



COURSE REPEAT with PASSING GRADE

For Office Use Only

Any grade awarded for repetition under significant lapse of time or special circumstances shall not be counted in calculating grade-point average.

Name: _____ Student I.D. #: _____
Address: _____ Date of Birth: _____
City State Zip Code Phone Number: _____

Directions: Course Repeat with Passing Grade Petition must be submitted along with required documentation at least ten days before the start of the semester.

Table with 4 columns: SEMESTER/YEAR REQUESTING TO REPEAT, COURSE TITLE & NO., PREVIOUS SEMESTER / YEAR, PASSING GRADE RECEIVED

Course Repeat with Passing Grade - Recency Policy: (A, B, C, P) I wish to repeat the course for which I received a passing grade (A, B, C, P) and meet the following criteria consistent with the requirement of Section 55043 (Title V):

Significant Lapse of Time (no less than at least three years): recency as a prerequisite for another community college course or program, or other higher education institution's recency requirement.

Must provide the following documentation (Incomplete petitions will not be accepted):

- Proof from the program indicating the timeline of the expiration of courses.
Transcripts from previous college(s) attended. Unofficial transcripts can be used for review.

Blank lines for providing documentation or additional information.

I understand that any grade awarded for repetition under special circumstances shall not be counted in calculating my grade-point average.

Student's Signature _____ Date _____

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Approved Denied Date Registrar Signature

Comments: _____