Accounting

Associate in Science Degree in Accounting
Major Code: 050200

The Associate in Science degree program qualifies the student for entry-level accounting positions in business, government, industry and financial institutions. This is not a transfer program. Students wishing to transfer should pursue an AS-T or AA degree in Business Administration with the advice of a counselor. Depending on courses chosen, this degree may require greater than 60 units and therefore may take more time to complete than other degrees.

Program Learning Outcomes: Upon successful completion of the program, students will be able to demonstrate a firm understanding and working knowledge of basic accounting terminology and the process by which transactions are analyzed and transformed into financial statements, demonstrate the ability to identify key issues, select relevant data, and think critically and analytically about the possible solutions for the financial problem encountered, receive and process written and oral financial information and prepare an appropriate response for management, investor, clients, or other fellow professionals, demonstrate effective use of technology applicable to accounting practice and procedures, analyze and interpret financial activities to identify and anticipate problems and find acceptable solutions for the individual or organization served, demonstrate the ability to act with integrity and honesty and choose an ethical course of action in all contacts with employers, clients, co- workers, and general public.

Major (Components I and II)	44
Additional LACCD GE Requirements	**15-18**
(Not including 0-3 double-countable major units and 3 Area E units that may be waived for this degree via graduation petition. Students wishing to transfer are advised to use either the CSU GE or IGETC plan instead.)	
Additional Degree-applicable Requirements	**0-1**
Total	**60-62**

Component I (choose 25 units minimum)
ACCTG 1	Introductory Accounting I (5)
ACCTG 2	Introductory Accounting II (5)
ACCTG 3	Intermediate Accounting (3)
ACCTG 11	Cost Accounting (3)
ACCTG 15	Tax Accounting I (3)
ACCTG 16	Tax Accounting II (3)
BUS 5	Business Law I (3)
CO INFO 16	Spreadsheet Applications (3)
CO INFO 24	Accounting on Microcomputers (2)
CO INFO 64	Microcomputer Lab (1)

Component II (choose 19 units minimum)
BUS 1	Introduction to Business (3)
BUS 6	Business Law II (3)
BUS 31	Business English (3)
BUS 32	Business Communications (3)
BUS 38	Business Computation (3)
BUS 60	Keyboarding Fundamentals (1)
CO INFO 1	Principles of Business Computer Systems I (3)
FINANCE 2	Investments (3)
FINANCE 8	Personal Finance and Investments (3)

Certificate of Achievement in Accounting
Major Code: 050200

This Certificate provides the student with training necessary for entry-level accounting positions in business and other organizations such as government agencies, education and industry. See the program learning outcomes listed under the associate's degree in this subject.

Total (Components I and II)	31

Component I (choose 16 units minimum)
ACCTG 1	Introductory Accounting I (5)
ACCTG 2	Introductory Accounting II (5)
ACCTG 3	Intermediate Accounting (3)
ACCTG 11	Cost Accounting (3)
ACCTG 15	Tax Accounting I (3)
ACCTG 16	Tax Accounting II (3)

Component II (choose 15 units minimum)
BUS 1	Introduction to Business (3)
BUS 5	Business Law I (3)
BUS 6	Business Law II (3)
BUS 31	Business English (3)
BUS 32	Business Communications (3)
BUS 38	Business Computation (3)
BUS 60	Keyboarding Fundamentals (1)
CO INFO 1	Principles of Business Computer Systems I (3)
CO INFO 16	Spreadsheet Applications – Excel (3)

CO INFO 24	Accounting on Microcomputers (2)	MGMT 2	Organization and Management Theory (3)
FINANCE 2	Investments (3)	REAL ES 16	Income Tax Aspects of Real Estate (3)
FINANCE 8	Personal Finance and Investments (3)		

Skills Certificate in Accounting
Major Code: **050201**

See the program learning outcomes listed under the associate's degree in this subject.

Total		16	ACCTG 3	Intermediate Accounting (3)
ACCTG 1	Introductory Accounting I (5)		ACCTG 11	Cost Accounting (3)
ACCTG 2	Introductory Accounting II (5)		or ACCTG 15	Tax Accounting I (3)

Skills Certificate in Taxation
Major Code: 050202

See the program learning outcomes listed under the associate's degree in this subject.

Total		16	CO INFO 24	Accounting on Microcomputers (2)
ACCTG 1	Introductory Accounting I (5)		REAL ES 16	Income Tax Aspects of Real Estate (3)
ACCTG 15	Tax Accounting I (3)			
ACCTG 16	Tax Accounting II (3)			

Administration of Justice

Associate in Science Degree in Administration of Justice
Major Code: 210500

Students wanting a transfer major must see a counselor for requirements. The Administration of Justice program prepares students for entry level positions in a variety fields of criminal justice. Courses of study may be selected and scheduled in any order based on course prerequisites, the available class schedule, and/or academic and technical competencies. See the program learning outcomes listed under the AST in this subject.

Major (Core and Electives)	**30**	ADM JUS 319	Research Methods in Criminal Justice (3)
Additional LACCD GE Requirements	**21**	ADM JUS 750	Ethics in Public Safety Careers (3)
(Students wishing to transfer are advised to use either the CSU GE or IGETC plan instead.)			
Additional Degree-applicable Requirements	**9**		
Total	**60**		

Core (21 units)

ADM JUS 1	Introduction to Administration of Justice (3)
ADM JUS 2	Concepts of Criminal Law (3)
ADM JUS 14	Report Writing for Peace Officers (3)
ADM JUS 16	Selection and Recruitment (3)
ADM JUS 67	Community Relations (3)

Electives (choose 9 units minimum)

ADM JUS 3	Legal Aspects of Evidence (3)
ADM JUS 5	Criminal Investigation (3)
ADM JUS 6	Patrol Procedures (3)
ADM JUS 8	Juvenile Procedures (3)
ADM JUS 37	California Criminal Procedures (3)
ADM JUS 42	Advanced Criminal Law (3)
ADM JUS 75	Introduction to Corrections (*3)

Associate in Science in Administration of Justice for Transfer (AS-T) Degree
Major Code: 210500

The Associate in Science in Administration of Justice for Transfer (AS-T) Degree is intended for students planning to transfer into a Bachelor of Science program in Administration of Justice, Law Enforcement, Correctional Science, Social Science, Pre-Law, Criminology, or related areas at a California State University (CSU); guaranteeing admission to the system (but not to a specific campus), and priority consideration for admission to the equivalent CSU program. It will also prepare students for a career in the field of criminal justice, working in law enforcement agencies as police officers, probation officers, county deputy sheriffs, state correctional officers, game wardens, state park rangers, or in private security. A student may earn an Associate in Science in Administration of Justice (AS-T) Degree by completing 60

Program listings do not include basic skills prerequisites for college-level courses or prerequisites for GE courses. Numbers appearing in parentheses beside each course title represent course units. Courses may not be offered every term. Students are strongly advised to see a counselor prior to enrolling in any program.