

Application for Award SKILLS CERTIFICATE IN PROPERTY MANAGEMENT

Major Code: 051103



Instructions to student:

1. Please complete this form.
2. Attach copies of your transcripts which include classes required for this certificate.
3. Return your completed application to Admissions & Records (SSA 218) 310-233-4020.
4. A notice will be sent to you by email once your application is reviewed and processed.

Course	Name	Units	Grade	Semester Completed	Year Completed
ACCTG 1	Introductory Accounting 1	5			
BUS 5	Business Law 1	3			
or REAL ES 18	Real Estate Investments	3			
REAL ES 1	Real Estate Principles	3			
REAL ES 5	Legal Aspects of Real Estate I	3			
REAL ES 14	Property Management	3			
	Total Units	17			

Student Name: _____

Student ID Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____

By signing below I certify that all information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Do not write in this box

Granted

Denied

Pending

Notes: _____

Reviewed by: _____

on date: _____

Student notified by email on date:

Application for Award CERTIFICATE OF ACHIEVEMENT IN REAL ESTATE

Major Code: 051100



Instructions to student:

1. Please complete this form.
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3. Return your completed application to Admissions & Records (SSA 218) 310-233-4020.
4. A notice will be sent to you by email once your application is reviewed and processed.

Course	Name	Units	Grade	Semester Completed	Year Completed
ACCTG 1	Introductory Accounting I	5			
BUS 5	Business Law I	3			
REAL ES 1	Real Estate Principles	3			
REAL ES 3	Real Estate Principles	3			
REAL ES 5	Legal Aspects of Real Estate I	3			
REAL ES 7	Real Estate Finance	3			
	Electives (choose 9 units minimum)				
BUS 1	Introduction to Business	3			
BUS 6	Business Law II	3			
BUS 31	Business English	3			
BUS 32	Business Communications	3			
BUS 38	Business Computations	3			
BUS 60	Keyboarding Fundamentals I	3			
CO INFO 1	Principles of Business Computer Systems	3			
MARKET 1	Principles of Selling	3			
MARKET 21	Principles of Marketing	3			
REAL ES 14	Property Management	3			
REAL ES 16	Income Tax Aspects of Real Estate	3			
	Total Units	29			

Student Name: _____

Student ID Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____

By signing below I certify that all information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Do not write in this box

Granted

Denied

Pending

Notes: _____

Reviewed by: _____

on date: _____

Student notified by email on date:
