
- ▶ Failed TEAS previously
- ▶ Missing student I.D. number

# Admission Process

59





- ▶ Applications have been reviewed for eligibility
- ▶ Initial correspondence of eligibility by student email
  - ▶ Eligible: No offers for admission yet, but rather to move forward in admission process
  - ▶ Ineligible: review message, consider to reapply
- ▶ Next step:ATI TEAS

# ATI TEAS: What is it?

61

- ▶ Test of Essential Academic Skills
- ▶ Standardized entrance exam used by this nursing program, covers knowledge in
  - ▶ Reading
  - ▶ Mathematics
  - ▶ Science
  - ▶ English/Language usage
- ▶ 170 questions, 209 minutes
- ▶ <https://www.atitesting.com/teas/exam-details>



# ATI TEAS: New Changes

62

- ▶ ATI TEAS (6) scores will be valid for spring 2023 and fall 2023 application cycle
- ▶ Use of on-screen **calculator** for Mathematics
- ▶ New ATI TEAS (7) July 1, 2023
  - ▶ We will take the higher score from the TEAS 6 or 7 thru spring 2023 and fall 2023 application cycles. It still must be your 1<sup>st</sup> attempt passing score



# ATI TEAS: Requirements

63

- ▶ Minimum requirement: **62%** overall
  - ▶ To be replaced by new scoring metric, date TBD
- ▶ ***Only the first attempt accepted***
  - ▶ If taken elsewhere and below 62%, applicant is ineligible to apply at LAHC, despite subsequent higher scores

# ATI TEAS: Selection

64

- ▶ Applicants who have previously taken the ATI TEAS will be instructed to have test results sent from the ATI website directly to “Los Angeles Harbor College”
- ▶ Only the first score is accepted
- ▶ Previous versions of the ATI TEAS (e.g. TEAS V) will not be accepted



# ATI TEAS: Selection

65

- ▶ For those who have not taken the ATI TEAS
  - ▶ Do not send your scores until LAHC nursing department requests the scores
  - ▶ Only 1<sup>st</sup> passing score accepted 62% or higher



# Example: 40 spaces available for ATITEAS

66

**50% Multi-Criteria  
(top 20 ranking)**

**50% Random Lottery  
(remaining 20 spaces)**

Number of qualified applicants without ATITEAS

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

Qualified applicants with valid ATITEAS score will move forward to Selection for Admission

# ATI TEAS: Invitation

67

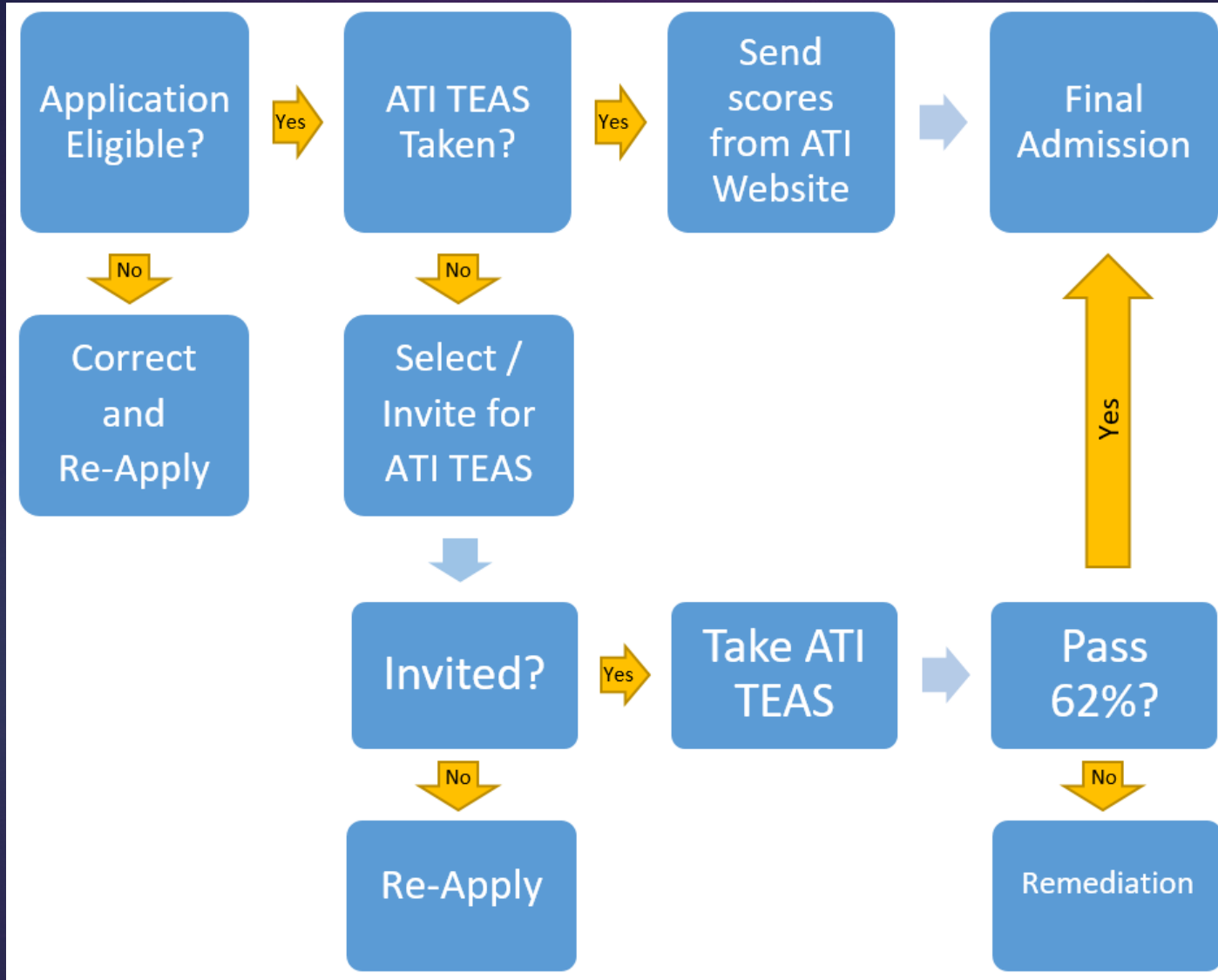
- ▶ **Check student email (@student.laccd.edu) regularly** for invitations
- ▶ **Must reply to invitation date(s) by deadline**
- ▶ Computerized exam on campus at no cost
  - ▶ Contact department if accommodations are needed
- ▶ Not selected?
  - ▶ Reapply next application period

# ATI TEAS: Outcome

68

- ▶ Passed ATI TEAS: move forward to Selection
- ▶ Not Passed
  - ▶ Eligible for remediation, as available
  - ▶ Individualized plan to improve weak areas
    - ▶ Given up to one year to complete
    - ▶ If satisfactory, given another chance to take TEAS
      - ▶ Achieve minimum score in ALL areas



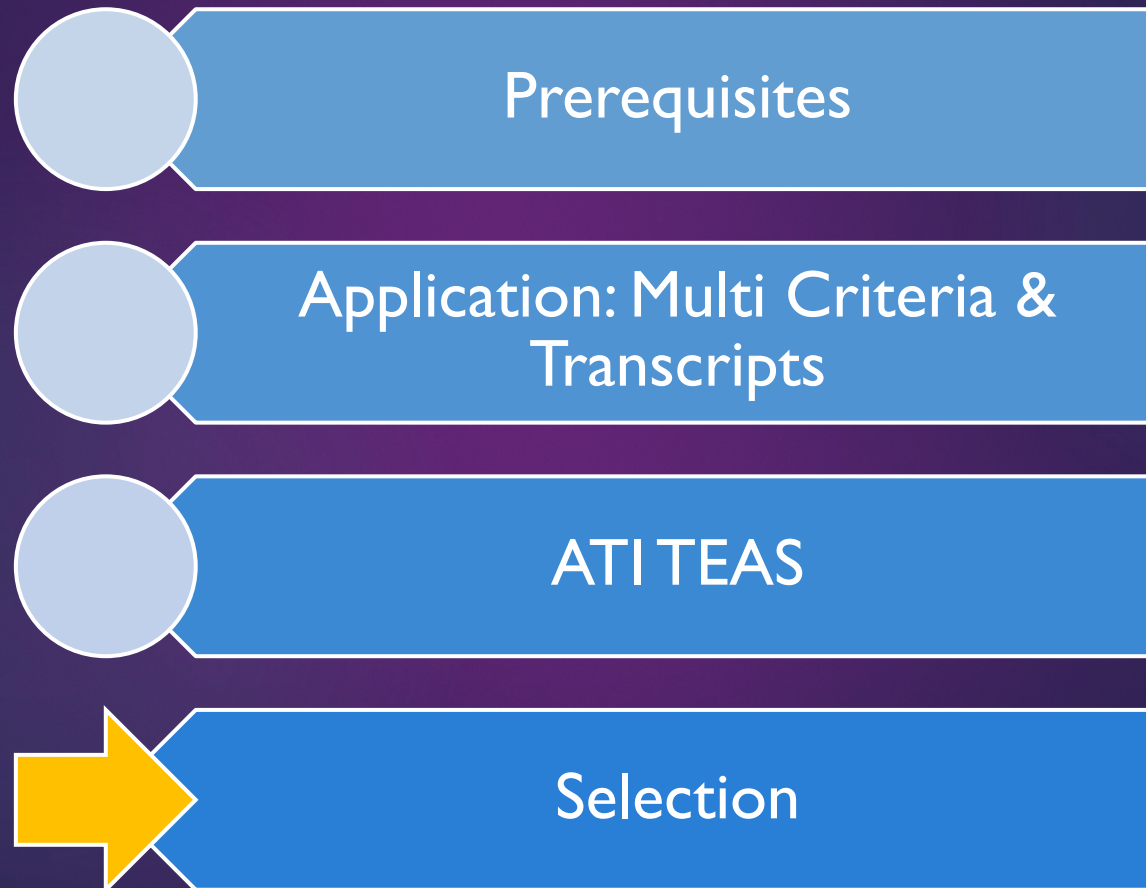


# ATI TEAS: Resources

- ▶ **ATI TEAS Study Manual**
- ▶ <https://atitesting.com/>
- ▶ ATI TEAS Test Breakdown
- ▶ ATI TEAS FAQ
- ▶ ATI TEAS Student Card
- ▶ LASC TEAS Prep Classes
- ▶ LATTC TEAS Prep Classes
- ▶ Other resources will be shared as they become available

# Admission Process

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# Selection for Admission

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- ▶ Points applied to admission criteria, applicants ranked
- ▶ 50% admitted by multi-criteria process
  - ▶ In the event of a ranking tie that exceeds the number of vacancies, a random lottery will be conducted among those in that ranking
- ▶ 50% admitted by random lottery
- ▶ ***Check student email regularly***
  - ▶ Final status of eligibility will be sent via email only

# Example: 40 spaces available for Admission

**50% Multi-Criteria  
(top 20 ranking)**

**50% Random Lottery  
(remaining 20 spaces)**

Number of qualified applicants with ATITEAS

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

- ▶ Accepted? Reply to accept invitation
  - ▶ Follow instructions regarding orientation and background check requirements
  - ▶ **Reply by set deadline**
- ▶ Not Accepted?
  - ▶ Reapply next application period
  - ▶ Find **Application to Re-Apply** (one-page)
    - ▶ Submit updated transcripts or documentation for points only
  - ▶ **Applications on file for one (1) year**



<b>Los Angeles Harbor College</b> <b>Associate Degree Nursing Program</b>	<b>Application to Re-Apply</b>				
			<b>Route</b>	<b>Semester</b>	<b>Year</b>
	This form is only used for those who have previously submitted an application in the last year, or two (2) application periods. If it has been greater than one year, or it is your first time applying, please use the <b>Application Form</b> instead.		<b>Initial Semester Applied</b>		
<b>Semester</b>			<b>Year</b>		

						0
Last Name	First Name	Middle Name	<b>LACCD Student ID #</b>		Social Security #	Date of Birth
				<b>@STUDENT.LACCD.EDU</b>		
Street Address	City	State	Zip	<b>LACCD Email Address</b>		Primary Phone
Have you taken the <b>ATI TEAS</b> Previously?		If "YES," where?		First ATI TEAS Score:		DO NOT send scores until requested. Be advised, we accept 62% or greater on the <b>first attempt only</b> .

List any changes to your application, if any (e.g. including new transcripts, courses in progress)	

- I understand that I must attach updated documentation e.g. transcripts, granted petitions, evaluations, test scores, etc. for required course work that was in progress or not yet taken when my application was originally submitted.
- I understand that I must attach transcript(s) for any course(s) currently In Progress, showing that I am enrolled in such course.
- I understand that I must provide proper documentation, e.g. transcript, granted petition, evaluation, test score, etc., for any courses or requirements not completed when I originally submitted my application.
- I understand that ALL TRANSCRIPTS FROM ANY SCHOOL (EXCEPT LACCD COLLEGES) MUST BE OFFICIAL (SEALED, UNOPENED). IF THE TRANSCRIPT HAS BEEN OPENED IT IS NO LONGER OFFICIAL. LACCD TRANSCRIPTS MAY BE UNOFFICIAL.

<i>I verify that all information above is complete and true. I understand that false information will result in disqualification for consideration or admittance to the nursing program. I also understand that my LACCD Email Address must be correct as it will be used SOLELY for any and all communication.</i>		
<b>Printed Name</b>	<b>Signature</b>	<b>Date</b>

[Print Form](#)
[Reset Form](#)

# Selection: Background Checks & Drug Testing

- ▶ To comply with the Joint Commission on the Accreditation of Healthcare Organizations and state and local regulations regarding background checks for healthcare providers, the following policy is hereby implemented by the Associate Degree Registered Nursing Directors of the Los Angeles Community Colleges:

- ▶ **Criminal Background Clearance and Urine Drug Screen:** All students must have completed a criminal background clearance/urine drug test and have proof of clearance prior to entering any nursing course with a clinical component. This includes local hospitals and health care agencies, including the county, community and private facilities. ***Students who cannot present a clear background check will not be permitted to enter the nursing program. Students who test positive on a drug screen will not be able to continue in the nursing program*** UNLESS a physician writes a note stating that prescription medications are causing the positive drug screen. Plan ahead to address any potential items that may appear on your background check. –LAHC Student Handbook



# Selection: Background Checks & Drug Testing

- ▶ **Plan ahead** to address any potential items that may appear on your background check
- ▶ Specific facilities may also require **Live Scan**
  - ▶ *Students who are denied clinical placement due to the inability to pass a required Live Scan will NOT be permitted to continue in the nursing program, unless an appropriate clinical placement can be found at an alternative agency. —Student Handbook 2017-2018*

# Program Overview





## Program Overview

- Concurrent Theory and Clinical Experience in local clinics and hospitals

Kaiser Medical Center | Providence Little Company of Mary |

Torrance Memorial | Harbor UCLA



## Program Overview

- Cohort-based curriculum
- ***Simulation Laboratory Experience***
- Small group Discussions



# Program Overview: Curriculum

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Course number	Course title	Units
<b>FIRST SEMESTER</b>		
Nursing 313	Introduction to Nursing Process & Practice	4
Nursing 321	The Nursing Process	1
Nursing 315	Fundamentals of Nursing Process & Practice	4
Nursing 311	Communication in Nursing	1
<b>SECOND SEMESTER</b>		
Nursing 323	Nursing Process & Practice in the Care of the Adult Client I	5
Nursing 325	Nursing Process & Practice in the Care of the Adult Client II	5
<b>THIRD SEMESTER</b>		
Nursing 333	Nursing Process & Practice in the Health Care of Women and Families	3
Nursing 335	Nursing Process & Practice in the Care of Children	3
Nursing 339	Nursing Process & Practice in the Care of the Geriatric Client	2
<b>FOURTH SEMESTER</b>		
Nursing 343	Nursing Process & Practice in the Psycho-Social Adaptation of the Client	3
Nursing 345	Nursing Process & Practice in the Care of the Adult Client III	3
Nursing 347	Leadership & Management, Preceptorship	3

# Program Costs

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First Semester	
<b>Tuition</b>	<b>\$552</b>
<b>Parking</b>	<b>\$20</b>
<b>Student Rep + Health Fees</b>	<b>\$12</b>
<b>Books (N313, N321, N315, N311)</b>	<b>\$500</b>
<b>Background Check + Drug Test</b>	<b>\$105</b>
<b>Malpractice Insurance</b>	<b>\$20</b>
<b>Basic Life Support for the Healthcare provider</b>	<b>\$50</b>
<b>First Aid</b>	<b>\$50</b>
<b>Uniforms (2 sets, top + bottom)</b>	<b>\$100</b>
<b>Shoes</b>	<b>\$75</b>
<b>Stethoscope</b>	<b>\$100</b>
<b>Watch with second hand</b>	<b>\$50</b>
<b>Skill Supply Kit</b>	<b>\$100</b>
<b>Standardized testing fee</b>	<b>\$190</b>
<b>Physical/labs/vaccines</b>	<b>\$140-\$250</b>
<b>Approximate Cost for 1<sup>st</sup> Semester</b>	<b>\$1814</b>

\*Tuition based on 12 units. Cost is \$222 per unit for non-residents/international students.

\*\*This is an approximation of expenses and will vary based on individual needs.



# Program Costs

84

Second Semester	
Tuition*	\$552
Parking	\$20
Student Rep + Health Fees	\$12
Books (N323, N325)	\$200
Cost for 2 <sup>nd</sup> Semester	<b>\$784</b>
Third semester	
Tuition*	\$552
Parking	\$20
Student Rep + Health Fees	\$12
Books (N333, N335, N339)	\$450
Malpractice Insurance (renewal)	\$20
Required health items (renewal): Flu, TB	\$20
Cost for 3 <sup>rd</sup> Semester	<b>\$1074</b>
Fourth semester	
Tuition*	\$552
Parking	\$20
Student Rep + Health Fees	\$12
Books	\$250
Live Scan	\$70
Pearson Vue Account	\$200
NCLEX-RN Licensure Application	\$300
Cost for 4 <sup>th</sup> Semester	<b>\$1254</b>
<b>Approximate Grand Total</b>	<b>\$5076</b>

\*Tuition based on 12 units. Cost is \$222 per unit for non-residents/international students.

\*\*This is an approximation of expenses and will vary based on individual needs.

# Vicky Chang and Family Nursing Scholarship Program

\$2 million donation to LACCD nursing programs

Covers costs of licensure fees

Starts Fall 2016, lasting 8 years



# What To Do While Waiting?

86

- ▶ Study for ATI TEAS
- ▶ Finish any and all outstanding Co-requisites
- ▶ Take recommended electives
- ▶ Start planning for BSN transfer
  - ▶ Consider dual enrollment programs
  - ▶ Most common deficiencies: **College Chemistry, Statistics, Health Education, Critical Thinking**



# Info for Military Personnel

87

- ▶ Challenge/Advanced Placement available
- ▶ Documented military education and experience in health care occupations may be eligible for entry into the Generic route of the nursing program with advanced placement
- ▶ Must meet all general entrance requirements of the Associate Degree Nursing program
- ▶ [https://effectiveness.lahc.edu/academic\\_affairs/healthsci/nursing/SitePages/Home.aspx](https://effectiveness.lahc.edu/academic_affairs/healthsci/nursing/SitePages/Home.aspx)

# Other Health Sciences Programs

## CNA/HHA

- ▶ Certified Nurse Assistant / Certified Home Health Aide
- ▶ 10 weeks CNA / 3-4weeks HHA
- ▶ Friday, Saturday, Sunday
- ▶ No prerequisites; mandatory orientation
- ▶ <http://www.lahc.edu/classes/nursing/cna.html>

## EDA (EMT)

- ▶ Emergency Medical Technician
  - ▶ Basic certification
- ▶ One-semester
- ▶ Qualify to sit for National Registry exam
- ▶ <http://www.lahc.edu/publicsafety/emt.html>



# Your Resources

## ▶ Counseling Division

- ▶ 310-233-4230

- ▶ Foreign Transcript Evaluation Agencies

- <https://www.lahc.edu/studentservices/counseling/foreigntranscript-1.html>

## ▶ Nursing Department

- ▶ 310-233-4368/4262

- ▶ [Nursinginfo@lahc.edu](mailto:Nursinginfo@lahc.edu)

- ▶ NU 101, main office / NLL, front desk

## ▶ Nursing Prospective Students

- ▶ [https://effectiveness.lahc.edu/academic\\_affairs/healthsci/nursing/SitePages/Home.aspx](https://effectiveness.lahc.edu/academic_affairs/healthsci/nursing/SitePages/Home.aspx)



