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This Publication is available in alternate format upon request.

www.lahc.edu

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A Message from Dr. Linda Spink, President

Welcome to Los Angeles Harbor College, the college of choice for Harbor area residents for 60 years. The excellence of our faculty and programs is well known because of the superb teaching and personalized attention we provide to those who come to us seeking to improve their knowledge and skills. As you read through this schedule of classes, you will see that Harbor College offers a broad range of programs geared toward helping students prepare themselves for life in the 21st Century, including the demands of the rapidly-changing workplace, transfer to four-year universities and life as an active member of the community.

This is truly an exciting time for Harbor College as we continue to implement Propositions A and AA. Due for completion and occupancy hopefully in time for Spring semester are the NorthEast Academic Hall and the Student Services/Administration Building. Three existing buildings completed renovation two years ago (Nursing, Music and Fine Arts). The new Technology Building is also almost complete, as are the new athletic fields and the new Facilities, Maintenance and Operations Building. We are pleased that with these new buildings, and the additional planned projects, we can provide a higher level of learning experience and increased services to our students, to assist you in achieving your academic and life goals.

Our faculty and staff want you to achieve your academic goals. We are here to help you and offer you the services you need to succeed. I urge you to get involved on campus. Students who get into some activity at the college tend to be more successful in their classes.

Again, welcome to Harbor College. We look forward to serving you. Remember, “Education Changes Everything.”

Un mensaje de la Dra. Linda Spink, Presidenta

Bienvenidos a Los Angeles Harbor College, el colegio preferido de los residentes del área de Harbor por 60 años. La excelencia de nuestra facultad y nuestros programas es conocida por la excelente enseñanza y la atención personal que les proveemos a los que vienen deseando mejorar su conocimiento y sus habilidades. Al leer este horario de clases, ustedes verán que Harbor College ofrece una serie de programas diseñados para ayudar a los estudiantes a prepararse para una vida en el siglo 21, incluyendo las necesidades del ambiente laboral que están cambiando constantemente, con la transferencia a las universidades de cuatro años y para la vida como miembro activo de la comunidad.

Este momento es uno verdaderamente emocionante para Harbor College ya que continuamos con la implementación de las Preposiciones A y AA. El Edificio Nordeste Académico, el Edificio de Servicios Estudiantiles y de la Administración, están casi terminados para ser ocupados, y quizás estén listos para el semestre de la primavera. Tres edificios existentes (los de Enfermería, Música y Bellas Artes) fueron renovados hace dos años. El Edificio de Tecnología nuevo también está casi listo al igual que los campos atléticos y el edificio de Mantenimiento y Operaciones. Estamos muy contentos de que con estos edificios nuevos y proyectos adicionales que están planificados, podamos proveer una experiencia educativa a un nivel más alto y aumentarle los servicios a los estudiantes, y así ayudarles a ustedes a lograr sus metas académicas y las de la vida.

Nuestra facultad y empleados quieren que ustedes logren sus metas académicas. Estamos aquí para ayudarles y ofrecerles los servicios que necesiten para ser exitosos. Les pido que sean activos en el campus. Los estudiantes que se involucran en algunas actividades tienden a ser más exitosos en sus clases.

De nuevo, bienvenidos a Harbor College. Esperamos con interés para servirles. Recuerden que “la educación lo cambia todo.”
LACCD Board of Trustees
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Nina Malone, Dean of Student Life
Dr. Robert Richards, Associate Dean of College Planning and Research
Mercy Yanez, Associate Dean of EOP&S/CARE

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Luis M. Rosas, Vice President of Academic Affairs
Dr. Kristi Blackburn, Dean of Academic Affairs
Dr. David M. Humphreys, Dean of Academic Affairs
Lori Minor, Administrative Assistant, Academic Affairs

Spanish Translation: William Hernández, Faculty
Cover Design, Student Photos and Campus Ads: Moi Cody, Job Placement Center
Classroom and Student Photos: Ray Vandinther

Important Campus Phone Numbers
General Information (310) 233-4230
For Departments,
Dial (310) 233 + extension listed below

Admissions & Records ………… 4090 ………… AD 134
Art Gallery ………… 4646 ………… FA 100
Assessment Center ………… 4072 ………… AC, South of CAFE
ASO ………… 4594 ………… SHC 201
Athletics ………… 4140 ………… Athletics
Bookstore ………… 4170 ………… SHC 105
Career Guidance Center ………… 4210 ………… AD 127
Cashier’s Office ………… 4212 ………… SHC
Child Development Center ………… 4200 ………… CDC
Community Srvs./Extension Prog. ………… 4450 ………… B 16
Compliance Officer ………… 4651 ………… SHC 201
Counseling ………… 4229 ………… AD Lobby
EOP&S ………… 4260 ………… AD 131
Extended Opportunity Programs and Services
Financial Aid ………… 4320 ………… AD 131
Foundation Office ………… 4336 ………… AD 119
Health Services ………… 4520 ………… Cafe 110
Instructional Programs ………… 4020 ………… AD 112
International Students Org. ………… 4111 ………… AD 108
Job Placement & Training Ctr. ………… 4447 ………… OV 2
CALWORKS/GAIN
Learning Assistance Center ………… 4149 ………… LAC
Library ………… 4480 ………… LRC
Lost & Found ………… 4618 ………… Sheriff
Nursing Program ………… 4360 ………… NU Lobby
PACE Program ………… 4522 ………… BRC
Sheriff’s Office ………… 4600 ………… PE Bldg.
Special Programs and Services ………… 4620 ………… Cafe 108
Student Services ………… 4030 ………… AD 125
Transfer Services Center ………… 4282 ………… AD 127
Tutoring Office ………… 4159 ………… LRC 114
Veteran Affairs Office ………… 4232 ………… AD 131

Instructional Labs
Biology ………… 4553 ………… SCI 105
Health Sciences ………… 4360 ………… NU 148
Math ………… 4498 ………… LAC 105B
Music ………… 4429 ………… MU 150
Nursing ………… 4360 ………… NU 148
Reading ………… 4149 ………… LAC 111
Writing ………… 4148 ………… LAC 104A
Welcome Center
AD 133

- Assistance in filling out all college forms.
- On-campus referrals.
- Assistance in computer or phone registration.
- Financial Aid advising and filing.
- Computers available for all student related activities.
- Personalized attention for any college related issues.

Phone: 310-233-4327
Fax: 310-233-4291
E-mail: barkerrb@lahc.edu
Director: Robert ‘Robbie’ Barker

OFFICE HOURS
Monday through Friday, 8:00 a.m. to 4:30 p.m.

Los Angeles Harbor College
1111 Figueroa Place • Wilmington, CA 90744
NEW STUDENT INFORMATION

Let us help you plan a program of study that fits your needs.

Just follow these simple steps:

Turn in your LAHC application (Monday thru Thursday 9:30am - 6:30pm) and sign up in the Admissions lobby for Assessment and Orientation. Assessment results are important tools for you to enter the proper English and Math levels at Harbor College. The right placement saves you time, money and frustration. Your results will be valid for two years from the date taken. Orientation will give you an introduction to the college and the programs and services offered.

Make an appointment with a counselor and bring your assessment results. Appointments are available for both day and evening students. Sign up at the Information Desk in the Administration lobby or call (310) 233-4230, Monday-Friday, 8a.m. - 4p.m.

Enroll in one of the courses or workshops designed to help you get the most out of your time at Harbor College.

Student Success Courses - Workshops:

Courses:
- Personal Development 17 - College Survival Skills Development (CSU transferable - 1 unit)
- Personal Development 4 - Career Planning (CSU transferable - 1 unit)
- Personal Development 20 - Post Secondary Education - The Scope of Career Planning (CSU transferable - 3 units)
- Developmental Communications 23 - Reading and Study Improvement (3 units)

Workshops:
- Library Orientations are scheduled throughout the semester. Check with your English

Don’t know where to go for a particular problem? Start with the Information Desk, located in the Administration Building or call (310) 233-4230. We’re here to help.
**Who May Apply**

Anyone 18 years old or older qualifies for admission to Harbor College. If you are under the age of 18, you will qualify for admission if you satisfy one of the following conditions: (1) Graduated from high school, (2) Passed the California High School Certificate of Proficiency Test, or (3) You are currently enrolled in a K-12 school and obtain permission from that school to enroll. Students should obtain signatures on the enrollment approval forms from their school prior to submitting an application to the college.

**California Residency**

To attend Harbor College as a qualified California resident, you must have established legal residence in the state for one full year immediately preceding February 8, 2009. The residence of an unmarried student under the age of 18 is determined by the legal residence of parents. A married minor determines residency from the date of marriage and must comply with the one year requirement. A continuing non-resident student who wishes to change his or her status to resident must file a petition with the Admissions Office.

**Counselors**

The counseling staff helps students define their objectives and plan how to reach them. If your goal is to earn a degree or certificate, you should see a counselor prior to enrollment. The counselor will help you develop an Education Plan and guide you to the courses needed to attain your goal. You will also need a counselor’s written approval if you plan to enroll in more than 18 units, or wish to use courses from other colleges to meet prerequisites. Counselors are available year-round.

**Adding a Class**

Students may add classes which still have available space by using the telephone registration system until February 5, 2009. After February 5, 2009 students may add classes which still have available space by obtaining an add card from the instructor and turning it in to the Admissions Office. The last day to add classes is February 20, 2009 for semester length classes.

**Withdrawing From a Class**

It is the student’s responsibility to submit an official withdrawal (drop card) from class to the Admissions Office. Failure to complete this process will result in a “W” or “F” grade recorded on the student’s academic record. Failure to drop by deadlines means that fees will be owed. Instructors may exclude a student, but this is not an official withdrawal or “drop” and all fees are still owed. In order to receive a refund, the classes must have been dropped by February 24, 2009.

**Fees**

The enrollment fee for California residents is $20.00 per unit per semester, subject to change by the California Legislature. Non-California residents pay $181 per unit, plus the standard enrollment fee. Non-USA residents pay $191 per unit, plus the standard enrollment fee. Non-resident tuition is due upon registration. International Students are also required to participate in the medical insurance plan for F-1 Visa students. Additional optional fees include a parking fee of $20.00; members of the Associated Students Organization pay $17.00. Membership in the ASO is $7.00; the mandatory Health Services Fee is $11.00 and the mandatory Student Representation fee is $1.00. Financial aid or an enrollment fee waiver may be available to students who meet the qualification requirements. Contact the Financial Aid Office at Harbor College. The fee to audit a class is $15 per unit.

**Registration Office Hours:**

**Admissions:** Administration Building AD 100
M-Th 9:30a.m.- 6:30p.m. Fri 9:00a.m. - 3:00p.m. (2/6, 2/20 only)

**Cashier’s Office:** Seahawk Center 101 (next to the Bookstore)
M-Th 9:30a.m.- 6:30p.m. Fri 9:00a.m. - 3:00p.m. (2/6, 2/20 only)

**Telephone Registration**

All continuing students will be mailed an appointment date and time to use the Student Telephone Enrollment Program (STEP) for the Spring 2009 Semester. Students cannot use it before their appointed date and time. New students are given an appointment to register in classes by telephone at the Admissions Office. Please see pages 12 & 13.

**On Campus Registration**

If you are a new student, you must follow the steps on How To Enroll At Harbor College on page 7. If you are a continuing student who did not register by phone, follow steps 4 and 5 only.

For important dates, see the Academic Calendar on the inside cover.
**Step 1: Submit an Application**

New students may apply to the college in three different ways: 1) In person - students may pick up an application at the Information Desk in the Administration Building lobby and submit it to the Admissions Office, Room AD 100. A registration date will be given to students at the time the application is submitted, 2) On-line – students may apply through the L.A.H.C website www.lahc.edu. A registration date will be e-mailed to students once the signature page is received, or 3) By mail - students may pick up an application at the Information Desk, download it from the L.A. H.C. web site, or cut it out from the schedule of classes and mail it to the Admissions Office. A registration date will be mailed, phoned, or e-mailed to the student when the application is received. When students submit the application to the Office of Admissions, they may make an appointment to take the assessment in English as a Native Language (ENL), or English as a Second Language (ESL), or Math.

**Step 2: Attend Orientation**

As a new student, you will attend an assessment and orientation session. In order to be accurately placed in an English or Math class, you will need to be assessed in reading and math. You cannot fail these tests. They are designed to predict the level of course work in which you are most likely to succeed. During the orientation, you will also be informed about the college’s policies and procedures, academic expectations, rules of student conduct, financial assistance, academic programs, student services, and requirements to meet your academic goals. Based on the assessment results, the counselors will explain how to start your math and English course sequence for graduation and transfer.

**Step 3: Determine Your Course Load**

You will be given a course request card at orientation, upon which you should list your proposed classes. Remember to check the administration lobby bulletin board for new or closed classes. If you need assistance, drop-in counselors are available. Check with the Information Desk for the hours.

**Step 4: Register For Classes**

There are three ways to register for classes:

- **Internet** - Students may register on the Internet through the LAHC website www.lahc.edu
- **Phone** - (Students Telephone Enrollment Program) STEP system. Follow the instructions in the schedule of classes on pages 10 - 13.
- **In Person** - Students should present a “Course Request Card” to the Registration Office, AD 138. This process can only be done during the walk-in registration period (for dates and times, please check the Academic Calendar located on the inside front cover of the schedule of classes).

Classes that are full or those that have been cancelled are noted online and are listed on the Registration Bulletin Board adjacent to AD 138 at the Registration office.

Counselors are available to help you determine your course load on a year round basis. Check with the Information Desk for office hours.

**Step 5: Pay Fees**

Students may pay fees in three different ways: 1) In person – students should proceed to the Cashier’s Office, 1st Floor, Seahawk Center, Room 101, 2) By mail – students should cut off the “fees worksheet” from the schedule of classes and mail the form along with a check to: L.A. Harbor College, Business Office Cashier, 1111 Figueroa Place, Wilmington, CA 90744, or 3) By credit card. Use STEP telephone payment option or over the internet. Please be aware that this option will only work at the time of registering for classes.

**Step 6: Student I.D.**

A current sticker is required on your I.D. card for use of the Library Computer labs, and other services. Student I.D. cards and stickers are available at the Seahawk Center, 2nd floor, in the Office of Student Activities.

---

**Matriculation Services**

The Assessment Center is located between the Cafeteria and Physical Education buildings.

**Phone:** (310) 233-4072

New matriculating students, who are pursuing an Associates degree or plan to transfer to a four-year university, are required to take the Compass ACT English and math Placement Test. Students may schedule an appointment in person at the Assessment Center, and at the Appointment Center, located in the lobby of the Administration Building, by calling 310-233-4072 or at http://www.lahc.edu/sars/assessment/eSARS.asp.

www.lahc.edu

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College Information 7
Los Angeles Harbor College offers courses leading toward the following objectives: Transfer to a four-year university, Associate in Arts Degree (AA) and Associate in Science Degree (AS), Certificates of Achievement, and Skill Certificates.

**Transfer**

Four-year universities require students to complete certain requirements for the bachelor’s degree; among these are general education and major requirements. Los Angeles Harbor College offers transferable courses which are equivalent to the lower division (i.e. Freshman and Sophomore) requirements at most colleges and universities in the U.S. The following is a partial list of colleges and universities in California:
- University of California, Los Angeles (UCLA); UC Berkeley; UC Davis; UC Irvine; UC Riverside; UC San Diego; UC Santa Barbara; UC Santa Cruz; UC San Francisco; University of Southern California (USC); California State University, Northridge; CSU Los Angeles; CSU Long Beach; CSU Dominguez Hills; California State Polytechnic University, Pomona; California State Polytechnic University, San Luis Obispo; Stanford University, and Pepperdine University.

With counseling and careful planning a student can, in most instances, transfer as a junior with his/her lower division major requirements and appropriate general education requirements complete. Students who were ineligible to enter the California State University (CSU) or the University of California (UC) from high school can become eligible for transfer upon completion of 60 transferable units to the CSU or 60 transferable units to UC (provided the appropriate grade and course requirements have been met).

Below is a partial list of the majors in which students can transfer:
- Accounting; Administration of Justice; Anatomy; Anthropology; Art; Architecture & Technology; Arts & Technology; Business Administration - Career; Child Development; CIS - Information Mgmt.; CIS - User Interface; Computer Technology; Drafting; Electro-Mechanical Eng.; Electronic Technician; Fire Technology; Instrumental Performances; Legal Office Assistant; Medical Office Assistant; Microcomputer; Music; Office Administration; Office Technology; Process Plant Tech.; Real Estate; Small Business Mgmt.; Songwriting; Vocal Performance.

**Certificate of Achievement**

The Certificate of Achievement is awarded upon completion of a sequence of courses leading to a specific area of employment. It is designed for those students who have limited time to pursue their formal education and who wish to specialize in a particular employment.

- Accounting Clerk; Administration of Justice; Architectural Technology; Business Administration - Career; Child Development; Computer Technology; Drafting; Electro-Mechanical Eng.; Electronic Technician; Fire Technology; Instrumental Performances; Legal Office Assistant; Medical Office Assistant; Microcomputer; Music; Office Administration; Office Technology; Process Plant Tech.; Real Estate; Small Business Mgmt.; Songwriting; Vocal Performance.

**Skills Certificate**

- Architecture & Technology; Arts & Technology; Business Administration; Certified Nurse Assistant; CIS - Network Management; CIS - Multimedia Technology; Drafting - Basic; Home Health Aide; International Business; Management & Supervision; Marketing; Music & Technology; Office Communication; Small Business Mgmt.; Theater & Technology.

**Associate Degree (AA) and (AS)**

- Accounting Technology; Administration of Justice; Administrative Assistant; Architectural Technology; Business; Chemistry; Child Development; CIS - Information Mgmt.; CIS - User Interface; Computer Technology; Drafting; Drafting - Production Design; Electro-Mechanical Eng. Technologist; Electronic Engineering Technician; Engineering; Fire Technology; Legal Office Assistant; Liberal Arts; Management & Supervision; Managerial Accounting; Mathematics for Computer Science; Mechanical/MFG Eng. Tech.; Medical Office Assistant; Microcomputer Applications; Nursing - Prof. R.N.; Prof. L.V.N - R.N.; Nursing; Office Administration; Office Technology; Physics; Real Estate.

**ACCURACY STATEMENT**

The Los Angeles Community College District and Los Angeles Harbor College have made every reasonable effort to determine that everything stated in this catalog is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the Administration of the Los Angeles Community College District or Los Angeles Harbor College for reasons related to student enrollment, level of financial support, or for any reason at the discretion of the District and College Administration. The District and College further reserve the right to add, amend, or repeal any of their rules, regulations, policies and procedures consistent with applicable laws. Any discrepancies between the English and Spanish information in the Catalog is unintentional. The original English version is the official language source of information.
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<td>Administration of Justice</td>
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<td>Administration Assistant</td>
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<td>Anthropology</td>
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<td>Art Technology— Graphic Design</td>
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<td>Biological Sciences (Including Anatomy, Biology, Physiology, and Microbiology)</td>
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<tr>
<td>Mechanical/Manufacturing Engineering Technology</td>
</tr>
<tr>
<td>Medical Office Assistant</td>
</tr>
<tr>
<td>Micro-Computer Application</td>
</tr>
<tr>
<td>Music (Transfer)</td>
</tr>
<tr>
<td>Music – Private Teaching</td>
</tr>
<tr>
<td>Music – Recording Arts</td>
</tr>
<tr>
<td>Music- Arranging</td>
</tr>
<tr>
<td>Music Copying</td>
</tr>
<tr>
<td>Music &amp; Technology</td>
</tr>
<tr>
<td>Nursing - Professional, R.N.</td>
</tr>
<tr>
<td>Nursing - Professional, R.N.</td>
</tr>
<tr>
<td>L.V.N. to R.N.</td>
</tr>
<tr>
<td>Office Administration</td>
</tr>
<tr>
<td>Office Communication</td>
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<tr>
<td>Office Technology</td>
</tr>
<tr>
<td>Philosophy</td>
</tr>
<tr>
<td>Physical Education</td>
</tr>
<tr>
<td>Physical Sciences (Transfer- Includes Geology, Astronomy, Oceanography)</td>
</tr>
<tr>
<td>Physics</td>
</tr>
<tr>
<td>Political Science</td>
</tr>
<tr>
<td>Process Plant Technology</td>
</tr>
<tr>
<td>Psychology</td>
</tr>
<tr>
<td>Public Accounting Preparation</td>
</tr>
<tr>
<td>Public Administration or Public Affairs</td>
</tr>
<tr>
<td>And Services</td>
</tr>
<tr>
<td>Real Estate</td>
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<tr>
<td>Small Business Entrepreneurship Mgmt.</td>
</tr>
<tr>
<td>Sociology</td>
</tr>
<tr>
<td>Theater and Technology</td>
</tr>
<tr>
<td>Vocal Performance</td>
</tr>
<tr>
<td>Undecided</td>
</tr>
</tbody>
</table>

Note: Please see a counselor additional major codes.
**When?**
Telephone registration begins November 17, 2008.

**Who will be able to use STEP?**
Continuing students will be permitted to register in classes by phone. A continuing student is defined as one in attendance during the current semester or the previous semester. New students are given an appointment to register in classes by telephone at the Admissions Office. Note: Students with fee holds, library holds, probation or dismissal holds, etc., will not be allowed to use the system until all holds are cleared.

**How will the students know when they can access the system?**
Each continuing student will be mailed a Schedule of Classes. The student’s day and time to register by telephone will be printed on the address label.

**How is the registration date determined?**
Students with the highest number of units completed will receive the highest priority, except for students concurrently enrolled at high school. State law also mandates that qualifying students in Special Programs and Services (SP&S) and EOPS (Educationally and financially disadvantaged students) also receive priority.

**How long will the system be available for registration?**

**Is changing classes permitted by the system?**
Yes. Adding and dropping classes is a feature provided by STEP. Adding classes over the STEP system can be made until the last day the system is available, February 5, 2009. Changes after this date must be made in person at the Admissions Office. Dropping classes over the system is available until May 7, 2009.

**If I stop attending class, do I owe any fees?**
Fees are owed unless a student officially drops a class by telephone or in person at Admissions. You must drop by the published deadline of February 24, 2009. Short-term classes or PACE classes must be dropped within the first week of class.

**How are fees paid?**
Fees can be paid by mailing a check or money order, or by keying-in credit card information over the STEP telephone payment option or over the Internet. Checks and money orders must be received by the Cashier’s Office within five (5) days of registering. Cash will only be accepted in person at the Cashier’s Office during business hours.

**Can students use in-person registration in place of telephone registration?**
In-person registration for continuing, returning and new students is scheduled for February 2 - February 6, 2009. Students must use STEP to take advantage of the earliest registration date.

**Some students do not have a touch-tone phone. What can they do?**
Two telephones are located on campus specifically for STEP. One telephone is available at the Information Desk in the Admissions area, and one telephone is available in the Student Activities Office in Seahawk Center, second floor. There is no charge for using these special telephones.

**Will the registration call be made to a local number?**
Yes. The southern area calling number that is designated for L.A. Harbor College is local for most of our students. Some students may live in areas that are outside the local calling area, but the charges should be no different than when calling the college for routine business. The local number is (310) 605-0505. Other numbers that can access the system are: (213) 689-8888, (818) 988-2222, and (323) 226-1999.

**Is Harbor the only college in the system?**
No. There are nine colleges in the L.A. Community College District plus Instructional Television. Students must select Harbor College at the first prompt (Harbor is number 3).

**Where will students find more information and specific directions for using STEP?**
There are two full pages in the Schedule of Classes dedicated to STEP. Additional questions should be directed to the Information Desk, (310) 233-4230, or Admissions Office (310) 233-4090.
**STEP GRADE PROCEDURES**

Effective Fall 1997, grades will no longer be mailed to students. Students will be able to receive information on their grades using a touch-tone phone through the Student Telephone Enrollment Program (STEP). To receive grade information students should follow these steps.

1. Dial one of the following numbers: (310) 605-0505; (213) 689-8888; (818) 988-2222; or (323) 226-1999.
   
   STEP’s voice response will guide you with each entry. Press * to correct any mistakes.

2. Press 3 for Los Angeles Harbor College.

3. Press 0 for Winter, 1 for Spring, 2 for Summer, or 3 for the Fall semester.

4. Enter your Student ID or Social Security Number _ _ _ _ _ _ _ _ _ Example: 123456789

5. Enter your Personal Identification (PIN), which is your birth date (month and day) ___ ___ ___ ___

   Examples:  If your birthday is March 5, enter 0305
             If your birthday is October 25, enter 1025

6. Press 3 to hear your grades.

7. Press 9 to exit the system.

If you need a copy of your grades, you can obtain a grade printout from the Admissions Office or on the Internet at www.lahc.edu

This printout is NOT a transcript. If you need an Official Transcript, you may order a transcript at the Admissions Office.
Continuing and new students may register by telephone. Your personal appointment time is printed on the mailing label of the schedule of classes mailed to you. New students receive their telephone registration appointment directly from the Admissions Office. Using a TOUCH-TONE phone, call STEP (Student Telephone Enrollment Program) from your appointment date through December 26, 2008 from 8:30 a.m. - 10:00 p.m. Students can also receive grades through STEP. Instructions to access grade information are page 11.

BEFORE CALLING, DO THE FOLLOWING:
- Read all instructions carefully.
- Complete the STEP worksheet on page 11.
- Clear any holds or past financial obligations.
- Contact the Counseling Department (310) 233-4226 for help in planning your program.
- Contact the Financial Aid Office (310) 233-4320 if you need fee assistance.

STEP INSTRUCTIONS

1. Access the STEP’s voice by calling (310) 605-0505. If you do not live in the (310) calling area, you can call (213) 689-8888 or (818) 988-2222 or (323) 226-1999
   - Press * at any time to correct a mistake.
   - Press # to return to the registration option.

2. Press 3 for Los Angeles Harbor College.


4. Enter your Student ID or Social Security Number.

5. Enter your Personal Identification, which is your birthdate (month and day) ___ ___ __ __
   - Example: If your birthday is March 5, enter 0305
   - If your birthday is October 25, enter 1025

6. Choose ONE option for each call:
   - Press 1 To hear your registration appointment
   - Press 2 To register for classes or to make changes to classes, (add/drop classes)
   - Press 3 To hear your grades.
   - Press 4 To hear your current class schedule
   - Press 5 To review fee obligation
   - Press 9 To exit.

7. Give responses to STEP’s requests for information
   - Your major code.
   - Paid hours worked per week

8. Register for classes from the STEP worksheet.

9. Refer to the Fees worksheet to review the fees and select your method of payment.

WEB Registration
Log on to the College website:

www.lahc.edu
Register from home or from campus computers.

If you have questions regarding registration, contact the Admissions Office (310) 233-4090
Refer to the Academic Calendar for office hours.

WEB Registration
Log on to the College website:

www.lahc.edu
Register from home or from campus computers.

WINTER FEES WORKSHEET

Student’s Name ________________________________
Student’s ID# ___ ___ ___ - ___ ___ - ___ ___ ___ ___

STEP will tell you exactly how much your fees are.

DO NOT MAIL CASH!
Current fees can be calculated below
(Fees are subject to change by the California Legislature)

Enrollment Fees:
Resident Students:
$20 per unit per semester ________ units x $20 = ________
Non-resident tuition (in addition to $20 per unit fee)
From another state _______. units x $181 = ________
From another country _______. units x $191 = ________
International Student Medical Insurance Fee $ 70.00
A.S.O. Membership Fee * $ 5.00
Parking Permit $ 5.00
A.S.O. Student Representation Fee-Mandatory $ 1.00
Health Fee - Mandatory $ 11.00
* you may waive this fee by filing a “Surrender of Benefits” form in person at the Office of Student Activities in Seahawk Center.

Total $ __________

If your application for a Board of Governors Fee Waiver (BOGFW) has been approved by the Financial Aid Office, your enrollment fee of $20 per unit is waived.

Payment Options (select one)
1. Mail this form and your check to: L.A. Harbor College Attn: Business Office Cashier, 1111 Figueroa Place Wilmington, CA 90744
2. By credit card, use STEP telephone payment option or over the internet. A receipt will be mailed to you if payment is received one week before the winter semester begins. If paying after this date, go to the Cashier’s Office for receipt and parking decal.
3. Payment may be made in person during walk-in registration. See schedule for dates and time.

If you have questions regarding registration, contact the Admissions Office (310) 233-4090
Refer to the Academic Calendar for office hours.

WINTER FEES WORKSHEET

Student’s Name ________________________________
Student’s ID# ___ ___ ___ - ___ ___ - ___ ___ ___ ___

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WEB Registration
Log on to the College website:

www.lahc.edu
Register from home or from campus computers.

If you have questions regarding registration, contact the Admissions Office (310) 233-4090
Refer to the Academic Calendar for office hours.

WINTER FEES WORKSHEET

Student’s Name ________________________________
Student’s ID# ___ ___ ___ - ___ ___ - ___ ___ ___ ___

STEP will tell you exactly how much your fees are.

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BEFORE CALLING, DO THE FOLLOWING:

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• Complete the worksheet on page 11.
• Clear any holds or past financial obligations.
• Contact the Counseling Department (310) 233-4226 for help in planning your program.
• Contact the Financial Aid Office (310) 233-4320 if you need fee assistance.

If you have questions regarding registration, contact the Admissions Office (310) 233-4090
Refer to the Academic Calendar for office hours.
Are You Eligible for a Fee Waiver?

If you received a fee waiver for Fall 2008, it will automatically roll over for Winter/Spring 2009. You do not need to reapply.

Fill out the application (on page 79) and bring it to the Financial Aid Office AD 131 to find out.

Financial Aid Office Hours:
Monday - Thursday: 10:00 a.m. - 2:00 p.m.
Monday Evening: 5:00 p.m. - 7:00 p.m.
CLOSED FRIDAY

There are three ways to qualify: (See application)

1. Method A
If you receive General Assistance or you OR your parents receive TANF/CalWorks OR SSI benefits - Bring the application and a recent “Notice of Action” or a copy of your latest check to the Financial Aid Office.

2. Method B
Meeting income requirements. Dependent students bring copies of parent's 2007 income tax forms. Independent students bring their own 2007 income tax forms with application. If you are dependent and your parents did not file tax returns, pick up a Parent's Income Certification form in the Financial Aid Office for their signature.

3. Financial Need
If you do not qualify by the methods above, you should file a Free Application for Federal Student Aid to determine if you have financial need. If you have already done so, just come in to the Financial Aid Office and ask if you qualify for a BOG Fee Waiver.

Don’t Wait! Apply Early!
ACCOUNTING
Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

ACCOUNTING 015 3.00 UNITS
TAX ACCOUNTING I (CSU)
A practical study of the current federal revenue acts and California State Tax Law as they relate to business and individual income tax procedures is made. Topics studied include income inclusions and exclusion, capital gains and losses, and business and personal deductions.
1612 lec 8:00 - 11:20am TWTh F.K. HO BU 107

ANTHROPOLOGY
Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

ANTHROPOLOGY 101 3.00 UNITS
HUMAN BIOLOGICAL EVOLUTION (UC:CSU)
Human evolution and variability of both our fossil ancestors and current populations.
1602 lec 6:30 - 9:50pm TWTh STAFF GC 106

ANTHROPOLOGY 102 3.00 UNITS
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world’s cultures and institutions - language, marriage, and religion.
1603 lec 3:00 - 5:25pm TWThF J. RIGBY GC 106

ARCHITECTURE
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Michael Song 310-233-4167, songm@lahc.edu

ARCHITECTURE 185 1.00 UNITS
DIRECTED STUDY - ARCHITECTURE (RPT 2)
**** lec 2:50 hrs/wk TBA - M. SONG TBA
Contact instructor at songm@lahc.edu to enroll in this course.

ART
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Jay McCafferty, 310-233-4412

ART 101 3.00 UNITS
SURVEY OF ART HISTORY I (UC:CSU)
Survey of Art History from Prehistory through the Gothic Period.
1600 lec 9:00 - 12:15pm TWTh C.R. FIDDLER MU 107

BUSINESS
Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

BUSINESS 001 3.00 UNITS
INTRODUCTION TO BUSINESS (UC:CSU)
This course introduces the various technical specialties used in a business including: organization, entrepreneurship, international business, marketing, finance, human resource management, and production. The student is exposed to many different aspects of the world of business throughout the course and can evaluate potential careers.
1606 lec 8:00 - 11:20am TWTh S.C. SANDELL BU 102

BUSINESS 005 3.00 UNITS
BUSINESS LAW I (UC:CSU)
Virtually all activities, both business and personal, are governed by laws. This course examines the legal principles of business transactions and everyday life. It provides an awareness of the legal system as it is applied to employment, operating your own business or as an ordinary consumer. Learn about the legal system, crimes, torts, contracts, and banking. This course is required for the Business Degree.
1607 lec 1:30 - 4:50pm TWTh S.C. SANDELL BU 102

BUSINESS 010 3.00 UNITS
FUNDAMENTALS OF TAX RETURN PREPARATION
This course introduces the fundamentals of Federal and California income tax laws. Assignments involve the completion of tax returns for individuals. This class is offered once a year.
1613 lec 8:00 - 11:20am TWTh F.K. HO BU 107

CHEMISTRY
Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu

CHEMISTRY 065 4.00 UNITS
INTRODUCTORY GENERAL CHEMISTRY (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of “C” or better or concurrent enrollment in Math 123C. Not open for credit to students who have credit in Chemistry 101 or 55. An introductory course for science majors. This course serves as a prerequisite to Chemistry 101.
1626 lec 8:00 - 11:20am TWTh J.J. ARIAS TR 101 & lab 11:25 - 2:45pm TWTh J.J. ARIAS PH 102

* Free Parking during Winter Intersession *

www.lahc.edu
### Child Development

**Division Chair:** Joyce Parker, 310-233-4556, parkerje@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Child Development 001</strong></td>
<td>3.00</td>
<td>Child Growth and Development (UC:CSU)</td>
<td>D.D. Griffith</td>
<td>8:00 - 11:00am</td>
<td>SCI 213</td>
</tr>
<tr>
<td><strong>Child Development 002</strong></td>
<td>3.00</td>
<td>Early Childhood: Principles and Practices (CSU)</td>
<td>D.D. Griffith</td>
<td>11:10 - 2:10pm</td>
<td>SCI 213</td>
</tr>
</tbody>
</table>

### Computer Information Systems

**Division Chair:** Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Prerequisite</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Computer Information Systems 001</strong></td>
<td>3.00</td>
<td>Principles of Business Computer Systems I (UC:CSU)</td>
<td>Completion of Business 60 with a letter grade of &quot;C&quot; or better or the ability to touch type at 25 words per minute with 95% accuracy</td>
<td>6:00 - 8:30pm</td>
<td>BU 104</td>
</tr>
<tr>
<td><strong>Computer Information Systems 023</strong></td>
<td>1.00</td>
<td>Programming Laboratory (CSU)</td>
<td>Concurrent enrollment in a Computer Information Systems lecture course.</td>
<td>8:30 - 10:05pm</td>
<td>BU 104</td>
</tr>
</tbody>
</table>

### Culinary Arts

**Division Chair:** Joyce Parker, 310-233-4556, parkerje@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Culinary Arts 113</strong></td>
<td>3.00</td>
<td>Culinary Skills I (CSU)</td>
<td></td>
<td>7:00 - 7:40am</td>
<td>CAF 109</td>
</tr>
<tr>
<td><strong>Culinary Arts 114</strong></td>
<td>2.00</td>
<td>Aromatics (CSU)</td>
<td></td>
<td>12:15 - 1:40pm</td>
<td>CAF 109</td>
</tr>
</tbody>
</table>

*Free Parking during Winter Intersession*

### Economics

**Division Chair:** Brad Young, 310-233-4065, youngbj@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Prerequisite</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Economics 002</strong></td>
<td>3.00</td>
<td>Principles of Economics II (UC:CSU)</td>
<td>Eligibility for English 101, or eligibility for and concurrent enrollment in English 28.</td>
<td>8:00 - 10:25am</td>
<td>CV 101</td>
</tr>
</tbody>
</table>

### English

**Division Chair:** Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Prerequisite</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English 021</strong></td>
<td>3.00</td>
<td>English Fundamentals (NDA)</td>
<td>Completion of Developmental Communications 20 with a grade of &quot;C&quot; or better</td>
<td>8:00 - 10:25am</td>
<td>CV 5</td>
</tr>
<tr>
<td><strong>English 028</strong></td>
<td>3.00</td>
<td>Intermediate Reading and Composition</td>
<td>Completion of English 21 with a grade of &quot;P&quot; or appropriate score on assessment test.</td>
<td>6:30 - 9:50pm</td>
<td>CV 1</td>
</tr>
<tr>
<td><strong>English 067</strong></td>
<td>0.50</td>
<td>Writing Laboratory (NDA)</td>
<td>Open-entry. Recommended for any student desiring to improve writing skills.</td>
<td>3:20 hrs/wk</td>
<td>CV 104A</td>
</tr>
<tr>
<td><strong>English 101</strong></td>
<td>3.00</td>
<td>College Reading and Composition I (UC:CSU)</td>
<td>Completion of English 28 or 31 with a &quot;C&quot; or better or appropriate score on assessment test.</td>
<td>8:00 - 10:25am</td>
<td>CV 1</td>
</tr>
</tbody>
</table>

Winter 2009 Course Offerings

Los Angeles Harbor College
**Accounting**

Division Chair: Stanley Sandell, 233-4188

<table>
<thead>
<tr>
<th>Course</th>
<th>Sec. #</th>
<th>Times</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts 1</td>
<td>0891</td>
<td>11:10 - 1:40</td>
<td>TTh</td>
<td>D.E. Arant</td>
<td>BU 102</td>
</tr>
<tr>
<td></td>
<td>3031</td>
<td>4:00 - 6:30</td>
<td>MW</td>
<td>D.E. Arant</td>
<td>BU 102</td>
</tr>
</tbody>
</table>

**Library Science**

Division Chair: Jonathon Lee, 233-4471

<table>
<thead>
<tr>
<th>Course</th>
<th>Sec. #</th>
<th>Times</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Science 102</td>
<td>1041</td>
<td>7:05 - 9:10</td>
<td>W</td>
<td>Staff</td>
<td>LRC 140</td>
</tr>
<tr>
<td></td>
<td>1:00 - Hrs</td>
<td>TBA</td>
<td>Staff</td>
<td>LRC 140</td>
<td></td>
</tr>
</tbody>
</table>

(9 Week Class - Starts 2/19/03, Ends 4/16/03)

**English 102** 3.00 UNITS

**College Reading and Composition II (UC:CSU)**

Prerequisites: Completion of English 101 with a grade of "C" or better.

Continues the development of skillful reading and writing, using the material of short stories, plays, and poetry.

<table>
<thead>
<tr>
<th>Sec. #</th>
<th>Times</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>1624</td>
<td>2:30 - 6:05pm</td>
<td>TTh</td>
<td>C. CARRILLO</td>
<td>CV 1</td>
</tr>
<tr>
<td>1625</td>
<td>10:30 hrs/wk</td>
<td>TBA</td>
<td>A.L. WARREN</td>
<td>INTERNET</td>
</tr>
</tbody>
</table>

Contact anw708@earthlink.net as soon as you register.

<table>
<thead>
<tr>
<th>Sec. #</th>
<th>Times</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>1685</td>
<td>10:30 hrs/wk</td>
<td>TBA</td>
<td>A.L. WARREN</td>
<td>INTERNET</td>
</tr>
</tbody>
</table>

Contact anw708@earthlink.net as soon as you register.

**Library Science**

Division Chair: Jonathon Lee, 233-4471

<table>
<thead>
<tr>
<th>Course</th>
<th>Sec. #</th>
<th>Times</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Science 102</td>
<td>1041</td>
<td>7:05 - 9:10</td>
<td>W</td>
<td>Staff</td>
<td>LRC 140</td>
</tr>
<tr>
<td></td>
<td>1:00 - Hrs</td>
<td>TBA</td>
<td>Staff</td>
<td>LRC 140</td>
<td></td>
</tr>
</tbody>
</table>

(9 Week Class - Starts 2/19/03, Ends 4/16/03)

**Enrollment**

- **Accounting**
- **Library Science**
- **English 102**
- **Health 002**
- **History 011**

**How to Read Schedule Listings**

- **Course Name, Number, Title & number of units.**
- **Course Description including any prerequisites.**
- **Section number, class meeting times, meeting days, Instructor & Room.**
- **M=Monday, T=Tuesday, W=Wednesday, Th=Thursday, F=Friday, Sat=Saturday, Su=Sunday**
- **Evening Classes are denoted in **Bold**.**
- **Special course information or meeting dates.**

www.lahc.edu
**HISTORY 012**
**POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)**
History 11 is not a prerequisite for this course. This course surveys the political, social, and economic history of the United States from 1876 to the present. This course meets the California State University requirements for United States History.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HISTORY 012</td>
<td>POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)</td>
<td>3.00</td>
<td>Surveys United States history from 1876 to the present. This course meets the California State University requirements for United States History.</td>
</tr>
</tbody>
</table>

**HISTORY 041**
Credit is allowed in only one of History 11, 41, or 43. This course surveys United States history from the early colonial era through the Civil War with emphasis on the contribution of the African-American. A study of the U.S. Constitution is also included. This course meets the California State University requirements for United States history.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HISTORY 041</td>
<td>THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. I (UC:CSU)</td>
<td>3.00</td>
<td>Surveys United States history from the early colonial era through the Civil War with emphasis on the contribution of the African-American. A study of the U.S. Constitution is also included. This course meets the California State University requirements for United States history.</td>
</tr>
</tbody>
</table>

**HUMANITIES**
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu

**HUMANITIES 017**
**FILM APPRECIATION (UC:CSU)**
A survey of motion pictures and changing social attitudes in film from the silent era to the present.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMANITIES 017</td>
<td>FILM APPRECIATION (UC:CSU)</td>
<td>3.00</td>
<td>Survey of motion pictures and changing social attitudes in film from the silent era to the present.</td>
</tr>
</tbody>
</table>

**MATHEMATICS**
Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu

**MATHEMATICS 100**
**MATHEMATICS WORKSHOP (NDA) (RPT 3)**
Corequisite: Concurrent enrollment in a mathematics or mathematics related course.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATHEMATICS 100</td>
<td>MATHEMATICS WORKSHOP (NDA) (RPT 3)</td>
<td>1.00</td>
<td>Corequisite: Concurrent enrollment in a mathematics or mathematics related course. This course supplements all math level courses by providing tutorial assistance. This course is offered on a credit/no credit basis.</td>
</tr>
</tbody>
</table>

**MATHEMATICS 123A**
**ELEMENTARY AND INTERMEDIATE ALGEBRA I**
Prerequisite: Completion of Math 112 or equivalent with a grade of "C" or better.
First of three modules for Math 123 covering elementary algebra topics such as real numbers, algebraic expressions, solution of linear equations and inequalities. Applications relating to the above topics are also covered.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATHEMATICS 123A</td>
<td>ELEMENTARY AND INTERMEDIATE ALGEBRA I</td>
<td>4.00</td>
<td>Prerequisite: Completion of Math 112 or equivalent with a grade of &quot;C&quot; or better. First of three modules for Math 123 covering elementary algebra topics such as real numbers, algebraic expressions, solution of linear equations and inequalities. Applications relating to the above topics are also covered.</td>
</tr>
</tbody>
</table>

**MATHEMATICS 123B**
**ELEMENTARY AND INTERMEDIATE ALGEBRA II**
Prerequisite: Completion of Math 123A with a grade of "C" or better.
Second of three modules for Math 123 covering additional elementary algebra topics such as polynomials and their operations, solution of second degree equations and radical expressions. Applications relating to the above topics are also covered.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATHEMATICS 123B</td>
<td>ELEMENTARY AND INTERMEDIATE ALGEBRA II</td>
<td>4.00</td>
<td>Prerequisite: Completion of Math 123A with a grade of &quot;C&quot; or better. Second of three modules for Math 123 covering additional elementary algebra topics such as polynomials and their operations, solution of second degree equations and radical expressions. Applications relating to the above topics are also covered.</td>
</tr>
</tbody>
</table>

**MATHEMATICS 227**
**STATISTICS (UC:CSU)**
Prerequisite: Completion of Math 123C with a grade of "C" or better.
Introductory mathematical statistics course covering descriptive and inferential statistics topics.

<table>
<thead>
<tr>
<th>Course Code</th>
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</thead>
<tbody>
<tr>
<td>MATHEMATICS 227</td>
<td>STATISTICS (UC:CSU)</td>
<td>4.00</td>
<td>Prerequisite: Completion of Math 123C with a grade of &quot;C&quot; or better. Introductory mathematical statistics course covering descriptive and inferential statistics topics.</td>
</tr>
</tbody>
</table>

**MUSIC**
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Ken Miller, 310-233-4413, millerkb@lahc.edu

**MUSIC 101**
**FUNDAMENTALS OF MUSIC (UC:CSU)**
This course provides the basic knowledge of music needed by the candidate for the Standard Elementary Teaching Credential. It is also offered for the non-music major who wishes to study the basic rudiments of music, including notation, scales, keys and intervals, with some sight singing and ear training.

<table>
<thead>
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<tr>
<td>MUSIC 101</td>
<td>FUNDAMENTALS OF MUSIC (UC:CSU)</td>
<td>3.00</td>
<td>This course provides the basic knowledge of music needed by the candidate for the Standard Elementary Teaching Credential. It is also offered for the non-music major who wishes to study the basic rudiments of music, including notation, scales, keys and intervals, with some sight singing and ear training.</td>
</tr>
</tbody>
</table>

**MUSIC 111**
**MUSIC APPRECIATION I (UC:CSU)**
This course is an introduction to music and musical masterpieces. They are presented through lectures, reports, and recordings. The course is recommended for the general college student who wishes to improve his/her understanding of music.

<table>
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<tbody>
<tr>
<td>MUSIC 111</td>
<td>MUSIC APPRECIATION I (UC:CSU)</td>
<td>3.00</td>
<td>This course is an introduction to music and musical masterpieces. They are presented through lectures, reports, and recordings. The course is recommended for the general college student who wishes to improve his/her understanding of music.</td>
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* Free Parking during Winter Intersession *
WINTER INTERSESSION 2009 * JANUARY 5th - FEBRUARY 8th

STUDENT QUOTES

“I had the opportunity to attend three large universities in California but I came to Harbor College knowing they had a great Honors Program. The general education classes are far more economical but still prepare me for the higher level university courses and graduate school.”

KENNETH GULLEY, JR.
PHYSICAL EDUCATION

Division Chair: Naheel Barakat, 310-233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 185 1.00 UNITS
DIRECTED STUDY - PHYSICAL EDUCATION (CSU) (RPT 2)
Prerequisite: These classes are by arrangement and prior permission of instructor only. Do not enroll before getting approval.
*UC credit may be granted by petition after transfer.
1605 lec 3:20 hrs/wk TBA - N.M. BARAKAT PE 140

PHYSICAL EDUCATION 552 1.00 UNITS
ATHLETICS PRE-SEASON CONDITIONING (UC:CSU) (RPT 3)
*UC credit may be granted by petition after transfer.
*** lab 4:30 - 7:20pm MTWTh J.E. EVANS FIELD

PHYSICAL EDUCATION 553 1.00 UNITS
INTERCOLLEGIATE SPORTS-STRENGTH & FITNESS TRG FOR FOOTBALL (UC:CSU) (RPT 3)
*** lab 7:00 - 9:50pm MTWTh W. BARLOW FIELD

PHYSICAL EDUCATION 557 1.00 UNITS
INTERCOLLEGIATE SPORTS-STRENGTH AND FITNESS TRAINING FOR BASEBALL (UC:CSU) (RPT 3)
*** lab 1:00 - 3:50pm MTWTh M.A. ALVILLAR FIELD

PHYSICAL EDUCATION 558 1.00 UNITS
INTERCOLLEGIATE SPORTS-STRENGTH FITNESS TRAINING FOR SOCCER (UC:CSU) (RPT 3)
*** lab 7:00 - 9:30pm MTWTh W. BARLOW FIELD

PHYSICAL EDUCATION 643 1.00 UNITS
ADAPTED STRENGTH TRAINING (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instructional emphasis placed on strength training principles and techniques. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1663 lab 10:30 hrs/wk TBA - N.M. BARAKAT PE 140
Lab will be open 7:30 a.m. - 12:00 p.m. MTWTh

PHYSICAL EDUCATION 646 1.00 UNITS
ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers, treadmills, hand cranks, etc., will be the major class focus. Students with disabilities must provide physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1689 lab 10:30 hrs/wk TBA - N.M. BARAKAT PE 140
Lab will be open 7:30 a.m. - 12:00 p.m. MTWTh

PHYSICAL EDUCATION 690 1.00 UNITS
WEIGHT TRAINING (UC:CSU) (RPT 3)
An open laboratory experience designed for the people who desire an individualized strength program using a combination of nautilus, universal, and free weight. This is suited for men and women of all age groups who are interested in muscle toning and muscle building beyond the normal workout.
1659 lab 5:00 - 7:25pm MTWTh A.L. HENRY PE 109

POLITICAL SCIENCE

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

POLITICAL SCIENCE 001 3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
This course explains the theory and practice of democracy in United States national, state, and local government.
1667 lec 8:00 - 10:25am TWThF R.J. VEGA GC 208
1668 lec 10:35 - 1:00pm TWThF R.J. VEGA GC 108
1669 lec 6:30 - 9:50pm TWTh L. ACQUAYE BADDRO GC 103

PSYCHOLOGY

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

PSYCHOLOGY 001 3.00 UNITS
GENERAL PSYCHOLOGY I (UC:CSU)
Scientific survey of behavior covering personality, growth, perception, motivation, learning, and intelligence.
1670 lec 8:00 - 10:25am TWThF J.K. THOMAS SPIEGEL GC 206
1671 lec 6:30 - 9:50pm TWTh J.L. WATKINS GC 104

PSYCHOLOGY 041 3.00 UNITS
LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)
Developmental aspects of psychosocial, cognitive, and physical change throughout the life-span.
1676 lec 10:35 - 1:00pm TWThF A.J. SICHAN GC 106

SERVICE LEARNING

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

SERVICE LEARNING 100 1.00 UNITS
INTRODUCTION TO SERVICE LEARNING (RPT 3)
6302 lec 1:30 hrs/wk TBA - S.W. MCMURRAY TBA
& lab 3:20 hrs/wk TBA - STAFF TBA

SOCILOGY

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

SOCILOGY 001 3.00 UNITS
INTRODUCTION TO SOCIOLOGY (UC:CSU)
Explains human behavior: child rearing, personality, American culture, deviance, sexual patterns, marriage, divorce, social class, power, media, and other institutions.
1673 lec 10:35 - 1:00pm TWThF T.J. CHAMBERS GC 104
1674 lec 6:30 - 9:50pm TWTh N. THOMPSON GC 108

* Free Parking during Winter Intersession *
### SPANISH

**Division Chair:** Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Title</th>
<th>Course Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPANISH 001</td>
<td>5.00</td>
<td>ELEMENTARY SPANISH I (UC:CSU)</td>
<td>Credit is allowed for only one: Spanish 1 or the Spanish 21 and 22 combination. This course stresses the mastery of Spanish fundamentals. Particular emphasis is placed upon developing the student's ability to read, write, speak, and understand simple, idiomatic Spanish, including pronunciation, vocabulary, and elementary grammar. Course time: 1675 lec 8:00 - 12:15pm TWThF W. HERNANDEZ CV 2</td>
</tr>
<tr>
<td>SPANISH 101</td>
<td>1.00</td>
<td>SPANISH LANGUAGE LABORATORY (CSU) (RPT 3)</td>
<td>Concurrent enrollment in Spanish class is required. An independent course in which students improve their reading, writing, speaking and comprehension skills by use of audio materials. Students must complete 25 hours for credit.</td>
</tr>
</tbody>
</table>

### SPEECH

**Division Chair:** Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
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</tr>
</thead>
<tbody>
<tr>
<td>SPEECH 101</td>
<td>3.00</td>
<td>ORAL COMMUNICATION I (UC:CSU)</td>
<td>The purpose of this course is to train the student in critical thinking, research, and the organization of ideas presented in discussion and original speeches. To accomplish this purpose, students receive instruction and practical experience in audience analysis and adaptation, critical listening and evaluation. The entire course is designed to emphasize personal growth through effective oral communication. Public speaking is especially recommended for students who plan to enter the fields of salesmanship, law, teaching, or the ministry. It is a valuable part of leadership training.</td>
</tr>
<tr>
<td>SPEECH 121</td>
<td>3.00</td>
<td>THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU)</td>
<td>This course provides analysis of, and practice in, non platform speaking which takes place when people interact. Course will provide understanding and awareness of the principles of communication.</td>
</tr>
</tbody>
</table>

### SUPERVISED LEARNING ASSISTANCE

**Division Chair:** Brad Young, 310-233-4065, youngbj@lahc.edu

<table>
<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>SUPERVISED LEARNING ASSISTANCE 001T</td>
<td>0.00</td>
<td>SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)</td>
<td>In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.</td>
</tr>
</tbody>
</table>

### THEATER

**Division Chair:** Mark Wood, 310-233-4425, woodmd@lahc.edu

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>THEATER 232</td>
<td>2.00</td>
<td>PLAY PRODUCTION (UC:CSU) (RPT 3)</td>
<td>Training and practice are given in all phases of mounting plays for stage and television.</td>
</tr>
<tr>
<td>THEATER 550</td>
<td>2.00</td>
<td>MULTIMEDIA PRODUCTION FOR THE STAGE (CSU) (RPT 3)</td>
<td></td>
</tr>
</tbody>
</table>
Honors Transfer Program

The Honors Transfer Program is a cooperative effort between Los Angeles Harbor College and the following universities: UCLA, UCI, UCR, UCSC, CSUF, Pitzer College, Pomona College, Chapman University, Occidental College, Loyola Marymount and La Sierra University. It is intended to serve students interested in a challenging curriculum designed to prepare them for transfer. Students who complete the honors curriculum, and preparation for their major (with at least a 3.1 GPA), will receive:

1. Guaranteed priority admission to UCLA School of Letters and Sciences. (Students interested in Fine Arts and Engineering majors at UCLA may also participate in the HTP and will be given special consideration by UCLA when applying.) UCSC, UCR and UCI also given priority admission.

2. Priority consideration given by Pomona College (requires 3.5 GPA), Chapman University, La Sierra University, Occidental College (requires 3.25 GPA) and Pitzer College requires 3.5 GPA).

Whitman College and Pacific University provide scholarships. CSULB, CSUF, San Diego State, La Sierra University, Chapman, CSUP, UCLA, UCI, UCR and UCD offer admission to the University Honors Programs.

Benefits of the Honors Program

- Enriched coursework designed in cooperation with university faculty
- Specialized academic and personal counseling
- Admission preference over all students applying to the participating universities
- Inexpensive, high quality instruction
- Designated scholarships for Honors Transfer students

This program is also beneficial for students who plan to transfer to any other four year institution. Qualified students may elect to take Honors classes without being in the Honors Program. Interested students should contact the Honors Counselor to determine enrollment eligibility. Please call 310) 233-4038 or e-mail Yvonne Pueblos@pueblos@lahc.edu.

SPRING 2009

Honors Course Offerings

- English 102
- Political Science 1
- Oceanography 1
- Oceanography 10

Please see the honors counselor for approval to enroll in these courses. Other courses may be taken for honors credit by contract.

Requirements

- Completion of preparation in the major
- Completion of six honors courses
- Completion of all lower division breadth curriculum or IGETC
- Completion of a minimum of a 3.1 GPA or higher as required by the transfer institutions

Yvonne Pueblos
Honors Counselor
310.233.4038
pueblos@lahc.edu
Administration Rm. 130

Contact Mrs. Pueblos for more information about the program or to set up an appointment today!
Honoring the Past...

When it opened in 1949, Harbor College was “Harbor Tech”, a two-year technical institute with an initial enrollment of 649. The student make up was mostly male and mostly World War II veterans taking classes through the G.I. Bill of Rights. The average student was approaching 30 and the total number of faculty was 21. Classes were taught in Quonset huts that a few years earlier had housed Axis prisoners of war.

In 2009, Los Angeles Harbor College has a diverse student enrollment of approximately 9,000 students. The total number of faculty is 94. The college has grown from a technically oriented college into a comprehensive institution of higher learning with a broad spectrum of transfer, vocational, and community services programs. Harbor College takes pride in being a leader among community colleges in educational applications of modern technology.

...Building the Future

COURSE OFFERINGS

ACCOUNTING

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

ACCOUNTING 001  5.00 UNITS
INTRODUCTORY ACCOUNTING I (UC:CSU)
Credit is allowed in only one of Accounting 1 or the Accounting 21 and 22 combination.
This course provides an introduction to financial accounting and accounting information systems. Areas covered include recording, summarizing, and reporting of business transactions, preparation of financial statements, revenues and expense recognition; assets, liability, and capital accounts. Emphasis is placed on accounting for sole proprietorships and corporations and the use of accounting information in decision making by various stakeholders.
0890 lec  8:30 - 11:00am MW F.K. HO T 210
0891 lec  11:10 -  1:40pm TTh F.K. HO T 210
0893 lec  1:00 -  3:30pm MW J.E. WORLEY T 210
Evening Class
3036 lec  7:05 -  9:35pm MW J. D. WARTSLER T 210
Internet Class
7602 lec  5:20 hrs/wk TBA - L.D. WOLFF INTERNET
Contact wolffld@lahc.edu as soon as you register.

ACCOUNTING 002  5.00 UNITS
INTRODUCTORY ACCOUNTING II (UC:CSU)
Prerequisite: Completion of Accounting 1 or the Accounting 21 and 22 combination with a letter grade of "C" or better.
Topics covered include corporate income tax reporting, unusual income statement items, accounting for investment in stocks and bonds, bonds payable, statement of cash flows, present value concept and financial statement analysis. However, course emphasizes mainly managerial accounting concepts and principles for planning and decision making.
0892 lec  8:30 - 11:00am TTh F.K. HO T 210
Evening Class
3032 lec  7:05 -  9:35pm TTh J.T. DUDLEY T 210
Internet Class
7614 lec  5:20 hrs/wk TBA - D.M. CHING INTERNET
Contact chingdm@lahc.edu as soon as you register. See PACE page for additional information on this class.

ACCOUNTING 011  3.00 UNITS
COST ACCOUNTING (CSU)
Prerequisite: Completion of Accounting 2 with a letter grade of "C" or better.
A study of managerial cost accumulation concepts and techniques for product and service costing, planning and control. Emphasis is on the use of cost accounting information for decision making and the preparation, analysis and use of cost accounting information. Topics include process costing, job order costing, variable costing, direct costing, standard costing, budgeting and profit planning, activity based costing.
7613 lec  5:20 hrs/wk TBA - D.M. CHING INTERNET
Contact chingdm@lahc.edu as soon as you register. See PACE page for additional information on this class.
ACCOUNTING 015 3.00 UNITS
TAX ACCOUNTING I (CSU)
A practical study of the current federal revenue acts and California State Tax Law as they relate to business and individual income tax procedures is made. Topics studied include income inclusions and exclusion, capital gains and losses, and business and personal deductions.
7604 lec 3:10 hrs/wk TBA - W. K. HOFFMAN INTERNET
Contact Professor WHoffman@gmail.com as soon as you register.

ACCOUNTING 021 3.00 UNITS
BOOKKEEPING AND ACCOUNTING I (UC:CSU)
This course is the first half of Accounting I and it is an introduction to financial accounting and accounting information systems. It includes recording, summarizing, and reporting of business transactions in various journals and ledgers, preparation of trial balance and financial statements, revenues and expense recognition; assets, liability, and capital accounts.
0951 lec 11:10 - 2:15pm TTh F. K. HO T 210
Short Term Class Starts 2/9/09, Ends 4/4/09.

ACCOUNTING 022 3.00 UNITS
BOOKKEEPING AND ACCOUNTING II (UC:CSU)
Prerequisite: Completion of Accounting 21 with a letter grade of "C" or better
This course is the second half of Accounting I and it is an introduction to financial accounting and accounting information systems. It includes a study of the voucher system, payroll accounting, depreciation, inventory valuation, bad debts, notes and interest. Emphasizes accounting for sole proprietorships and corporations and the use of accounting information in decision making by investors, creditors and others.
0898 lec 11:10 - 1:40pm TTh F. K. HO T 210
Late Start Class Starts 4/13/09, Ends 6/8/09.

ACCOUNTING 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
*** 12:45 - 1:50pm F J. I. NARANJO OV 2
Evening Classes
*** 5:30 - 6:35pm T J. I. NARANJO OV 2
*** 5:30 - 6:35pm W J. I. NARANJO OV 2

ADMINISTRATION OF JUSTICE
Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

ADMINISTRATION OF JUSTICE 001 3.00 UNITS
INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU)
Law enforcement: History, organization, jurisdiction and professional opportunities.
0710 lec 8:00 - 9:25am MW STAFF B 11
Evening Classes
3522 lec 3:30 - 6:30pm MW J. S. KRUPA B 11
Late Start Class Starts 4/13/09, Ends 6/8/09
3545 lec 6:55 - 10:05pm Th M. ENGQUIST B 11
Internet Class
7680 lec 3:10 hrs/wk TBA - H. N. SIEGEL INTERNET
Contact siegelhn@lahc.edu as soon as you register.

ADMINISTRATION OF JUSTICE 002 3.00 UNITS
CONCEPTS OF CRIMINAL LAW (UC:CSU)
Historical development and current application of criminal law and related constitutional provisions. Focus is on major crimes against the person and against property. Capacity to commit crimes and affirmative defenses are also covered.
6066 lec 3:15 - 5:20pm Th C. H. GRACIANO GHS Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
Internet Class
7681 lec 3:30 hrs/wk TBA - M. C. KINRADE INTERNET
Contact kinradmc@lahc.edu as soon as you register.

ADMINISTRATION OF JUSTICE 003 3.00 UNITS
LEGAL ASPECTS OF EVIDENCE (CSU)
This course includes the kinds and degrees of evidence and the rules governing the admissibility of evidence in court.
0757 lec 9:35 - 11:00am MW M. C. KINRADE B 11

ADMINISTRATION OF JUSTICE 006 3.00 UNITS
PATROL PROCEDURES (CSU)
This course includes responsibilities, techniques and methods of police patrol.
3521 lec 6:55 - 10:05pm T R. BARTLETT B 11

ADMINISTRATION OF JUSTICE 008 3.00 UNITS
JUVENILE PROCEDURES (CSU)
Organization, functions, and jurisdiction of juvenile agencies, the processing and detention of juveniles, juvenile case disposition, juvenile statutes, and court procedures.
7634 lec 3:10 hrs/wk TBA - H. SIEGEL INTERNET

ADMINISTRATION OF JUSTICE 014 3.00 UNITS
REPORT WRITING FOR PEACE OFFICERS (CSU)
The study of and practice in various types of technical writing commonly used in police agencies.
0759 lec 9:35 - 11:00am MW STAFF B 11
ADMINISTRATION OF JUSTICE 016  3.00 UNITS
RECRUITMENT SELECTION PROCESS (CSU)
This course provides an in-depth coverage of the legal selection
designed to assist students with employment in a law enforcement
agency. Written, oral and physical examinations are covered. The
background, psych and medical exams are explained.
0750 lec 11:10 - 12:35pm MW  J. ULRICH  B 11
Internet Class
7611 lec  3.10 hrs/wk TBA  -  A.G. HYDE  INTERNET
Contact hydeai@lahc.edu as soon as you register.

6068 lec  3:35 -  5:20pm  MW  C.H. GRACIANO  GHS
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

ADMINISTRATION OF JUSTICE 042  3.00 UNITS
ADVANCED CRIMINAL LAW (CSU)
This advanced course in criminal law puts special emphasis on
those major crimes of particular interest to peace officers including
penal provisions in state and federal codes, leading case law, and
briefing.
0755 lec  8:00 -  9:25am  TTh  M.C. KINRADE  B 11
Evening Class
3537 lec  6:55 - 10:05pm  M  M. ENGQUIST  B 11

ADMINISTRATION OF JUSTICE 049  3.00 UNITS
NARCOTICS AND VICE CONTROL (CSU)
0761 lec 11:10 - 12:35pm  TTh  B.J. YOUNG  B 11
Evening Class
3624 lec  6:55 - 10:05pm  W  M.R. REID  B 11

ADMINISTRATION OF JUSTICE 086  3.00 UNITS
ISSUES IN LAW ENFORCEMENT (CSU)
0765 lec  3:30 -  6:30pm  TTh  STAFF  B 11
Late Start Class, Starts 04/14/09, Ends 6/8/09

ADMINISTRATION OF JUSTICE 185  1.00 UNITS
DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU) (RPT  2)
7500 lec 1:05 hrs/wk TBA  -  B.J. YOUNG  B 11
This class is offered as a web enhanced course, a form of blended learning,
where students meet during the times indicated and also participate in internet
activities as directed by the instructor. Contact youngbj@lahc.edu.

ADMINISTRATION OF JUSTICE 285  2.00 UNITS
DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU)
7501 lec  2:05 hrs/wk TBA  -  B.J. YOUNG  B 11
This class is offered as a web enhanced course, a form of blended learning,
where students meet during the times indicated and also participate in internet
activities as directed by the instructor. Contact youngbj@lahc.edu.

ADMINISTRATION OF JUSTICE 321  2.00 UNITS
PC 832 ARREST COURSE
Contact Administration of Justice office at 310-233-4065 for
inquiries.
This course covers information regarding powers of arrest, search
and seizure for Peace Officers with limited powers. When certified,
this course satisfies the curriculum requirements for Peace Office
Standards & Training P.C. 832 Arrest Course.
7002 lec  8:00 -  1:05pm  S  R. BARTLETT  TBA

ADMINISTRATION OF JUSTICE 385  3.00 UNITS
DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU)
7502 lec  3:10 hrs/wk TBA  -  B.J. YOUNG  B 11
This class is offered as a web enhanced course, a form of blended learning,
where students meet during the times indicated and also participate in internet
activities as directed by the instructor. Contact youngbj@lahc.edu.

ADMINISTRATION OF JUSTICE 931  3.00 UNITS
COOPERATIVE EDUCATION - ADMINISTRATION OF JUSTICE (CSU) (RPT  3)
0749 lec  3:10 hrs/wk TBA  -  B.J. YOUNG  B 11

CONTACT
www.lahc.edu  Course Offerings  25
**ANTHROPOLOGY**

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

**ANTHROPOLOGY 001L 0.00 UNITS**
INTRODUCTION TO HUMAN ANATOMY L (UC:CSU)
Concurrent enrollment in lecture and laboratory section is required. Study of structures of the human body. Cat dissection may be used to compare to man. A materials fee of $20.00 is required.

**ANTHROPOLOGY 001U 4.00 UNITS**
INTRODUCTION TO HUMAN ANATOMY U (UC:CSU)
Concurrent enrollment in lecture and laboratory section is required. Study of structures of the human body. Cat dissection may be used to compare to man.

**ANTHROPOLOGY 101 3.00 UNITS**
HUMAN BIOLOGICAL EVOLUTION (UC:CSU)
Human evolution and variability of both our fossil ancestors and current populations.

**ANTHROPOLOGY 102 3.00 UNITS**
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world's cultures and institutions - language, marriage, and religion.

**ANTHROPOLOGY 103 3.00 UNITS**
HUMAN WAYS OF LIFE II: CULTURAL ANTHROPOLOGY (UC:CSU)
Further study of world's cultures and institutions - language, marriage, and religion.

**ANTHROPOLOGY 104 3.00 UNITS**
HUMAN WAYS OF LIFE III: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world's cultures and institutions - language, marriage, and religion.

**ARCHITECTURE**

Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Michael Song, 310-233-4167, songm@lahc.edu

**ARCHITECTURE 112 2.00 UNITS**
FREEHAND DRAWING I (UC:CSU) (RPT 1)
Freehand drawing that concentrates on architectural form, using black and white media. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.

**ARCHITECTURE 122 2.00 UNITS**
FREEHAND DRAWING I (UC:CSU)
Prerequisite: Completion of Architecture 170 with a grade of "C" or better, or one semester of high school or college drafting. Methods of making three-dimensional pictorial drawings; special attention is given to short cut methods. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.

**ARCHITECTURE 133 3.00 UNITS**
ARCHITECTURAL HISTORY II: LATE MIDDLE AGES TO MODERN (UC:CSU)
The development of architecture from Renaissance times to the Industrial Revolution to the modern Architecture of today and tomorrow. The following influences are emphasized in the shaping of architecture: Geographical, geological, climatic, religious, and social historical.

**ARCHITECTURE 141 3.00 UNITS**
ARCHITECTURAL HISTORY I: ANCIENT TO RENAISSANCE (UC:CSU)
The development of architecture from ancient times to the Renaissance. The following influences are emphasized in the shaping of architecture: Geographical, geological, climatic, religious, and social historical.

**ARCHITECTURE 151 3.00 UNITS**
ARCHITECTURAL HISTORY III: MODERN TO POST MODERN (UC:CSU)
The development of architecture from the Industrial Revolution to the post modern Architecture of today and tomorrow. The following influences are emphasized in the shaping of architecture: Geographical, geological, climatic, religious, and social historical.

**ARCHITECTURE 160 3.00 UNITS**
COMPUTERS FOR DESIGNERS (CSU) (RPT 3)
Concurrent enrollment in Architecture 42 or 181. Introductory course aimed at graphic, environmental and industrial designers. Emphasis on how designers can optimize and understand the role of digital medium in today's design industry. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.

**ARCHITECTURE 161 2.00 UNITS**
INTRODUCTION TO COMPUTER-AIDED ARCHITECTURAL DESIGN (CSU) (RPT 1)
Prerequisite and/or corequisite: Completion of Architecture 172 and 171 with grades of "C" or better, or concurrent enrollment. The study of construction documents and its production by way of CAD. Short cut methods and office standards are used as a base. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.

Los Angeles Harbor College
ARCHITECTURE 162 3.00 UNITS
COMPUTER-AIDED DESIGN AND DRAFTING (CSU) (RPT 1)
Prerequisite and/or corequisite: Completion of Architecture 161 and 173 with grades of "C" or better, or concurrent enrollment.
This course is a further study of construction documents and presentation drawings via CAD. $15 lab fee required. Students enrolling in this class will benefit from enrolling in Architecture 42 or 161.
0328 lec 2:30 - 3:00pm TTh M. SONG T 111
& lab 3:30 - 6:20pm TTh M. SONG T 111

ARCHITECTURE 170 2.00 UNITS
BEGINNING ARCHITECTURAL DRAFTING (CSU)
An introduction to graphics for students with no drafting knowledge. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0308 lab 9:00 - 11:05am MW N.R. BAKHOUM T 111
Evening Class
3224 lab 7:55 - 10:00pm TTh M. SONG T 111

ARCHITECTURE 171 2.00 UNITS
ARCHITECTURAL DETAILING (CSU)
Prerequisite: Completion of Architecture 170 with a grade of "C" or better, or one semester of high school or college drafting and Architecture 172.
Architectural detailing practices and principles are covered for light frame construction. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0314 lec 9:00 - 9:30am MW N.R. BAKHOUM T 111
& lab 9:30 - 11:00am MW N.R. BAKHOUM T 111

ARCHITECTURE 172 3.00 UNITS
ARCHITECTURAL DRAWING I (CSU)
Prerequisite or corequisite: Completion of Architecture 171 with a grade of "C" or better or concurrent enrollment.
Basic architectural drafting dealing with wood frame construction via construction documents. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0311 lec 11:10 - 12:15pm TTh O. A. WAKITA T 111
& lab 12:15 - 2:20pm TTh O. A. WAKITA T 111
Evening Class
3219 lec 6:55 - 8:00pm TTh M. SONG T 111
& lab 8:00 - 10:05pm TTh M. SONG T 111

ARCHITECTURE 173 3.00 UNITS
ARCHITECTURAL DRAWING II (CSU)
Prerequisite: Completion of Architecture 172 with a grade of "C" or better.
Further development of drafting skills and the fundamental use of materials in construction, with emphasis on building codes. Hillside and multi-story construction are emphasized. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0313 lec 11:10 - 12:15pm TTh O. A. WAKITA T 111
& lab 12:15 - 2:20pm TTh O. A. WAKITA T 111
Evening Class
3298 lec 6:55 - 9:45pm MW STAFF T 111
ARCHITECTURE 181  0.50 UNITS
COMPUTER AIDED DESIGN LABORATORY (CSU)  (RPT 3)
3289 lab  5:45 - 6:50pm TTh M. SONG T 111

ARCHITECTURE 185  1.00 UNITS
DIRECTED STUDY - ARCHITECTURE  (RPT 2)
0325 lec  1:05 hrs/wk TBA - M. SONG T 111

ARCHITECTURE 201  3.00 UNITS
ARCHITECTURAL DESIGN I (UC:CSU)
Prerequisites: Completion of Architecture 172 and Environmental Design 102 with grades of "C" or better.
A study of basic design concepts at second-year level. Students are required to provide $15 worth of instructional and other materials in order to complete this class.
3292 lab  6:55 - 9:45pm MW STAFF T 111

ARCHITECTURE 202  3.00 UNITS
ARCHITECTURAL DESIGN II (UC:CSU)
Prerequisite: Completion of Architecture 201 with a grade of "C" or better.
Architectural problem solving applying to theory of space, form and vision. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
3293 lec  6:55 - 9:45pm MW M. SONG T 111

ARCHITECTURE 222  3.00 UNITS
BEGINNING ARCHITECTURAL GRAPHICS (CSU)
Graphic communication techniques using a variety of media applied to methods of presenting information and graphic design. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0322 lec  3:20 - 6:25pm M STAFF T 111
& lab  3:20 - 6:25pm W STAFF T 111

ARCHITECTURE 261  3.00 UNITS
COMPUTER-AIDED DESIGN FOR ARCHITECTURE I (CSU)  (RPT 1)
In this course students learn three-dimensional techniques using 3D Studio Max. Polygonal and solid modeling are covered. Other soft wares are explored such as Autocad and Sketch Up. $15 lab fee required.
3220 lec  6:55 - 7:25pm TTh STAFF T 111
& lab  7:35 - 10:10pm TTh STAFF T 111

ARCHITECTURE 262  3.00 UNITS
COMPUTER-AIDED DESIGN FOR ARCHITECTURE II (CSU)  (RPT 2)
In this course students learn advanced three-dimensional concepts in making computer aided drawings. Drawings are constructed using microcomputer with appropriate software such as Autocad and Form Z Studio Max. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
3221 lec  6:55 - 10:10pm TTh STAFF T 111

ARCHITECTURE 285  2.00 UNITS
DIRECTED STUDY - ARCHITECTURE
0326 lec  2:05 hrs/wk TBA - M. SONG T 111

ARCHITECTURE 385  3.00 UNITS
DIRECTED STUDY - ARCHITECTURE
0327 lec  3:10 hrs/wk TBA - M. SONG T 111

ENVIRONMENTAL DESIGN 101  3.00 UNITS

ARCHITECTURE 385  3.00 UNITS
DIRECTED STUDY - ARCHITECTURE
0327 lec  3:10 hrs/wk TBA - M. SONG T 111

ARCHITECTURE 911, 921, 931, 941  1-4 UNITS
COOPERATIVE EDUCATION (CSU)  (RPT 3)
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
****  5:30 – 6:35pm T J.I. NARANJO OV 2
****  5:30 – 6:35pm W J.I. NARANJO OV 2

ART
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Jay McCafferty, 310-233-4412, mccafj@lahc.edu

ART 101  3.00 UNITS
SURVEY OF ART HISTORY I (UC:CSU)
Survey of Art History from Prehistory through the Gothic Period.
0330 lec  9:35 - 11.00am TTh G.D. JACOBS MU 107
Evening Class
3234 lec  2:30 - 5:40pm T J.A. FREEDMAN MU 138
Internet Class
7648 lec  3:10 hrs/wk TBA - G.D. JACOBS INTERNET
Contact gailjacobs.101@gmail.com as soon as you register.

ART 102  3.00 UNITS
SURVEY OF ART HISTORY II (UC:CSU)
The visual arts of the Western World from Renaissance to the Twentieth Century.
0334 lec  11:10 - 12:35pm TTh G.D. JACOBS MU 107
Evening Class
3236 lec  5:55 - 9:05pm T J.A. FREEDMAN MU 138
4915 lec  7:55 - 10:00pm T L.R. LIPTON TBA
& lec  10:15 - 12:20pm S L.R. LIPTON TBA
& lec  2:25 hrs/wk TBA - L.R. LIPTON TBA
PACE Class Starts 4/14/09, ends 6/6/09
6006 lec  6:30 - 9:45pm W C.R. FIDDLER PVPHS S50
Outreach Class (13 Week Class - Starts 2/25/09, Ends 5/27/09)
6024 lec  3:00 - 5:00pm TTh C.R. FIDDLER CHS
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
6061 lec  3:15 - 5:20pm Th T.G. LYCHKOFF GHS F7
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
6062 lec  3:15 - 5:20pm MW T.G. LYCHKOFF GHS F7
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

ART 103  3.00 UNITS

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4915 lec  7:55 - 10:00pm T L.R. LIPTON TBA
& lec  10:15 - 12:20pm S L.R. LIPTON TBA
& lec  2:25 hrs/wk TBA - L.R. LIPTON TBA
PACE Class Starts 4/14/09, ends 6/6/09
6006 lec  6:30 - 9:45pm W C.R. FIDDLER PVPHS S50
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6024 lec  3:00 - 5:00pm TTh C.R. FIDDLER CHS
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
6061 lec  3:15 - 5:20pm Th T.G. LYCHKOFF GHS F7
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
6062 lec  3:15 - 5:20pm MW T.G. LYCHKOFF GHS F7
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)
ART APPRECIATION I (UC:CSU)
This course is designed to develop a student’s understanding and appreciation of art and the artistic process.
0332 lec 12:45 - 2:10pm MW J.D. MCCAFFERTY MU 134
0333 lec 12:45 - 2:10pm TTh D. JENNINGS MU 134
0358 lec 9:00 - 12:00pm TTh L.F. GREENBERG SCI 209
Late Start Class Starts 4/14/09, Ends 6/8/09

LIFE DRAWING III (UC:CSU)
Prerequisite: Completion of Art 205 with a grade of "C" or better.
3255 lec 5:45 - 7:50pm M R.E. LINDEN FA 107
& lab 7:55 - 10:00pm M R.E. LINDEN FA 107

ART 285
DIRECTED STUDY - ART HONORS (CSU)
*UC credit may be granted by petition after transfer.
0356 lec 2:05 hrs/wk TBA - J.D. MCCAFFERTY FA 108

ART 300
INTRODUCTION TO PAINTING (UC:CSU)
Prerequisite: Completion of Art 300 with a grade of "C" or better.
Beginning instruction in watercolor painting.
0331 lec 9:35 - 10:40am TTh C.K. ANTRIM FA 107
& lab 10:40 - 11:45am TTh C.K. ANTRIM FA 107
Evening Class
3364 lec 5:45 - 7:50pm T R.E. LINDEN FA 107
& lab 7:55 - 10:00pm T R.E. LINDEN FA 107

ART 301
WATERCOLOR PAINTING I (UC:CSU)
Prerequisite: Completion of Art 301 with a grade of "C" or better.
0336 lec 9:35 - 10:40am TTh C.K. ANTRIM FA 107
& lab 10:40 - 11:45am TTh C.K. ANTRIM FA 107
Evening Class
3365 lec 5:45 - 7:50pm T R.E. LINDEN FA 107
& lab 7:55 - 10:00pm T R.E. LINDEN FA 107

ART 302
WATERCOLOR PAINTING II (UC:CSU)
Prerequisite: Completion of Art 301 with a grade of "C" or better.
0337 lec 9:35 - 10:40am TTh C.K. ANTRIM FA 107
& lab 10:40 - 11:45am TTh C.K. ANTRIM FA 107
Evening Class
3366 lec 5:45 - 7:50pm T R.E. LINDEN FA 107
& lab 7:55 - 10:00pm T R.E. LINDEN FA 107

ART 303
WATERCOLOR PAINTING III (UC:CSU)
Prerequisite: Completion of Art 302 with a grade of "C" or better.
0338 lec 9:35 - 10:40am TTh C.K. ANTRIM FA 107
& lab 10:40 - 11:45am TTh C.K. ANTRIM FA 107
Evening Class
3367 lec 5:45 - 7:50pm T R.E. LINDEN FA 107
& lab 7:55 - 10:00pm T R.E. LINDEN FA 107

ART 304
ACRYLIC PAINTING I (UC:CSU)
Prerequisite: Completion of Art 300 with a grade of "C" or better.
0340 lec 9:35 - 10:40am TTh C.K. ANTRIM FA 107
& lab 10:40 - 11:45am TTh C.K. ANTRIM FA 107
Evening Class
3368 lec 5:45 - 7:50pm T R.E. LINDEN FA 107
& lab 7:55 - 10:00pm T R.E. LINDEN FA 107

ART 305
3.00 UNITS

www.lahc.edu
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Units</th>
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<th>Location</th>
<th>Instructor</th>
<th>Meeting Dates</th>
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<tr>
<td>ART 304</td>
<td>ACRYLIC PAINTING II (UC:CSU)</td>
<td>3.00</td>
<td>TTh</td>
<td>9:35 - 10:40am</td>
<td>C.K. ANTRIM</td>
<td>FA 107</td>
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<td>ART 305</td>
<td>ACRYLIC PAINTING III (UC:CSU)</td>
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<td>2.00</td>
<td>TTh</td>
<td>9:35 - 10:40am</td>
<td>C.K. ANTRIM</td>
<td>FA 107</td>
<td>0344 lec &amp; lab</td>
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<td>INTERMEDIATE OIL PAINTING (UC:CSU)</td>
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<td>5:45 - 6:50pm</td>
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<td>R.E. LINDEN</td>
<td>3239 lec &amp; lab</td>
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<td>ART 312</td>
<td>ADVANCED OIL PAINTING (UC:CSU)</td>
<td>2.00</td>
<td>TTh</td>
<td>9:35 - 10:40am</td>
<td>C.K. ANTRIM</td>
<td>FA 107</td>
<td>0351 lec &amp; lab</td>
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<td>ART 385</td>
<td>DIRECTED STUDY - ART HONORS (CSU)</td>
<td>3.00</td>
<td>TTh</td>
<td>5:45 - 6:50pm</td>
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<td>R.E. LINDEN</td>
<td>3241 lec &amp; lab</td>
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<td>ART 502</td>
<td>BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU)</td>
<td>3.00</td>
<td>TTh</td>
<td>9:35 - 11:40am</td>
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<td>V.L. LOSCHUK</td>
<td>0441 lec &amp; lab</td>
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<td>ART 521</td>
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CLAY SCULPTURE II (UC:CSU)
Prerequisite: Completion of Art 706 with a grade of “C” or better.
Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1331 lec 11:10 - 11:40am TTh J.D. MCCAFFERTY FA108
& lab 11:45 - 1:10pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3831 lec 5:45 - 6:50pm M J.D. MCCAFFERTY FA108
& lab 6:55 - 10:05pm M J.D. MCCAFFERTY FA108
3841 lec 5:45 - 6:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 11:05pm W J.D. MCCAFFERTY FA108

ART 712
CERAMICS WORKSHOP (UC:CSU)
Prerequisite: Completion of Art 714 with a grade of “C” or better.
Independent study in ceramics. Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
3832 lab 11:10 - 1:15pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3833 lab 5:45 - 10:00pm M J.D. MCCAFFERTY FA108
3842 lab 5:45 - 10:00pm W J.D. MCCAFFERTY FA108

ART 713
BEGINNING CERAMICS I (UC:CSU)
Recommended prerequisite: Concurrent enrollment in Art 501.
Making things in clay: hand building, wheel throwing and glazing. Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1333 lab 11:10 - 1:15pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3833 lab 5:45 - 10:00pm M J.D. MCCAFFERTY FA108
3843 lab 5:45 - 10:00pm W J.D. MCCAFFERTY FA108

ART 714
BEGINNING CERAMICS II (UC:CSU)
Prerequisite: Completion of Art 713 with a grade of “C” or better. Recommended prerequisite: Concurrent enrollment in Art 501.
Ceramic materials design and production emphasizing glazes and kiln firing. Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1334 lec 11:10 - 11:40am TTh J.D. MCCAFFERTY FA108
& lab 11:45 - 1:10pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3834 lec 5:45 - 6:50pm M J.D. MCCAFFERTY FA108
& lab 6:55 - 10:05pm M J.D. MCCAFFERTY FA108
3844 lec 5:45 - 6:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 10:05pm W J.D. MCCAFFERTY FA108

ART 715
INTRODUCTION TO CRAFTS (CSU)
3835 lec 5:45 - 7:50pm M J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm M J.D. MCCAFFERTY FA108
Evening Classes
3845 lec 5:45 - 7:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm W J.D. MCCAFFERTY FA108

ART 716
CRAFTS WORKSHOP I (CSU)
Prerequisite: Completion of Art 716 with a grade of “C” or better.
Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1336 lec 11:10 - 12:15pm TTh J.D. MCCAFFERTY FA108
& lab 12:20 - 1:25pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3836 lec 5:45 - 7:50pm M J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm M J.D. MCCAFFERTY FA108
3846 lec 5:45 - 7:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm W J.D. MCCAFFERTY FA108

ART 717
CRAFTS WORKSHOP II (CSU)
Prerequisite: Completion of Art 716 with a grade of “C” or better.
Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1337 lec 11:10 - 12:15pm TTh J.D. MCCAFFERTY FA108
& lab 12:20 - 1:25pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3837 lec 5:45 - 7:50pm M J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm M J.D. MCCAFFERTY FA108
3847 lec 5:45 - 7:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm W J.D. MCCAFFERTY FA108

ART 718
CRAFTS WORKSHOP III (CSU)
Prerequisite: Completion of Art 717 with a grade of “C” or better.
Students are required to provide $9.00 worth of instructional and other materials in order to complete this class.
1338 lec 11:10 - 12:15pm TTh J.D. MCCAFFERTY FA108
& lab 12:20 - 1:25pm TTh J.D. MCCAFFERTY FA108
Evening Classes
3838 lec 5:45 - 7:50pm M J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm M J.D. MCCAFFERTY FA108
3848 lec 5:45 - 7:50pm W J.D. MCCAFFERTY FA108
& lab 7:55 - 10:00pm W J.D. MCCAFFERTY FA108

ART 931
COOPERATIVE EDUCATION - ART (CSU) (RPT 3)
0360 lec 3:10 hrs/wk TBA J.S. ABARBANEL LRC 203
0361 lec 11:10 - 12:15pm MW J.S. ABARBANEL LRC 203
& lec 12:20 - 1:25pm MW J.S. ABARBANEL LRC 203

ART 911, 921, 931, 941
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm F J.I. NARANJO OV2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV2
**** 5:30 – 6:35pm W J.I. NARANJO OV2

www.lahc.edu
**ITV/The Weekend College classes allow students to complete general education classes in a focused eight-week format. Classes are taught on four campuses: City [C] and Southwest [SW] Colleges on Saturdays and Valley [V] and Pierce [P] Colleges on Sundays. First college listed is AM only 9:00 - 12:00 Noon. Second college listed is PM only 1:30 - 4:30 PM. Students may attend at any location or change locations, if necessary, throughout the semester. The classes are taught by the same qualified LACCD instructor at each campus. Instruction is combined with award-winning video lessons available on cable television, in broadband, on DVD, and in the College Learning Resource Centers. Each class also has an online component creating a positive, engaging learning environment.

For classroom locations go to: www.lamission.edu/itv and click View Schedule. Financial aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by LA Mission College.**

### WINTER 09
**January 5 - February 8, 2009**

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 1</td>
<td>7973</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7974</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 102</td>
<td>7975</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7976</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7977</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7978</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7979</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7980</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
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<td>Psychology 41</td>
<td>7981</td>
<td>SW/C</td>
<td>V/P</td>
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<tr>
<td>Sociology 1</td>
<td>7982</td>
<td>SW/C</td>
<td>V/P</td>
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</tbody>
</table>

**Saturday class meetings: January 10 – February 7, 2009**

**Last Day To:**  
ADD by STEP or on-line: January 4, 2009  
ADD by FAX: (818) 833-3598  
Or in-person: September 13, 2009  
Drop without incurring fees: January 11, 2009

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277

### SPRING 09
**February 9 - April 5, 2009**

<table>
<thead>
<tr>
<th>Classes</th>
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<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 1</td>
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<td>P/V</td>
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<td>P/V</td>
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<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7986</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Oceanography 1</td>
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<td>SW/C</td>
<td>V/P</td>
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<td>Philosophy 1</td>
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<td>Psychology 1</td>
<td>7990</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

**Saturday class meetings: February 14 - April 4, 2009**

**Sunday class meetings: February 15 - April 5, 2009**

**Last Day To:**  
ADD by STEP or on-line: February 8, 2009  
ADD by FAX: (818) 833-3598  
Or in-person: February 20, 2009  
Drop without incurring fees: February 25, 2009

### SPRING 09
**April 13 - June 7, 2009**

<table>
<thead>
<tr>
<th>Classes</th>
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<th>Sunday Campus</th>
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<tbody>
<tr>
<td>English 101</td>
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<td>English 102</td>
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<td>C/SW</td>
<td>P/V</td>
</tr>
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<td>P/V</td>
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<td>History 12</td>
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<td>Math 125</td>
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<td>Philosophy 1</td>
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<td>V/P</td>
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<td>Political Science 1</td>
<td>7998</td>
<td>SW/C</td>
<td>V/P</td>
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<tr>
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<td>7999</td>
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<td>V/P</td>
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<tr>
<td>Sociology 1</td>
<td>8000</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

**Saturday class meetings: April 18 - June 6, 2009**

**Sunday class meetings: April 19 - June 7, 2009**

**Last Day To:**  
ADD by STEP or on-line: April 12, 2009  
ADD by FAX: (818) 833-3598  
Or in-person: April 24, 2009  
Drop without incurring fees: April 28, 2009

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277
ASTRONOMY

Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu

ASTRONOMY 001 3.00 UNITS
ELEMENTARY ASTRONOMY (UC:CSU)
Recommended co-requisite: Astro 5. A study of early astronomy, the moon, sun planets, stellar origin and evolution, nebulae, galaxies, and cosmology.
0460 lec 8:00 - 11:10am Th C.R. HUFF AST 101
Evening Class
3370 lec 6:55 - 10:05pm T R.F. WHITING AST 101

ASTRONOMY 005 1.00 UNITS
FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU)
Prerequisite: Completion of Astronomy 1 with a grade of "C" or better or concurrent enrollment.
Use of physical instruments and planetarium to gain further insight into astronomical knowledge.
3371 lab 6:55 - 10:05pm Th R.F. WHITING PH 105

ASTRONOMY 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

**** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

BIOLOGY

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

BIOLOGY 003 4.00 UNITS
INTRODUCTION TO BIOLOGY (UC:CSU)
Not open to students who have credit in Botany 1 or Zoology 1. Concurrent enrollment in lecture and laboratory section is required. Laboratory study of major concepts of biology, cellular structure, function, and organization of living systems. A materials fee of $15.00 is required.
4923 lec 7:55 - 10:00am W S.E. YODER TBA
& lec 10:15 - 12:20pm S S.E. YODER TBA
& lec 4:15 hrs/wk TBA - S.E. YODER TBA
& lab 4:15 hrs/wk TBA - S.E. YODER TBA
PACE Class Starts 4/15/09, ends 6/6/09

4938 lec 7:55 - 10:00pm Th S.E. YODER TBA
& lab 10:15 - 12:20pm S S.E. YODER TBA
& lec 4:15 hrs/wk TBA - S.E. YODER TBA
& lab 4:15 hrs/wk TBA - S.E. YODER TBA
PACE Class Starts 4/16/09, Ends 6/6/09

BIOLOGY 003L 0.00 UNITS
INTRODUCTION TO BIOLOGY L (UC:CSU)
Concurrent enrollment in a laboratory section is required. Laboratory study of major concepts of biology, cellular structure, function, and organization of living systems. A materials fee of $15.00 is required.
0658 lab 8:00 - 11:05am T B.W. SHUE SCI 107
0659 lab 1:05 - 4:15pm T A.T. ESCANDON SCI 107
0708 lab 1:05 - 4:15pm W STAFF SCI 107

Evening Classes
3475 lab 6:55 - 10:05pm W T.W. GUINN SCI 107
3476 lab 6:55 - 10:00pm Th T.W. GUINN SCI 107

BIOLOGY 003U 4.00 UNITS
INTRODUCTION TO BIOLOGY U (UC:CSU)
Concurrent enrollment in a laboratory section is required. Laboratory study of major concepts of biology, cellular structure, function, and organization of living systems. A materials fee of $15.00 is required.
0660 lec 11:10 - 12:35pm T Th M. NAGAYA SCI 107
& lab 11:10 - 12:35pm MW M. NAGAYA SCI 107

4900 lec 5:45 - 7:50pm T S.E. YODER SCI 103
& lec 7:55 - 10:00am S S.E. YODER SCI 103
& lec 2:05 hrs/wk TBA - S.E. YODER SCI 103
& lab 6:30 hrs/wk TBA - S.E. YODER SCI 103
PACE Class Starts 2/10/09, Ends 4/4/09.

4925 lec 5:48 - 7:55pm W S.E. YODER SCI 104
& lec 7:55 - 10:00am S S.E. YODER SCI 104
& lec 2:05 hrs/wk TBA - S.E. YODER SCI 104
& lab 6:30 hrs/wk TBA - S.E. YODER SCI 104

BIOLOGY 005 4.00 UNITS
INTRODUCTION TO HUMAN BIOLOGY (UC:CSU)
A lecture/laboratory course that introduces the student to basic biological principles and their relationship to humans. Also, a foundation course for students who will enter the Health Sciences. May fulfill requirements in programs such as Physicians' Assistant, Human Services, Social Services, Home Health Care, and other Health related fields.
0661 lec 9:35 - 11:00am MW M. NAGAYA SCI 107
& lec 11:10 - 12:35pm MW M. NAGAYA SCI 107

4900 lec 5:45 - 7:50pm T S.E. YODER SCI 103
& lec 7:55 - 10:00am S S.E. YODER SCI 103
& lec 2:05 hrs/wk TBA - S.E. YODER SCI 103
& lab 6:30 hrs/wk TBA - S.E. YODER SCI 103
PACE Class Starts 2/10/09, Ends 4/4/09.

7670 lec 3:10 hrs/wk TBA - A.T. ESCANDON INTERNET
This lecture is online. Students must enroll in any on-campus laboratory section (0658, 0659, 0708, 3473, 3474) The laboratory and exams will be held on-campus. Contact escandat@lahc.edu for access to course content as soon as you register.

3473 lec 5:20 - 6:45pm MW C.L. COUROUX SCI 107
3474 lec 6:55 - 10:05pm T B.W. SHUE SCI 107

Internet Class
7620 lec 3:10 hrs/wk TBA - A.T. ESCANDON INTERNET

BIOLOGY 007 4.00 UNITS
INTRODUCTION TO HUMAN DEVELOPMENT (UC:CSU)
A comprehensive study of the development of the human organism from conception through adolescence. Emphasis on the biological, social, and psychological aspects of human development.
0661 lec 6:00 - 7:25pm MW M. NAGAYA SCI 107
& lec 7:30 - 8:55pm MW M. NAGAYA SCI 107

4900 lec 5:45 - 7:50pm T S.E. YODER SCI 103
& lec 7:55 - 10:00am S S.E. YODER SCI 103
& lec 2:05 hrs/wk TBA - S.E. YODER SCI 103
& lab 6:30 hrs/wk TBA - S.E. YODER SCI 103
PACE Class Starts 2/10/09, Ends 4/4/09.

4925 lec 5:48 - 7:55pm W S.E. YODER SCI 104
& lec 7:55 - 10:00am S S.E. YODER SCI 104
& lec 2:05 hrs/wk TBA - S.E. YODER SCI 104
& lab 6:30 hrs/wk TBA - S.E. YODER SCI 104
Evening Classes

**5:30 – 6:35pm W J.I. NARANJO OV 2**
**5:30 – 6:35pm T J.I. NARANJO OV 2**

Evening Classes in 1-4 units of Cooperative Education at one of the following times during the second week of the semester. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

**BIOLOGY 033 3.00 UNITS**
MEDICAL TERMINOLOGY (CSU)
Develops comprehensive medical vocabulary for careers in medical records, office assistance, transcription, and office administration. Recommended prerequisite to Anatomy 1 for students who have a minimal background in the life sciences.
0663 lec 9:25 - 11:00am MW D.M. CARR SCI 204
Evening Class
3477 lec 6:55 - 10:05pm Th D.M. CARR SCI 204

**BIOLOGY 101 5.00 UNITS**
BIODIVERSITY AND ENVIRONMENTAL BIOLOGY (UC:CSU)
Prerequisite: Completion of Chemistry 101 with a grade of “C” or better or concurrent enrollment.
This is the first course of a three-semester lecture and laboratory sequence for Biology majors. It includes the scientific method, cell structure and function, organisms at and above the cellular level of organization, as well as morphology, systematics, ecology, and behavior. This course prepares students for the fields of medicine, dentistry, pharmacy, public health, veterinary medicine, among others. A materials fee of $20.00 is required.
0662 lec 9:35 - 11:40am TTh C.L. COUROUX SCI 103
& lab 12:00 - 3:10pm T S.E. YODER SCI 103

**BIOLOGY 103 5.00 UNITS**
MOLECULAR GENETICS AND PHYSIOLOGY (CSU)
Prerequisite: Successful completion of Biology 102 and Chemistry 102 with a grade of “C” or better.
This is the third course of a three-semester lecture and laboratory sequence for Biology majors. This course is an introduction to genetic expression, regulation, and analysis. DNA technology, development, and physiology. This course prepares students entering the fields of medicine, dentistry, pharmacy, public health, and veterinary medicine. Students should have basic computer literacy and Internet skills. A materials fee is required.
0664 lec 9:35 - 11:40am MW A.T. ESCANDON SCI 103
& lab 12:00 - 3:10pm W A.T. ESCANDON SCI 103

**BIOLOGY 101 5.00 UNITS**
MOLECULAR GENETICS AND PHYSIOLOGY (CSU)
0665 lec 9:35 - 11:40am MW A.T. ESCANDON SCI 103
& lab 1:05 - 3:15pm W A.T. ESCANDON SCI 103

**BIOLOGY 911, 921, 931, 941 1-4 UNITS**
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

Evening Classes
**** 12:45 – 1:50pm F J.I. NARANJO OV 2
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

**BUSINESS**

- See also International Business

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

**BUSINESS 001 3.00 UNITS**
INTRODUCTION TO BUSINESS (UC:CSU)
This survey course introduces the various technical specialties used in a business including: organization, entrepreneurship, international business, marketing, finance, human resource management, and production. The student is exposed to many different aspects of the world of business throughout the course and can evaluate potential careers.
0909 lec 8:00 - 9:25am MW R. BALTAZAR T 208
0956 lec 11:10 - 12:35pm TTh S.C. SANDELL T 208
0957 lec 1:00 - 2:50pm TTh S.C. SANDELL T 208

**BUSINESS 005 3.00 UNITS**
BUSINESS LAW I (UC:CSU)
Virtually all activities, both business and personal, are governed by laws. This course examines the legal principles of business transactions and everyday life. It provides an awareness of the legal system as it is applied to employment, operating your own business or as an ordinary consumer. Learn about the legal system, crimes, torts, contracts, and banking. This course is required for the Business Degree.
0904 lec 8:00 - 9:25am TTh S.C. SANDELL T 208
0905 lec 9:35 - 11:00am MW S.C. SANDELL T 208

**BUSINESS 006 3.00 UNITS**
BUSINESS LAW II (UC:CSU)
This course continues the study of legal principles of business and consumer transactions. You will learn your rights in sales transactions, creditor and debtor relations, bankruptcy, partnerships, corporations, consumer protection, environmental regulations, and international law. This course is required for the Business Degree.
0906 lec 9:35 - 11:00am TTh S.C. SANDELL T 208

**BUSINESS 010 3.00 UNITS**
FUNDAMENTALS OF TAX RETURN PREPARATION
This course introduces the fundamentals of Federal and California income tax laws. Assignments involve the completion of tax returns for individuals. This class is offered once a year.
7633 lec 3:10 hrs/wk TBA W.K. HOFFMAN INTERNET
Contact ProfessorWHoffman@gmail.com as soon as you register.
BUSINESS 031 3.00 UNITS
BUSINESS ENGLISH
Word choice, sentence and paragraph construction, punctuation, spelling, and vocabulary are studied within the context of modern business communications.
3046 lec 6:50 - 10:00pm M N.T. HIXON T 202

BUSINESS 032 3.00 UNITS
BUSINESS COMMUNICATIONS (CSU)
Prerequisite: Completion of Business 31 or equivalent with a letter grade of "C" or better.
Success in today's competitive, diverse and global business environment requires excellent communication and teamwork skills. This course will help students to solve problems, use various forms of written communication, collaborate with work teams and use technology to communicate.
7635 lec 4:25 hrs/wk TBA - J.L. LAURIN INTERNET
Contact mlaurin@msn.com as soon as you register.

BUSINESS 038 3.00 UNITS
BUSINESS COMPUTATIONS (CSU)
This course covers basic mathematics as it applies to business problems. The student will examine questions related to banking, discounts, payroll, interest, investments, taxes and financial statements.
0917 lec 8:00 - 9:25am MW C.L. DAVIS T 206
Evening Class
3047 lec 6:50 - 10:00pm Th A.J. CAMPBELL T 206

BUSINESS 060 1.00 UNITS
TYPEWRITING FUNDAMENTALS
Beginning/introductory keyboarding class for computer users. No credit if taken by CAOT majors. Course should be taken by Business and CIS majors and those interested in taking courses on computers for word processing, spreadsheets, graphics, and desktop publishing.
0968 lab 3:10 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 - 11:00pm on Monday & Wednesday
0970 lab 3:10 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday
Evening Class
3072 lab 3:10 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 - 10:00pm on Tuesday & Thursday.

BUSINESS 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

Course Offerings 35
# PACE
## PROGRAM FOR ACCELERATED COLLEGE EDUCATION

### TUESDAY -
**TRACK I - GROUP 1**

<table>
<thead>
<tr>
<th>First 8 Weeks</th>
<th>ROOMS TBA</th>
<th>ROOMS TBA</th>
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<tr>
<td>4901 5:45 – 7:50pm</td>
<td>Anthro 102</td>
<td>M. Reddick</td>
</tr>
<tr>
<td>4903 7:55 – 10:00pm</td>
<td>History 86</td>
<td>D. Gatlin</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second 8 Weeks</th>
<th>ROOMS TBA</th>
<th>ROOMS TBA</th>
</tr>
</thead>
<tbody>
<tr>
<td>4905 5:45 – 7:50pm</td>
<td>Sociology 1</td>
<td>N. Thompson</td>
</tr>
<tr>
<td>4907 7:55 – 10:00pm</td>
<td>Humanities 21</td>
<td>O’Shaughnessy</td>
</tr>
<tr>
<td>4940 7:55 - 10:00pm</td>
<td>Philosophy 20</td>
<td>O’Shaughnessy</td>
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**GROUP 2**

<table>
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<tbody>
<tr>
<td>4909 5:45 – 7:50pm</td>
<td>Philosophy 6</td>
<td>K. Carter</td>
</tr>
<tr>
<td>4911 7:55 – 10:00pm</td>
<td>English 240</td>
<td>D. Hudson</td>
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<tbody>
<tr>
<td>4913 5:45 – 7:50pm</td>
<td>Music 111</td>
<td>R. Oakes</td>
</tr>
<tr>
<td>4915 7:55 – 10:00pm</td>
<td>Art 102</td>
<td>L. Razzaq Lipton</td>
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**TRACK II - GROUP 1**

<table>
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<tbody>
<tr>
<td>4900 5:45 – 7:50pm</td>
<td>*Biology 5</td>
<td>S. Yoder</td>
</tr>
<tr>
<td>4902 7:55 – 10:00pm</td>
<td>Speech 121</td>
<td>O’Shaughnessy</td>
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<table>
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<tbody>
<tr>
<td>4904 5:45 – 7:50pm</td>
<td>Geography 7</td>
<td>J. Quintero</td>
</tr>
<tr>
<td>4906 7:55 – 10:00pm</td>
<td>*Statistics 1</td>
<td>N. Melucci</td>
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<table>
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<tr>
<td>4908 5:45 – 7:50pm</td>
<td>Humanities 17</td>
<td>O’Shaughnessy</td>
</tr>
<tr>
<td>4910 7:55 – 10:00pm</td>
<td>Psychology 1</td>
<td>J. Watkins</td>
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<table>
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<tbody>
<tr>
<td>4912 5:45 – 7:50pm</td>
<td>English 218</td>
<td>D. Hudson</td>
</tr>
<tr>
<td>4914 7:55 – 10:00pm</td>
<td>Poli Sci 1</td>
<td>P. Rodriguez</td>
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### WEDNESDAY -
**TRACK I - GROUP 3**

<table>
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<tr>
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<tbody>
<tr>
<td>4917 5:45 – 7:50pm</td>
<td>English 101</td>
<td>D. Hudson</td>
</tr>
<tr>
<td>4919 7:55 – 10:00pm</td>
<td>Poli Sci 1</td>
<td>P. Rodriguez</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>4921 5:45 – 7:50pm</td>
<td>English 218</td>
<td>D. Hudson</td>
</tr>
<tr>
<td>4923 7:55 – 10:00pm</td>
<td>Biology 3</td>
<td>S. Yoder SCI 104</td>
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<table>
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<tbody>
<tr>
<td>4925 5:45 – 7:50pm</td>
<td>*Biology 5</td>
<td>S. Yoder SCI 104</td>
</tr>
<tr>
<td>4927 7:55 – 10:00pm</td>
<td>Geography 1</td>
<td>J. Quintero</td>
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<tr>
<td>4929 5:45 – 7:50pm</td>
<td>Music 111</td>
<td>R. Oakes</td>
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<tr>
<td>4931 7:55 – 10:00pm</td>
<td>History 11</td>
<td>D. Gatlin</td>
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**TRACK II - GROUP 3**

<table>
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<tr>
<td>4916 5:45 – 7:50pm</td>
<td>Health 2</td>
<td>T. Lawton</td>
</tr>
<tr>
<td>4918 7:55 – 10:00pm</td>
<td>Humanities 1</td>
<td>D. Thompson</td>
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<table>
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<tbody>
<tr>
<td>4920 5:45 – 7:50pm</td>
<td>Sociology 1</td>
<td>N. Thompson</td>
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<tr>
<td>4922 7:55 – 10:00pm</td>
<td>Psychology 1</td>
<td>J. Watkins</td>
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<table>
<thead>
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</thead>
<tbody>
<tr>
<td>4924 5:45 – 7:50pm</td>
<td>Anthro 102</td>
<td>M. Reddick</td>
</tr>
<tr>
<td>4926 7:55 – 10:00pm</td>
<td>Art 103</td>
<td>L. Razzaq-Lipton</td>
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<table>
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<tr>
<td>4928 5:45 – 7:50pm</td>
<td>Humanities 6</td>
<td>M. Reddick</td>
</tr>
<tr>
<td>4930 7:55 – 10:00pm</td>
<td>Economics 2</td>
<td>STAFF</td>
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### PACE - Labor Track III - KAISER

<table>
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<th>First 8 Weeks</th>
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<tbody>
<tr>
<td>4985 5:45 – 7:50pm</td>
<td>Humanities 17</td>
<td>Wed STAFF</td>
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<tr>
<td>4986 8:00 – 10:10pm</td>
<td>Child Dev. 1</td>
<td>Wed STAFF</td>
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<table>
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<th>Second 8 Weeks</th>
<th>ROOMS TBA</th>
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<tbody>
<tr>
<td>4987 5:45 – 7:50pm</td>
<td>Geography 1</td>
<td>Wed STAFF</td>
</tr>
<tr>
<td>4988 8:00 – 10:10pm</td>
<td>Philosophy 6</td>
<td>Wed STAFF</td>
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</table>
THURSDAY -
TRACK I
First 8 Weeks
4933 5:45 – 7:50pm English 101 D. Hudson
4935 7:55 – 10:00pm Speech 121 O’Shaughnessy

Second 8 Weeks
4937 5:45 – 7:50pm History 11 D. Gatlin
4939 7:55 – 10:00pm Child Dev 1 H. Jenkins

TRACK II
First 8 Weeks
4932 5:45 – 7:50pm Health 2 T. Lawton
4934 7:55 – 10:00pm Humanities 1 D. Thompson

Second 8 Weeks
4936 5:45 – 7:50pm Philosophy 6 O’Shaughnessy
4938 7:55 – 10:00pm *Biology 3 S. Yoder

*These classes require extra Saturdays

SATURDAY PACE CONFERENCES
1st. 8 Weeks: Start is February 10, 2009
February 21, 2009
March 7, 2009
March 21, 2009
April 4, 2009 (Finals)

2nd. 8 weeks: Start is April 13, 2009
April 25, 2009
May 9, 2009
May 23, 2009
June 6, 2009 (Finals)

BUSINESS COURSES IN PACE ON THE INTERNET
Students may take these courses as part of their PACE schedule or take one or more of the Internet courses only.
Section No.
7613 -Accounting I - Intro. Accounting I - 5 Units (UC:CSU) - D. Ching
7614 -Accounting II - Intro. Accounting II - 5 Units (UC:CSU) - D. Ching
7687 -Economics I - Principles of Economics I - 3 Units (UC:CSU) - F. Chan
7615 -Computer Info. Systems I - Principles of CIS I 3 Units (UC:CSU)
7616 -Computer Info. Systems 23.-Programming Lab. (CSU) - 1 Unit
CIS Instructor: Lora Lane

ORIENTATION: Students enrolling in any of these Internet courses will attend an orientation session on campus which will meet from 9-10 a.m. for Accounting I and 10-11 a.m. for Accounting II on February 12, 2009 in the Science Building, Room 112. Economics will meet from 6 - 7p.m. on February 10, 2009 in Bungalow 13. Optional lecture/tutoring sessions will be scheduled by instructors. All other instruction and coursework will be conducted via E-mail using Internet resources. For more information, contact the PACE office at (310) 233-4522 or email carterke@lahc.edu.
Spring 2009 Course Offerings

**CHEMISTRY**

Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu

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**CHEMISTRY 065**  
**INTRODUCTORY GENERAL CHEMISTRY (UC:CSU)**  
Prerequisite: Completion of Math 123C with a grade of “C” or better or equivalent, or concurrent enrollment in Math 123C. Not open for credit to students who have credit in chemistry 101 or 55. An introductory course for science majors. This course serves as a prerequisite to Chemistry 101.

- **lec** 8:00 - 11:10am M  
- **& lab** 8:00 - 9:05am W  
- **& lab** 9:10 - 11:10am W  

Evening Class
- **lec** 3:30 - 6:35pm T  
- **& lab** 3:30 - 4:30pm Th  
- **& lab** 4:30 - 6:40pm Th

---

**CHEMISTRY 066**  
**ORGANIC AND BIOCHEMISTRY FOR ALLIED HEALTH (UC:CSU)**  
Prerequisite: Completion of Chemistry 65 and Math 123C with grades of “C” or better. Topics include organic and biochemistry with emphasis on the role of chemistry in health and disease, as well as molecular diseases and metabolic abnormalities.

- **lec** 5:20 - 6:45pm MW  
- **& lab** 6:55 - 10:05pm MW

---

**CHEMISTRY 101**  
**GENERAL CHEMISTRY I (UC:CSU)**  
Prerequisites: Completion of Chemistry 065 and Math 123C or equivalent with grades of “C” or better. Preparation: Eligibility for English 101 or concurrent enrollment in English 028. Lecture and laboratory dealing with general principles of chemistry.

- **lec** 12:20 - 1:45pm TTh  
- **& lab** 7:50 - 11:10am TTh

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**CHEMISTRY 102**  
**GENERAL CHEMISTRY II (UC:CSU)**  
Prerequisite: Completion of Chemistry 101 with a grade of “C” or better. Continuation of Chemistry 101; lab is qualitative inorganic analysis.

- **lec** 5:20 - 6:45pm MW  
- **& lab** 6:55 - 10:05pm MW

---

**CHEMISTRY 212**  
**ORGANIC CHEMISTRY FOR SCIENCE MAJORS II (UC:CSU)**  
Prerequisite: Completion of Chemistry 211 with a grade of “C” or better. Continuation of Chemistry 211 topics with additional emphasis on mechanisms and stereochemistry. Lab is devoted to synthesis of complex organic molecules.

- **lec** 5:20 - 6:45pm TTh  
- **& lab** 6:55 - 10:05pm TTh

---

**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

- **12:45 – 1:50pm F** J.I. NARANJO OV 2
- **5:30 – 6:35pm T** J.I. NARANJO OV 2
- **5:30 – 6:35pm W** J.I. NARANJO OV 2

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THE BAXTER LIBRARY  
at Los Angeles Harbor College  
Your first stop for information resources for class assignments and papers.

Books  
Articles from Journals and Magazines  
Specialized Reference Works and Electronic Databases  
Wireless internet  
Plus, for Help in getting started and Guidance on using these resources, see the Reference Librarian  

www.lahc.edu/library
## Child Development Training

Preschool Assistants, Associate Teachers, Teachers, Master Teachers, Site Supervisors or Program Directors

**Core Courses Include:**
- Child Development 1
- Child Growth & Development
- Child Development 11
- Home, School & Community Relations
- Child Development 3 or 4
- Creative Experiences for Children I, II

**Additional Courses Available:**
- Child Health, Parenting, Administration, Infant Studies, Special Education, The Child in a Multi-Cultural Society
- ECE Principles, Cooperative Education, Practicum Movement & Music, Adult Supervision, Puppetry

Courses Meet:
- California Child Development Permit Requirements
- Title 5 and 22 School Requirements

Certificates Awarded:
- 15 – Hour California Health & Safety Infant, Child, Adult CPR, Standard First Aid

For Information Contact:
- Dennis Griffith (310) 233-4552
- Joyce Parker (310) 233-4556
- Cheryl Watson (310) 233-4559

---

### Child Development 001 3.00 UNITS

**Child Growth and Development (UC, CSU)**

The developmental theories from conception through adolescence. Physical, intellectual, social, emotional growth.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Code</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0690</td>
<td>lec</td>
<td>3.00</td>
<td>3478</td>
<td>9:35 - 11:00am</td>
<td>MW</td>
<td>J.E. PARKER</td>
</tr>
<tr>
<td>3479</td>
<td>lec</td>
<td>3.00</td>
<td>4939</td>
<td>7:55 - 10:00pm</td>
<td>Th</td>
<td>H.H. JENKINS</td>
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<tr>
<td>&amp; lec</td>
<td>10:15 - 12:20pm</td>
<td>S</td>
<td>H.H. JENKINS</td>
<td>TBA</td>
<td></td>
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<tr>
<td>&amp; lec</td>
<td>2:25 hrs/wk TBA</td>
<td></td>
<td>H.H. JENKINS</td>
<td>TBA</td>
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PACE Class Starts 4/16/09, Ends 6/6/09

### Child Development 002 3.00 UNITS

**Early Childhood: Principles and Practices (CSU)**

Recommended for those interested in professions involving children. Survey of preschool education, current philosophies and practices. Role of the teacher is emphasized.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Code</th>
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<td>3480</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>D.D. GRIFFITH</td>
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<tr>
<td>0690</td>
<td>lec</td>
<td>3.00</td>
<td>3480</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>D.D. GRIFFITH</td>
</tr>
<tr>
<td>0699</td>
<td>lec</td>
<td>3.00</td>
<td>3480</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>D.D. GRIFFITH</td>
</tr>
</tbody>
</table>

### Child Development 003 3.00 UNITS

**Creative Experiences for Children I (CSU)**

Philosophy of developing creative activities for preschool and middle years children is explored through hands-on experiences using numerous media. A materials fee of $25.00 is required.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Code</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
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<tbody>
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<td>0691</td>
<td>lec</td>
<td>3.00</td>
<td>0692</td>
<td>9:00 - 12:10pm</td>
<td>F</td>
<td>C.A. BETTS</td>
</tr>
<tr>
<td>0692</td>
<td>lec</td>
<td>3.00</td>
<td>0692</td>
<td>9:00 - 12:10pm</td>
<td>F</td>
<td>C.A. BETTS</td>
</tr>
<tr>
<td>0694</td>
<td>lec</td>
<td>3.00</td>
<td>0694</td>
<td>9:35 - 12:45pm</td>
<td>T</td>
<td>D.D. GRIFFITH</td>
</tr>
<tr>
<td>0694</td>
<td>lec</td>
<td>3.00</td>
<td>3482</td>
<td>5:00 - 8:10pm</td>
<td>Th</td>
<td>D.D. GRIFFITH</td>
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</tbody>
</table>

### Child Development 004 3.00 UNITS

**Creative Experiences for Children II (CSU)**

A materials fee of $20.00 will be charged.

<table>
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<th>Title</th>
<th>Units</th>
<th>Code</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
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<tbody>
<tr>
<td>0694</td>
<td>lec</td>
<td>3.00</td>
<td>3482</td>
<td>5:00 - 8:10pm</td>
<td>Th</td>
<td>D.D. GRIFFITH</td>
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</tbody>
</table>

### Child Development 005 3.00 UNITS

**Puppetry I (CSU)**

Recommended for teachers and others working with young children. A materials fee of $20.00 will be charged.

<table>
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<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Code</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
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<tbody>
<tr>
<td>3505</td>
<td>lec</td>
<td>3.00</td>
<td>3505</td>
<td>5:30 - 7:40pm</td>
<td>T</td>
<td>J.E. PARKER</td>
</tr>
<tr>
<td>Course Code</td>
<td>Units</td>
<td>Title</td>
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<tr>
<td>010</td>
<td>3.00</td>
<td>CHILD HEALTH (CSU)</td>
<td>Recommended for those interested in working with young children in a normal or special setting. Special health problems of young children are identified, including child diseases. The following Red Cross certificates will be given: 1) CPR - Adult, Infant, and Child, 2) California Child Care Preventative Health and Safety with EMSA (Emergency Medical Services Authority) Sticker 3) California Child Care Pediatric First Aid. 0689 lec 9:35 - 11:00am MW C.F. WATSON SCI 209</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>011</td>
<td>3.00</td>
<td>HOME, SCHOOL, AND COMMUNITY RELATIONS (CSU)</td>
<td>Survey of sociological, cultural and economic influences on children and family life patterns. 0706 lec 2:05 - 5:15pm Th C.A. BETTS SCI 211</td>
<td></td>
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<tr>
<td>012</td>
<td>3.00</td>
<td>PARENT-TEACHER-CHILD INTERACTION (CSU)</td>
<td>Recommended preparation: Child Development 1 and 2. Recommended for Child Development majors and others interested in teaching children. Communication techniques are studied. 0697 lec 11:10 - 12:35pm MW C.F. WATSON SCI 209</td>
<td></td>
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<tr>
<td>022</td>
<td>4.00</td>
<td>PRACTICUM IN CHILD DEVELOPMENT I (CSU)</td>
<td>Prerequisites: Child Development 1, and 3 units from Child Development 3 or 4 with a grade of &quot;C&quot; or better; and a health exam and TB test. 3465 lec 2:05 hrs/wk TBA - C.F. WATSON SCI 209</td>
<td></td>
<td></td>
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<tr>
<td>023</td>
<td>4.00</td>
<td>PRACTICUM IN CHILD DEVELOPMENT II (CSU)</td>
<td>Prerequisite: Completion of Child Development 22 with a grade of &quot;C&quot; or better. 0693 lec 12:45 - 1:50pm MW C.F. WATSON SCI 209 &amp; lab 8:00 hrs/wk TBA - C.F. WATSON SCI 201</td>
<td></td>
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<tr>
<td>031</td>
<td>3.00</td>
<td>INFANT AND TODDLER STUDIES II (CSU)</td>
<td>3485 lec 5:00 - 8:10pm M L.B. GRAY SCI 213</td>
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<tr>
<td>038</td>
<td>3.00</td>
<td>ADMINISTRATION &amp; SUPERVISION OF EARLY CHILDHOOD PROGRAMS I (CSU)</td>
<td>Prerequisite: Completion of Child Development 1 and 2 with grades of &quot;C&quot; or better. 3486 lec 6:20 - 9:30pm T D. HOLMES SCI 213</td>
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<td>045</td>
<td>3.00</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS II (CSU)</td>
<td>Recommended: Child Development 1 &amp; 10. A survey course covering slow-learner to gifted. For teacher aides and those who work with exceptional children. 0698 lec 9:35 - 11:00am MW D.D. GRIFFITH SCI 213</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>046</td>
<td>2.00</td>
<td>ADULT SUPERVISION/EARLY CHILDHOOD MENTORING</td>
<td>Prerequisite: Completion of Child Development 38 with a grade of &quot;C&quot; or better, one year of teaching experience or a two semester C.D. practicum course. Meets the Child Development Matrix requirement. 3487 lec 5:45 - 7:50pm Th C.A. BETTS SCI 201</td>
<td></td>
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</tr>
<tr>
<td>185</td>
<td>1.00</td>
<td>DIRECTED STUDY - CHILD DEVELOPMENT (CSU) (RPT 2)</td>
<td>The importance of music and physical movement in the education of young children is emphasized. Appropriate music delivery systems and movement activities are identified as a means of promoting cognitive and language development, kinesthetic and musical-rhythmic intelligence and socialization. 7090 lec 8:30 - 6:00pm S J.E. PARKER SCI 211 or lec 8:30 - 6:00pm S C.A. BETTS SCI 201</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>911, 921, 931, 941</td>
<td>1-4</td>
<td>COOPERATIVE EDUCATION (CSU) RPT 3</td>
<td>Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester. **** 12:45 – 1:50pm F J.I. NARANJO OV 2 Evening Classes **** 5:30 – 6:35pm T J.I. NARANJO OV 2 **** 5:30 – 6:35pm W J.I. NARANJO OV 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>911</td>
<td>1.00</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS I (CSU)</td>
<td>Recommended: Child Development 1 &amp; 10. A survey course covering slow-learner to gifted. For teacher aides and those who work with exceptional children. 0698 lec 9:35 - 11:00am MW D.D. GRIFFITH SCI 213</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>921</td>
<td>1.00</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS II (CSU)</td>
<td>Recommended: Child Development 1 &amp; 10. A survey course covering slow-learner to gifted. For teacher aides and those who work with exceptional children. 0698 lec 9:35 - 11:00am MW D.D. GRIFFITH SCI 213</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>931</td>
<td>1.00</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS III (CSU)</td>
<td>Recommended: Child Development 1 &amp; 10. A survey course covering slow-learner to gifted. For teacher aides and those who work with exceptional children. 0698 lec 9:35 - 11:00am MW D.D. GRIFFITH SCI 213</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>941</td>
<td>1.00</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS IV (CSU)</td>
<td>Recommended: Child Development 1 &amp; 10. A survey course covering slow-learner to gifted. For teacher aides and those who work with exceptional children. 0698 lec 9:35 - 11:00am MW D.D. GRIFFITH SCI 213</td>
<td></td>
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</tr>
</tbody>
</table>

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Harbor College on MySpace  
http://www.myspace.com/harborcollege

Spring 2009 Course Offerings  
LOS ANGELES HARBOUR COLLEGE
EOPS

Extended Opportunity Programs & Services may provide the following services to qualified students:

**FLASH INTO SUCCESS**

- Priority Registration
- Book Service (BOOKSTORE VOUCHER)
- Counseling: Academic, Personal & Career
- Financial Aid/Scholarships
- Information/Assistance
- Transfer Assistance/Fee Waiver (CSU & UC)
- ASO & Parking Fee Waiver
- School Supplies (Backpack, USB Drive, Etc.)
- Study Skills, Counseling and EOPS Linked Classes
- CARE program for single parents receiving public assistance,
  Cash Grants & Gasoline Cards

Los Angeles Harbor College
1111 Figuerca Place • Wilmington, CA 90744
(310) 233-4265 (Located CARE-104)
www.lahc.edu/eops
COOPERATIVE EDUCATION IN CHILD DEVELOPMENT

Consult with the instructor to enroll in 2-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

CHILD DEVELOPMENT 911 1.00 UNITS
COOPERATIVE EDUCATION - CHILD DEVELOPMENT (RPT 3)
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
9031 1.00 hrs/wk TBA - C.A. BETTS SCI 201

CHILD DEVELOPMENT 921 2.00 UNITS
COOPERATIVE EDUCATION - CHILD DEVELOPMENT (RPT 3)
Earn college credit for your on-the-job experience in child development.
9032 lec 5:30 - 6:35pm T C.A. BETTS SCI 201
or lec 3:30 - 4:35pm Th C.A. BETTS SCI 201
& lab 10.00 hrs/wk TBA - C.A. BETTS SCI 201

CHILD DEVELOPMENT 931 3.00 UNITS
COOPERATIVE EDUCATION - CHILD DEVELOPMENT (RPT 3)
Earn college credit for your on-the-job experience in child development.
9033 lec 5:30 - 6:35pm T C.A. BETTS SCI 201
or lec 3:30 - 4:35pm Th C.A. BETTS SCI 201
& lab 15.00 hrs/wk TBA - C.A. BETTS SCI 201

CHILD DEVELOPMENT 941 4.00 UNITS
COOPERATIVE EDUCATION - CHILD DEVELOPMENT (RPT 3)
Earn college credit for your on-the-job experience in child development.
9035 lec 5:30 - 6:35pm T C.A. BETTS SCI 201
or lec 3:30 - 4:35pm Th C.A. BETTS SCI 201
& lab 20:00 hrs/wk TBA - C.A. BETTS SCI 201

CINEMA

- See also Theater Arts

CINEMA 005 3.00 UNITS
INTRODUCTION TO SCREENWRITING (RPT 1)
0405 lec 2:00 - 4:05pm M J.I. HOPPENSTAND TBA
& lab 4:05 - 6:10pm M J.I. HOPPENSTAND TBA

CINEMA 027 3.00 UNITS
NON-LINEAR EDITING
Students will edit video using Final Cut Pro.
0406 lec 11:10 - 1:00pm MW J.S. ABARBANEL LRC 203

CINEMA 105 3.00 UNITS
HISTORY OF MOTION PICTURES (UC:CSU)
0411 lec 11:10 - 12:35pm MW M.D. WOOD MU 101

COMPUTER APPLICATIONS

OFFICE TECHNOLOGY

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 001 3.00 UNITS
COMPUTER KEYBOARDING I
This beginning course in computer keyboarding is designed to develop mastery of the keyboard and the fundamental keyboarding techniques.
0971 lec 2:05 hrs/wk TBA - E. LINARES T 202
& lab 3:10 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday
1001 lec 2:05 hrs/wk TBA - J.H. HEFFRON T 202
& lab 3:10 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday
Evening Class
3073 lec 2:05 hrs/wk TBA - D.L. PRESLEY T 202
& lab 3:10 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 to 10:00pm on Tuesday & Thursday

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 002 3.00 UNITS
COMPUTER KEYBOARDING II (CSU)
Prerequisite: Completion of CAOT 1 with a letter grade of "C" or better or a 30 word-a-minute typing speed.
This intermediate course offers instruction in letter placement and tabulation in addition to further development of speed and review of computer keyboarding techniques. Students should achieve a typing speed of at least 50 words-per-minute.
0972 lec 2:05 hrs/wk TBA - E. LINARES T 202
& lab 3:10 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:10 to 4:10pm on Tuesday & Thursday
1002 lec 2:05 hrs/wk TBA - J.H. HEFFRON T 202
& lab 3:10 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday
Evening Class
3074 lec 2:05 hrs/wk TBA - D.L. PRESLEY T 202
& lab 3:10 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 to 10:00pm on Tuesday & Thursday
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>007</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 007 3.00 UNITS</td>
</tr>
<tr>
<td>023</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 023 5.00 UNITS</td>
</tr>
<tr>
<td>030</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 030 3.00 UNITS</td>
</tr>
<tr>
<td>021</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 021 5.00 UNITS</td>
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<tr>
<td>033</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 033 2.00 UNITS</td>
</tr>
<tr>
<td>034</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 034 2.00 UNITS</td>
</tr>
<tr>
<td>022</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 022 5.00 UNITS</td>
</tr>
<tr>
<td>031</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 031 3.00 UNITS</td>
</tr>
<tr>
<td>035</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 035 2.00 UNITS</td>
</tr>
</tbody>
</table>

**COMPUTER APPLICATIONS OFFICE TECHNOLOGY 007 3.00 UNITS**

- **Prerequisite:** Ability to type 40 words a minute. Recommended: Business 31.
- **Required:** Students take CAOT 64 or CAOT 185. Students use computers to transcribe letters and memos from machine dictation. Business letter styles, word division, spelling, and punctuation are reviewed.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0973 lec</td>
<td>2:05</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3078</td>
</tr>
<tr>
<td>&amp; lab</td>
<td>2:05</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3078</td>
</tr>
</tbody>
</table>

Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
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<tbody>
<tr>
<td>1003 lec</td>
<td>2:05</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3078</td>
</tr>
<tr>
<td>&amp; lab</td>
<td>2:05</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3078</td>
</tr>
</tbody>
</table>

Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

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**COMPUTER APPLICATIONS OFFICE TECHNOLOGY 023 5.00 UNITS**

- **Prerequisite:** Completion of CAOT 2 or equivalent with a letter grade of "C" or better.
- **Required:** Students take CAOT 64 or CAOT 185. Students may use the electronic typewriter or computer to prepare specialized legal documents in civil litigation, probate, corporate, and real estate proceedings from machine dictation.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0977 lec</td>
<td>5:20</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3079</td>
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Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1007 lec</td>
<td>5:20</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3079</td>
</tr>
</tbody>
</table>

Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

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**COMPUTER APPLICATIONS OFFICE TECHNOLOGY 030 3.00 UNITS**

- **Office Procedures (CSU)**
- **Prerequisite:** Completion of CAOT 1 with a grade of "C" or better, or a 30 word-a-minute typing speed.
- **Recommended:** Business 60 or CAOT 21.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>7510 lec</td>
<td>4:30</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3111</td>
</tr>
<tr>
<td>&amp; lab</td>
<td>2:00</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3111</td>
</tr>
</tbody>
</table>

This class is offered as a web enhanced course, a form of blended learning, where students meet during the times indicated and also participate in internet activities as directed by the instructors.

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**COMPUTER APPLICATIONS OFFICE TECHNOLOGY 021 5.00 UNITS**

- **Prerequisite:** Typing speed of 45 words a minute or concurrent enrollment in CAOT 2.
- **Required:** Students take CAOT 64 or CAOT 185. Students improve speed and accuracy through timed writings and corrective drills. Students keying less than 25 words-a-minute, Business 60 or CAOT 1 is recommended.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0975 lec</td>
<td>5:20</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3077</td>
</tr>
<tr>
<td>1005 lec</td>
<td>5:20</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3077</td>
</tr>
</tbody>
</table>

Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1004 lec</td>
<td>3:10</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3076</td>
</tr>
</tbody>
</table>

Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

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**COMPUTER APPLICATIONS OFFICE TECHNOLOGY 031 3.00 UNITS**

- **Medical Secretarial Procedures I**
- **Prerequisite:** Completion of CAOT 2 with a letter grade of "C" or better.
- **Recommended:** Biology 33 and Business 31. Students keyboard medical case reviews.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0976 lec</td>
<td>5:20</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3076</td>
</tr>
<tr>
<td>1006 lec</td>
<td>5:20</td>
<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3076</td>
</tr>
</tbody>
</table>

Time to be arranged from 1:50 to 5:00pm on Tuesday & Thursday

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0978 lec</td>
<td>5:20</td>
<td>E. LINARES</td>
<td>T 202</td>
<td>3078</td>
</tr>
<tr>
<td>1008 lec</td>
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<td>J.H. HEFFRON</td>
<td>T 202</td>
<td>3078</td>
</tr>
</tbody>
</table>

Time to be arranged from 6:50 to 10:00pm on Tuesday & Thursday

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**LOOK FOR ADDITIONAL CLASSES ON OUR WEBSITE!**

[www.lahc.edu](http://www.lahc.edu)
This class is offered as a web-enhanced course, a form of blended learning, where students meet during the times indicated and participate in internet activities as directed by the instructor.

Computer applications office technology 064 1.00 units computer applications and office technologies laboratory

Prerequisite: Concurrent enrollment in one of the following: CAOT 1, 2, 9, 21-23. This lab provides additional skill development practice in conjunction with one or more courses from CAOT 1-23.

0979 lab 2:05 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday

1009 lab 2:05 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

Evening Class
3081 lab 2:05 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 to 10:00pm on Tuesday & Thursday

Computer applications office technology 082 3.00 units microcomputer software survey in the office (CSU)

Introduces commercially available software for business offices. Provides hands-on introduction to system, word processing, database, spreadsheets, and electronic mail software. No previous computer experience required. This course may not be taken for CIS credit.

0985 lec 11:10 - 1:30pm TTh L.L. UHARRIET T 202

Computer applications office technology 084 3.00 units microcomputer office applications: word processing (CSU)

Prerequisite: Satisfactory completion of a beginning keyboarding course. This course provides hands-on training in the latest Microsoft Word software and prepares students to take the Microsoft Certification Exam. It includes beginning, intermediate, and advanced levels of Microsoft Word. Instruction for this course is offered in the classroom and on-line to fit the busy schedule of students.

7511 lec 8:00 - 10:05am T A.D. HALL T 202
& lab 3:50 hrs/wk TBA - A.D. HALL INTERNET

This class is offered as a web-enhanced course, a form of blended learning, where students meet during the times indicated and also participate in internet activities. Contact halla@lahc.edu with “Enrolled in CAOT 084” in the subject line.

Computer applications office technology 085 3.00 units microcomputer office applications: spreadsheet (CSU)

Recommended Preparation: Computer keyboard ability. Course provides hands-on experience with spreadsheets. Students learn to create, edit, format and print worksheets, graphs, and reports. Covers use of formulas, functions and macros to analyze data and automate tasks. CAOT 85 may not be substituted for CIS 16. CIS 16 may not be substituted for CAOT 85. Students are required to provide $5.00 worth of instructional materials in order to complete this class. This class is offered once a year.

7514 lec 2:00 - 4:20pm W E. LINARES T 202
& lab 2:05 hrs/wk TBA - E. LINARES INTERNET

This class is offered as a web-enhanced course, a form of blended learning, where students meet during the times indicated and participate in internet activities as directed by the instructor.

Computer applications office technology 102 3.00 units microcomputer office applications: presentation design (CSU)

This course provides in-depth, hands-on training with PowerPoint software and an overview of presentation design principles. Students will create and deliver presentations incorporating outlines, templates, fonts, graphics, transitions, sound, and animation. Prepares students for the certification exam.

7515 lec 4:45 - 6:50pm W E. LINARES T 202
& lab 3:10 hrs/wk TBA - E. LINARES INTERNET

This class is offered as a web-enhanced course, a form of blended learning, where students meet during the times indicated and participate in internet activities as directed by the instructor.

Computer applications office technology 104 3.00 units microcomputer office applications: word processing (CSU)

This course provides hands-on training in the latest Microsoft Word software and prepares students to take the Microsoft Certification Exam. It includes beginning, intermediate, and advanced levels of Microsoft Word. Instruction for this course is offered in the classroom and on-line to fit the busy schedule of students.

7512 lec 8:00 - 10:05am T A.D. HALL T 202
& lab 3:50 hrs/wk TBA - A.D. HALL INTERNET

This class is offered as a web-enhanced course, a form of blended learning, where students meet during the times indicated and also participate in internet activities. Contact halla@lahc.edu with “Enrolled in CAOT 084” in the subject line.

Computer applications office technology 185 1.00 units directed study - computer applications office technology

This course provides additional skill development work in conjunction with one or more courses from OA 1-23, 35, 39, or 83.

0980 lec 1:05 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:40 to 4:50pm on Tuesday & Thursday

1010 lec 1:05 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

Evening Class
3082 lec 1:05 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 to 10:00pm on Tuesday & Thursday

Computer applications office technology 285 2.00 units directed study - computer applications office technology

This course provides additional directed skill development practice in conjunction with one or more courses from OA 1-23, or 39.

0981 lec 2:05 hrs/wk TBA - E. LINARES T 202
Time to be arranged 1:40 to 4:50pm on Tuesday & Thursday

1011 lec 2:05 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

Evening Class
3083 lec 2:05 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged 6:50 to 10:00pm on Tuesday & Thursday

Computer applications office technology 385 3.00 units directed study - computer applications office technology

Corequisite: Enrollment in another Office Administration course.

0983 lec 3:10 hrs/wk TBA - E. LINARES T 202
Time to be arranged 1:40 to 4:50pm on Tuesday & Thursday

1012 lec 3:10 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 to 11:00am on Monday & Wednesday

Evening Class
3085 lec 3:10 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged 6:50 to 10:00pm on Tuesday & Thursday

CAOT 911, 921, 931, 941 1-4 units

Cooperative education (CSU)

Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

**** 5:30 – 6:35pm W J.I. NARANJO OV 2
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 12:45 – 1:50pm F J.I. NARANJO OV 2

Evening Classes
**** 5:30 – 6:35pm W J.I. NARANJO OV 2
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
COMPUTER INFORMATION SYSTEMS

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

COMPUTER INFORMATION SYSTEMS 001  3.00 UNITS
PRINCIPLES OF BUSINESS COMPUTER SYSTEMS 1  (UC:CSU)
Recommended Prerequisite: Completion of Business 60 with a letter grade of 'C' or better or the ability to touch type at 25 words per minute with 95% accuracy.
Corequisite: Computer Information Systems 23.
This is an introduction to the principles and operation of computer systems used in business. Students learn about Windows, word processing, spreadsheet, database and Internet through hands-on interaction with the computer. This course does not teach keyboarding skills.
This course provides students with in-depth, hands-on training with Microsoft Office applications; Word, Excel, Access and PowerPoint. Covers concepts and operations needed to prepare for the certification exams in these products.
Learn to use computerized accounting software to maintain accounting and financial records for a business.

Evening Class
3051 lec  6:50 - 10:00pm M  A.A. WALSH T 206
3061 lab  6:50 - 9:55pm T  H. KOTELYAN T 206
3062 lab  6:50 - 9:00pm W  E. MATHIS T 206
3063 lec  6:50 - 9:00pm T  H. KOTELYAN T 206
3064 lec  6:50 - 9:00pm W  E. MATHIS T 206

Evening Class
3100 lab  7:00 - 9:00pm W  E. MATHIS T 206
3101 lab  7:00 - 8:55pm T  H. KOTELYAN T 206
3102 lab  7:00 - 9:00pm W  E. MATHIS T 206
3103 lec  7:00 - 10:00pm W  E. MATHIS T 206

COMPUTER INFORMATION SYSTEMS 008  3.00 UNITS
MICROCOMPUTER APPLICATIONS  (CSU)  
Recommended Prerequisite: Completion of Computer Information Systems 1 or equivalent with a letter grade of 'C' or better. Corequisite: CIS 23 or CIS 64.
Provides in-depth hands-on training with Microsoft Office applications; Word, Excel, Access and PowerPoint. Covers concepts and operations needed to prepare for the certification exams in these products.
If available, sign up for a lab taught by the same instructor as your other CIS class. Computers are used to complete assignments.

Evening Class
7610 lec  3:10 hrs/wk TBA -  L.M. LANE INTERNET
Contact loralane@yahoo.com as soon as you register.

7615 lec  4:35 hrs/wk TBA -  L.M. LANE INTERNET
Late Start Class Starts 4/13/09, Ends 6/8/09.
Contact loralane@yahoo.com as soon as you register.

COMPUTER INFORMATION SYSTEMS 014  3.00 UNITS
INTRODUCTION TO COMPUTER COMMUNICATIONS  (CSU)  
Recommended Prerequisite: Completion of Computer Information Systems 1 or equivalent with a letter grade of 'C' or better.
This course provides broad coverage of Internet and networking technology such as how the Internet works, connection methods, hardware and software installation and troubleshooting, protocols, infrastructure, security, e-commerce. Introduces web page creation with HTML, authoring tools, graphics, style sheets, and programming.
Students should take a lab taught by the instructor of your other CIS class. Computers are used to complete assignments.

Evening Class
0931 lab  9:10 - 12:15pm TTh  C.L. DAVIS T 206
0932 lab  11:10 - 12:15pm MW  C.L. DAVIS T 206
0933 lab  9:35 - 10:35am TTh  C.L. DAVIS T 206
0934 lab  11:10 - 12:15pm TTh  C.L. DAVIS T 206

COMPUTER INFORMATION SYSTEMS 016  3.00 UNITS
SPREADSHEET APPLICATIONS FOR COMPUTERS  (CSU)  
Recommended Prerequisite: Completion of Computer Information Systems 1 or equivalent with a letter grade of 'C' or better. Corequisite: CIS 23 or 64.
This course provides students with in-depth, hands-on training with Excel spreadsheet software. Topics include formatting, formulas, functions, charting, drawing, workbooks, lists, what-if analysis, PivotTables, PivotCharts, interfacing with the Web and automating workbooks. Preparres students for certification exams in Excel.

Evening Class
3053 lec  6:50 - 10:00pm W  E. MATHIS T 206

COMPUTER INFORMATION SYSTEMS 023  1.00 UNITS
PROGRAMMING LABORATORY (CSU)  (RPT 3)
Corequisite: Concurrent enrollment in a Computer Information Systems lecture course.
If available, sign up for a lab taught by the same instructor as your other CIS class. Computers are used to complete assignments.

Evening Class
3061 lab  6:50 - 8:55pm T  H. KOTELYAN T 206
3062 lab  7:00 - 9:00pm W  E. MATHIS T 206

COMPUTER INFORMATION SYSTEMS 024  2.00 UNITS
ACCOUNTING ON MICROCOMPUTERS  (CSU)  
Recommended Prerequisite: Computer Information Systems 1 or equivalent with a letter grade of "C" or better.
Learn to use computerized accounting software to maintain accounting and financial records for a business.

Evening Class
0990 lec  11:10 - 12:10pm MW  C.L. DAVIS T 206
& lab  11:45 - 1:10pm MW  C.L. DAVIS T 206

COMPUTER INFORMATION SYSTEMS 064  1.00 UNITS
MICROCOMPUTER LABORATORY  (CSU)  (RPT 3)
Corequisite: Concurrent enrollment in a Computer Information Systems lecture course.

Evening Class
3060 lab  6:50 - 8:55pm T  H. KOTELYAN T 206
3100 lab  7:00 - 9:00pm W  E. MATHIS T 206

COMPUTER INFORMATION SYSTEMS 911, 921, 931, 941  1-4 UNITS
COOPERATIVE EDUCATION (CSU)  RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

Evening Class
***  12:45 – 1:50pm F  J.I. NARANJO  OV 2

Evening Class
***  5:30 – 6:35pm T  J.I. NARANJO  OV 2
***  5:30 – 6:35pm W  J.I. NARANJO  OV 2
COMPUTER SCIENCE

INFORMATION TECHNOLOGY

Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu
Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

COMPUTER SCIENCE-INFORMATION TECHNOLOGY 053 1.00 UNITS
PROGRAMMING LABORATORY (CSU) (RPT 3)
Corequisite: Concurrent enrollment in any Computer Information Systems, Computer Science Information Technology or Computer Technology course.
Use of computers to complete programming assignments.
0470 lab 3:10 hrs/wk TBA - L.J. MCKENZIE LAC 105A
6012 lab 4:35 - 5:40pm W L.O. ASHMORE NHS & lab 3:15 - 5:40pm Th L.O. ASHMORE NHS

Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/28/09)

COMPUTER SCIENCE-INFORMATION TECHNOLOGY 058 3.00 UNITS
COMPUTER LITERACY FOR THE LIBERAL ARTS STUDENT (UC,CSU)
This course develops critical thinking skills as applied to technological advances. Students will gain computer literacy by using the computer to evaluate issues. Hands-on projects using Windows, Internet search and email, Word, Excel, and PowerPoint.
0958 lec 9:00 - 12:10pm F L.M. LANE T 206

Internet Class
7612 lec 3:10 hrs/wk TBA - L.M. LANE INTERNET
Contact loralane@yahoo.com as soon as you register.

COMPUTER SCIENCE-INFORMATION TECHNOLOGY 092 3.00 UNITS
HYPER-TEXT MARKUP LANGUAGE (CSU)
Corequisite: Concurrent enrollment in Computer Science Information Technology 053 or Computer Information Systems 023.
A course on designing and implementing an Internet Web site. Topics covered include HTML through tables, image maps, frames and forms; usage of graphics creation software for the Internet; techniques for using graphics in a web site; and introduction to JavaScript and creating web site applications with JavaScript. This class is offered once a year.

Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

COMPUTER SCIENCE-INFORMATION TECHNOLOGY 340 3.00 UNITS
PROGRAMMING IN C++ (UC,CSU)
Prerequisite: Completion of Mathematics 123C with a grade of "C" or better.
Corequisite: Concurrent enrollment in Computer Science Information Technology 053.
First semester college level programming course on the C++ language. Fundamentals of event-driven, project oriented programming. Focus is on integrating problem solving analysis and design with object oriented programming skills.
3382 lec 6:55 - 10:05pm W R.K. CHAO PH 106

CSIT 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
*** 12:45 - 1:50pm F J.I. NARANJO OV 2
Evening Classes
*** 5:30 - 6:35pm T J.I. NARANJO OV 2
*** 5:30 - 6:35pm W J.I. NARANJO OV 2

COMPUTER TECHNOLOGY

Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu
Questions: Len Glover, 233-4272, gloverlw@lahc.edu

COMPUTER TECHNOLOGY 035 3.00 Units
INTRODUCTION TO LINUX+
This course introduces the Linux Operating System for the standard PC as outlined by COMPTIA, in order to prepare students for Linux + Certification. Topics include Linux operating system, installation and configuration, and essential troubleshooting techniques to maintain a stable operating system or network. Students will develop Linux administrative skills by creating user groups, file systems and networks. A material fee of $10 is required.

Evening Class
3599 lec 6:30 - 9:10pm M STAFF TBA
& lab 6:30 - 9:10pm W STAFF TBA

COMPUTER TECHNOLOGY 060 5.00 UNITS
COMPUTER MATHEMATICS I
This course in technical mathematics includes the operation of the calculator, signed numbers, powers of ten notation, operations with algebraic expressions, fractional expressions, functions, quadratic solutions, engineering & scientific notation, graphing, and application of mathematics to technical applications. Successful completion of this class (C or better), meets the math competency requirement for graduation under plans A and B.
1231 lec 9:35 - 12:05pm TTh L.W. GLOVER T 113

Evening Class
3617 lec 6:00 - 8:30pm TTh L.W. GLOVER T 113

COMPUTER TECHNOLOGY 076 4.00 UNITS
A+ CERTIFICATION PREPARATION/ INTRO TO COMPUTER REPAIR II (RPT 3)
Prerequisite: Completion of Computer Technology 74 with a grade of “C” or better.
This course emphasizes hands-on training through a 3-hour lecture and a 3-hour laboratory session. Students are introduced to current operating systems utilized on personnel computers (PC’s) and portable PC’s. Windows 98, 2000 & NT are evaluated in terms of their function, structure, operation and file management characteristics. Students learn techniques for installation, configuration, memory management and upgrading PC’s. Diagnosing & troubleshooting systems is stressed in assigned lab projects. Students learn to set up basic networking systems, preventative maintenance practices & follow standard safety practices. Initial set up procedures for monitors & printers will be presented, in addition to troubleshooting & maintenance on these devices. A material fee of $10 is required.

Evening Class
3563 lec 6:00 - 9:10pm M C.G. NGUYEN T 113
& lab 6:00 - 9:10pm W C.G. NGUYEN T 114

6042 lec 3:00 - 4:05pm MTW C.G. NGUYEN BHS
& lab 4:05 - 5:10pm MTW C.G. NGUYEN BHS

Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)
COMPUTER TECHNOLOGY 081 1.00 UNITS
INTRODUCTION TO FIBER OPTICS (RPT 3)
Prerequisite: Completion of Electronics 081 with a grade of "C" or better.
This course provides students with advanced laboratory experiences in fiber optic technology. Topics include: fiber optic connectorization & patch panels, splicing techniques, OTDR testing & measurements, techniques & procedures for fiber optic cabling termination, troubleshooting & documentation for fiber optic systems. A "hands-on" laboratory emphasizing correct fiber optic fabrication techniques and test equipment use, common in the computer & telecommunications industry. A material fee of $75 is required. Skills Certificate Available.
0486 lab 9:30 - 12:40pm  F  M.L. GLOVER  T 113

COMPUTER TECHNOLOGY 185 1.00 UNITS
DIRECTED STUDY - COMPUTER TECHNOLOGY (RPT 2)
Prerequisite: Previous or concurrent enrollment in a CT course.
Permits students to pursue directed study activities in computer technology, on a contract basis, under the supervision of the assigned instructor.
0780 lec 1:05 hrs/wk TBA - STAFF  T 113

COMPUTER TECHNOLOGY 285 2.00 UNITS
DIRECTED STUDY - COMPUTER TECHNOLOGY
Prerequisite: Previous or concurrent enrollment in a CT course.
Permits students to pursue directed study activities in computer technology, on a contract basis, under the supervision of the assigned instructor.
0782 lec 2:10 hrs/wk TBA - C.G. NGUYEN  T 113
6040 lec 3:00 - 5:10pm  Th  C.G. NGUYEN  BHS

COMPUTER TECHNOLOGY 385 3.00 UNITS
DIRECTED STUDY - COMPUTER TECHNOLOGY
Prerequisite: Previous or concurrent enrollment in a CT course.
Permits students to pursue directed study activities in computer technology, on a contract basis, under the supervision of the assigned instructor.
0783 lec 2:10 hrs/wk TBA - C.G. NGUYEN  T 113

COMPUTER TECHNOLOGY 911, 921, 931, 941 1-4 UNITS
COORDINATED EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm  F  J.I. NARANJO  OV 2
Evening Classes
**** 5:30 – 6:35pm  T  J.I. NARANJO  OV 2
**** 5:30 – 6:35pm  W  J.I. NARANJO  OV 2

COOPERATIVE EDUCATION
Questions: Juanita Naranjo, 310-233-4446, narnjj@lahc.edu

COOPERATIVE EDUCATION 395 3.00 UNITS
WORK EXPERIENCE - GENERAL I (RPT 3)
Prerequisite: For General Work Experience classes: Students must be enrolled at Harbor College in T units of credit including work experience. Student is enrolled for 3 units at registration. However, the number of units awarded is determined by the hours worked - 1 unit for each 5 hours of work per week throughout the semester to a maximum of three (3) units per semester. Work experience need not be related to student's vocational major at Harbor College.
**** lec 12:45 - 2:00pm  F  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2
**** lec 5:30 - 6:35pm  T  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2
**** lec 5:30 - 6:35pm  W  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2

COOPERATIVE EDUCATION 396 3.00 UNITS
WORK EXPERIENCE - GENERAL II (RPT 3)
**** lec 12:45 - 1:50pm  F  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2
**** lec 5:30 - 6:35pm  T  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2
**** lec 5:30 - 6:35pm  W  J.I. NARANJO  OV 2
& lec 2:05 hrs/wk TBA - J.I. NARANJO  OV 2

CRIMINAL JUSTICE
- See Administration of Justice

Last Day to Add a Class
February 20, 2009
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

**CULINARY ARTS**

**CULINARY ARTS 113  3.00 UNITS**

**CULINARY SKILLS I (CSU)**

Master fundamental concepts, skills, and techniques in basic cookery. Emphasis is on ingredients, cooking theories, and procedures in the preparation of meats, fish, poultry, stocks, soups, grand and compound sauces, vegetables, starches. Acquire organizational skills, work coordination and knife skills.

0701 lec 6:30 - 7:35am M  G.J. DELROSARIO  CAF 109
& lab 7:35 - 2:05pm M  G.J. DELROSARIO  CAF 109

Students must enroll in all Culinary Arts courses concurrently.

**CULINARY ARTS 114  2.00 UNITS**

**AROMATIC (CSU)**

In depth study of the history and purposes of herbs and spices in the context of world flavor profiles. Emphasis is on developing a sense of taste for herbs, spices, blends and condiments, determining when and how much to use.

0702 lab 10:55 - 2:05pm  TW  G.J. DELROSARIO  CAF 109

Students must enroll in all Culinary Arts courses concurrently.

**CULINARY ARTS 115  2.00 UNITS**

**FOOD FABRICATION (CSU)**

Participants learn how to fabricate meats, fish and poultry into portion-size cuts. Emphasis is on hotel and restaurant cuts, quality, yield, grading and costing the fabricated cuts.

0703 lec 6:30 - 7:35am T  G.J. DELROSARIO  CAF 109
& lab 7:35 - 10:45am T  G.J. DELROSARIO  CAF 109

Students must enroll in all Culinary Arts courses concurrently.

**CULINARY ARTS 116  2.00 UNITS**

**PRODUCT IDENTIFICATION AND PURCHASING (CSU)**

Participants focus primarily on meats, fish, poultry, vegetables, fruits, herbs, spices, groceries, dairy, paper and other products; learn how to recognize foods by their appearance, smell, texture and taste; cover purchasing cycle and quality and quantity control.

0704 lec 6:30 - 7:35am W  G.J. DELROSARIO  CAF 109
& lab 7:35 - 10:45am W  G.J. DELROSARIO  CAF 109

Students must enroll in all Culinary Arts courses concurrently.

**CULINARY ARTS 117  3.00 UNITS**

**FOOD SANITATION AND SAFETY (CSU)**

Introduction to food and environmental sanitation and safety in the food production area. Focus on food-borne illnesses; origins; food handling, receiving and storage practices; pest management and other safety procedures in the food service industry. Fulfills Servsafe certification.

0705 lec 8:30 - 10:35am Th  G.J. DELROSARIO  CAF 109
& lab 10:35 - 1:45pm Th  G.J. DELROSARIO  CAF 109

Students must enroll in all Culinary Arts courses concurrently.
CULINARY ARTS 123 3.00 UNITS
CULINARY SKILLS II (RPT 3)
This course reinforces knowledge, skills and techniques of basic cooking. Vegetable, starch, stock, soup and sauce cookery are investigated and produced. This course will also develop skills and techniques used in preparing, plating, and serving main course dishes.
& lab 7:35 - 2:05pm M G.W. JACKSON CAF 109
0652 lec 6:30 - 7:35am M G.W. JACKSON CAF 109
Students must enroll in all Culinary Arts courses concurrently.

CULINARY ARTS 124 3.00 UNITS
MENU PLANNING AND NUTRITION (RPT 3)
This course emphasizes menu planning for a variety of commercial and institutional foodservice operations. Layout and design of the printed menus are studied. Basic nutrition principles and theories for various dietary groups are investigated. Healthful foods that are pleasing both to the eyes and the palate will be prepared to cater to the growing number of healthy-minded customers.
0676 lab 10:55 - 2:05pm TW A.A. QUESADA CAF 109
0678 lec 6:30 - 7:35am T A.A. QUESADA CAF 109
& lab 7:35 - 10:45am T G.W. JACKSON
Students must enroll in all Culinary Arts courses concurrently.

CULINARY ARTS 125 3.00 UNITS
BREAKFAST AND LUNCH COOKERY (RPT 3)
This course covers basic skills needed to prepare breakfast and lunch in a foodservice operation. Organization, maintaining a smooth workflow on the line, the presentation and garnishing of foods, basic method of egg cookery, various quick breads, grains, breakfast beverages, potatoes, meats, and fish are emphasized. A variety of contemporary lunch items are prepared and served in a casual operation. Emphasis is on quality food presentation, quantity food production, and timing.
0678 lec 6:30 - 7:35am T A.A. QUESADA CAF 109
& lab 7:35 - 10:45am T G.W. JACKSON
Students must enroll in all Culinary Arts courses concurrently.

CULINARY ARTS 126 3.00 UNITS
BAKING SKILLS (CSU) (RPT 3)
This course introduces basic principles of baking. Students create yeast dough, quick breads, doughnuts, fritters, pancakes and waffles, pies, cakes, cookies, custards, puddings, mousses, and soufflés. Functions of primary ingredients used in baking are also studied.
0686 lec 6:30 - 7:35am W A.A. QUESADA CAF 109
& lab 7:35 - 10:45am W A.A. QUESADA CAF 109
Students must enroll in all Culinary Arts courses concurrently.

DEVELOPMENTAL COMMUNICATIONS
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

DEVELOPMENTAL COMMUNICATIONS 020 6.00 UNITS
FUNDAMENTALS OF READING AND WRITING (NDA) (RPT 1)
Prerequisite: Completion of Developmental Communications 35 with a grade of “C” or better or appropriate score on assessment test.
This course prepares students for English 21 with an emphasis on the mastery of basic reading and writing skills needed for college transfer and vocational programs.
0180 lec 9:35 - 12:45pm TTh N.M. RICARD SCI 211

DEVELOPMENTAL COMMUNICATIONS 035 3.00 UNITS
READING I: FUNDAMENTALS (NDA) (RPT 2)
The purpose of this course is improvement of college reading and study skills with an emphasis on reading comprehension, reading rate and vocabulary.
0184 lec 11:10 - 12:35pm MW STAFF B 20

DEVELOPMENTAL COMMUNICATIONS 037 3.00 UNITS
COMMUNICATIONS LABORATORY (NDA) (RPT 1)
Recommended: Concurrent enrollment in Developmental Communications 23 or 35 or 76. This class is open-entry. Self-paced individualized instruction to improve reading and study skills.
0186 lec 3:10 hrs/wk TBA J. CONN LAC 111

DEVELOPMENTAL COMMUNICATIONS 037Y 1.00 UNITS
COMMUNICATIONS LABORATORY Y (NDA) (RPT 1)
Recommended: Concurrent enrollment in Developmental Communications 23 or 35 or 76. This class is open-entry. Self-paced individualized instruction to improve reading and study skills.
0187 lec 1:05 hrs/wk TBA J. CONN LAC 111

DEVELOPMENTAL COMMUNICATIONS 076 3.00 UNITS
ENGLISH AS A SECOND LANGUAGE READING - CONVERSATION II (NDA)
Designed for students whose native language is NOT English. Emphasis is on the improvement of reading, vocabulary, conversation, and correct pronunciation.
0189 lec 11:10 - 12:35pm MW R.J. HOFFERD GC 211

DIGITAL ART
- See Art and Photography

...BUILDING THE FUTURE
Computer Technology Electronics Department

COMPUTER REPAIR & COMPTIA CERTIFICATION TRAINING (Days & Evenings)

- Interested in learning how to perform your own PC repairs and upgrading your own PC system?
- Looking for courses to help prepare you to pass the COMPTIA Certification Exams for A+, Net+, Server+ or Linux+?
- Like “hands-on” training exercises coupled with technical theory?

Check out the offerings in Computer Tech (CT), Engineering Tech (ET) and Electronics (EL). We have several new courses in these areas including Fiber Optics training (CT-81), and three new Skills Certificates (Computer Repair Tech, PC Network Tech and Fiber Optic Tech. Drop by T-112/T-113 and talk with one of our faculty members, take a tour of the lab or call Len Glover for more information (310) 233-4272.

Drafting

DRAFTING

Division Chair: Lauren McKenzie, 310-233-4500, mckenzi@lahc.edu
Questions: Craig Sutherland, 310-233-4271, suthercd@lahc.edu

Harbor College Drafting and Engineering Program

For more than 40 years, the Harbor College Drafting and Engineering Program has provided excellent academic instruction and direct training in the design engineering and manufacturing fields. The most recent South Bay Economic Conference stated that about 40% of all jobs and careers in the South Bay are in the fields of Design/Engineering & Manufacturing. Throughout the history of our program, several hundred students have graduated from this program and several thousand more have benefited from completing selected courses.

► New students who have not completed a drafting course in the past should enroll in Drafting 1. These students could also enroll concurrently in Drafting 55 and Drafting 82.
► Students who have completed a high school level drafting course should enroll in Drafting 55 and Drafting 82.
► Students interested in learning 3-D Solid Modeling should enroll in Drafting 50 and Drafting 82.
► We are here to provide training in Drafting, CAD, 3-D Solid Modeling or to help you complete a certificate or AS Degree. Our AS Degree prepares you to transfer into any University Engineering Program. Our students are well prepared to continue their education in any engineering curriculum.
► Lecture times will be established at the beginning of the semester. Please attend on the first day of the semester between 11:00AM and 5:00PM. Evening courses are available.

| DRAFTING 001 | 3.00 UNITS |
| General Drafting (CSU) | |
| Sketching and drafting techniques for beginners. Includes orthographics, dimensioning, sectioning, auxiliaries, isometrics, screw threads and assemblies. Students are required to provide $5.00 worth of instructional and other materials in order to complete this class. | |
| 0784 lab 11:10 - 2:20pm MW | C.D. SUTHERLAND T 115 |
| 0786 lab 1:00 - 4:10pm TTh | W.L. HEFFERN T 115 |
| 0787 lab 3:00 - 6:10pm MW | C.D. SUTHERLAND T 122 |
| Evening Classes | |
| 3509 lab 6:00 - 9:10pm MW | C.D. SUTHERLAND T 122 |
| 3511 lab 6:50 - 10:00pm MW | C.D. SUTHERLAND T 122 |

| DRAFTING 004 | 4.00 UNITS |
| Applied Descriptive Geometry (CSU) | |
| Prerequisite: Completion of Drafting 009 with a grade of “C” or better. This course contains a thorough applied descriptive geometry unit which includes advanced auxiliary projection, definitions, and solutions of lines and planes, revolution, intersections, and developments of planes and solids. Contour lines, topography, and vector analysis are introduced. Cam mechanisms are also reviewed. | |
| 0797 lab 11:10 - 2:20pm MW | C.D. SUTHERLAND T 122 |
| Evening Classes | |
| 3512 lab 6:00 - 9:00pm MW | C.D. SUTHERLAND T 122 |
| 3513 lab 6:50 - 10:00pm MW | C.D. SUTHERLAND T 122 |
DRAFTING 009 3.00 UNITS  
MECHANICAL DRAFTING (CSU)  
Prerequisite: Completion of Drafting 001 and Drafting 050 with grades of "C" or better.  
Recommended corequisite: Concurrent enrollment in Drafting 051.  
This course reviews primary and introduces secondary auxiliary projection. It investigates and applies limits and fits and geometrical tolerancing (ANSI Y14.5) in tolerance studies. Bearings and retaining ring designs are incorporated in layouts and ink drawings. Technical illustration including axonometric projection and perspectives is included. Combined graphical and mathematical solutions to design problems are required throughout. The student is required to prepare a professional type resume.

0842 lab 11:10 - 2:20pm MW C.D. SUTHERLAND T 122  
Evening Classes  
3523 lab 6:00 - 9:00pm MW C.D. SUTHERLAND T 122  
3527 lab 6:50 - 10:00pm MW C.D. SUTHERLAND T 122  

DRAFTING 016 2.00 UNITS  
BLUEPRINT READING I (CSU)  
Interpretation of multi-view mechanical drawings prepared by various companies within the industry.

0789 lec 1:00 - 1:30pm MW C.D. SUTHERLAND T 122  
& lab 1:30 - 2:35pm MW C.D. SUTHERLAND T 122  
0789 lec 1:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
& lab 1:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
0801 lec 1:00 - 1:30pm TTh W.L. HEFFERN T 122  
& lab 1:30 - 2:35pm TTh W.L. HEFFERN T 122  
Evening Class  
3514 lec 6:00 - 7:05pm M C.D. SUTHERLAND T 122  
& lab 7:05 - 9:10pm M C.D. SUTHERLAND T 122  

DRAFTING 017 2.00 UNITS  
BLUEPRINT READING II (CSU)  
Prerequisite: Completion of Drafting 016 with a grade of "C" or better.  
Interpreting advanced mechanical drawings.

0790 lec 1:00 - 1:30pm TTh W.L. HEFFERN T 122  
& lab 1:30 - 2:35pm TTh W.L. HEFFERN T 122  
0791 lec 1:00 - 1:30pm MW C.D. SUTHERLAND T 122  
& lab 1:30 - 2:35pm MW C.D. SUTHERLAND T 122  
0792 lec 1:05 hrs/wk TBA - W.L. HEFFERN T 122  
& lab 2:05 hrs/wk TBA - W.L. HEFFERN T 122  
0793 lec 1:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
& lab 2:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
Evening Class  
3517 lec 6:00 - 7:05pm W C.D. SUTHERLAND T 122  
& lab 7:05 - 9:10pm W C.D. SUTHERLAND T 122  

DRAFTING 050 4.00 UNITS  
PRODUCTION DRAFTING (CSU) (RPT 1)  
Prerequisite: Completion of one year of high school drafting or equivalent within the last five years.  
Applies drafting to the latest microfilm and ANSI regulations. Includes geometrical tolerancing, screw threads, gears, castings, auxiliaries and metric conversion. Students are required to provide $5.00 worth of instructional and other materials in order to complete this class.

0794 lec 11:10 - 12:35pm TTh W.L. HEFFERN T 122  
& lab 12:35 - 2:00pm TTh W.L. HEFFERN T 122  
0795 lec 3:10 hrs/wk TBA - W.L. HEFFERN T 122  
& lab 3:10 hrs/wk TBA - W.L. HEFFERN T 122  
Evening Class  
3518 lec 6:00 - 7:25pm TTh W.L. HEFFERN T 122  
& lab 7:30 - 8:55pm TTh W.L. HEFFERN T 122  

DRAFTING 051 4.00 UNITS  
TOOLING DRAFTING (CSU) (RPT 1)  
Prerequisite: Completion of Drafting 001, 050 and 055 and Engineering Technology 048 with grades of "C" or better.  
Design of basic drill jigs, mill and lathe fixtures. Includes the application of geometrical to learning the principles of gauging. Students are required to provide $5.00 worth of instructional and other materials in order to complete this class.

0796 lec 11:10 - 12:35pm TTh W.L. HEFFERN T 122  
& lab 12:35 - 2:00pm TTh W.L. HEFFERN T 122  
0846 lec 2:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
& lab 3:10 hrs/wk TBA - C.D. SUTHERLAND T 122  
Evening Class  
3531 lec 6:00 - 7:25pm TTh W.L. HEFFERN T 122  
& lab 7:30 - 8:55pm TTh W.L. HEFFERN T 122  

DRAFTING 055 3.00 UNITS  
COMPUTER-AIDED DESIGN AND DRAFTING (UC:CSU) (RPT 2)  
Prerequisite: Completion of one year of high school drafting or equivalent.  
Students operate computer aided drafting (CAD) equipment, prepare drawings on a CRT, and produce commercial quality drawings using plotters. Auto CAD language is used. A basic drafting competency test is administered at the first meeting. Students are required to provide $5.00 worth of instructional and other materials in order to complete this class.

0798 lec 11:10 - 12:15pm MW C.D. SUTHERLAND T 122  
& lab 12:15 - 1:40pm MW C.D. SUTHERLAND T 122  
0799 lec 1:00 - 3:05pm M C.D. SUTHERLAND T 122  
& lab 3:10 hrs/wk TBA - C.D. SUTHERLAND T 122  
0803 lec 2:05 hrs/wk TBA - C.D. SUTHERLAND T 122  
& lab 3:10 hrs/wk TBA - C.D. SUTHERLAND T 122  
Evening Classes  
3536 lec 6:00 - 7:25pm MW C.D. SUTHERLAND T 122  
& lab 7:30 - 8:55pm MW C.D. SUTHERLAND T 122  
3539 lec 6:50 - 7:55pm MW C.D. SUTHERLAND T 122  
& lab 8:00 - 9:25pm MW C.D. SUTHERLAND T 122  

Visit the website for changes to the class schedule  
www.lahc.edu
**ECONOMICS 001**  
**PRINCIPLES OF ECONOMICS I (UC:CSU)**  
Recommended: Economics 2 should be taken before Economics 1. Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent in English 28. This course is an introduction to the principles of economic analysis and economic policy.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0715</td>
<td>8:00 - 9:25am</td>
<td>G.E. MILLER</td>
<td>GC 101</td>
</tr>
<tr>
<td>0716</td>
<td>11:10 - 12:35pm</td>
<td>C.M. CHIMA</td>
<td>GC 101</td>
</tr>
</tbody>
</table>

**ECONOMICS 002**  
**PRINCIPLES OF ECONOMICS II (UC:CSU)**  
Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent enrollment in English 28. Explores the problems of unemployment, inflation, and government policies relating to these problems.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0717</td>
<td>9:35 - 11:00am</td>
<td>G.E. MILLER</td>
<td>GC 101</td>
</tr>
<tr>
<td>0718</td>
<td>9:35 - 11:00am</td>
<td>C.M. CHIMA</td>
<td>GC 101</td>
</tr>
<tr>
<td>0719</td>
<td>11:10 - 12:35pm</td>
<td>G.E. MILLER</td>
<td>GC 101</td>
</tr>
</tbody>
</table>

**ECONOMICS 005**  
**ECONOMICS FOR THE CITIZEN (CSU)**  
General Economics class is not intended for Business Major Transfers. Check with your counselor.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3528</td>
<td>6:55 - 10:05pm</td>
<td>H. WITT</td>
<td>GC 101</td>
</tr>
</tbody>
</table>

**ECONOMICS 911, 921, 931, 941**  
**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3528</td>
<td>6:55 - 10:05pm</td>
<td>H. WITT</td>
<td>GC 101</td>
</tr>
</tbody>
</table>

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**DRAFTING 056**  
**AUTOMATED MANUFACTURING (CSU) (RPT 2)**

Prerequisite: Completion of Drafting 050 with a grade of “C” or better.
Corequisite: Concurrent enrollment in Drafting 082.
Course introduces the student to the fundamentals and principles of Computer Numerical Control (CNC) as applied to mills and lathes. Students are required to provide $10.00 worth of instructional and other materials in order to complete this class.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0804</td>
<td>11:10 - 12:15pm</td>
<td>W.L. HEFFERN</td>
<td>T 122</td>
</tr>
<tr>
<td>&amp; lab</td>
<td>12:15 - 1:40pm</td>
<td>W.L. HEFFERN</td>
<td>T 122</td>
</tr>
</tbody>
</table>

**DRAFTING 081**  
**PROJECTS LABORATORY (CSU) (RPT 3)**
Prerequisite: Completion of Drafting 009 and 056 with grades of “C” or better.
Advanced industry-simulated problems requiring the application of previously-learned skills.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0806</td>
<td>11:10 - 12:35pm</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
<tr>
<td>0847</td>
<td>2:05 hrs/wk TBA</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
<tr>
<td>&amp; lab</td>
<td>3:10 hrs/wk TBA</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
</tbody>
</table>

**DRAFTING 082**  
**CAD DRAFTING LABORATORY (CSU) (RPT 3)**
Prerequisite: Concurrent enrollment in Drafting 004, 009, 050, 051, 052, 055, or 056.
Use of computers and drafting equipment to complete assignments.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0807</td>
<td>11:10 - 2:20pm</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
<tr>
<td>0808</td>
<td>11:00 - 2:10pm</td>
<td>W.L. HEFFERN</td>
<td>T 122</td>
</tr>
<tr>
<td>0809</td>
<td>6:30 hrs/wk TBA</td>
<td>W.L. HEFFERN</td>
<td>T 122</td>
</tr>
<tr>
<td>0810</td>
<td>6:30 hrs/wk TBA</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
</tbody>
</table>

**DRAFTING 911, 921, 931, 941**  
**COOPERATIVE EDUCATION (CSU) RPT 3**
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</tr>
</thead>
<tbody>
<tr>
<td>3528</td>
<td>6:55 - 10:05pm</td>
<td>H. WITT</td>
<td>GC 101</td>
</tr>
<tr>
<td>3541</td>
<td>6:00 - 9:10pm</td>
<td>C.D. SUTHERLAND</td>
<td>T 122</td>
</tr>
</tbody>
</table>

**DRAFTING 911, 921, 931, 941**  
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<tbody>
<tr>
<td>3528</td>
<td>6:55 - 10:05pm</td>
<td>H. WITT</td>
<td>GC 101</td>
</tr>
</tbody>
</table>
### EDUCATION Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu Questions: Sally Fasteau, 310-233-4240, fasteaus@lahc.edu

**EDUCATION 006A 0.50 UNITS**
**METHODS AND MATERIALS OF TUTORING**
This is a modular course of instruction in tutoring techniques, group dynamics interpersonal skills, record keeping and tutorial organizational skills. Student tutors will be able to tutor concurrently with instructor's permission. Students must complete 27 hours of instruction/practicum to earn credit.

<table>
<thead>
<tr>
<th>Lab</th>
<th>5:10 hrs/wk</th>
<th>TBA</th>
<th>S.S. FASTEAU</th>
<th>LAC 114</th>
</tr>
</thead>
</table>

*5 Week Class - Starts 2/23/09, Ends 3/23/09*

**EDUCATION 941 4.00 UNITS**
**COORDINATE EDUCATION - EDUCATION (RPT 3)**

<table>
<thead>
<tr>
<th>Lec</th>
<th>5:30 - 6:35pm W</th>
<th>J.J. NARANJO</th>
<th>OV 2</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Lec</th>
<th>3:20 hrs/wk</th>
<th>TBA</th>
<th>J.J. NARANJO</th>
<th>OV 2</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Lec</th>
<th>12:45 - 1:50pm F</th>
<th>J.J. NARANJO</th>
<th>OV 2</th>
</tr>
</thead>
</table>

### ELECTRONICS Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu Questions: Len Glover, 310-233-4272, gloverlw@lahc.edu

**ELECTRONICS 005 1.00 UNITS**
**FUNDAMENTALS OF ELECTRONICS I LABORATORY (CSU)**
Prerequisite: Completion of Electronics 004 with a grade of “C” or better.
This course analyzes the basic laws of electronics through self-paced study laboratory procedures. The student performs laboratory investigations of network theorems using such test equipment as volt-ohm-ampere meters, DVM and D.C power supplies and submits written lab reports. Analytical investigations of R/C and R/L time constant circuits are also included.

<table>
<thead>
<tr>
<th>Lab</th>
<th>3:10 hrs/wk</th>
<th>TBA</th>
<th>L.W. GLOVER</th>
<th>T 113</th>
</tr>
</thead>
</table>

**ELECTRONICS 020B 1.00 UNITS**
**ELECTRONICS CIRCUITS I (RPT 3)**

<table>
<thead>
<tr>
<th>Lab</th>
<th>3:20 hrs/wk</th>
<th>TBA</th>
<th>H. TWIET</th>
<th>PVP HS</th>
</tr>
</thead>
</table>

*Outreach Class (14 Week Class - Starts 2/23/09, Ends 5/29/09)*

**ELECTRONICS 041 1.00 UNITS**
**MEASUREMENT AND TESTING LABORATORY I (RPT 3)**
Corequisite: Concurrent enrollment in any Electronics or Computer Technology laboratory course.
This course provides 3 hours of lab use for students that need or desire additional laboratory time. Students can work ahead of the class on their individual lab assignments or perform additional experimentation on their individual projects. Students that enroll will have access to the lab and all necessary test equipment, as well as consultations with an instructor. This class is given on a credit/no credit basis.

<table>
<thead>
<tr>
<th>Lab</th>
<th>3:10 hrs/wk</th>
<th>TBA</th>
<th>L.W. GLOVER</th>
<th>T 113</th>
</tr>
</thead>
</table>

### EMERGENCY DEPARTMENT ASSISTANT

Division Chair: Evelyn Lum, 310-233-4262, lumec@lahc.edu Questions: Len Glover, 310-233-4272, gloverlw@lahc.edu

**EMERGENCY DEPARTMENT ASSISTANT 010A 3.00 UNITS**
**EMERGENCY MEDICAL TECHNICIAN IA AMBULANCE**
A lecture presentation of Emergency Pre-hospital care of the sick and injured including Anatomy and Physiology, observation and assessment techniques, intervention and transportation. EDA 10A must be taken concurrently with EDA 10B. After successful completion of both classes, the student will be eligible to apply for certification and to take the EMT-1 certification examination.

<table>
<thead>
<tr>
<th>Lec</th>
<th>6:45 - 10:00pm T</th>
<th>J.S. LOCKWOOD</th>
<th>NU 133</th>
</tr>
</thead>
</table>

*Class starts February 3, 2009*

**EMERGENCY DEPARTMENT ASSISTANT 010B 1.00 UNITS**
**EMERGENCY MEDICAL TECHNICIAN IB AMBULANCE**
Prerequisite: Concurrent enrollment EDA 10A. All didactic information and skills needed for certification will be reviewed and tested. After successful completion of skills, theory and testing, students will be eligible to apply for certification. Students will be assigned to 20 hours of clinical training at appropriate medical facilities as a requirement of this class.

<table>
<thead>
<tr>
<th>Lab</th>
<th>3:00 - 6:10pm Th</th>
<th>S.W. LOCKWOOD</th>
<th>NU 149</th>
</tr>
</thead>
</table>

*Class start January 31, 2009*

**Evening Classes**

<table>
<thead>
<tr>
<th>Lab</th>
<th>6:45 - 10:00pm W</th>
<th>S.W. LOCKWOOD</th>
<th>NU 149</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Lab</th>
<th>6:45 - 10:00pm Th</th>
<th>S.W. LOCKWOOD</th>
<th>NU 149</th>
</tr>
</thead>
</table>

*Class starts February 5, 2009*
EMERGENCY DEPARTMENT ASSISTANT 013
2.00 UNITS
EMERGENCY MEDICAL TECHNICIAN-REFRESHER
Prerequisite: Current certification as a California EMT-1.
Certification as a California EMT-1. This 48-hour, plus didactic and
skills testing, recertification refresher class for EMT-1, reviews all the
content and skills as required for recertification. Attendance in the
first lecture class of EDA 10A is required. Upon successful completion
of skills, theory review and testing, student will be eligible to apply for
the L.A. County EMT-1 recertification examination. Note: the hours
required for this class are determined by the certifying agency.
3442 lec 6:45 - 10:00pm T J.S. LOCKWOOD NU 133
Class starts February 3, 2009

EMERGENCY DEPARTMENT ASSISTANT 911, 921, 931, 941
1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with
instructor to enroll in 1-4 units of Cooperative Education at one of the
following times during the first or second week of the semester.

**** 12:45 - 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 - 6:35pm T J.I. NARANJO OV 2
**** 5:30 - 6:35pm W J.I. NARANJO OV 2

ENGINEERING, GENERAL
Division Chair Lauren McKenzie, 310-233-4500, mckenzi@lahc.edu
Questions: Craig Sutherland, 310-233-4271, sutherland@lahc.edu

ENGINEERING, GENERAL 111
3.00 UNITS
INTRODUCTION TO ENGINEERING DRAFTING (UC:CSU)
Prerequisite: Completion of Engineering General 912 with a
grade of "C" or better, or one year of high school or college
drafting.
Applies drafting to the latest microfilm and ANSI regulations. Includes
geometrical tolerancing, screw threads, gears, castings, auxiliaries
and metric conversion. Students are required to provide $5.00 worth
of instructional and other materials.
0815 lec 11:10 - 12:35pm TTh W.L. HEFFERN T 122
& lab 12:35 - 2:00pm TTh W.L. HEFFERN T 122

ENGINEERING, GENERAL 111B
1.50 UNITS
INTRODUCTION TO ENGINEERING DRAFTING B (UC:CSU)
6009 lec 8:00 - 8:15am MTWThF H. HUETTEMEYER PVP HS
& lab 8:15 - 9:20am MTWThF H. HUETTEMEYER PVP HS
Outreach Class (17 Week Class - Starts 2/23/09, Ends 5/29/09)

ENGINEERING, GENERAL 112
3.00 UNITS
ENGINEERING DESCRIPTIVE GEOMETRY (UC:CSU)
Prerequisites: Completion of Engineering General 111 and
Mathematics 265 with a grade of "C" or better, or concurrent
enrollment in Mathematics 265.
This course in graphical representation applies the fundamental
principles of lines, planes, revolutions, vectors, and development
of surfaces. Special emphasis is placed on the ability to visualize
and solve three-dimensional problems found in various areas
of engineering. An introduction to nomographic techniques is
included.
0802 lab 11:10 - 2:30pm MW C.D. SUTHERLAND T 122
Evening Classes
3547 lab 6:00 - 9:00pm MW C.D. SUTHERLAND T 122
3548 lab 6:50 - 10:00pm MW C.D. SUTHERLAND T 122

ENGINEERING, GENERAL 912
3.00 UNITS
ELEMENTARY ENGINEERING DRAFTING
Prerequisites: None. Sketching and drafting techniques for
beginners. Includes orthographics, dimensioning, sectioning,
auxiliaries, isometrics, screw threads and assemblies. Also covers
metric. Students are required to provide $5.00 worth of instructional
and other materials in order to complete this class.
0811 lab 11:10 - 2:20pm MW C.D. SUTHERLAND T 122
0812 lab 11:10 - 2:20pm TTh W.L. HEFFERN T 122
0813 lab 1:00 - 4:10pm TTh W.L. HEFFERN T 122
0814 lab 3:00 - 6:10pm MW C.D. SUTHERLAND T 122
Evening Classes
3560 lab 6:00 - 9:10pm MW C.D. SUTHERLAND T 122
3561 lab 6:00 - 9:10pm TTh W.L. HEFFERN T 122
3565 lab 6:50 - 10:00pm MW C.D. SUTHERLAND T 122
**ENGLISH**

**Division Chair:** Carmen Carrillo, 233-4250, carrilc@lahc.edu

**ENGLISH 021  3.00 UNITS**

**ENGLISH FUNDAMENTALS (NDA)**

Prerequisite: Completion of Developmental Communications 20 with a grade of "C" or better or appropriate score on assessment test.

English 21 is an entry-level course which emphasizes improvement of writing skills, including grammar, punctuation, paragraph and short essay development. This is a pass/no pass class.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0190</td>
<td>8:00 - 9:25am</td>
<td>MW</td>
<td>K. GUTIERREZ</td>
<td>CV 4</td>
</tr>
<tr>
<td>0191</td>
<td>8:00 - 9:25am</td>
<td>TTh</td>
<td>K. GUTIERREZ</td>
<td>B 18</td>
</tr>
<tr>
<td>0192</td>
<td>9:35 - 11:00am</td>
<td>MW</td>
<td>A. CRUM</td>
<td>GC 103</td>
</tr>
<tr>
<td>0193</td>
<td>9:35 - 11:00am</td>
<td>TTh</td>
<td>P.F. GRADY</td>
<td>CV 5</td>
</tr>
<tr>
<td>0195</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>A. CRUM</td>
<td>FA 100</td>
</tr>
<tr>
<td>0196</td>
<td>11:10 - 12:35pm</td>
<td>TTh</td>
<td>P.E. WATKINS</td>
<td>CV 3</td>
</tr>
</tbody>
</table>

**Evening Classes**

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3160</td>
<td>6:45 - 10:05pm</td>
<td>M/C. JARECKE</td>
<td>GC 204</td>
</tr>
<tr>
<td>3167</td>
<td>6:55 - 10:05pm</td>
<td>T/K.P. BLANK</td>
<td>CV 3</td>
</tr>
</tbody>
</table>

**ENGLISH 028  3.00 UNITS**

**INTERMEDIATE READING AND COMPOSITION**

Prerequisite: Completion of English 21 with a grade of "P" or appropriate score on assessment test.

English 28 is the final preparatory course in composition and critical reading. Emphasis is placed on a review of grammar, mechanics, and paragraph writing. Students will write essays on various rhetorical patterns and will be introduced to research techniques. It is designed to assist the student to make the transition to English 101.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0198</td>
<td>8:00 - 9:25am</td>
<td>MW</td>
<td>A. RYAN</td>
<td>CV 5</td>
</tr>
<tr>
<td>0199</td>
<td>8:00 - 9:25am</td>
<td>TTh</td>
<td>D.D. DUMARS</td>
<td>CV 3</td>
</tr>
<tr>
<td>0200</td>
<td>9:00 - 12:10pm</td>
<td>F</td>
<td>S.J. SWAIM</td>
<td>CV 2</td>
</tr>
<tr>
<td>0201</td>
<td>9:35 - 11:00am</td>
<td>MW</td>
<td>S.W. MCMURRAY</td>
<td>CV 5</td>
</tr>
<tr>
<td>0202</td>
<td>9:35 - 11:00am</td>
<td>MW</td>
<td>K.J. STODDART</td>
<td>CV 1</td>
</tr>
<tr>
<td>0203</td>
<td>9:35 - 11:00am</td>
<td>TTh</td>
<td>E. SIDLEY</td>
<td>FA 100</td>
</tr>
<tr>
<td>0204</td>
<td>9:35 - 11:00am</td>
<td>TTh</td>
<td>D.D. DUMARS</td>
<td>CV 3</td>
</tr>
<tr>
<td>0205</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>STAFF</td>
<td>CV 1</td>
</tr>
<tr>
<td>0206</td>
<td>11:10 - 12:35pm</td>
<td>TTh</td>
<td>C. CARRILLO</td>
<td>CV 1</td>
</tr>
<tr>
<td>0207</td>
<td>11:10 - 12:35pm</td>
<td>TTh</td>
<td>K.J. STODDART</td>
<td>CV 5</td>
</tr>
<tr>
<td>0208</td>
<td>12:45 - 2:10pm</td>
<td>MW</td>
<td>STAFF</td>
<td>CV 2</td>
</tr>
</tbody>
</table>

**Evening Classes**

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3170</td>
<td>3:30 - 6:40pm</td>
<td>T/J.R. GROOMS</td>
<td>CV 2</td>
</tr>
<tr>
<td>3171</td>
<td>6:45 - 10:05pm</td>
<td>M/W.M. WALSH</td>
<td>CV 2</td>
</tr>
<tr>
<td>3172</td>
<td>6:55 - 10:05pm</td>
<td>W/W.M. WALSH</td>
<td>CV 5</td>
</tr>
<tr>
<td>3174</td>
<td>6:55 - 10:05pm</td>
<td>Th/E.R. SANBORN</td>
<td>CV 2</td>
</tr>
</tbody>
</table>

**Saturday Class**

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7034</td>
<td>8:00 - 11:10am</td>
<td>S/A.A. BOYCE</td>
<td>GC 209</td>
</tr>
</tbody>
</table>

**ENGLISH 031  5.00 UNITS**

**COMPOSITION AND CRITICAL READING**

Prerequisite: Completion of English 21 or 73 with a grade of "P" or appropriate score on assessment test.

This course serves as a five hour alternative to English 28. Student will review grammar and sentence structure for effective writing skills.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3186</td>
<td>7:05 - 9:35pm</td>
<td>TTh A. IMBARUS</td>
<td>TR 101</td>
</tr>
</tbody>
</table>

**ENGLISH 067  0.50 UNITS**

**WRITING LABORATORY (NDA) (RPT 3)**

This class is open-entry. Recommended for any student desiring to improve writing skills.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0211</td>
<td>1:05 hrs/wk TBA</td>
<td>C. CARRILLO</td>
<td>LAC 104A</td>
</tr>
</tbody>
</table>

**ENGLISH 084  5.00 UNITS**

**COLLEGE ENGLISH AS A SECOND LANGUAGE I (NDA)**

Prerequisite: Appropriate score on ESL assessment test.

Designed for students whose native language is NOT English but who have had some exposure to English language instruction. Provides practice in the four communication skills (listening, speaking, reading, writing) with emphasis on reading, writing and sentence structure.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0213</td>
<td>11:10 - 1:40pm</td>
<td>TTh G.R. HENDRICKS</td>
<td>SCI 211</td>
</tr>
</tbody>
</table>

**ENGLISH 085  5.00 UNITS**

**COLLEGE ENGLISH AS A SECOND LANGUAGE II (CSU)**

Prerequisite: Completion of English 084 with a grade of "C" or better, or appropriate score on ESL assessment test.

Continuation of work on the English language.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0214</td>
<td>11:10 - 1:40pm</td>
<td>TTh D.D. SHANNON</td>
<td>GC 209</td>
</tr>
</tbody>
</table>

**ENGLISH 086  5.00 UNITS**

**COLLEGE ENGLISH AS A SECOND LANGUAGE III (UC:CSU)**

Prerequisite: English 85 or assignment as result of the ESL assessment test.

Designed for the high, intermediate, low, and advanced students of ESL. This course, which provides further practice in grammar, vocabulary and reading, focuses on the writing of longer paragraphs and essays with emphasis on organization.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0215</td>
<td>11:10 - 1:40pm</td>
<td>TTh P.F. GRADY</td>
<td>CV 6</td>
</tr>
</tbody>
</table>

**ENGLISH 101  3.00 UNITS**

**COLLEGE READING AND COMPOSITION I (UC:CSU)**

Prerequisite: Completion of English 21 or 73 with a grade of "C" or better or appropriate score on assessment test.

English 101 is a transfer Reading & Composition course designed to prepare students to handle a wide range of college writing assignments and to acquire the analytic skills necessary for effective academic preparation. Stress is placed on the organization and composition of objective expository and argumentative essays, including the research paper.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0216</td>
<td>8:00 - 9:25am</td>
<td>MW J.R. CORBALLY</td>
<td>CV 2</td>
</tr>
<tr>
<td>0217</td>
<td>8:00 - 9:25am</td>
<td>TTh K.J. STODDART</td>
<td>CV 1</td>
</tr>
<tr>
<td>0218</td>
<td>8:00 - 9:25am</td>
<td>TTh S.J. SWAIM</td>
<td>CV 5</td>
</tr>
<tr>
<td>0219</td>
<td>9:35 - 11:00am</td>
<td>MW J.R. CORBALLY</td>
<td>CV 2</td>
</tr>
</tbody>
</table>

**Learning Community.**

Must be concurrently enrolled in English 137, Section #240.

www.lahc.edu  Course Offerings  55

**ENG. 101 continues on next page**
English Course Sequence

English as a Second Language Course Sequence
(English ESL Sequence)

ESL 1 → ESL 2 → ESL 3

English 84
5 units
For students whose native language is not English
Non-Degree Applicable

English 85
5 units
For students whose native language is not English
CSU Transferable

English 86
5 units
For students whose native language is not English
UC:CSU Transferable

Literature Courses
Transfer to UC & CSU

English 102 College Reading & Composition II
English 203/204 World Literature I & II
English 205/206 English Literature I & II
English 207/208 American Literature I & II
English 209 California Literature
English 214 Contemporary Literature
English 215 Shakespeare I
English 218 Children's Literature
(not UC transferable)
English 219 Literature of American Ethnic Groups
English 234 Afro-American Literature
English 239 Women in Literature

Important Notice:
All new students must take an English assessment exam prior to enrolling in any English course. Following the initial placement, students advance in the sequence by successfully completing the course with a grade of “C” or better, not by retesting.

The English Department does not offer credit by examination.
ENGLISH 102
COLLEGE READING AND COMPOSITION II (UC-CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
Continues the development of skillful reading and writing, using the material of short stories, plays, and poetry.
0222 lec 9:35 - 11:00am TTh A.L. WARREN CV 1
0223 lec 9:35 - 11:00am TTh K.J. STODDART CV 2
0224 lec 8:00 - 11:10am F K.B. DIAZ CV 3
0225 lec 11:10 - 12:35pm MW D.M. DREW CV 2
0226 lec 11:10 - 12:35pm MW M.R. BOYER FA 100
0227 lec 11:10 - 12:35pm TTh E. SIDLEY FA 100
0228 lec 11:10 - 12:35pm TTh D. LECHMAN TBA
0230 lec 12:45 - 2:10pm MW M.R. BOYER FA 100
0231 lec 8:00 - 9:25am MW L.A. GAYDOSH CV 1
0233 lec 8:00 - 9:25am MW K.J. STODDART CV 1
0234 lec 8:00 - 9:25am TTh P.E. WATKINS CV 2
0235 lec 9:35 - 11:00am TTh J.R. CORBALLY CV 6
0236 lec 9:35 - 11:00am MW A.L. WARREN CV 1
0237 lec 9:00 - 12:10pm F S.W. MCMURRAY CV 4
0238 lec 12:45 - 2:10pm MW D.M. DREW CV 2
**** lec 9:35 - 11:00am MW A.L. WARREN CV 1
See honors counselor for approval to enroll in this class.
Evening Classes
3163 lec 3:00 - 6:30pm M P.P. HOOVLER CV 2
3180 lec 6:40 - 10:05pm Th K.P. BLANK CV 1
3182 lec 6:55 - 10:05pm T D. MASTERS CV 1
3183 lec 6:55 - 10:05pm W L.A. GAYDOSH CV 1
4917 lec 5:45 - 7:50pm W D.J. HUDSON TBA
& lec 7:55 - 10:00am S D.J. HUDSON TBA
& lec 2:25 hrs/wk TBA - D.J. HUDSON TBA
PACE Class Starts 2/11/09, Ends 4/4/09
3184 lec 6:40 - 10:05pm M P.A. DASKIVICH CV 6
3185 lec 6:55 - 10:05pm T J.R. GROOMS CV 2
Internet Classes
7622 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.
7623 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.
ENGLISH 137
LIBRARY RESEARCH AND BIBLIOGRAPHY (UC-CSU)
Prerequisite: Completion of English 101 with a grade of "C" or better or concurrent enrollment.
The student locates, evaluates, interprets, and organizes information from a wide variety of library sources with the object of producing a research paper.
0240 lec 2:20 - 3:25pm T P.E. WATKINS CV 3
Learning Community. Must be concurrently enrolled in English 101, section #220.

Meet the Faculty

Kent Stoddart joined the English department as a full time faculty member this fall. For the last eight years, he has been teaching an array of English courses at Harbor and El Camino College. Prior to teaching, Kent worked professionally in theater, television, and motion pictures as an actor and a writer. He continues to write as a theater critic for “The Beach Reporter.” With the help of some excellent community college professors, Kent successfully transferred from LACC to CSULA where he earned both a Bachelor of Arts and Master of Arts degree. Kent’s mother and father met while they were attending Harbor College. Needless to say, he feels right at home.

“A mind that is stretched to a new idea never returns to its original dimension.” Oliver Wendell Holmes

Kent Stoddart

Meet the Faculty
ENGLISH 203 3.00 UNITS
WORLD LITERATURE I (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
A survey of literature of the Western World, from the Golden Age of Greece to the Renaissance.
7624 lec 3:10 hrs/wk TBA - J.R. CORBALLY INTERNET
Contact jrcorbally@gmail.com as soon as you register.

ENGLISH 204 3.00 UNITS
WORLD LITERATURE II (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
The subject matter in English 203 is continued. Selections include Neo-Classic, Romantic, Realistic and modern periods.
7625 lec 3:10 hrs/wk TBA - J.R. CORBALLY INTERNET
Contact jrcorbally@gmail.com as soon as you register.

ENGLISH 205 3.00 UNITS
ENGLISH LITERATURE I (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
The literature of England from the old English period to the late Neo-Classical period.
7626 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.

ENGLISH 208 3.00 UNITS
AMERICAN LITERATURE II (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
This course is a study of selected American writers from 1865 to present.
0245 lec 11:10 - 12:35pm MW S.W. MCMURRAY CV 5
7627 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.

ENGLISH 214 3.00 UNITS
CONTEMPORARY LITERATURE (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
Representative examples of post World War II literature are studied in this course. Works will be examined in light of their literary attributes and their reflections of the complexities of contemporary life, values and thought.
0246 lec 11:10 - 12:35pm MW S.W. MCMURRAY CV 5
Internet Class
7628 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.

ENGLISH 215 3.00 UNITS
SHAKESPEARE I (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
An introductory course to Shakespeare. Course will cover theatrical background, major plays and poetry.
7629 lec 3:10 hrs/wk TBA - A.L. WARREN INTERNET
Contact annw708@earthlink.net as soon as you register.

ENGLISH 218 3.00 UNITS
CHILDREN’S LITERATURE (CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
In this survey course we will analyze picture books, folk tales, fantasy and modern realism written for children from pre-schoolers to teens.
Evening Class
3188 lec 3:30 - 6:40pm T S.W. MCMURRAY CV 3
4912 lec 5:45 - 7:50pm T D.J. HUDSON TBA
& lec 7:55 - 10:00am S D.J. HUDSON TBA
& lec 2:25 hrs/wk TBA D.J. HUDSON TBA
PACE Class Starts 4/14/09, Ends 6/6/09
4921 lec 5:45 - 7:50pm W D.J. HUDSON TBA
& lec 7:55 - 10:00am S D.J. HUDSON TBA
& lec 2:25 hrs/wk TBA D.J. HUDSON TBA
PACE Class Starts 4/15/09, Ends 6/6/09
Internet Class
7630 lec 3:10 hrs/wk TBA - J.R. CORBALLY INTERNET
Contact jrcorbally@gmail.com as soon as you register.

ENGLISH 239 3.00 UNITS
WOMEN IN LITERATURE (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
This course examines the roles of women in varied cultures and literacy periods in novels, short stories, poetry, drama and essays.
0248 lec 11:10 - 12:35pm MW S.W. MCMURRAY CV 5

ENGLISH 240 3.00 UNITS
LITERATURE AND THE MOTION PICTURE I (UC:CSU)
Prerequisite: Completion of English 101 with a grade of “C” or better.
This course in comparative media emphasizes the difference between film and the writings on which they were based.
4911 lec 7:55 - 10:00pm T D.J. HUDSON TBA
& lec 10:15 - 12:20pm S D.J. HUDSON TBA
& lec 2:25 hrs/wk TBA D.J. HUDSON TBA
PACE Class Starts 2/10/09, Ends 4/4/09

ENGLISH 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
*** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
*** 5:30 – 6:35pm T J.I. NARANJO OV 2
*** 5:30 – 6:35pm W J.I. NARANJO OV 2

LOOKING FOR NEW CLASSES?
Visit our website at www.lahc.edu
ENGLISH AS A SECOND LANGUAGE

Division Chair Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

ENGLISH AS A SECOND LANGUAGE 003A 6.00 UNITS
COLLEGE ENGLISH AS A ESL III: WRITING AND GRAMMAR
This course is designed for ESL students at the high beginning - low intermediate level. The course assists students in improving their writing skills to prepare for college work. Students produce focused papers of at least 150 words and informal writings of at least 100 words. Students also focus on specific composition-related grammatical problems.
0212 lec 9:35 - 12:45pm TTh B.C. JOHNSON B 20

ENVIRONMENTAL DESIGN

Division Chair Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair Michael Song 310-233-4167, songm@lahc.edu

ENVIRONMENTAL DESIGN 101 3.00 UNITS
FOUNDATIONS OF DESIGN I (UC:CSU)
Covers form and composition through two and three-dimensional drawing media. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
0319 lec 11:10 - 11:40am MW M. SONG T 111
& lab 11:45 - 2:15pm MW M. SONG T 110

ENVIRONMENTAL DESIGN 202 3.00 UNITS
ENVIRONMENTAL DESIGN 2 (UC:CSU)
0320 lec 11:10 - 11:40am MW M. SONG T 111
& lab 11:45 - 2:15pm MW M. SONG T 110

ENVIRONMENTAL SCIENCE

Division Chair Joyce Parker, 310-233-4556, parkerje@lahc.edu

ENVIRONMENTAL SCIENCE 002 3.00 UNITS
THE HUMAN ENVIRONMENT: BIOLOGICAL PROCESSES (UC:CSU)
An overview of global environmental concerns conservation history and environmental ethics is presented. Ecology, population biology and their application to environmental problems are reviewed. Pollution and its effects on ecosystems are discussed. Management of natural resources is explored.
0668 lec 9:35 - 11:00am MW C.A. CROUCH SCI 106

ENVIRONMENTAL SCIENCE 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

Safe Harbor
Los Angeles County Sheriff's Department at Los Angeles Harbor College
Open 24 HOURS A DAY including holidays.
Location: PE 138, NorthEast side of Physical Education Building
Phone: 310-233-4600
For Emergencies Only - Emergency phones are located in Parking Lots 6 & 8 - Just pick up and you will be connected to Sheriff's office
Escort Service – available upon request,
8:00 a.m. – 10:30 p.m. Mon-Fri, 7:00 a.m. – 6:00 p.m Sat.
**FAMILY AND CONSUMER STUDIES**

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

**FAMILY AND CONSUMER STUDIES 021** 3.00 UNITS  
**NUTRITION (UC-CSU)**  
Basic scientific concepts of human nutrition throughout life. Achieving and maintaining optimum health.  
0700 lec 11:10 - 12:35pm MW J.E. PARKER SCI 211  
Evening Class  
3488 lec 6:50 - 10:00pm W C.L. LATULIP SCI 213

**FAMILY AND CONSUMER STUDIES 048** 0.50 UNITS  
**FOOD SAFETY TRAINING** (RPT 3)  
Meets L.A. County Code/Ordinance #97-0071 for food handler certification. Certified Food Handler exam fee - $25.00 (optional)  
7094 lec 8:00 - 5:00pm S C.L. LATULIP SCI 213  
Class meets 1 Saturday - 4/25/09

**FAMILY AND CONSUMER STUDIES 911, 921, 931, 941** 1-4 UNITS  
**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.  
**** 12:45 – 1:50pm F J.I. NARANJO OV 2  
Evening Classes  
**** 5:30 – 6:35pm T J.I. NARANJO OV 2  
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

**FILM**  
- See Humanities and Theater Arts

**FINANCE**

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

**FINANCE 008** 3.00 UNITS  
**PERSONAL FINANCE AND INVESTMENTS (CSU)**  
This course provides the student with financial fundamentals to manage personal income and expenditures. It outlines the indicators in everyday communications that help the individual make sound financial decisions to structure reasonable financial goals and plans. Emphasis on budgeting, credit, homeownership, risk management and the individual’s personal balance sheet and net worth.  
0993 lec 11:10 - 12:35pm MW S.C. SANDELL T 208  
FINANCE 911, 921, 931, 941  
**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.  
**** 12:45 – 1:50pm F J.I. NARANJO OV 2  
Evening Classes  
**** 5:30 – 6:35pm T J.I. NARANJO OV 2  
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

**FIRE TECHNOLOGY**

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

**FIRE TECHNOLOGY 201** 3.00 UNITS  
**FIRE PROTECTION ORGANIZATION (CSU)**  
Introduction of the fire service, fire prevention and other fire department functions. Information is provided regarding civil service and related municipal and national agencies.  
0591 lec 8:00 - 9:35am TTh R.T. ROJO NU 153

**FIRE TECHNOLOGY 202** 3.00 UNITS  
**FIRE PREVENTION (CSU)**  
History, philosophy, organization and operation of a fire prevention bureau. Topics include inspections, pre-fire planning, use of fire codes, fire investigation, liability and court procedures.  
3443 lec 6:55 - 10:05pm M L.A. MILICK NU 153

**FIRE TECHNOLOGY 203** 3.00 UNITS  
**FIRE PROTECTION EQUIPMENT AND SYSTEMS (CSU)**  
Prerequisite: Completion of Fire Technology 001 with a grade of “C” or better, professional firefighting or related experience or equivalent.  
This course covers the identification, storage, transportation and handling of hazardous materials; tactics and strategies, fire prevention procedures for code enforcement and federal, state and local codes. Note: State fire marshal certification may be awarded upon successful completion of the course.  
3444 lec 6:55 - 10:05pm Th STAFF NU 153

**FIRE TECHNOLOGY 204** 3.00 UNITS  
**BUILDING CONSTRUCTION FOR FIRE PROTECTION (CSU)**  
Covers fundamental building construction and design that relates to fire safety. Information is given related to codes, ordinances and on plan checking and inspection procedures in residential, commercial and industrial occupancies.  
0592 lec 8:00 - 9:25am M R.T. ROJO GC 107  
& lec 8:00 - 9:25am W L. MACPHERSON NU 153

**FIRE TECHNOLOGY 206** 3.00 UNITS  
**HAZARDOUS MATERIALS (CSU)**  
Prerequisite: Completion of Fire Technology 201 with a grade of “C” or better, professional firefighting or related experience or equivalent.  
This course covers the identification, storage, transportation and handling of hazardous materials; tactics and strategies, fire prevention procedures for code enforcement and federal, state and local codes. Note: State fire marshal certification may be awarded upon successful completion of the course.  
3444 lec 6:55 - 10:05pm Th STAFF NU 153

**HONORING THE PAST...**

Spring 2009 Course Offerings  
Los Angeles Harbor College
FIRE TECHNOLOGY 911, 921, 931, 941  1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 – 6:35pm</td>
<td>W</td>
<td>J.I. NARANJO</td>
<td>OV 2</td>
</tr>
<tr>
<td>5:30 – 6:35pm</td>
<td>T</td>
<td>J.I. NARANJO</td>
<td>OV 2</td>
</tr>
<tr>
<td>5:30 – 6:35pm</td>
<td>W</td>
<td>J.I. NARANJO</td>
<td>OV 2</td>
</tr>
</tbody>
</table>

Evening Classes

G E D P R E P C O U R S E S
Do you need help getting your GED?

Harbor College offers an exciting GED preparation program that allows you...

* to improve basic skills and get college credit
* to learn in a college environment
* to work at your own pace
* to access GED subjects in a computer database system

This program also offers...

* small classes/individualized instruction
* Financial Aid for qualified students

For more information, call (310) 233-4447 or stop in at the Job Placement and Training Center, OV 2.

www.lahc.edu

Course Offerings 61


GEOGRAPHY

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

GEOGRAPHY 001 3.00 UNITS
PHYSICAL GEOGRAPHY (UC:CSU)
An exploration of the atmosphere, hydrosphere, biosphere, and lithosphere. Major topics are earth-sun relations, mapping and satellite imagery, weather and climate patterns, ecology, soils, plate tectonics, landform development, and human impacts on the environment. This is a foundation course for students interested in the earth sciences and environmental studies, as well as a major in geography. Nature walks are a part of the course.

0675 lec  9:35 - 11:00am MW  M.P. RENFREW CV 4
0677 lec 11:10 - 12:35pm MW  M.P. RENFREW CV 4

Evening Class
3489 lec 5:20 - 6:45pm MW  M.P. RENFREW CV 4
4990 lec 5:00 - 7:00pm MW  J. QUINTERO TERM ISL
& lec 10:15 - 12:20pm S  J. QUINTERO TERM ISL
& lec 2:25 hrs/wk TBA -  J. QUINTERO TERM ISL

PACE Class Starts 4/14/09, Ends 6/8/09

GEOGRAPHY 002 3.00 UNITS
CULTURAL ELEMENTS OF GEOGRAPHY (UC:CSU)

6035 lec  3:00 - 5:05pm MW  E. PEPRAH BHS
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

GEOGRAPHY 007 3.00 UNITS
WORLD REGIONAL GEOGRAPHY (UC:CSU)
This course examines the physical and cultural environments of Europe, Latin America, the Middle East, Africa, Asia, and the Pacific. Physical landscapes, climates, population, cultural patterns, livelihoods, and international connections are all explored.

Evening Class
3490 lec  6:55 - 10:05pm W  M.P. RENFREW CV 4
4904 lec  7:55 - 10:00pm T  J. QUINTERO TBA
& lec 10:15 - 12:20pm S  J. QUINTERO TBA
& lec 2:10 hrs/wk TBA -  J. QUINTERO TBA

PACE Class Starts 4/14/09, Ends 6/6/09

4927 lec  5:45 - 7:50pm W  J. QUINTERO TBA
& lec 7:55 - 10:00am S  J. QUINTERO TBA
& lec 2:05 hrs/wk TBA -  J. QUINTERO TBA

PACE Class Starts 2/11/09, Ends 4/4/09

GEOGRAPHY 015 2.00 UNITS
PHYSICAL GEOGRAPHY LABORATORY (UC:CSU)
Prerequisite or Corequisite: Completion of Geography 001 with a grade of "C" or better or concurrent enrollment.
Using maps, lab manual diagrams and exercises, aerial photos, plants, soils, and rocks, students will examine earth-sun relationships, the science of maps, weather and climate, biological adaptations, and types of landforms. Field trips are a part of the course.

3491 lec  6:55 - 8:50pm M  M.P. RENFREW CV 4
& lab 8:55 - 10:10pm M  M.P. RENFREW CV 4

GEOLOGY

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

GEOLOGY 001 3.00 UNITS
PHYSICAL GEOLOGY (UC:CSU)
Prerequisite or corequisite: Completion of Geology 001 with a grade of "C" or better or concurrent enrollment. This course introduces students to planet Earth features like rocks and minerals, volcanoes, mountain ranges, deserts, and internal processes such as plate tectonics, earthquakes, mountain building, and surface processes including erosion, landslides, and groundwater movement. Includes field trips to coastal southern California.

0682 lec 11:10 - 12:35pm MW  T. MUNASINGHE SCI 210

GEOLOGY 006 2.00 UNITS
PHYSICAL GEOLOGY LABORATORY (UC:CSU)
Learn to identify minerals, rocks and fossils. Witness how the geologic history of an area can be understood by using simple geologic principles. Discover how to interpret topographic and geologic maps; aerial photographs and earthquake seismic waves. Take field trips to local sites and learn about the rocks, landslides, faults, and the geologic past of the Los Angeles area.

0685 lec  9:35 - 11:00am MW  T. MUNASINGHE SCI 210
0684 lab  9:35 - 12:50pm Th  T. MUNASINGHE SCI 210

GEOLOGY 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

**** 12:45 – 1:50pm F  J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm  T  J.I. NARANJO OV 2
**** 5:30 – 6:35pm  W  J.I. NARANJO OV 2

GEOLOGY 911, 921, 931, 941 1-4 UNITS
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**** 5:30 – 6:35pm  W  J.I. NARANJO OV 2
HEALTH

Division Chair: Nabeel Barakat, 310-233-4351, barakanm@lahc.edu

HEALTH 002
HEALTH AND FITNESS (UC:CSU) 3.00 UNITS
Explores the basic fundamentals of Physical Fitness. It involves lecture and laboratory assessment of each student's physical fitness status resulting in an individualized physical fitness program. Health 2 meets the health and physical requirements for the Associate in Arts degree.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0610</td>
<td>MW</td>
<td>8:00 - 9:05am</td>
<td>D.M. WEEMS</td>
<td>PE 137</td>
</tr>
<tr>
<td></td>
<td>&amp; lab</td>
<td>9:05 - 10:10am</td>
<td>D.M. WEEMS</td>
<td>PE 137</td>
</tr>
<tr>
<td>0611</td>
<td>MW</td>
<td>11:10 - 12:15pm</td>
<td>D.M. WEEMS</td>
<td>PE 101</td>
</tr>
<tr>
<td></td>
<td>&amp; lab</td>
<td>12:20 - 12:25pm</td>
<td>D.M. WEEMS</td>
<td>PE 101</td>
</tr>
<tr>
<td>0612</td>
<td>TTh</td>
<td>11:10 - 12:15pm</td>
<td>D.M. WEEMS</td>
<td>PE 101</td>
</tr>
<tr>
<td></td>
<td>&amp; lab</td>
<td>12:20 - 12:25pm</td>
<td>D.M. WEEMS</td>
<td>PE 101</td>
</tr>
</tbody>
</table>

Evening Class

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>3460</td>
<td>6:45 - 10:05pm</td>
<td>L. PANDEY</td>
<td>PE 137</td>
</tr>
<tr>
<td>6027</td>
<td>3:00 - 5:05pm</td>
<td>L.D. CORDOVA</td>
<td>CHS</td>
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</tbody>
</table>

Internet Classes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>7690</td>
<td>3:10 hrs/wk</td>
<td><a href="mailto:laxpandey@gmail.com">laxpandey@gmail.com</a></td>
</tr>
<tr>
<td>7691</td>
<td>3:10 hrs/wk</td>
<td><a href="mailto:laxpandey@gmail.com">laxpandey@gmail.com</a></td>
</tr>
</tbody>
</table>

HEALTH 006
NUTRITION FOR HEALTHFUL LIVING AND FITNESS ACTIVITIES (CSU) 3.00 UNITS
General health concerns of women, the relationship of nutrition to disease and basic nutrition theories are explored. Overall fitness is enhanced by participation in aerobic developmental and flexibility exercises. Health 6 meets the health and physical requirements for the Associate in Arts degree.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0626</td>
<td>MW</td>
<td>12:45 - 1:50pm</td>
<td>J.E. PARKER</td>
<td>SCI 211</td>
</tr>
<tr>
<td></td>
<td>&amp; lab</td>
<td>2:05 hrs/wk</td>
<td>J.E. PARKER</td>
<td>SCI 211</td>
</tr>
</tbody>
</table>

HEALTH 011
PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS
Credit is allowed only in one of Health 9, 10, or 11. This course offers concepts to use today and tomorrow as guidelines for self-paced responsible living in personal, community, vocational, and leadership roles.

<table>
<thead>
<tr>
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<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0620</td>
<td>8:00 - 9:25am</td>
<td>L.D. CORDOVA</td>
<td>PE 101</td>
</tr>
<tr>
<td>0627</td>
<td>8:00 - 9:25am</td>
<td>C. STEVENSON</td>
<td>PE 101</td>
</tr>
<tr>
<td>0630</td>
<td>9:35 - 11:00am</td>
<td>L.D. CORDOVA</td>
<td>PE 101</td>
</tr>
<tr>
<td>0633</td>
<td>9:35 - 11:00am</td>
<td>STAFF</td>
<td>PE 101</td>
</tr>
</tbody>
</table>

Evening Class

<table>
<thead>
<tr>
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<th>Instructor</th>
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</tr>
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<td>3460</td>
<td>6:45 - 10:05pm</td>
<td>L. PANDEY</td>
<td>PE 137</td>
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</table>

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</tr>
<tr>
<td>7691</td>
<td>3:10 hrs/wk</td>
<td><a href="mailto:laxpandey@gmail.com">laxpandey@gmail.com</a></td>
</tr>
</tbody>
</table>

HEALTH 012
SAFETY EDUCATION AND FIRST AID (UC:CSU) 3.00 UNITS
The course covers the standard and advanced courses of the American National Red Cross and qualifies successful candidates for First Aid certificates. CPR cards will be issued on completion of the course.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0638</td>
<td>8:00 - 9:25am</td>
<td>S. KOMAI</td>
<td>PE 137</td>
</tr>
</tbody>
</table>

HEALTH 911, 921, 931, 941
COOPERATIVE EDUCATION (CSU) RPT 3
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<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>****</td>
<td>12:45 – 1:50pm</td>
<td>J.I. NARANJO</td>
</tr>
</tbody>
</table>

Evening Classes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>****</td>
<td>5:30 – 6:35pm</td>
<td>J.I. NARANJO</td>
</tr>
<tr>
<td>****</td>
<td>5:30 – 6:35pm</td>
<td>J.I. NARANJO</td>
</tr>
</tbody>
</table>

STUDENT QUOTES

“At Los Angeles Harbor College, I am given the opportunity to share with faculty and classmates in my classes. Everyone is friendly and helpful. They also have a great honors program which offers me the best opportunities for transferring.”

MIHO ONUKI

www.lahc.edu

Course Offerings 63
HISTORY

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

HISTORY 001 3.00 UNITS
INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU)
This course surveys the political, economic, social, religious, and intellectual activities of Western Civilization from the pre-history period through the fifteenth century. The study includes the ancient Middle East, Egypt, Greece, Rome, the Middle Ages, and the Renaissance.

3526 lec 6:55 - 10:05pm T W.J. DIAZ BROWN GC 108

HISTORY 002 3.00 UNITS
INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU)
This course surveys Western Civilization from the Renaissance to the present. Major topics include the political, economic, and social organization of Europe with emphasis upon the rise of the nation state and industrialization. Europe's expanding global influence in the nineteenth and twentieth centuries is also examined.

3532 lec 6:55 - 10:05pm M C.J. PATTERSON B 1

Evening Classes

0726 lec 11:10 - 12:35pm MW J.B. STANBERY GC 208
0725 lec 9:35 - 11:00am MW J.B. STANBERY GC 208
0723 lec 9:00 - 12:10pm F M.J. EULA GC 104

HISTORY 011 3.00 UNITS
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)
This course surveys the political, social, and economic history of the United States from the Colonial era to 1876. Emphasis is placed on the origin and implementation of the U.S. Constitution. This course meets the California State University requirements for United States History.

0721 lec 8:00 - 9:25am MW R.D. WEBER GC 202
0722 lec 8:00 - 9:25am TTh E. KRONBECK GC 105
0723 lec 9:00 - 12:10pm W M.J. EULA GC 104
0725 lec 9:35 - 11:00am MW J.B. STANBERY GC 208
0726 lec 11:10 - 12:35pm MW J.B. STANBERY GC 208

Evening Classes

3520 lec 6:30 - 9:30pm MW P.F. LYNN GC 103

Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

7619 lec 3:10 hrs/wk TBA T.E. JOINER INTERNET
7636 lec 3:10 hrs/wk TBA T.E. JOINER INTERNET

Contact joinere@lahc.edu as soon as you register.

HISTORY 020 3.00 UNITS
HISTORY OF CALIFORNIA AND THE PACIFIC COAST (UC:CSU)
This course is a general survey of the history of the Pacific Coast. Emphasis is on the story of California through the explorations, the Spanish settlements, the Mexican regime, the gold rush, the North American conquest and occupation to statehood, and the subsequent growth of transportation and communication.

0752 lec 8:00 - 11:10am F M. VALADEZ GC 105

HISTORY 041 3.00 UNITS
Credit is allowed in only one of History 11, 41, or 43. This course surveys United States history from the early colonial era through the Civil War focusing on the contribution of the African-American. A study of the U.S. Constitution is also included. This course meets the California State University requirements for United States History.

0760 lec 9:35 - 11:00am TTh K.E. CARTER GC 103

HISTORY 042 3.00 UNITS
THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. II (UC:CSU)
History 41 is not a prerequisite for this course. Credit is allowed in only one of History 12, 42, or 44. This course surveys U.S. History from the end of the Civil War to the present time with special emphasis on the contribution of African-Americans. This course meets the California State University requirement for United States History.

0733 lec 11:10 - 12:35pm Th K.E. CARTER GC 103

HISTORY 043 3.00 UNITS
THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU)
This course surveys U.S. history from the early colonial era through the Civil War focusing on the contribution of the Mexican-American. This course meets California State University requirements for United States history and the Constitution.

0734 lec 12:45 - 2:10pm TTh M. VALADEZ B 1

HISTORY 052 3.00 UNITS
This course surveys women's roles throughout U.S. History focusing on the influence of race, ethnicity, and status on women's experience. This course meets the California State University requirement for United States History.

0735 lec 11:10 - 12:35pm TTh B.L. BIRD B 1
0742 lec 12:45 - 2:10pm MW T.E. JOINER B 1
HISTORY 086
INTRODUCTION TO WORLD CIVILIZATION I (UC-CSU)
This course surveys world civilization from the pre-history period up to 1500 and includes a comparative study of social, economic, and political formation and their interaction with culture. Major topics include the development of major civilizations, migration and settlement patterns, religion, philosophy, and technology.

0712 lec 11:10 - 12:35pm MW C. PATTERSON B 1
4903 lec 7:55 - 10:00pm T D.J. GATLIN TBA
& lec 10:15 - 12:20pm S D.J. GATLIN TBA
& lec 2:25 hrs/week TBA - D.J. GATLIN TBA
PACE Class Starts 2/10/09, Ends 4/14/09

7507 lec 3:30 - 5:10pm T A.N. MILES B 13
& lec 1:30 hrs/week TBA - A.N. MILES INTERNET
This class is offered as a web enhanced course, a form of blended learning, where students meet during the times indicated and also participate in internet activities as directed by the instructor. Contact milesan@lahc.edu.

HISTORY 087
INTRODUCTION TO WORLD CIVILIZATION II (UC-CSU)
This course surveys world civilization from 1500 to the present time. Major topics include the development of the nation-state, economic systems, industrialization, global conquest, colonization, and revolution.

0714 lec 9:35 - 11:00am MW T.E. JOINER B 1
0732 lec 9:35 - 11:00am TTh M. VALADEZ B 1

HISTORY 185
DIRECTED STUDY - HISTORY (CSU) (RPT 2)
0754 lec 1:05 hrs/week TBA - T.E. JOINER B 1
Contact joinere@lahc.edu as soon as you register.

HUMANITIES

HUMANITIES 001
CULTURAL PATTERNs OF WESTERN CIVILIZATION (UC-CSU)
An introduction to visual arts, music, literature and performing arts.

0364 lec 8:00 - 9:25am TTh B.T. GALLARDO MU 134
0367 lec 8:00 - 9:25am MW B.T. GALLARDO MU 134
Evening Classes
3277 lec 6:55 - 9:05pm M L.F. GREENBERG GC 106
4918 lec 7:55 - 10:00pm W D.E. THOMPSON TBA
& lec 10:15 - 12:20pm S D.E. THOMPSON TBA
& lec 2:25 hrs/week TBA - D.E. THOMPSON TBA
PACE Class Starts 2/11/09, Ends 4/4/09

4934 lec 5:45 - 7:50pm Th D.E. THOMPSON TBA
& lec 7:55 - 10:00am S D.E. THOMPSON TBA
& lec 2:25 hrs/week TBA - D.E. THOMPSON TBA
PACE Class Starts 2/12/09, Ends 4/4/09

HUMANITIES 006
GREAT PEOPLE, GREAT AGES (UC-CSU) (RPT 1)
4928 lec 7:55 - 10:00pm W M.D. REDDICK TBA
& lec 10:15 - 12:20pm S M.D. REDDICK TBA
& lec 2:25 hrs/week TBA - M.D. REDDICK TBA
PACE Class Starts 4/15/09, Ends 6/6/09

HUMANITIES 017
FILM APPRECIATION (UC-CSU)
A survey of motion pictures and changing social attitudes in film from the silent era to the present.

0366 lec 11:10 - 2:20pm Th N.W. WEBBER LRC 207
0430 lec 11:20 - 2:30pm F J.I. HOPPENSTAND MU 134
Evening Classes
3278 lec 3:00 - 6:10pm T D.R. O SHAUGHNESSY MU 134
3281 lec 6:55 - 9:05pm Th M.D. WOOD MU 101
4908 lec 5:45 - 7:50pm T D.R. O SHAUGHNESSY MU 134
& lec 7:55 - 10:00am S D.R. O SHAUGHNESSY TBA
& lec 2:25 hrs/week TBA - D.R. O SHAUGHNESSY TBA
PACE Class Starts 2/10/09, Ends 4/4/09

4985 lec 5:45 - 7:50pm W STAFF KAISER
& lec 7:55 - 10:00am S STAFF KAISER
& lec 2:25 hrs/week TBA - STAFF KAISER
PACE Class Starts 2/11/09, Ends 4/4/09

HUMANITIES 031
PEOPLE IN CONTEMPORARY SOCIETY (UC-CSU)

4907 lec 7:55 - 10:00pm T D.R. O SHAUGHNESSY TBA
& lec 10:15 - 12:20pm S D.R. O SHAUGHNESSY TBA
& lec 2:25 hrs/week TBA - D.R. O SHAUGHNESSY TBA
PACE Class Starts 4/14/09, Ends 6/6/09

Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu

www.lahc.edu

Course Offerings 65

...Building The Future
HUMANITIES 060 3.00 UNITS
PEOPLE AND THEIR WORLD: TECHNOLOGY AND THE HUMANITIES (UC: CSU)
The purpose of this course is to involve the student in a study of the urban environment and society. The approach of the course is interdisciplinary, involving such disciplines as: art, music, literature, drama, philosophy, technology, and history. The emphasis is on exploring the interaction of the individual and society. The interrelationship of humanities and technology within modern society is discussed for the student to gain a better understanding of the modern world and its culture.
0365 lec  9:35 - 11:00am MW  M.D. WOOD  MU 101

HUMANITIES 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
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****  12:45 – 1:50pm  F  J.I. NARANJO  OV 2
Evening Classes
****  5:30 – 6:35pm  T  J.I. NARANJO  OV 2
****  5:30 – 6:35pm  W  J.I. NARANJO  OV 2

INTERNATIONAL BUSINESS

Division Chair: Stanley Sandell, 310-233-4177, sandellsc@lahc.edu

INTERNATIONAL BUSINESS 001 3.00 UNITS
INTERNATIONAL TRADE (CSU)
This course covers the accelerating global economy and internationalization of business. It reviews international economics, finance, and trade affecting international business decisions and operations. The course includes multinational enterprises, legal, political, and socio-cultural issues, survey of global strategic management. It covers the basics of starting and operating an import or export business.
8026 lec  3:00 - 5:05pm  TTH  W.K. HOFFMAN  CHS
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
8002 lec  6:00 - 9:05pm  T  STAFF  PVPHS
Outreach Class (13 Week Class - Starts 2/22/09, Ends 5/28/09)
6056 lec  3:15 - 5:15pm  MW  W.K. HOFFMAN  POLA

INTERNATIONAL BUSINESS 004 3.00 UNITS
IMPORT PROCEDURES I
This course identifies, defines and explains requirements of the United States regulatory agencies for import of foreign commodities in the United States. Emphasis is placed on determination of duties on commodities and preparation of appropriate forms.
6030 lec  3:00 - 5:15pm  TTH  STAFF  BHS
Outreach Class (14 Week Class - Starts 2/23/09, Ends 5/27/09)

INTERNATIONAL BUSINESS 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
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****  12:45 – 1:50pm  F  J.I. NARANJO  OV 2
Evening Classes
****  5:30 – 6:35pm  T  J.I. NARANJO  OV 2
****  5:30 – 6:35pm  W  J.I. NARANJO  OV 2

JAPANESE

Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

JAPANESE 022 3.00 UNITS
FUNDAMENTALS OF JAPANESE II (UC:CSU)
Prerequisite: Japanese 21.
This course continues the basic instruction of Japanese grammar at the second level of the Japanese language for beginners. Course stresses pronunciation, intonation and grammar. Completion of Japanese 21 and 22 is equivalent to Japanese 1.
3198 lec  6:55 - 10:05pm  T  M. IKENUSHI  CV 5

JOURNALISM

Division Chair: Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

JOURNALISM 101 3.00 UNITS
COLLECTING AND WRITING NEWS (CSU)
This introductory course stresses instruction and practice in news gathering and news writing. It also includes a study of newspaper, radio and television news.
0279 lec  11:10 - 12:35pm  TTh  P.L. MCLEOD  CV 4

JOURNALISM 105 3.00 UNITS
MASS COMMUNICATIONS (UC:CSU)
This course is a survey and evaluation of the mass media with special attention given to interpretation and analogies of ethical and legal issues.
0280 lec  9:35 - 11:00am  TTh  P.L. MCLEOD  CV 4

JOURNALISM 218 3.00 UNITS
PRACTICAL EDITING (RPT 3)
This course provides practical instruction and practice in writing and editing the campus newspaper. Editions are evaluated in regularly scheduled class meetings.
0264 lec  12:45 - 2:10pm  TTh  P.L. MCLEOD  CV 4

JOURNALISM 911, 921, 931, 941 1-4 UNITS
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****  5:30 – 6:35pm  W  J.I. NARANJO  OV 2
Associated Student Organization
Membership

Students at Los Angeles Harbor College become members of the Associated Student Organization (A.S.O.) once the A.S.O. fee of $7.00 is paid.

As a member you receive an I.D. card which entitles you to several important benefits both on and off the Harbor College campus.

JOIN at the Cashier’s Office and pick up your card and A.S.O. BENEFIT PACK at the Seahawk Service Center on the 2nd floor of the Seahawk Center.

<table>
<thead>
<tr>
<th>ON-CAMPUS BENEFITS</th>
<th>OFF-CAMPUS BENEFITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3.00 Parking Fee Discount</td>
<td>Lox of Bagels</td>
</tr>
<tr>
<td>Scholarships</td>
<td>Rico’s Bakery</td>
</tr>
<tr>
<td>Legal Services</td>
<td>William’s Bookstore</td>
</tr>
<tr>
<td>Gifts, food items and supplies</td>
<td>Flowers by Maribel</td>
</tr>
<tr>
<td>A.S.O. Food Sale Discounts</td>
<td>B &amp; B Flower Shop</td>
</tr>
<tr>
<td>Free Admission to Campus Events</td>
<td>Eyesight Optician - 3 Locations</td>
</tr>
<tr>
<td>Student Government/Club Eligibility</td>
<td>Cris &amp; Sons TV/Appliances</td>
</tr>
<tr>
<td>Membership - California Credit Union</td>
<td>Kinko’s - Torrance</td>
</tr>
<tr>
<td>Discount Photo Copies</td>
<td>Petersen’s Tax Service</td>
</tr>
<tr>
<td>HUGE Coupon Booklet for FREEBIES</td>
<td>Newer’s Office Supply</td>
</tr>
</tbody>
</table>

and OVER 50 MORE!!
LEARNING FOUNDATION

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu
Questions: Sally Fasteau, 310-233-4240, fasteaus@lahc.edu

This curriculum has been designed to meet the specific educational needs of those with verified learning disabilities or other disabilities which affect learning. To register for these courses, contact the Office of Special Programs at 310-233-4620 or the Instructor at 310-233-4626.

LEARNING FOUNDATION 070 1.00 UNITS
FUNDAMENTALS OF ARITHMETIC LABORATORY (NDA) (RPT 3)
This course is designed for students with verified disabilities. Students will receive individualized, small group and computer-assisted instruction designed to build skills for entry into math classes and other college courses. Based on a diagnostic assessment, assigned modules will provide self-paced instruction related to students’ individual problem areas.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING FOUNDATION 001 1.00 UNITS
ADAPTED KEYBOARDING (NDA) (RPT 3)
Designed for students with verified disabilities, this class is open-entry and is taught on a credit/no credit basis. This class provides individual instruction in keyboarding.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING FOUNDATION 002 1.00 UNITS
ADAPTIVE WORD PROCESSING OPERATIONS (NDA) (RPT 3)
Designed for students with verified disabilities, this class is open-entry and is taught on a credit/no credit basis. This class provides self-paced, individual training in the use of word processing technologies. Lessons are adapted to each student’s needs.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING FOUNDATION 003 1.00 UNITS
ADAPTIVE COMPUTER OPERATIONS (NDA) (RPT 3)
Designed for students with verified disabilities, this class is open-entry and is taught on a credit/no credit basis. Students will learn how to use the latest technologies (hardware and software) to make computer applications accessible.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING SKILLS

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu
Questions: Sally Fasteau, 310-233-4240, fasteaus@lahc.edu

LEARNING SKILLS 001A 1.00 UNITS
READING A (NDA) (RPT 3)
Student will receive individualized, small group and computer-assisted instruction based on diagnostic assessment results. Modules in decoding, comprehension; and text book reading skills are prescribed in order to strengthen skills necessary for success in other college classes.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING SKILLS 001B 1.00 UNITS
READING B (NDA) (RPT 3)
Student will receive individualized, small group and computer-assisted instruction based on diagnostic assessment results. Modules in decoding, comprehension; and text book reading skills are prescribed in order to strengthen skills necessary for success in other college classes.

**** lab 3:10 hrs/wk TBA - S.S. FASTEAU LAC 107

LEARNING SKILLS 041 3.00 UNITS
STUDY STRATEGIES FOR THE LEARNING DISABLED (NDA) (RPT 2)
Designed for students with learning disabilities, this class addresses skills in time management, organization, library use, reading textbooks, notetaking, memory test taking and stress reduction.

**** lec 9:35 - 11:00am TTh S.S. FASTEAU GC 108

STUDENT QUOTES

“I came to Harbor College because they offer great programs as well as helpful people. I also came to Harbor College because they have a wonderful basketball team.” ANTONIO HODGE
Let Us Help You Pay For Your College Education

Financial Aid Office Room AD 131

You could be eligible if you meet the following requirements:

💰 Be a United States Citizen or a Permanent Resident

💰 Have a valid Social Security Number

💰 Be enrolled as a regular student in an eligible program

For a free application and complete list of requirements visit www.laccd.edu or the college Financial Aid office

Title IV/Federal School Code is 001224
19. Complete this question only if you are under 19 and have never been married.

Name of Parent or Legal Guardian: ____________________________

Relationship to you: ☐ Father ☐ Mother ☐ Legal Guardian ☐ Other ____________________________

Is the person a: ☐ U.S. Citizen ☐ Permanent Resident Alien ☐ Other ____________________________

If a Permanent Resident Alien, enter "A-Number" and date of issue:

Current residence of this person: ____________________________ From: ________ To: PRESENT

20. Ethnic Identity (*) Please enter number in box.

<table>
<thead>
<tr>
<th>#</th>
<th>Ethnicity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Chinese</td>
</tr>
<tr>
<td>11</td>
<td>Japanese</td>
</tr>
<tr>
<td>12</td>
<td>Korean</td>
</tr>
<tr>
<td>13</td>
<td>Latin</td>
</tr>
<tr>
<td>14</td>
<td>Native American</td>
</tr>
<tr>
<td>15</td>
<td>North African</td>
</tr>
<tr>
<td>16</td>
<td>Other Hispanic</td>
</tr>
<tr>
<td>17</td>
<td>Other Asian</td>
</tr>
</tbody>
</table>

21. What is your primary language? (*) Please enter number in box.

<table>
<thead>
<tr>
<th>#</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>2</td>
<td>American</td>
</tr>
<tr>
<td>3</td>
<td>Japanese</td>
</tr>
<tr>
<td>4</td>
<td>French</td>
</tr>
<tr>
<td>5</td>
<td>Other Language</td>
</tr>
</tbody>
</table>

22. What is your main educational goal? Please enter number in box.

<table>
<thead>
<tr>
<th>#</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prepare for new career (change job field)</td>
</tr>
<tr>
<td>2</td>
<td>Advance in career (atmosphere, job status)</td>
</tr>
<tr>
<td>3</td>
<td>Obtain twoph-year associate (plan and grade)</td>
</tr>
<tr>
<td>4</td>
<td>Obtain a two-year associate without transfer</td>
</tr>
<tr>
<td>5</td>
<td>Obtain a two-year associate with transfer</td>
</tr>
<tr>
<td>6</td>
<td>Obtain a four-year bachelor without transfer</td>
</tr>
<tr>
<td>7</td>
<td>Obtain a four-year bachelor with transfer</td>
</tr>
<tr>
<td>8</td>
<td>Obtain a master's degree after completing an associate's degree</td>
</tr>
<tr>
<td>9</td>
<td>Obtain a master's degree without completing an associate's degree</td>
</tr>
<tr>
<td>10</td>
<td>Obtain a doctorate degree</td>
</tr>
<tr>
<td>11</td>
<td>Complete credits for high school diploma</td>
</tr>
<tr>
<td>12</td>
<td>Vocational development (occupational education)</td>
</tr>
</tbody>
</table>

23. Special Services (*)

<table>
<thead>
<tr>
<th>#</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Translated ABN</td>
</tr>
<tr>
<td>2</td>
<td>Employment Assistance</td>
</tr>
<tr>
<td>3</td>
<td>Child Care</td>
</tr>
<tr>
<td>4</td>
<td>Information regarding special services and accommodations for students with disabilities may be obtained from the United States Programs (USPS) office.</td>
</tr>
<tr>
<td>5</td>
<td>Tuition Assistance</td>
</tr>
<tr>
<td>6</td>
<td>Transfer Assistance</td>
</tr>
<tr>
<td>7</td>
<td>Are you a low income family and in need of special counseling, tutoring, and/or financial aid assistance? Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

(*) NOTICE TO STUDENTS: Your responses to questions marked by this symbol will be used to provide you with information on college programs and services that are not in your educational curriculums. Please indicate those services that interest you.

24. Highest Education Studied: Please enter number and year in boxes below

<table>
<thead>
<tr>
<th>#</th>
<th>Education Studied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bachelor's degree (or equivalent obtained in high school)</td>
</tr>
<tr>
<td>2</td>
<td>Equivalent to a two-year associate degree</td>
</tr>
<tr>
<td>3</td>
<td>Equivalent to a four-year bachelor degree</td>
</tr>
<tr>
<td>4</td>
<td>Equivalent to a master's degree</td>
</tr>
<tr>
<td>5</td>
<td>Equivalent to a doctorate degree</td>
</tr>
</tbody>
</table>

25. Enrolled Students: Please enter number in boxes below

<table>
<thead>
<tr>
<th>#</th>
<th>Enrolled Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>First time student</td>
</tr>
<tr>
<td>2</td>
<td>Students who have attended college before</td>
</tr>
<tr>
<td>3</td>
<td>Students who have attended college before</td>
</tr>
</tbody>
</table>

26. College Unit or degree completed by first day of this term

<table>
<thead>
<tr>
<th>#</th>
<th>College Unit or degree completed by first day of this term</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Associate degree</td>
</tr>
<tr>
<td>2</td>
<td>Bachelor's degree</td>
</tr>
</tbody>
</table>

27. Veteran (Leave blank unless you are a veteran)

Were you honorably discharged from the U.S. Armed Forces? Yes ☐ No ☐

28. Standard Information — Permission to Release

<table>
<thead>
<tr>
<th>#</th>
<th>Standard Information — Permission to Release</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>2</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>3</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>4</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>5</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>6</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
<tr>
<td>7</td>
<td>Disciplinary information: name, city of residence, participation in officially recognized activities and specific weight and height of student who is present, current and past academic information, and contact information.</td>
</tr>
</tbody>
</table>

29. Certification

I declare under penalty of perjury that all information on this form is correct. I understand that falsifying or making false statements on this form shall constitute grounds for dismissal.

REQUISITED SIGNATURE: ____________________________ Date: ____________________________

Backed: 9/5/99
**LOS ANGELES HARBOR COLLEGE APPROVAL FORM FOR K-12 STUDENTS**

**K-8 Students must follow additional procedures. Refer to the bottom box at the bottom of this page.**

**Admission:** Any college in the Los Angeles Community College District may admit as a special part-time or full-time student, anyone who is in the age group of Kindergarten to 12th grade (K-12), who has completed the admission requirements set forth in Administrative Regulation E-87, and who in the opinion of the College President (or designee) may benefit from instruction programs offered by that college. In 6020(c), 6110, 6120, and 6110(c) and Education Code Sections 52500, 46022, and 76000.

**First:** Enrollment fees for Special Part-Time Student K-12 students who are required to pay enrollment fees. Residents of other states and foreign students are subject to nonresident full-time student enrollment fees. The Los Angeles Community College district charges a Health fee and, where applicable, a student representation fee.

**Condition:** The student is expected to follow regulations and procedures established for all college students. Students shall receive credit for community college courses which they complete. Students are responsible for information in College Catalog and Class Schedule. Arrangements for receiving high school credit for coursework completed must be made with the student's high school. The student may only enroll in those courses listed on this form. This enrollment approval form must be presented when the student is required for admission to the College for students in the age group of K-12 grade. A separate approval must be provided for each semester or summer session for which the student wishes to enroll. Parent/Guardian, student, and school authentication signatures required before application can be processed. The Los Angeles Community College District and its colleges assume no responsibility for the supervision of minor students outside of the classroom setting. Parents and/or sponsoring agencies are responsible for ensuring that their children are appropriately supervised before class begins, after class finishes and if or when a class is cancelled or delayed or rescheduled.

---

**Student Personal Information (Please print)**

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Sec. Sex. No.</th>
<th>__________</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td></td>
<td>__________</td>
</tr>
<tr>
<td>Last</td>
<td></td>
<td>__________</td>
</tr>
<tr>
<td>Initial</td>
<td></td>
<td>__________</td>
</tr>
<tr>
<td>Student Address:</td>
<td>Birthdate:</td>
<td>__________</td>
</tr>
<tr>
<td></td>
<td></td>
<td>__________</td>
</tr>
<tr>
<td></td>
<td></td>
<td>__________</td>
</tr>
<tr>
<td>Social Security Number</td>
<td>Phone:</td>
<td>(_______)</td>
</tr>
<tr>
<td>City</td>
<td>State</td>
<td>ZIP</td>
</tr>
</tbody>
</table>

---

**College Information**

**SECTION A: COMPLETE SECTION A IF YOU ARE TAKING COLLEGE CLASSES AT THE HIGH SCHOOL CAMPUS.**

I agree to enroll in the following classes at Harbor College.

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Summer</th>
<th>Year</th>
</tr>
</thead>
</table>

A student signature is required for Section A.

<table>
<thead>
<tr>
<th>Course Title &amp; Number</th>
<th>Section Number</th>
<th>Students Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION B: COMPLETE SECTION B IF YOU ARE TAKING A CLASS AT THE COLLEGE CAMPUS.**

Harbor College classes recommended by school official.

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Summer</th>
<th>Year</th>
</tr>
</thead>
</table>

Student must enroll in these classes on campus in person, or by telephone or Internet registration.

<table>
<thead>
<tr>
<th>Course Title &amp; Number</th>
<th>Section Number</th>
<th>Students Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**School Information** This portion must be completed by the School Principal or designee for students attending public or private schools.

I have met and counseled the student and recommend the courses listed above to be taken for credit as shown above.

<table>
<thead>
<tr>
<th>School Name:</th>
<th>School Address:</th>
<th>Phone: (_______)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**K-8 students must provide a transcript and letter to the VP of Academic Affairs (or designee) in person, and be approved in writing prior to enrollment. The parent and student must make an appointment by calling 310-238-4000 and come to AD 104 to see the designated administrator.**

11/8/2004 Revised—Continued on other side
If someone other than the student will submit the college application during walk-in registration, please complete the following proxy registration form.

Student’s Name (Please print)  

Student Social Security Number  

Student’s Signature  

Proxy’s Name (Please print) (Person authorized to sign for the student)

LAHC’s Admissions Application Checklist

Have you...

✓ Completed your Harbor College application form and signed it?
✓ Double checked your social security number?
✓ Completely filled out the Los Angeles Harbor College K-12 Approval Form?
✓ Has your parent and principal or counselor signed this form?
✓ Filled out either Section A or Section B on the LAHC K-12 Approval Form?
✓ Completed the Proxy Registration section (if applicable)?
✓ Met the prerequisites for the courses you plan to enroll in?

Counseling Center:  (310) 233-4230 or (310) 233-4221
Admissions Office:  (310) 233-4090
Students who are majoring in programs of study for which 18-35 units are required in the major shall complete Graduation Plan A. A minimum of 60 degree applicable semester units with a 2.0 GPA or higher is required, and 12 semester units must be completed in residence. **MATHEMATICS COMPETENCY:** Mathematics competency must be demonstrated by a score of 15 or higher on an elementary algebra test or a grade of "C" or better in Math 123A and 123B, or a higher level mathematics course (excluding Math 160), Engineering Technician 49, or Computer Technology 60, or higher. [Note: Math 123A and 123B replace Math 115 and the Math 113-114 sequence effective Fall 2001. If previously taken, Math 115 (or the sequence) will meet competency.]

**MAJOR REQUIREMENTS:** At least 18 semester units of study taken in a single discipline or related disciplines, as specified in the college catalog.

**GENERAL EDUCATION REQUIREMENTS:** Successful completion of at least 30 semester units indicated in each of the following areas:

<table>
<thead>
<tr>
<th>A. Natural Sciences - Minimum of 3 semester units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy 1</td>
</tr>
<tr>
<td>Anthropology 1</td>
</tr>
<tr>
<td>Astronomy 1 with 5</td>
</tr>
<tr>
<td>Biology 1, 3, 5, 6, 7, 10, 60, 101</td>
</tr>
<tr>
<td>Chemistry 55, 65, 66, 70, 101</td>
</tr>
<tr>
<td>Environmental Science 1, 2, 2 with 21, 8</td>
</tr>
<tr>
<td>Geography 1, 1 with 15</td>
</tr>
<tr>
<td>Geology 1, 1 with 6, 11</td>
</tr>
<tr>
<td>Microbiology 1</td>
</tr>
<tr>
<td>Oceanography 1, 1 with 10, 12, 12 with 4</td>
</tr>
<tr>
<td>Physical Science 1, 1 with 14</td>
</tr>
<tr>
<td>Physics 6, 11, 37</td>
</tr>
<tr>
<td>Physiology 1</td>
</tr>
<tr>
<td>Psychology 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Social and Behavioral Sciences - Minimum of 9 semester units in the following pattern:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. American Institutions - Minimum of 3 semester units</td>
</tr>
<tr>
<td>History 5, 6, 11, 12, 13, 14, 41, 42, 43, 44, 52, Political Science 1, 30</td>
</tr>
<tr>
<td>2. Social Sciences - Minimum of 3 semester units</td>
</tr>
<tr>
<td>Anthropology 102</td>
</tr>
<tr>
<td>Business 1</td>
</tr>
<tr>
<td>Child Development 1</td>
</tr>
<tr>
<td>Drafting 6</td>
</tr>
<tr>
<td>Economics 1, 2, 5</td>
</tr>
<tr>
<td>Geography 2, 7</td>
</tr>
<tr>
<td>History 1, 2, 3, 4, 19, 20, 21, 23, 24, 86, 87</td>
</tr>
<tr>
<td>Political Science 2, 4, 7, 8</td>
</tr>
<tr>
<td>Psychology 1, 3, 14, 41</td>
</tr>
<tr>
<td>Sociology 1, 2, 12, 21</td>
</tr>
<tr>
<td>3. At least 3 additional units from 1 or 2 above</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. Humanities - Minimum of 3 semester units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architecture 132 (43), 133 (44)</td>
</tr>
<tr>
<td>Art 101, 102, 103</td>
</tr>
<tr>
<td>English 203, 204, 205, 206, 207, 208, 209, 211, 212, 213, 214, 215, 218, 219, 234, 239, 240, 241, 251</td>
</tr>
<tr>
<td>French 1, 2, 3, 4, 5, 6, 8</td>
</tr>
<tr>
<td>German 1, 2, 3, 4, 8, 10</td>
</tr>
<tr>
<td>History 86, 87</td>
</tr>
<tr>
<td>Japanese 21, 22</td>
</tr>
<tr>
<td>Humanities 1, 6, 9, 17, 31, 60, 61</td>
</tr>
<tr>
<td>Music 101, 111, 136, 141</td>
</tr>
<tr>
<td>Philosophy 1, 19, 20, 26, 33</td>
</tr>
<tr>
<td>Photography 121</td>
</tr>
<tr>
<td>Physical Education 800 (Dance)</td>
</tr>
<tr>
<td>Spanish 1, 2, 3, 4, 5, 6, 8, 12, 21, 22, 35, 36</td>
</tr>
<tr>
<td>Theater 100, 200</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D. Language and Rationality - Minimum of 12 semester units in the following pattern:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. English Composition - Minimum of 3 semester units with a grade of “C” or higher</td>
</tr>
<tr>
<td>English 101, 28, 31, Journalism 101</td>
</tr>
<tr>
<td>2. Communication and Analytical Thinking - Minimum of 9 semester units</td>
</tr>
<tr>
<td>(Do not select more than 3 units from a single discipline.)</td>
</tr>
<tr>
<td>Computer Science 58, 59, 317 (Math 165)</td>
</tr>
<tr>
<td>Computer Technology 61</td>
</tr>
<tr>
<td>Engineering Technician 50</td>
</tr>
<tr>
<td>English 102</td>
</tr>
<tr>
<td>Journalism 105</td>
</tr>
<tr>
<td>Philosophy 6, 8</td>
</tr>
<tr>
<td>Speech 101, 102, 104, 111, 121</td>
</tr>
<tr>
<td>Statistics 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E. Health &amp; Physical Education - Minimum of 3 semester units in the following pattern:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. At least 2 units in Health Education</td>
</tr>
<tr>
<td>Health 9, 10, 11, 12, 25</td>
</tr>
<tr>
<td>Family and Consumer Studies 21</td>
</tr>
<tr>
<td>Or Health 2 or 6</td>
</tr>
<tr>
<td>(Meets both E1 &amp; E2)</td>
</tr>
<tr>
<td>2. Physical Education Activity - Minimum of 1 semester unit</td>
</tr>
<tr>
<td>P.E. 97 through 690</td>
</tr>
<tr>
<td>LOS ANGELES HARBOR COLLEGE COUNSELING OFFICE 5/08</td>
</tr>
</tbody>
</table>
A minimum of 60 degree applicable semester units with at least a "C" (2.0) overall grade point average is required for the Associate Degree. Students who are majoring in programs of study for which 36 or more semester units are required in the major shall complete Graduation Plan B.

**MATHEMATICS COMPETENCY:** Mathematics competency must be demonstrated by a score of 15 or higher on an elementary algebra test or a grade of "C" or better in Math 123A and 123B, or a higher level mathematics course (excluding Math 160), Engineering Technician 49, or Computer Technology 60, or higher. [Note: Math 123A and 123B replace Math 115 and the Math 113-114 sequence effective Fall 2001. If previously taken, Math 115 (or the sequence) will meet competency.]

**MAJOR REQUIREMENTS:** At least 36 semester units of study taken in a single discipline or related disciplines as specified in the college catalog.

**GENERAL EDUCATION REQUIREMENTS:** Successful completion of at least 18 units in general education which shall include not less than the minimum number of units indicated in each of the following areas:

### A. Natural Sciences - Minimum of 3 semester units
- Anatomy 1
- Anthropology 101
- Astronomy 1 with 5
- Biology 1, 3, 5, 6, 7, 10, 60, 101
- Chemistry 55, 65, 66, 70, 101
- Environmental Science 1, 2, 2 with 21, 8
- Geography 1, 1 with 15
- Geology 1, 1 with 6, 11
- Microbiology 1, 20
- Oceanography 1, 1 with 10, 12, 12 with 4
- Physical Science 1, 1 with 14
- Physics 6, 11, 37
- Physiology 1
- Psychology 2

### B. American Institutions - Minimum of 3 semester units
- History 5, 6, 11, 12, 13, 14, 41, 42, 43, 44, 52
- Political Science 1, 30

### C. Humanities - Minimum of 3 semester units
- Architecture 132 (43), 133 (44)
- Art 101, 102, 103
- English 203, 204, 205, 206, 207, 208, 209, 211, 212, 213, 214, 215,
  218, 219, 234, 239, 240, 241, 251
- French 1, 2, 3, 4, 5, 6, 8
- German 1, 2, 3, 4, 8, 10
- History 86, 87
- Humanities 1, 6, 9, 17, 31, 60, 61
- Japanese 21, 22
- Music 101, 111, 136, 141
- Philosophy 1, 19, 20, 33(23), 26
- Photography 121
- Physical Education 800 (Dance)
- Spanish 1, 2, 3, 4, 5, 6, 8, 12, 21, 22, 35, 36
- Theater 100, 200

### D. Language and Rationality - Minimum of 6 semester units in the following pattern:
1. **English Composition - minimum of 3 semester units with a grade of "C" or higher**
   - English 101, 28, 31, Journalism 101
2. **Communication and Analytical Thinking - Minimum of 3 semester units**
   - Computer Science 58, 59, 317 (Math 165)
   - Computer Technology 61
   - Engineering Technician 50
   - English 102
   - Journalism 105
   - Math 123C, 125, 215, 216, 225, 227, 230, 234, 235, 236,
   240, 245, 260, 265, 266, 267, 271
   - Philosophy 6, 8
   - Speech 101, 102, 104, 111, 121
   - Statistics 1

### E. Health & Physical Education - Minimum of 3 semester units in the following pattern:
1. **Health Education - Minimum of 2 semester units**
   - Health 9, 10, 11, 12, 25
   - Family & Consumer Studies 21
2. **Physical Education Activity - Minimum of 1 semester unit**
   - P.E. 97 through 690
   - Or Health 2 or 6

(Meets both E1 & E2)

**NOTE:** A minimum of 12 semester units must be completed in residence. Attendance at the college is required during the semester in which the requirements are completed. Students planning to transfer to a four-year college or university should consult with a counselor for appropriate lists of transferable general education and major requirements.
This pattern of CSU general education requirements applies to students beginning Fall (or Summer) 1981 or later. Thirty-nine units of general education coursework, excluding the Statutory Requirement, may be certified by Harbor College as acceptable toward the bachelor's degree general education at a California State University. The student will have to complete 9 additional units of upper division coursework for G.E. after transfer. Beginning Spring 1987, courses to be used for Area A and B4 (Mathematics) must be completed with "C" grades or better.

A maximum of 30 units will be allowed in Areas "B", "C", and "D" collectively for certification. A minimum of 9 units must be completed in each of Areas "A", "B", "C", and "D" if the student wishes to have more than 30 units certified. If Areas "A" and "B" are not completed at time of transfer, the CSU campus may request proof that these subject requirements were cleared by high school coursework. Most universities will expect students to finish 60 transferable units with a minimum 2.0 gpa. "D" if the student wishes to have more than 30 units certified.

Students not complying with the above minimum certification requirements must follow the catalog of the intended university of transfer in place of these requirements. Consult with a counselor.

Students must complete at least 12 units of coursework at Harbor College in order to have any work certified by Harbor College. Students not complying with the requirements were cleared by high school coursework. "D" if the student wishes to have more than 30 units certified.

Area A - Communication in the English Language (9 units)

Select one course from each of A1, A2, and A3.

A1 Oral Communication
   Speech 101, 102, 121

A2 Written Communication
   English 101

A3 Critical Thinking
   Computer Science 58
   Journalism 105 (5)
   Philosophy 6, 8
   Speech 104
   English 102

Area B - Physical Universe and Life Forms (9 units)

Courses selected for this area must include at least one course listed in each of the categories below.

B1 Physical Universe (at least 1 course):
   Astronomy 1
   Chemistry 55, 65, 66, 70, 101, 212
   Environmental Science 1, 8
   Geography 1
   Geology 1, 11
   Oceanography 1
   Physical Science 1
   Physics 6, 7, 11, 37, 38, 39

B2 Life Forms (at least 1 course):
   Anatomy 1
   Anthropology 101
   Biology 1, 3, 5, 6, 7, 10, 60, 101
   Environmental Science 2
   Microbiology 1, 20
   Oceanography 12
   Physiology 1
   Psychology 2

B3 Laboratory Activity
   Anatomy 1
   Astronomy 5
   Biology 3, 5, 6, 7, 10, 60, 101
   Chemistry 55, 65, 66, 70, 101
   Environmental Science 21
   Geology 15
   Geology 6
   Microbiology 1, 20
   Oceanography 4, 10
   Physical Science 14
   Physics 6, 7, 11, 37, 38, 39
   Physiology 1

B4 Mathematical Concepts (at least 1 course):

Area C - Arts, Literature, Philosophy & Foreign Language (9 units)

Select at least one course from Arts (C1) and one course from Humanities (C2). The third course may be from either category.

C1 Arts
   Art 101, 102, 103
   Architecture 132 (43), 133 (44)
   Music 101, 111, 136, 141
   Photography 121
   Physical Education 800 (Dance)
   Theater 100

C2 Humanities
   English 203, 204, 205, 206, 207, 208, 209, 211, 212, 213, 214, 215, 216, 219, 234, 239, 240, 241, 251
   History 86^, 87^
   Humanities 1, 6, 9, 17, 30, 31, 60, 61
   Japanese 21, 22
   Philosophy 1, 19, 20, 26, 33
   French 1, 2, 3, 4, 5, 6
   German 1, 2, 3, 4, 5, 12, 21, 22, 35, 36

Area D - Social, Political, & Economic Institutions (9 units)

Select courses from at least two disciplines. (Courses may be counted in only one D section).

D1 Anthropology and Archaeology
   Anthropology 102

D2 Economics
   Economics 1, 2, 5
   Business 1

D3 Geography
   Geography 2, 7

D4 History
   History 1, 2, 3, 4, 5, 6, 7, 11, 12, 13, 14, 19, 20, 21, 23, 24, 41, 42, 43, 44, 52, 86^, 87^

D5 Political Science, Government, & Legal Institutions
   Political Science 1, 2, 4, 7, 8, 30
   History 11, 41, 43

D6 Sociology
   Sociology 1, 2, 12

D7 Psychology
   Psychology 1, 14, 41

D8 Child Development
   Child Development 1^

Area E - Understanding and Self Development (3 units)

Select from E1 or the E1 and E2 combination

E1 Integrated Organism
   Child Development 1^
   Family & Consumer Studies 21
   Health 2, 6, 9, 10, 11, 25
   Personal Development 20
   Psychology 3
   Sociology 21

E2 Activity (Limit 1 unit)
   All Physical Education courses meet the E2 activity requirement except for P.E. 700 & 900 series courses.

STATUTORY REQUIREMENT (6 units)

These courses may or may not be counted as part of the 39 unit lower division general education requirement depending on the choice of CSU — see instructions above.

Select one course from "A" and one course from "B" below:

A. Political Science 1, 30

B. History 5, 6, 11, 12, 13, 14, 41, 42, 43, 44, 52

^ May be counted for one area only, not for both.

* Students wanting an AA Degree must take health or Family & Consumer Studies 21 and one unit of P. E.  Please see sections e1 and e2 on reverse side.
## IGETC
### (INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM)
#### 2008-09
#### LOS ANGELES HARBOR COLLEGE

The Intersegmental General Education Transfer Curriculum (IGETC) is a series of courses that community college students can use to satisfy lower division general education requirements at any CSU or UC campus. The IGETC provides an option to the California State University General Education Requirements and replaces the University of California Transfer Core Curriculum. Students in high unit majors may find it advantageous to follow a particular UC campus’s breadth requirements instead of the IGETC. Students with prior UC coursework may be ineligible to follow the IGETC to transfer back to a UC. See a counselor for additional information.

### IMPORTANT: Students need to have the IGETC certified prior to sending final transcripts to the university. Failure to have general education certified may result in additional lower-division coursework being required after transfer. All courses must be completed with “C” grade or higher. Most universities will expect students to finish 60 transferable units with a minimum 2.4 gpa.

### AREA 1 - ENGLISH COMMUNICATION
#### (2-3 courses, 6-9 semester/12-15 quarter units)

**GROUP A: ENGLISH COMPOSITION**
- English 101

**GROUP B: CRITICAL THINKING / ENGLISH COMPOSITION**
- Courses must have English Composition as a prerequisite.
- Must be taken Fall 1992 or after.

**GROUP C: ORAL COMMUNICATION**
- Speech 101, 102, 121

### AREA 2 - MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING
#### (1 course, 3 semester/4-5 quarter units)


### AREA 3 - ARTS and HUMANITIES
#### (At least 3 courses, 9 semester/12-15 quarter units)

At least one course from the Arts and one from the Humanities.

**ART COURSES:**
- Architecture 132 (43), 133 (44)
- Art 101, 102, 103
- Music 101, 111, 136, 141
- P.E. 800 (Dance)
- Photo 121
- Theater 100

**HUMANITIES COURSES:**
- History 86*, 87^*
- Humanities 1, 6*, 9, 17, 30, 31, 60
- English 203, 204, 205, 206, 207, 208, 209, 211, 212, 213, 214, 215, 219, 234, 239, 240, 251
- French 2, 3, 4, 5, 6
- German 2, 3, 4, 10
- Philosophy 1, 19, 20, 26, 33
- Spanish 2, 3, 4, 5, 12, 36

*May be counted for either Humanities or Social and Behavioral Sciences credit, but not for both.

* Indicates that transfer credit may be limited by either UC or CSU or both. Please consult with a counselor for additional information. 5/08

### AREA 4 - SOCIAL and BEHAVIORAL SCIENCES
#### (At least 3 courses, 9 semester/12-15 quarter units)

Courses from at least two disciplines or an interdisciplinary sequence.

**ANTHROPOLOGY:**
- Anthropology 102
- Child Development 1
- Economics 1, 2
- Geography 7
- History 1, 2, 3, 4, 5, 6, 11*, 12*, 13, 14*, 19, 20, 21, 23
- 24, 27, 41*, 42*, 43*, 44*, 52, 86^, 87^
- Political Science 1, 2, 7, 8, 30
- Psychology 1, 11, 14, 41
- Sociology 1, 2, 12, 21

### AREA 5 - PHYSICAL and BIOLOGICAL SCIENCES
#### (At least 2 courses, 7-9 semester/9-12 quarter units)

One Physical Science course and one Biological Science course; at least one must include a laboratory.

**PHYSICAL SCIENCE:**
- Astronomy 1, 1 with 5
- Chemistry 65*, 70, 101, 102, 201, 211*, 212*
- Envir. Sci. 1

**BIOLOGICAL SCIENCE:**
- Anthropology 101
- Anatomy 1^*
- Biology 1*, 3*, 5, 6, 7, 10, 101
- Envir. Sci. 2, 2 with 21
- Microbiology 1*, 20^*
- Oceanography 1, 12 with 4
- Physiology 1*
- Psychology 2

**HUMANITIES COURSES:**
- History 86^, 87^*
- Humanities 1, 6*, 9, 17, 30, 31, 60
- English 203, 204, 205, 206, 207, 208, 209, 211, 212, 213, 214, 215, 219, 234, 239, 240, 251
- French 2, 3, 4, 5, 6
- German 2, 3, 4, 10
- Philosophy 1, 19, 20, 26, 33
- Spanish 2, 3, 4, 5, 12, 36

*May be counted for either Humanities or Social and Behavioral Sciences credit, but not for both.

* Indicates that transfer credit may be limited by either UC or CSU or both. Please consult with a counselor for additional information. 5/08

### LANGUAGE OTHER THAN ENGLISH

Proficiency equivalent to two years of high school study in the same language. (High school transcripts are required if proficiency was met in high school.)

The following course(s) at this institution fulfill the requirement: (UC requirement only)
- French 1
- Japanese 21 and 22
- German 1
- Spanish 1, 22, 35

**CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS**

(Not Part of IGETC. May be completed prior to transfer but the courses will not be “double counted” to satisfy requirements for IGETC.)

6 units, one course from (A) and one course from (B)

**(A)**
- Political Science 1 or 30

**(B)**
- History 5, 6, 11, 12, 13, 14, 41, 42, 43, 44, 52
This is an application to have your ENROLLMENT FEES WAIVED. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.

Note: Students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: ___________________________ Student ID # ____________
Email (if available): ___________________________ Telephone Number: (______) ____________
Home Address: ___________________________ Date of Birth: ________/______/________
Has the Admissions or Registrar's Office determined that you are a California resident?  Yes ☐  No ☐

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT
The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer “Yes” if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State’s Office.)
Yes ☐  No ☐

If you answered “Yes” to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner’s income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status:  Single ☐  Married ☐  Divorced ☐  Separated ☐  Widowed ☐  Registered Domestic Partnership ☐

DEPENDENCY STATUS
1. Were you born before January 1, 1985?  Yes ☐  No ☐
2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer “Yes” if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)
Yes ☐  No ☐
3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009?  Yes ☐  No ☐
4. Are you (or were you until age 18) a ward/dependent of the court?
Yes ☐  No ☐
5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?
Yes ☐  No ☐

• If you answered “Yes” to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.

• If you answered “No” to all questions 1 - 5, complete the following questions:
6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?
Will Not File ☐  Yes ☐  No ☐
7. Do you live with one or both of your parent(s) and/or his/her RDP?
Yes ☐  No ☐

• If you answered “No” to questions 1 - 5 and “Yes” to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.

• If you answered “No” or “Parent(s) will not file” to question 6, and “No” to question 7, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A ENROLLMENT FEE WAIVER
8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
   TANF/CalWORKs?  Yes ☐  No ☐
   SSI/SSP (Supplemental Security Income/State Supplemental Program)?  Yes ☐  No ☐
   General Assistance?  Yes ☐  No ☐
9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?
Yes ☐  No ☐

• If you answered “Yes” to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

CONTINUES ON NEXT PAGE
METHOD B ENROLLMENT FEE WAIVER

10. DEPENDENT STUDENT: How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parent(s)/RDP, now and through June 30, 2009.)

11. INDEPENDENT STUDENT: How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.)

12. 2007 Income Information

<table>
<thead>
<tr>
<th>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME</th>
<th>INDEPENDENT STUDENT: STUDENT ( &amp; SPOUSE’S)/ RDP INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Adjusted Gross Income (if 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).</td>
<td>$_________</td>
</tr>
<tr>
<td>b. All other income (include ALL money received in 2007 that is not included in line (a) above such as TANF benefits, disability, Social Security, child support).</td>
<td>$_________</td>
</tr>
<tr>
<td>TOTAL Income for 2007 (Sum of a + b)</td>
<td>$_________</td>
</tr>
</tbody>
</table>

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should fill a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent’s fee waiver?
   Submit certification. □ Yes □ No

14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent’s fee waiver?
   Submit certification. □ Yes □ No

15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
   Submit documentation from the Department of Veterans Affairs. □ Yes □ No

16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
   Submit documentation from the CA Victim Compensation and Government Claims Board. □ Yes □ No

17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
   Submit documentation from the public agency employer of record. □ Yes □ No

* If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I, (Applicant), do certify under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If untrue by any authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner’s 2007 U.S. Income Tax Returns. I also realize that any false statement or failure to give proper notice may cause the denial, revocation, withdrawal, and/or repayment of any aid. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature: __________________________ Date: ________________

Parent Signature (Dependent Student Only): __________________________ Date: ________________

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college in which you are applying for aid are in compliance with this Act. Failure to provide such information will delay and may prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information transmitted on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrator at the institution to which you are applying for financial aid. The SSD may be used to verify your identity under several large systems established prior to January 1, 1975. If your college requires you to provide an SSD and you have questions, you should ask the financial aid office at your college for further information. The Chancellor's Office can be contacted by e-mail to the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, sex, age, disability, medical condition, sexual orientation, gender identity, domestic partnership, or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

☐ OCCurrence
☐ TANF/RCP/WK: OCCurrence
☐ OCCurrence
☐ Special Classification
☐ Veteran
☐ Medal of Honor
☐ 9/11 Dependent
☐ Dep. of deceased law enforcement/fire personnel

☐ Student
☐ Parent
☐ Student is not eligible

Comments: ____________________________________________________________

Certified by: __________________________________________ Date: ________________
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Instructor(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING 001</td>
<td>INTRODUCTORY ACCOUNTING I (UC:CSU)</td>
<td>5.00</td>
<td>TBA 5:20 hrs/wk</td>
<td>D.M. CHING &lt;br&gt;<a href="mailto:Chingdm@lahc.edu">Chingdm@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ACCOUNTING 002</td>
<td>INTRODUCTORY ACCOUNTING II (UC:CSU)</td>
<td>5.00</td>
<td>TBA 5:20 hrs/wk</td>
<td>D.M. CHING &lt;br&gt;Contact <a href="mailto:chingdm@lahc.edu">chingdm@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ACCOUNTING 011</td>
<td>COST ACCOUNTING (CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>L.D. WOLFF &lt;br&gt;Contact <a href="mailto:wolffld@lahc.edu">wolffld@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ACCOUNTING 015</td>
<td>TAX ACCOUNTING I (CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>W.K. HOFFMAN &lt;br&gt;Contact <a href="mailto:ProfessorWHoffman@gmail.com">ProfessorWHoffman@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ADMINISTRATION OF JUSTICE 001</td>
<td>INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>H.N. SIEGEL &lt;br&gt;Contact <a href="mailto:siegelhn@lahc.edu">siegelhn@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ADMINISTRATION OF JUSTICE 002</td>
<td>CONCEPTS OF CRIMINAL LAW (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.30 hrs/wk</td>
<td>M.C. KINRADE &lt;br&gt;Contact <a href="mailto:kinradmc@lahc.edu">kinradmc@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ADMINISTRATION OF JUSTICE 008</td>
<td>JUVENILE PROCEEDURES (CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>H. SIEGEL &lt;br&gt;Contact <a href="mailto:hydea@lahc.edu">hydea@lahc.edu</a> as soon as you register.</td>
</tr>
<tr>
<td>ART 101</td>
<td>SURVEY OF ART HISTORY I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>G.D. JACOBS &lt;br&gt;Contact <a href="mailto:gailjacobs.101@gmail.com">gailjacobs.101@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ART 103</td>
<td>ART APPRECIATION I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>J.A. FREEDMAN &lt;br&gt;Contact <a href="mailto:freedmja@hotmail.com">freedmja@hotmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>BIOLOGY 030U</td>
<td>INTRODUCTION TO BIOLOGY U (UC:CSU)</td>
<td>4.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>A.T. ESCANDON &lt;br&gt;Contact <a href="mailto:rmcginness@adelphia.net">rmcginness@adelphia.net</a> as soon as you register.</td>
</tr>
<tr>
<td>BUSINESS 001</td>
<td>INTRODUCTION TO BUSINESS (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>R.M. MCGINNESS &lt;br&gt;Contact <a href="mailto:rmcginness@adelphia.net">rmcginness@adelphia.net</a> as soon as you register.</td>
</tr>
<tr>
<td>BUSINESS 005</td>
<td>BUSINESS LAW I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>R.W. WICKERS &lt;br&gt;Contact <a href="mailto:rod@wickerslaw.com">rod@wickerslaw.com</a> as soon as you register.</td>
</tr>
<tr>
<td>BUSINESS 010</td>
<td>FUNDAMENTALS OF TAX RETURN PREPARATION</td>
<td>3.00</td>
<td>TBA 3.10 hrs/wk</td>
<td>W.K. HOFFMAN &lt;br&gt;Contact <a href="mailto:ProfessorWHoffman@gmail.com">ProfessorWHoffman@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>BUSINESS 032</td>
<td>BUSINESS COMMUNICATIONS (CSU)</td>
<td>3.00</td>
<td>TBA 4.25 hrs/wk</td>
<td>J.L. LAURIN &lt;br&gt;Contact <a href="mailto:mrsaurin@msn.com">mrsaurin@msn.com</a> as soon as you register.</td>
</tr>
<tr>
<td>COMPUTER INFORMATION SYSTEMS 001</td>
<td>PRINCIPLES OF BUSINESS COMPUTER SYSTEMS I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 7:00 hrs/wk</td>
<td>L.M. LANE &lt;br&gt;*Late Start Class Starts 4/13/08, Ends 6/8/08. Contact <a href="mailto:loralane@yahoo.com">loralane@yahoo.com</a> as soon as you register.</td>
</tr>
<tr>
<td>COMPUTER INFORMATION SYSTEMS 023</td>
<td>PROGRAMMING LABORATORY (CSU) (RPT 3)</td>
<td>1.00</td>
<td>TBA 2:05 hrs/wk</td>
<td>L.M. LANE &lt;br&gt;*Late Start Class Starts 4/13/08, Ends 6/8/08. Contact <a href="mailto:loralane@yahoo.com">loralane@yahoo.com</a> as soon as you register.</td>
</tr>
<tr>
<td>COMPUTER SCIENCE INFORMATION TECHNOLOGY 058</td>
<td>COMPUTER LITERACY FOR THE LIBERAL ARTS STUDENT (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>L.M. LANE &lt;br&gt;Contact <a href="mailto:loralane@yahoo.com">loralane@yahoo.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ECONOMICS 001</td>
<td>PRINCIPLES OF ECONOMICS I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>F. CHAN &lt;br&gt;Contact <a href="mailto:chanf@lahc.edu">chanf@lahc.edu</a> as soon as you register. *PACE Class.</td>
</tr>
<tr>
<td>ECONOMICS 002</td>
<td>PRINCIPLES OF ECONOMICS II (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>F. CHAN &lt;br&gt;Contact <a href="mailto:chanf@lahc.edu">chanf@lahc.edu</a> as soon as you register. *PACE Class.</td>
</tr>
<tr>
<td>ENGLISH 101</td>
<td>COLLEGE READING AND COMPOSITION I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>J.R. CORBALLY &lt;br&gt;Contact <a href="mailto:jcrobally@gmail.com">jcrobally@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ENGLISH 102</td>
<td>COLLEGE READING AND COMPOSITION II (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>A.L. WARREN &lt;br&gt;Contact <a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a> as soon as you register.</td>
</tr>
<tr>
<td>ENGLISH 203</td>
<td>WORLD LITERATURE I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>J.R. CORBALLY &lt;br&gt;Contact <a href="mailto:jcrobally@gmail.com">jcrobally@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ENGLISH 204</td>
<td>WORLD LITERATURE II (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>J.R. CORBALLY &lt;br&gt;Contact <a href="mailto:jcrobally@gmail.com">jcrobally@gmail.com</a> as soon as you register.</td>
</tr>
<tr>
<td>ENGLISH 205</td>
<td>ENGLISH LITERATURE I (UC:CSU)</td>
<td>3.00</td>
<td>TBA 3:10 hrs/wk</td>
<td>A.L. WARREN &lt;br&gt;Contact <a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a> as soon as you register.</td>
</tr>
</tbody>
</table>
Classes over the internet require access to the internet and an email address. Specific courses may have additional hardware or software requirements. Classes may meet on campus for orientation and exams. Contact the instructor as soon as you register for details. For complete course descriptions, see the regular course listing in the schedule.

**ENGLISH 208**
AMERICAN LITERATURE II (UC:CSU)
7627 lec 3:10 hrs/wk TBA - A.L. WARREN
Contact annw708@earthlink.net as soon as you register.

**ENGLISH 214**
CONTEMPORARY LITERATURE (UC:CSU)
7628 lec 3:10 hrs/wk TBA - A.L. WARREN
Contact annw708@earthlink.net as soon as you register.

**ENGLISH 215**
SHAKESPEARE I (UC:CSU)
7629 lec 3:10 hrs/wk TBA - A.L. WARREN
Contact annw708@earthlink.net as soon as you register.

**ENGLISH 218**
CHILDREN’S LITERATURE (CSU)
7630 lec 3:10 hrs/wk TBA - J.R. CORBALLY
Contact jrcorbally@gmail.com as soon as you register.

**HEALTH 011**
PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)
7690 lec 3:10 hrs/wk TBA - L. PANDEY
7691 lec 3:10 hrs/wk TBA - L. PANDEY
Contact lxpandey@gmail.com as soon as you register.

**HISTORY 012**
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)
7619 lec 3:10 hrs/wk TBA - T.E. JOINER
7636 lec 3:10 hrs/wk TBA - T.E. JOINER
Contact heffner.sc@gmail.com as soon as you register.

**LIBRARY SCIENCE 101**
LIBRARY RESEARCH METHODS (UC:CSU)
7638 lec 2:05 hrs/wk TBA - I.A. DESSOUKY
(8 Week Class Starts 2/9/09, Ends 4/4/09)
7639 lec 2:05 hrs/wk TBA - I.A. DESSOUKY
(8 Week Class - Starts 4/13/09, Ends 6/8/09)
Contact dessouia@lahc.edu as soon as you register.

**LIBRARY SCIENCE 102**
INTERNET RESEARCH METHODS (CSU)
7643 lec 2:05 hrs/wk TBA - I.A. DESSOUKY
(8 Week Class - Starts 2/9/09, Ends 4/4/09)
7644 lec 2:05 hrs/wk TBA - I.A. DESSOUKY
(8 Week Class - Starts 4/13/09, Ends 6/8/09)
Contact dessouia@lahc.edu as soon as you register.

**MARKETING 021**
PRINCIPLES OF MARKETING (CSU)
7618 lec 3:10 hrs/wk TBA - R.M. MCGINNESS
Contact rmcmcginness@adelphia.net as soon as you register.

**MARKETING 031**
RETAIL MERCHANDISING (CSU)
7650 lec 3:10 hrs/wk TBA - R. BALTAZAR
Contact rononbaltazar@charter.net as soon as you register.

**MUSIC 101**
FUNDAMENTALS OF MUSIC (UC:CSU)
7640 lec 3:30 hrs/wk TBA - M.J. HISCOCKS
Contact mus101@mac.com as soon as you register.

**MUSIC 111**
MUSIC APPRECIATION I (UC:CSU)
7641 lec 3:10 hrs/wk TBA - M.J. HISCOCKS
Contact mus111@mac.com as soon as you register.

**NURSING 329A**
ROLE TRANSITION FROM LVN TO RN A (CSU)
*** lec 3:00 hrs/wk TBA - K.S. YACHECHAK
First class meeting 2/18/09 on campus 4:00 - 6:50pm in the Nursing building. Contact kristayach@cox.net. (6 Week Class 2/18/ - 3/25/2009)

**NURSING 329B**
ROLE TRANSITION FROM LVN TO RN B (CSU)
*** lec 3:00 hrs/wk TBA - K.S. YACHECHAK
Contact kristayach@cox.net. Last day of class meets in NU 152 for Math competency test and practicum. (7 Week Class 4/8 - 5/20/2009)

**PERSONAL DEVELOPMENT 020**
POST SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (UC:CSU)
7621 lec 3:10 hrs/wk TBA - E.H. COLOCHI
7637 lec 3:10 hrs/wk TBA - STAFF

**POLITICAL SCIENCE 001**
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
7684 lec 3:10 hrs/wk TBA - S.C. HEFFNER
Contact heffner.sc@gmail.com as soon as you register.
7685 lec 3:10 hrs/wk TBA - H.N. SIEGEL
Contact siegeln@lahc.edu as soon as you register.
7686 lec 3:10 hrs/wk TBA - S. KHROROSHI
Contact s.khoroshi@hotmail.com as soon as you register.
7692 lec 4:15 hrs/wk TBA - S.C. HEFFNER
*Late Start Class Starts 4/13/09, Ends 6/9/09.
Contact heffner.sc@lahc.edu as soon as you register.

**PSYCHOLOGY 001**
GENERAL PSYCHOLOGY I (UC:CSU)
7600 lec 3:10 hrs/wk TBA - J.K. THOMAS SPIEGEL
Contact itspsych@hotmail.com as soon as you register.
7645 lec 3:10 hrs/wk TBA - STAFF

**PSYCHOLOGY 014**
ABNORMAL PSYCHOLOGY (UC:CSU)
7632 lec 3:10 hrs/wk TBA - J.K. THOMAS SPIEGEL
7646 lec 3:10 hrs/wk TBA - STAFF

**PSYCHOLOGY 041**
LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)
7603 lec 4:20 hrs/wk TBA - J.K. THOMAS SPIEGEL
Contact itspsych@hotmail.com as soon as you register.

**REAL ESTATE 001**
REAL ESTATE PRINCIPLES (CSU)
7605 lec 1:25 hrs/wk TBA - K. GUNDERSON
Contact instructorre@yahoo.com as soon as you register.

**SOCIOLOGY 001**
INTRODUCTION TO SOCIOLOGY (UC:CSU)
7601 lec 3:10 hrs/wk TBA - R.K. RICHARDS
Contact richards907@hotmail.com as soon as you register.
7647 lec 3:10 hrs/wk TBA - T. HILLIS
Contact hillist@lahc.edu as soon as you register.
# Web-Enhanced Classes - Spring 2009

Web-enhanced courses are a form of blended learning where students meet during the times indicated and participate in internet activities as directed by the instructor.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<tr>
<td>ADMINISTRATION OF JUSTICE 185</td>
<td>1.00 UNITS</td>
<td>DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU) (RPT 2)</td>
<td>7500 lec 1:05 hrs/wk TBA - B.J. YOUNG B 11</td>
<td>Contact <a href="mailto:youngbj@lahc.edu">youngbj@lahc.edu</a>.</td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATION OF JUSTICE 285</td>
<td>2.00 UNITS</td>
<td>DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU)</td>
<td>7501 lec 2:05 hrs/wk TBA - B.J. YOUNG B 11</td>
<td>Contact <a href="mailto:youngbj@lahc.edu">youngbj@lahc.edu</a>.</td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATION OF JUSTICE 385</td>
<td>3.00 UNITS</td>
<td>DIRECTED STUDY - ADMINISTRATION OF JUSTICE (CSU)</td>
<td>7502 lec 3:10 hrs/wk TBA - B.J. YOUNG B 11</td>
<td>Contact <a href="mailto:youngbj@lahc.edu">youngbj@lahc.edu</a>.</td>
<td></td>
</tr>
<tr>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 030</td>
<td>3.00 UNITS</td>
<td>OFFICE PROCEDURES (CSU)</td>
<td>7510 lec 4:30 - 6:40pm M E. LINARES T 202 &amp; lab 2:00 hrs/wk TBA - E. LINARES INTERNET</td>
<td></td>
<td></td>
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<tr>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 085</td>
<td>3.00 UNITS</td>
<td>MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET (CSU)</td>
<td>7514 lec 2:00 - 4:20pm W E. LINARES T 202 &amp; lab 2:05 hrs/wk TBA - E. LINARES INTERNET</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 100</td>
<td>3.00 UNITS</td>
<td>MICROCOMPUTER OFFICE APPLICATIONS: PRESENTATION DESIGN (CSU) (RPT 1)</td>
<td>7515 lec 4:45 - 6:50pm W E. LINARES T 202 &amp; lab 3:10 hrs/wk TBA - E. LINARES INTERNET</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGY 084</td>
<td>3.00 UNITS</td>
<td>MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING (CSU) (RPT 2)</td>
<td>7511 lec 8:00 - 10:05am T A.D. HALL T 202 &amp; lab 3:50 hrs/wk TBA - A.D. HALL INTERNET</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HISTORY 086</td>
<td>3.00 UNITS</td>
<td>INTRODUCTION TO WORLD CIVILIZATION I (UC:CSU)</td>
<td>7507 lec 3:30 - 5:10pm T A.N. MILES B 13 &amp; lec 1:30 hrs/wk TBA - A.N. MILES INTERNET</td>
<td>Contact <a href="mailto:milesan@lahc.edu">milesan@lahc.edu</a>.</td>
<td></td>
</tr>
</tbody>
</table>
Late Start classes start the week of April 13, 2009 and end June 8, 2009 unless otherwise indicated.
Prerequisites and Co-requisites will be enforced for Late-Start classes. Please see the regular class listing in the schedule for information regarding these courses.

ACCOUNTING 022 3.00 UNITS
BOOKKEEPING AND ACCOUNTING II (UC:CSU)
0951 lec 11:10 - 2:15pm TTh F.K. HO T 210

ADMINISTRATION OF JUSTICE 001 3.00 UNITS
INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU)
3522 lec 3:30 - 6:30pm M W J.S. KRUPA B 11

ADMINISTRATION OF JUSTICE 086 3.00 UNITS
ISSUES IN LAW ENFORCEMENT (CSU)
0765 lec 4:30 - 7:30pm TTh STAFF B 11

ACCOUNTING 022 3.00 UNITS
BOOKKEEPING AND ACCOUNTING II (UC:CSU)
0951 lec 11:10 - 2:15pm TTh F.K. HO T 210

ADMINISTRATION OF JUSTICE 001 3.00 UNITS
INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU)
3522 lec 3:30 - 6:30pm M W J.S. KRUPA B 11

ADMINISTRATION OF JUSTICE 086 3.00 UNITS
ISSUES IN LAW ENFORCEMENT (CSU)
0765 lec 4:30 - 7:30pm TTh STAFF B 11

ART 103 3.00 UNITS
ART APPRECIATION I (UC:CSU)
0358 lec 9:00 - 12pm TTh L.F. GREENBERG SCI 209

BUSINESS 001 3.00 UNITS
INTRODUCTION TO BUSINESS (UC:CSU)
0957 lec 1:00 - 3:50pm TTh STAFF T 208

BIiology 003 4.00 UNITS
INTRODUCTION TO BIOLOGY (UC:CSU)
4923 lec 7:55 - 10:00am W S.E. YODER TBA
& lab 10:15 - 12:20pm S S.E. YODER TBA
& lab 4:15 hrs/wk TBA - S.E. YODER TBA
& lab 4:15 hrs/wk TBA - S.E. YODER TBA
PACE Class Starts 4/15/09, Ends 6/6/09

PHYSICAL 001 3.00 UNITS
PRINCIPLES OF BUSINESS COMPUTER SYSTEMS I (UC:CSU)
Internet Classes
7608 lec 4:35 hrs/wk TBA - L.M. LANE INTERNET
7615 lec 4:35 hrs/wk TBA - L.M. LANE INTERNET
Contact lororalane@yahoo.com as soon as you register.

COMPUTER INFORMATION SYSTEMS 023 1.00 UNITS
PROGRAMMING LABORATORY (CSU) (RPT 3)
Internet Class
7617 lab 4:35 hrs/wk TBA - L.M. LANE INTERNET
Contact lororalane@yahoo.com as soon as you register.

GEOGRAPHY 007 3.00 UNITS
WORLD REGIONAL GEOGRAPHY (UC:CSU)
4904 lec 7:55 - 10:00pm T J. QUINTERO TBA
& lec 10:15 - 12:20pm S J. QUINTERO TBA
& lec 2:10 hrs/wk TBA - J. QUINTERO TBA
PACE Class Starts 4/14/09, Ends 6/6/09

HISTORY 011 3.00 UNITS
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)
Evening Class
3520 lec 6:30 - 9:30pm MW P.F. LYNN GC 103

HISTORY 012 3.00 UNITS
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)
Evening Class
3535 lec 6:30 - 9:30pm TTh C.J. PATTERSON U 5

HUMANITIES 006 3.00 UNITS
GREAT PEOPLE, GREAT AGES (UC:CSU) (RPT 1)
4928 lec 7:55 - 10pm W M.D. REDDICK TBA
& lec 10:15 - 12:20pm S M.D. REDDICK TBA
& lec 2:25 hrs/wk TBA - M.D. REDDICK TBA
PACE Class Starts 4/15/09, Ends 6/6/09

HUMANITIES 031 3.00 UNITS
PEOPLE IN CONTEMPORARY SOCIETY (UC:CSU)
4907 lec 7:55 - 10:00pm T D.R. O SHAUGHNESSY TBA
& lec 10:15 - 12:20pm S D.R. O SHAUGHNESSY TBA
& lec 2:25 hrs/wk TBA - D.R. O SHAUGHNESSY TBA
PACE Class Starts 4/14/09, Ends 6/6/09

MUSIC 101 3.00 UNITS
FUNDAMENTALS OF MUSIC (UC:CSU)
Evening Class
3283 lec 2:30 - 3:00pm TTh S.S. MORRIS MU 134
& lab 3:30 - 6:20pm TTh S.S. MORRIS MU 134

PHILOSOPHY 020 3.00 UNITS
ETHICS (UC:CSU)
3327 lec 3:00 - 6:10pm TTh S. BENNET TBA
4940 lec 7:55 - 10:00pm T D.R. O SHAUGHNESSY TBA
& lec 10:15 - 12:20pm S D.R. O SHAUGHNESSY TBA
& lec 2:25 hrs/wk TBA - D.R. O SHAUGHNESSY TBA
PACE Class Starts 4/14/09, Ends 6/6/09

POLITICAL SCIENCE 001 3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
3550 lec 6:55 - 9:55pm M W L. ACQUAYE BADDOO GC 105
Internet Class
7692 lec 4:15 hrs/wk TBA - S.C. HEFFNER INTERNET
Contact heffneredu@charter.net as soon as you register.

PSYCHOLOGY 001 3.00 UNITS
GENERAL PSYCHOLOGY I (UC:CSU)
3007 lec 6:55 - 10:05pm M W A.J. SICHAN TBA

SPRING BREAK!
April 6 - 12, 2009

Los Angeles Harbor College
LATE START CLASSES - APRIL 13, 2009 - JUNE 8, 2009

Late Start classes start the week of April 13, 2009 and end June 8, 2009 unless otherwise indicated. Prerequisites and Co-requisites will be enforced for Late-Start classes. Please see the regular class listing in the schedule for information regarding these courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>4905</td>
<td>LATE START CLASSES - APRIL 13, 2009 - JUNE 8, 2009</td>
<td>3.00</td>
<td>TBA</td>
<td>TBA</td>
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SOCIOLGY 001

INTRODUCTION TO SOCIOLOGY (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>4905</td>
<td>SOCIOLOGY 001</td>
<td>3.00</td>
<td>5:45 - 8:15pm</td>
<td>T</td>
<td>N. THOMPSON</td>
<td>TBA</td>
</tr>
<tr>
<td>4920</td>
<td>SOCIOLOGY 001</td>
<td>3.00</td>
<td>5:45 - 7:50pm</td>
<td>W</td>
<td>N. THOMPSON</td>
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MATHEMATICS 112

PRE-ALGEBRA (NOA)

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<th>Room</th>
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<tbody>
<tr>
<td>7064</td>
<td>MATHEMATICS 112</td>
<td>3.00</td>
<td>8:00 - 11:20am</td>
<td>S</td>
<td>T.S. OEPOMO</td>
<td>CV 4</td>
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MATHEMATICS 123A

ELEMENTARY AND INTERMEDIATE ALGEBRA I

<table>
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<tr>
<th>Course Code</th>
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<th>Units</th>
<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>7065</td>
<td>MATHEMATICS 123A</td>
<td>4.00</td>
<td>8:05 - 12:20pm</td>
<td>S</td>
<td>A.E. GILL</td>
<td>TR 101</td>
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MATHEMATICS 123B

ELEMENTARY AND INTERMEDIATE ALGEBRA II

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>7066</td>
<td>MATHEMATICS 123B</td>
<td>4.00</td>
<td>8:00 - 12:20pm</td>
<td>S</td>
<td>Z. NI</td>
<td>TR 102</td>
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MATHEMATICS 123C

ELEMENTARY AND INTERMEDIATE ALGEBRA III

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Room</th>
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<tr>
<td>7067</td>
<td>MATHEMATICS 123C</td>
<td>4.00</td>
<td>8:00 - 12:20pm</td>
<td>S</td>
<td>L. LYNCH</td>
<td>LRC 125</td>
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MATHEMATICS 227

STATISTICS (UC:CSU)

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<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>7070</td>
<td>MATHEMATICS 227</td>
<td>4.00</td>
<td>8:00 - 12:15pm</td>
<td>S</td>
<td>F. FARIDPAK</td>
<td>LAC 113B</td>
</tr>
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</table>

SPEECH 121

THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
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<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>3165</td>
<td>SPEECH 121</td>
<td>3.00</td>
<td>6:30 - 9:20pm</td>
<td>M W</td>
<td>D.B. RAY</td>
<td>LAC 113A</td>
</tr>
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</table>

THEATER 332

APPLIED STAGE MANAGEMENT AND PRODUCTION (UC:CSU) (RPT 3)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0434</td>
<td>THEATER 332</td>
<td>2.00</td>
<td>2:00 - 6:25pm</td>
<td>M T W</td>
<td>L.W. HEIMGARTNER</td>
<td>DS 107</td>
</tr>
</tbody>
</table>

ANATOMY 001L

INTRODUCTION TO HUMAN ANATOMY L (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>7001</td>
<td>ANATOMY 001L</td>
<td>0.00</td>
<td>8:00 - 11:10am</td>
<td>S</td>
<td>STAFF</td>
<td>SCI 106</td>
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</table>

CHILD DEVELOPMENT 185

DIRECTED STUDY - CHILD DEVELOPMENT (CSU) (RPT 2)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
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<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>7090</td>
<td>CHILD DEVELOPMENT 185</td>
<td>1.00</td>
<td>8:30 - 6:00pm</td>
<td>S</td>
<td>J.E. PARKER</td>
<td>SCI 211</td>
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ENGLISH 028

INTERMEDIATE READING AND COMPOSITION

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>7034</td>
<td>ENGLISH 028</td>
<td>3.00</td>
<td>8:00 - 11:10am</td>
<td>S</td>
<td>A.A. BOYCE</td>
<td>GC 209</td>
</tr>
</tbody>
</table>

ENGLISH 101

COLLEGE READING AND COMPOSITION I (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>7033</td>
<td>ENGLISH 101</td>
<td>3.00</td>
<td>8:00 - 11:10am</td>
<td>S</td>
<td>D.M. STEWART</td>
<td>GC 211</td>
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FAMILY AND CONSUMER STUDIES 048

FOOD SAFETY TRAINING (RPT 3)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>7094</td>
<td>FAMILY AND CONSUMER STUDIES 048</td>
<td>0.50</td>
<td>8:00 - 5:00am</td>
<td>S</td>
<td>C.L. LATULIP</td>
<td>SCI 213</td>
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PHYSIOLOGY 001L

INTRODUCTION TO PHYSIOLOGY L (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>7096</td>
<td>PHYSIOLOGY 001L</td>
<td>0.00</td>
<td>12:20 - 3:30pm</td>
<td>S</td>
<td>J.T. THOMAS</td>
<td>SCI 104</td>
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PHYSIOLOGY 001U

ELEMENTARY PHYSIOLOGY U (UC:CSU)

<table>
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<tr>
<th>Course Code</th>
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<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>7095</td>
<td>PHYSIOLOGY 001U</td>
<td>4.00</td>
<td>9:00 - 12:10pm</td>
<td>S</td>
<td>J.T. THOMAS</td>
<td>SCI 104</td>
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PSYCHOLOGY 041

LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>7008</td>
<td>PSYCHOLOGY 041</td>
<td>3.00</td>
<td>9:00 - 12:10pm</td>
<td>S</td>
<td>A.J. SICHAN</td>
<td>TBA</td>
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</table>
OUTREACH CLASSES - SPRING 2009

Short term classes offered at area high schools. For complete course descriptions, see the regular course listing in the schedule.

New Outreach Classes on Page 154
## GARDENA HIGH SCHOOL cont.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Time &amp; Days</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>MUSIC 101</td>
<td>Fundamentals of Music (UC:CSU)</td>
<td>3.00</td>
<td>3:15 - 5:20pm M W</td>
<td>D.S. ATKEN</td>
<td>GHS</td>
</tr>
<tr>
<td>PERSONAL DEVELOPMENT 020</td>
<td>Post Secondary Education: The Scope of Career Planning (UC:CSU)</td>
<td>3.00</td>
<td>3:00 - 5:05pm M W</td>
<td>J.A. MYERS</td>
<td>GHS</td>
</tr>
<tr>
<td>PSYCHOLOGY 001</td>
<td>General Psychology I (UC:CSU)</td>
<td>3.00</td>
<td>3:15 - 5:20pm M W</td>
<td>J.L. WATKINS</td>
<td>GHS F5</td>
</tr>
<tr>
<td>THEATER 332</td>
<td>Applied Stage Management and Production (UC:CSU)</td>
<td>2.00</td>
<td>3:15 - 5:45pm TWTh</td>
<td>STAFF GHS</td>
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## HOUSE OF HOPE

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Time &amp; Days</th>
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<th>Location</th>
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<tr>
<td>PERSONAL DEVELOPMENT 017</td>
<td>College Survival Skills Development (UC:CSU)</td>
<td>1.00</td>
<td>5:00 - 6:50pm Th</td>
<td>STAFF HOH</td>
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## NARBONNE HIGH SCHOOL

<table>
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<tr>
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<th>Time &amp; Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>COMPUTER SCIENCE-INFORMATION TECHNOLOGY 053</td>
<td>Programming Laboratory (CSU) (RPT 3)</td>
<td>1.00</td>
<td>4:25 - 5:40pm W</td>
<td>L.O. ASHMORE</td>
<td>NHS</td>
</tr>
<tr>
<td>COMPUTER SCIENCE-INFORMATION TECHNOLOGY 092</td>
<td>Hyper-Text Markup Language (CSU)</td>
<td>3.00</td>
<td>3:15 - 5:40pm M W</td>
<td>L.O. ASHMORE</td>
<td>NHS</td>
</tr>
<tr>
<td>NURSING 301</td>
<td>Success Strategies for Nursing (RPT 1)</td>
<td>3.00</td>
<td>3:15 - 6:15pm Th</td>
<td>N. BRODNANSKY</td>
<td>NHS</td>
</tr>
<tr>
<td>PERSONAL DEVELOPMENT 020</td>
<td>Post Secondary Education: The Scope of Career Planning (UC:CSU)</td>
<td>3.00</td>
<td>3:15 - 5:20pm M W</td>
<td>STAFF NHS</td>
<td></td>
</tr>
<tr>
<td>PSYCHOLOGY 001</td>
<td>General Psychology I (UC:CSU)</td>
<td>3.00</td>
<td>3:15 - 5:30pm M W</td>
<td>STAFF NHS</td>
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## PORT OF L.A. HIGH SCHOOL

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Time &amp; Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYSICS 011</td>
<td>Introductory Physics (UC:CSU)</td>
<td>4.00</td>
<td>3:15 - 5:20pm M W</td>
<td>M.H. CHAHREMANPOUR POLAHS</td>
<td>POLAHS</td>
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## SAN PEDRO HIGH SCHOOL

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
<th>Time &amp; Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSINESS 001</td>
<td>Introduction to Business (UC:CSU)</td>
<td>3.00</td>
<td>3:15 - 5:20pm M W</td>
<td>W.K. HOFFMAN</td>
<td>SPHS</td>
</tr>
<tr>
<td>SPANISH 022</td>
<td>Fundamentals of Spanish II (UC:CSU)</td>
<td>3.00</td>
<td>3:20 - 5:10pm T Th</td>
<td>D. RENTERIA</td>
<td>SPHS</td>
</tr>
</tbody>
</table>

Please note: This is a dynamic program, so please check the listing on the web for either cancellations or new offerings posted.
LAHC Alumni & Friends Association
Member Benefits

Stay Connected
- SeaHawk Talk Newsletter
- Events Calendar
- Volunteer Opportunities
- Networking

Campus Privileges
- Library Usage on Premises (with Membership Card)
- 10% Discount on tickets for the LAHC Theater
- 10% Discount on Extension Classes
- FREE entry to LAHC Athletic events
- Discount on Photocopies in ASO (SeaHawk Center)

Community Benefits
- Access to California Credit Union (for former employees)
- Discount Tickets to area Theme Parks and Attractions

Join NOW for FREE!
Sign up today for FREE Membership until December 2009

Name __________________________________________________________________________________
Address ________________________________________________________________________________
City, State _____________________________________________________ Zip ______________________
Email _____________________________________________ Phone (          )___ ___ ___– ___ ___ ___ ___
What year(s) did you attend Harbor College _________ Area of Study _______________________________

MAIL TO:
LAHC FOUNDATION - ALUMNI & FRIENDS ASSOCIATION
1111 FIGUEROA PLACE WILMINGTON, CA 90744
310-233-4336 / Fax 310-233-4682 • www.lahc.edu (click on FOUNDATION)
On campus Mail Box #58
## LIBRARY SCIENCE

**Division Chair:** Jonathon Lee, 310-233-4475, leeja@lahc.edu

**LIBRARY SCIENCE 101**  1.00 UNITS  
**LIBRARY RESEARCH METHODS (UC:CSU)**  
7638 lec 2:05 hrs/wk TBA - I.A. DESSOUKY  INTERNET  
Contact dessouia@lahc.edu as soon as you register.  
(8 Week Class - Starts 2/9/09, Ends 4/4/09)  
7639 lec 2:05 hrs/wk TBA - I.A. DESSOUKY  INTERNET  
Contact dessouia@lahc.edu as soon as you register.  
(8 Week Class - Starts 4/13/09, Ends 6/8/09)

**LIBRARY SCIENCE 102**  1.00 UNITS  
**INTERNET RESEARCH METHODS (UC:CSU)**  
7643 lec 2:05 hrs/wk TBA - I.A. DESSOUKY  INTERNET  
Contact dessouia@lahc.edu as soon as you register.  
(8 Week Class - Starts 2/9/09, Ends 4/4/09)  
7644 lec 2:05 hrs/wk TBA - I.A. DESSOUKY  INTERNET  
Contact dessouia@lahc.edu as soon as you register.  
(8 Week Class - Starts 4/13/09, Ends 6/8/09)

## MANAGEMENT

**Division Chair:** Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

**MANAGEMENT 013**  3.00 UNITS  
**SMALL BUSINESS ENTREPRENEURSHIP (CSU)**  
Students learn how to organize and operate a small business. The class will cover the basics of successful small business management.  
3035 lec 6:50 - 10:00pm M A. CHARITAN  T 211

**MANAGEMENT 911, 921, 931, 941**  1-4 UNITS  
**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.  
**** 12:45 – 1:50pm F J.I. NARANJO  OV 2  
**** Evening Classes  
**** 5:30 – 6:35pm T J.I. NARANJO  OV 2  
**** 5:30 – 6:35pm W J.I. NARANJO  OV 2

## MARKETING

**Division Chair:** Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

**MARKETING 021**  3.00 UNITS  
**PRINCIPLES OF MARKETING (CSU)**  
This survey course presents basic information including: the marketing environment and the roles of market research, advertising, public relations, planning, pricing and distribution in the marketing process.  
7618 lec 3:10 hrs/wk TBA - R.M. MCGINNESS  INTERNET  
Contact rmcmcginness@adelphia.net as soon as you register.

**MARKETING 031**  3.00 UNITS  
**RETAIL MERCHANDISING (CSU)**  
Instructions in the principles and procedures involved in retailing in a global and multicultural environment. Applies the concept of fulfillment of customer wants and needs at a fair profit to department stores, mass merchandizing outlets, independent and chain stores, and non-store retailing, such as e-tailing. This class is offered once a year.  
7650 lec 3:10 hrs/wk TBA - R. BALTAZAR  INTERNET  
Contact RamonBaltazar@charter.net as soon as you register.

**MARKETING 911, 921, 931, 941**  1-4 UNITS  
**COOPERATIVE EDUCATION (CSU) RPT 3**  
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.  
**** 12:45 – 1:50pm F J.I. NARANJO  OV 2  
**** Evening Classes  
**** 5:30 – 6:35pm T J.I. NARANJO  OV 2  
**** 5:30 – 6:35pm W J.I. NARANJO  OV 2

## MATHEMATICS

**Division Chair:** Lauren McKenzie, 310-233-4500, mckenztj@lahc.edu

**LEARNING SKILLS 010**  3.00 UNITS  
**MATHEMATICS FUNDAMENTALS (NDA) (RPT 3)**  
Prerequisite: None. Covers arithmetic topics necessary for other mathematics and related courses. Course offered on a CR/NC basis only.  
0488 lec 9:35 - 11:00am MW A. MARTINEZ  T 110  
& lab 3:10 hrs/wk TBA - L.J. MCKENZIE  LAC 105B  
0489 lec 9:35 - 10:40am TTh F. SADDIGH  CV 9  
& lab 3:10 hrs/wk TBA - L.J. MCKENZIE  LAC 105B  
Evening Class  
3407 lab 6:30 - 7:20pm W R.J. BROAS  CV 3  
& lab 3:50 hrs/wk TBA - L.J. MCKENZIE  LAC 105B

**MATHEMATICS 100**  1.00 UNITS  
**MATHEMATICS WORKSHOP (NDA) (RPT 3)**  
Corequisite: Concurrent enrollment in a mathematics or mathematics related course. This course supplements all math level courses by providing tutorial assistance. This course is offered on a credit/no credit basis.  
0485 lab 3:10 hrs/wk TBA - L.J. MCKENZIE  LAC 105B

**MATHEMATICS 112**  3.00 UNITS  
**PRE-ALGEBRA (NDA)**  
Review of arithmetic concepts and an introduction to elementary algebra concepts including signed numbers, exponents, mathematical sentences and linear equations.  
0484 lec 8:00 - 9:25am MW A. MARTINEZ  T 110  
0492 lec 9:35 - 11:00am MW F. SADDIGH  CV 9  
0494 lec 2:00 - 3:25pm MW Z. ROMERO  LAC 113B  
Evening Class  
3408 lec 6:55 - 10:05pm W J. ESTEPHAN  TBA  
3409 lec 6:55 - 10:15pm Th G.R. JUDD  GC 103  
Saturday Class  
7064 lec 8:00 - 11:20am S T.S. OEPOMO  CV 4

**MATHEMATICS 121**  3.00 UNITS  
**ESSENTIALS OF PLANE GEOMETRY**  
Prerequisite: Completion of Math 123A & B or equivalent with a grade of “C” or better. Definitions, axioms & theorems of geometry relating to angles, lines, circles, polygons & polyhedra.  
0497 lec 1:00 - 2:25pm TTh J.S. PAVLINA  TR 102

www.lahc.edu
Mathematics 123A 4.00 Units
Elementary and Intermediate Algebra I
Prerequisite: Completion of Math 112 or equivalent with a grade of "C" or better.
First of three modules for Math 123 covering elementary algebra topics such as real numbers, algebraic expressions, solution of linear equations and inequalities. Applications relating to the above topics are also covered.

0504 lec 8:00 - 9:15am MTTh J. S. PAVLINA TR 102
0505 lec 8:00 - 9:15am MTTh Z. NI TR 102
0506 lec 8:00 - 9:15am MTTh D. LE LAC 113A
0507 lec 8:00 - 9:15am MTTh M. JIMENEZ ZELJAK LAC 113A

Mathematics 123B 4.00 Units
Elementary and Intermediate Algebra II
Prerequisite: Completion of Math 123A with a grade of "C" or better.
Second of three modules for Math 123 covering additional elementary algebra topics such as polynomials and their operations, solution of second degree equations and radical expressions. Applications relating to the above topics are also covered.

0507 lec 8:00 - 9:15am MTWTh M. JIMENEZ ZELJAK LAC 113A
0508 lec 8:00 - 9:15am MTWTh Z. NI TR 102
0509 lec 8:00 - 9:15am MTWTh D. LE LAC 113A
0510 lec 8:00 - 9:15am MTWTh M. JIMENEZ ZELJAK LAC 113A

Mathematics 123C 4.00 Units
Elementary and Intermediate Algebra III
Prerequisite: Completion of Math 123A & B with a grade of "C" or better.
Third of three modules for Math 123 covering intermediate algebra topics such as functions, conic sections, series and sequences. Applications relating to the above topics are also covered.

0511 lec 6:55 - 7:50am MTWTh M. JIMENEZ ZELJAK LAC 113A
0512 lec 6:55 - 7:50am MTWTh A. GRODDEL LAC 113A
0513 lec 6:55 - 7:50am MTWTh D. LE LAC 113A
0514 lec 6:55 - 7:50am MTWTh M. JIMENEZ ZELJAK LAC 113A

Survey course of selected topics in modern mathematics.

0515 lec 6:55 - 7:50am MTWTh F. SADDIGH LAC 113A
0516 lec 6:55 - 7:50am MTWTh M. JIMENEZ ZELJAK LAC 113A
0517 lec 6:55 - 7:50am MTWTh J. DESULIMA SCI 209
0518 lec 6:55 - 7:50am MTWTh A. E. GILL TR 101
0519 lec 6:55 - 7:50am MTWTh B. TONG TR 102
0520 lec 6:55 - 7:50am MTWTh Z. NI TR 102
0521 lec 6:55 - 7:50am MTWTh M. JIMENEZ ZELJAK LAC 113A

MATHEMATICS 215 3.00 Units
Principles of Mathematics I (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of "C" or better.
First in a two course sequence designed for future elementary school teachers.

0522 lec 12:45 - 2:05pm MW F. SADDIGH LAC 113B
0523 lec 12:45 - 2:05pm MW Z. NI TR 102
0524 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0525 lec 12:45 - 2:05pm MW B. TONG TR 102
0526 lec 12:45 - 2:05pm MW Z. NI TR 102
0527 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0528 lec 12:45 - 2:05pm MW B. TONG TR 102
0529 lec 12:45 - 2:05pm MW Z. NI TR 102
0530 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0531 lec 12:45 - 2:05pm MW B. TONG TR 102
0532 lec 12:45 - 2:05pm MW Z. NI TR 102
0533 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0534 lec 12:45 - 2:05pm MW B. TONG TR 102
0535 lec 12:45 - 2:05pm MW Z. NI TR 102
0536 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0537 lec 12:45 - 2:05pm MW B. TONG TR 102
0538 lec 12:45 - 2:05pm MW Z. NI TR 102
0539 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A

MATHEMATICS 216 3.00 Units
Principles of Mathematics II (UC:CSU)
Prerequisite: Completion of Math 215 with a grade of "C" or better.
Second in a two course sequence designed for future elementary school teachers.

0540 lec 12:45 - 2:05pm MW F. SADDIGH LAC 113B
0541 lec 12:45 - 2:05pm MW Z. NI TR 102
0542 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0543 lec 12:45 - 2:05pm MW B. TONG TR 102
0544 lec 12:45 - 2:05pm MW Z. NI TR 102
0545 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0546 lec 12:45 - 2:05pm MW B. TONG TR 102
0547 lec 12:45 - 2:05pm MW Z. NI TR 102
0548 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0549 lec 12:45 - 2:05pm MW B. TONG TR 102
0550 lec 12:45 - 2:05pm MW Z. NI TR 102
0551 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0552 lec 12:45 - 2:05pm MW B. TONG TR 102
0553 lec 12:45 - 2:05pm MW Z. NI TR 102
0554 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0555 lec 12:45 - 2:05pm MW B. TONG TR 102
0556 lec 12:45 - 2:05pm MW Z. NI TR 102
0557 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A
0558 lec 12:45 - 2:05pm MW B. TONG TR 102
0559 lec 12:45 - 2:05pm MW Z. NI TR 102
0560 lec 12:45 - 2:05pm MW M. JIMENEZ ZELJAK LAC 113A

MATHEMATICS 227 4.00 Units
Statistics (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of "C" or better.
Introductory mathematical statistics course covering descriptive and inferential statistics topics.

Mathematics 230 3.00 Units
Mathematics for Liberal Arts Students (UC:CSU)
Prerequisite: Completion of Mathematics 123C with a grade of "C" or better.
Survey course of selected topics in modern mathematics.

Mathematics 231 4.00 Units
College Level Algebra (CSU)
Prerequisite: Completion of Math 245 with a grade of "C" or better.

Mathematics 232 4.00 Units
Finite Mathematics (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of "C" or better.
Covers topics of importance to certain Business and Social Science majors.

Mathematics 233 5.00 Units
Calculus for Business and Social Science (UC:CSU)
Prerequisite: Completion of Math 245 with a grade of "C" or better.
Calculus survey course for Business and Social Science majors.

Los Angeles Harbor College
Spring 2009 Course Offerings
MATHEMATICS COURSE SEQUENCE

Non-Transferable, A.A. degree Applicable Courses (ovals)

- Lrn Skl 10 Arithmetic
- Math 112 Pre-Algebra
- Math 123 A Element. & Int I
- Math 123 B Element. & Int II
- Math 123 C Element. & Int III
- Math 121 Geometry
- Math 215 Math for Teach I
- Math 227 Statistics
- Math 230 Liberal Arts
- Math 245 College Algebra
- Math 240 Trig.
- Math 260 Pre-Calculus
- Math 216 Math for Teach II

K-6 Teaching Majors

Bus. Soc. Science Majors

- Math 235
- Math 236

Math 240 is not a pre-requisite to Math 260 but it is a pre-requisite to Math 265
Math 121 and 123C are pre-requisites to Math 240

Math 265 Calculus I
- Math 266 Calculus II
- Math 267 Calculus III
- Math 270 Linear Algebra
- Math 275 Diff. Eq

Engineering, Math & Physics Majors
MATHMATICS 240
TRIGNOMETRY (CSU)
Prequisites: Completion of Mathematics 121 and 123C with a grade of "C" or better.
Study of trigonometric functions and their applications to other sciences.
0529 lec 12:45 - 2:10pm MW M.S. GAGRAT LRC 125
Evening Class
3423 lec 6:55 - 10:05pm T J. MUNCHERIAN LAC 113B

MATHMATICS 260
PRE-CALCULUS (UC-CSU)
Prequisite: Completion of Math 123C with a grade of "C" or better.
Math analysis topics necessary for a comprehensive background for the calculus sequence. Topics include theory of equations, matrices, sequences and series and analytic geometry.
0534 lec 11:10 - 12:45pm MTh J.S. PAVELINA TR 102
Evening Class
3425 lec 7:05 - 9:35pm MW D. LE PH 105

MATHMATICS 265
CALCULUS WITH ANAYTIC GEOMETRY I (UC-CSU)
Prequisites: Completion of Mathematics 240 and 260 with grades of "C" or better.
Business majors are urged to take Mathematics 235 and 236 instead of Mathematics 260 and 265 unless they plan to take additional calculus courses.
First course in a three semester unified treatment of analytic geometry and calculus. Topics include introduction of differential and integral calculus and their applications in science and engineering.
0535 lec 11:10 - 12:20pm MTh M.S. GAGRAT LRC 125
Evening Class
3426 lec 7:05 - 9:35pm MW R. SALEM T 110

MATHMATICS 266
CALCULUS WITH ANAYTIC GEOMETRY II (UC-CSU)
Prequisite: Completion of Mathematics 265 with a grade of "C" or better.
Second course in a three semester unified treatment of analytic geometry and calculus. Topics include introduction of differential and integral calculus and their applications in science and engineering.
0536 lec 11:10 - 12:45pm MWTH F. MA PH 106
Evening Class
3427 lec 7:05 - 9:35pm MW F. FARIDPAK LAC 113B

MATHMATICS 267
CALCULUS WITH ANAYTIC GEOMETRY III (UC-CSU)
Prequisite: Completion of Mathematics 266 with a grade of "C" or better.
Final course in a three semester unified treatment of analytic geometry and calculus. Topics include introduction of differential and integral calculus and their applications in science and engineering.
0537 lec 11:10 - 12:20pm MWTH F. SADDIGH CV 9

MATHMATICS 275
ORDINARY DIFFERENTIAL EQUATIONS (UC-CSU)
Prequisite: Completion of Mathematics 266 with a grade of "C" or better.
A study of first order linear differential equations with emphasis on applications. Introduction to the solution of ordinary differential and their applications in science and engineering.
0538 lec 9:35 - 11:00am MW STAFF NU 115

MATHMATICS 911, 921, 931, 941
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****** 12:45 - 1:50pm F J.I. NARANJO OV 2
Evening Classes
****** 5:30 - 6:35pm T J.I. NARANJO OV 2
****** 5:30 - 6:35pm W J.I. NARANJO OV 2

MICROBIOLOGY

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

MICROBIOLOGY 020L
0.00 UNITS
GENERAL MICROBIOLOGY L (UC-CSU)
Prequisite and/or corequisite: Completion of Chemistry 065, 066, 101 or one year of high school chemistry with a grade of "C" or better. Concurrent enrollment in Microbiology Laboratory is required.
This course is recommended for RN students. It is not open for credit to students who have credit in Microbiology 1. Principles of microbiology and how they relate to humans and the biological world.
A materials fee of $25.00 is required.
0685 lab 12:45 - 3:55pm T R.L. WADE SCI 104
Evening Classes
3493 lab 12:45 - 3:55pm Th R.L. WADE SCI 104
3496 lab 3:35 - 6:45pm W R.L. WADE SCI 104
3497 lab 6:55 - 10:05pm T R.L. WADE SCI 104
3504 lab 6:55 - 10:05pm Th R.L. WADE SCI 104

MICROBIOLOGY 020U
4.00 UNITS
GENERAL MICROBIOLOGY U (UC-CSU)
Prequisite and/or corequisite: Completion of Chemistry 065, 066, 101 or one year of high school chemistry with a grade of "C" or better. Concurrent enrollment in Microbiology Laboratory is required.
This course is recommended for RN students. It is not open for credit to students who have credit in Microbiology 1. Principles of microbiology and how they relate to humans and the biological world.
0687 lec 11:10 - 12:35pm TTh R.L. WADE SCI 112
Evening Class
3492 lec 5:20 - 6:45pm TTh R.L. WADE SCI 112

MICROBIOLOGY 040
1.00 UNITS
MICROBIOLOGY LABORATORY PREPARATIONS (CSU) (RPT 2)
Prequisite or corequisite: Completion of Microbiology 001 or 020 with a grade of "C" or better, or concurrent enrollment.
0667 lab 3:00 hrs/wk TBA R.L. WADE SCI 112

MICROBIOLOGY 911, 921, 931, 941
1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****** 12:45 - 1:50pm F J.I. NARANJO OV 2
Evening Classes
****** 5:30 - 6:35pm T J.I. NARANJO OV 2
****** 5:30 - 6:35pm W J.I. NARANJO OV 2

Spring 2009 Course Offerings
Los Angeles Harbor College
## Music

**Division Chair:** Mark Wood, 310-233-4425, woodmd@lahc.edu  
**Department Chair:** Ken Miller, 310-233-4413, millerkb@lahc.edu

### Music 101  
**Fundamentals of Music (UC:CSU)**  
This course provides the basic knowledge of music needed by the candidate for the Standard Elementary Teaching Credential. It is also offered for the non-music major who wishes to study the basic rudiments of music, including notation, scales, keys and intervals, with some sight singing and ear training.  
- **0357 lec** 8:00 - 9:25am MW L.P. Moore MU 135  
- **0371 lec** 12:45 - 2:10pm T-Th M.J. Hiscocks MU 135  

### Evening Classes  
- **3283 lec** 2:30 - 5:50pm MW S.S. Morris MU 134  
- **3285 lec** 6:55 - 10:05pm M J.S. Vea MU 138  
- **3290 lec** 9:35 - 11:00am MW J.H. Favreau MU 134  
- **3291 lec** 6:55 - 10:05pm M J.F. Sitterly TBA  
- **3292 lec** 5:45 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **3293 lec** 5:00 - 7:00pm T Th M.J. Hiscocks INTERNET  
- **3294 lec** 6:55 - 10:05pm W J.F. Sitterly MU 138  
- **3295 lec** 5:45 - 7:00pm W R.H. Oakes TBA  
- **3296 lec** 7:55 - 10:00am S R.H. Oakes TBA  
- **3297 lec** 2:25 hrs/wk TBA - R.H. Oakes TBA  
- **3298 lec** 1:05 hrs/wk TBA - K.B. Miller MU 135  
- **3299 lec** 1:00 - 2:25pm MW D.S. Aiken Avalon HS  
- **3300 lec** 3:15 - 5:20pm MW D.S. Aiken GHS GHS  
- **3301 lec** 3:30 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **3302 lec** 3:00 - 5:00pm MW J.F. Sitterly BHS  
- **3303 lec** 3:00 - 5:00pm MW J.F. Sitterly BHS  
- **3304 lec** 1:00 - 2:25pm MW J.F. Sitterly Avalon HS  
- **3305 lec** 5:45 - 7:50pm T R.H. Oakes TBA  
- **3306 lec** 7:55 - 10:00am S R.H. Oakes TBA  
- **3307 lec** 2:25 hrs/wk TBA - R.H. Oakes TBA  
- **3308 lec** 5:00 - 7:00pm T Th M.J. Hiscocks INTERNET  
- **3309 lec** 3:30 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **3310 lec** 5:45 - 7:50pm W R.H. Oakes TBA  
- **3311 lec** 7:55 - 10:00am S R.H. Oakes TBA  
- **3312 lec** 2:25 hrs/wk TBA - R.H. Oakes TBA  
- **3313 lec** 5:00 - 7:00pm T Th M.J. Hiscocks INTERNET  
- **3314 lec** 6:55 - 10:05pm M J.F. Sitterly TBA  
- **3315 lec** 5:45 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **3316 lec** 9:35 - 11:00am MW J.H. Favreau MU 134  
- **3317 lec** 6:55 - 10:05pm M J.S. Vea MU 138  
- **3318 lec** 5:45 - 7:00pm W R.H. Oakes TBA  
- **3319 lec** 7:55 - 10:00am S R.H. Oakes TBA  
- **3320 lec** 2:25 hrs/wk TBA - R.H. Oakes TBA  

### Internet Class  
- **7640 lec** 3:30 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **7641 lec** 3:10 hrs/wk TBA - M.J. Hiscocks INTERNET  

### Music 111  
**Music Appreciation I (UC:CSU)**  
This course is an introduction to music and musical masterpieces. They are presented through lectures, reports, and recordings. The course is recommended for the general college student who wishes to improve his/her understanding of music.  
- **0377 lec** 9:35 - 11:00am MW J.H. Favreau MU 134  
- **4990 lec** 5:30 hrs/wk TBA - R.H. Oakes TBA  
- **4992 lec** 5:00 - 7:00pm T Th M.J. Hiscocks INTERNET  
- **4993 lec** 6:55 - 10:05pm W J.F. Sitterly MU 138  
- **4994 lec** 5:45 - 7:00pm W R.H. Oakes TBA  
- **4995 lec** 7:55 - 10:00am S R.H. Oakes TBA  
- **4996 lec** 2:25 hrs/wk TBA - R.H. Oakes TBA  
- **4997 lec** 5:45 hrs/wk TBA - M.J. Hiscocks INTERNET  
- **4998 lec** 1:05 hrs/wk TBA - K.B. Miller MU 135  
- **4999 lec** 1:00 - 2:25pm MW J.F. Sitterly Avalon HS  
- **5000 lec** 3:15 - 5:20pm MW D.S. Aiken GHS GHS  
- **5001 lec** 3:30 hrs/wk TBA - M.J. Hiscocks INTERNET  

### Music 201  
**Harmony I (UC:CSU)**  
Prerequisite: Completion of Music 200 or equivalent with a grade of “C” or better.  
Corequisite: Concurrent enrollment of Music 211.  
A study of major and minor keys, chord construction, chord symbols, and figured bass, chord progression, voice leading, non-chord tones, rhythm and form.  
- **0348 lec** 9:35 - 11:00am MW J.H. Favreau MU 134  
- **0350 lec** 11:10 - 12:35pm T Th A. Patterson MU 134  
- **0351 lec** 11:10 - 12:35pm T Th A. Patterson MU 134  

### Music 203  
**Harmony III (UC:CSU)**  
Prerequisite: Completion of Music 202 or equivalent with a grade of “C” or better. This course is a continuation of Music 202 including the analysis of late Nineteenth Century and Twentieth Century harmonic practices such as expanded tonality, pandiatonicism, 12-tone technique, aleatory and electronic music.

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www.lahc.edu  
Course Offerings 93
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Title</th>
<th>Prerequisite</th>
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<tbody>
<tr>
<td>MUSIC 211</td>
<td>2.00</td>
<td>COMMERCIAL MUSIC</td>
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<tr>
<td>MUSIC 212</td>
<td>2.00</td>
<td>ELEMENTARY PIANO I (UC:CSU)</td>
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<td>MUSIC 213</td>
<td>2.00</td>
<td>ELEMENTARY PIANO II (UC:CSU)</td>
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<tr>
<td>MUSIC 251</td>
<td>0.50</td>
<td>JAZZ IMPROVISATION WORKSHOP (UC:CSU) (RPT 3)</td>
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<td>MUSIC 252</td>
<td>3.00</td>
<td>ELECTRONIC MUSIC WORKSHOP (CSU) (RPT 2)</td>
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<tr>
<td>MUSIC 253</td>
<td>3.00</td>
<td>RECORDING ARTS WORKSHOP (CSU) (RPT 2)</td>
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<tr>
<td>MUSIC 254</td>
<td>3.00</td>
<td>THE BUSINESS OF COMMERCIAL MUSIC (CSU)</td>
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<tr>
<td>MUSIC 255</td>
<td>3.00</td>
<td>COMMERCIAL MUSIC TECHNIQUES I (CSU)</td>
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<tr>
<td>MUSIC 256</td>
<td>3.00</td>
<td>COMMERCIAL MUSIC TECHNIQUES II (CSU)</td>
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<tr>
<td>MUSIC 257</td>
<td>3.00</td>
<td>COMMERCIAL MUSIC TECHNIQUES III (CSU)</td>
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<td>MUSIC 258</td>
<td>3.00</td>
<td>COMMERCIAL MUSIC TECHNIQUES IV (CSU)</td>
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<tr>
<td>MUSIC 321</td>
<td>2.00</td>
<td>ELEMENTARY PIANO I (UC:CSU)</td>
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<td>MUSIC 322</td>
<td>2.00</td>
<td>ELEMENTARY PIANO II (UC:CSU)</td>
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**Education changes Everything**
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>MUSIC 323</td>
<td>ELEMENTARY PIANO III (UC:CSU)</td>
<td>2.00</td>
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<tr>
<td></td>
<td>Prerequisite: Completion of Music 322 or equivalent with a grade of &quot;C&quot; or better. The third course in a series that develops the student's sight reading, improvisation, transposition and harmonization abilities.</td>
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<td>0354 lec 2:20 - 2:50pm TTh B.J. SMITH MU 127</td>
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<td></td>
<td>&amp; lab 2:50 - 3:55pm TTh B.J. SMITH MU 127</td>
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<td>1343 lec 8:00 - 8:30am TTh J.H. FAVREAU MU 127</td>
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<td></td>
<td>&amp; lab 8:30 - 9:35am TTh J.H. FAVREAU MU 127</td>
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<td>Evening Class</td>
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<td>3883 lec 6:55 - 8:00pm Th A.L. CHANG MU 127</td>
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<td>&amp; lab 8:00 - 10:05pm Th A.L. CHANG MU 127</td>
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<td>3884 lec 6:55 - 8:00pm Th A.L. CHANG MU 127</td>
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<td></td>
<td>&amp; lab 8:00 - 10:05pm Th A.L. CHANG MU 127</td>
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<tr>
<td>MUSIC 324</td>
<td>ELEMENTARY PIANO IV (UC:CSU)</td>
<td>2.00</td>
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<td>Prerequisite: Completion of Music 323 with a grade of &quot;C&quot; or better. Continuation and expanding on previous piano techniques. More difficult pieces chosen from the masters.</td>
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<td>0355 lec 2:20 - 2:50pm TTh B.J. SMITH MU 127</td>
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<td>&amp; lab 2:50 - 3:55pm TTh B.J. SMITH MU 127</td>
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<td>1344 lec 8:00 - 8:30am TTh J.H. FAVREAU MU 127</td>
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<td>&amp; lab 8:30 - 9:35am TTh J.H. FAVREAU MU 127</td>
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<td>Evening Class</td>
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<td></td>
<td>3884 lec 6:55 - 8:00pm Th A.L. CHANG MU 127</td>
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<td></td>
<td>&amp; lab 8:00 - 10:05pm Th A.L. CHANG MU 127</td>
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<tr>
<td>MUSIC 361</td>
<td>COMMERCIAL PIANO TECHNIQUES WORKSHOP (CSU) (RPT 3)</td>
<td>2.00</td>
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<td></td>
<td>Prerequisite: Completion of Music 323 with a grade of &quot;C&quot; or better. Piano techniques for jazz and other popular styles of music.</td>
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<td>0363 lec 2:20 - 2:50pm TTh B.J. SMITH MU 127</td>
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<td></td>
<td>&amp; lab 2:50 - 3:55pm TTh B.J. SMITH MU 127</td>
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<tr>
<td>MUSIC 385</td>
<td>DIRECTED STUDY - MUSIC (CSU)</td>
<td>3.00</td>
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<td>*UC credit may be granted by petition after transfer.</td>
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<td>0410 lec 3:10 hrs/wk TBA - S.T. GOOMAS MU 107</td>
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<tr>
<td>MUSIC 400</td>
<td>VOICE FUNDAMENTALS (UC:CSU)</td>
<td>1.00</td>
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<td>This course concentrates on general, basic fundamentals of singing, using vocal exercises and simple songs. Emphasis is placed on developing an understanding of the singing voice, the body as a musical instrument and the vocal potential of each student.</td>
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<td>1357 lab 11:10 - 12:15pm MW K.A. LYNCH MU 138</td>
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<tr>
<td>MUSIC 402</td>
<td>CLASSICAL VOICE II (UC:CSU)</td>
<td>1.00</td>
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<td>Prerequisite: Concurrent enrollment in Music 400 or 411 with a grade of &quot;C&quot; or better. A continued concentration of general basic fundamentals of singing, using vocal exercises and simple arias and art songs in German. German pronunciation and vocal style will be discussed. If prerequisite is not met, the student may audition for enrollment.</td>
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<td>1356 lab 11:30 - 12:35pm MW K.A. LYNCH MU 138</td>
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<td>Evening Class</td>
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<td>3969 lec 6:00 - 7:05pm M B.J. SMITH MU 134</td>
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<td>&amp; lab 7:05 - 9:10pm M B.J. SMITH MU 134</td>
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<tr>
<td>MUSIC 411</td>
<td>ELEMENTARY VOICE I (UC:CSU)</td>
<td>2.00</td>
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<td>A class for all styles of singing to enhance vocal health and improve technique.</td>
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<td>1350 lec 11:10 - 11:30am MW K.A. LYNCH MU 138</td>
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<td>&amp; lab 11:30 - 12:35pm MW K.A. LYNCH MU 138</td>
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<td>Evening Class</td>
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<td>3316 lec 6:00 - 7:05pm M B.J. SMITH MU 134</td>
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<td>&amp; lab 7:05 - 9:10pm M B.J. SMITH MU 134</td>
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<tr>
<td>MUSIC 412</td>
<td>ELEMENTARY VOICE II (UC:CSU)</td>
<td>2.00</td>
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<td>Prerequisite: Completion of Music 411 with a grade of &quot;C&quot; or better.</td>
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<td>3318 lec 6:00 - 7:05pm M B.J. SMITH MU 134</td>
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<td></td>
<td>&amp; lab 7:05 - 9:10pm M B.J. SMITH MU 134</td>
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<tr>
<td>MUSIC 413</td>
<td>ELEMENTARY VOICE III (UC:CSU)</td>
<td>2.00</td>
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<td></td>
<td>Prerequisite: Completion of Music 412 with a grade of &quot;C&quot; or better. Tone production, breathing, diction, and interpretation.</td>
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<td>3320 lec 6:00 - 7:05pm M B.J. SMITH MU 134</td>
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<td>&amp; lab 7:05 - 9:10pm M B.J. SMITH MU 134</td>
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<tr>
<td>MUSIC 414</td>
<td>ELEMENTARY VOICE IV (UC:CSU)</td>
<td>2.00</td>
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<td></td>
<td>Prerequisite: Completion of Music 413 with a grade of &quot;C&quot; or better. Continuation of advanced voice technique in Music 413; repertoire of greater difficulty.</td>
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<td>1353 lec 11:10 - 11:30am MW K.A. LYNCH MU 138</td>
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<td></td>
<td>&amp; lab 11:30 - 12:35pm MW K.A. LYNCH MU 138</td>
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<td>Evening Class</td>
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<td>3322 lec 6:00 - 7:05pm M B.J. SMITH MU 134</td>
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<td>&amp; lab 7:05 - 9:10pm M B.J. SMITH MU 134</td>
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<tr>
<td>MUSIC 441</td>
<td>SONG REPERTOIRE (UC:CSU) (RPT 3)</td>
<td>2.00</td>
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<td>A placement audition by the instructor at the first class meeting will be required.</td>
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<td>1355 lec 11:10 - 11:30am MW K.A. LYNCH MU 138</td>
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<td></td>
<td>&amp; lab 11:30 - 12:35pm MW K.A. LYNCH MU 138</td>
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<tr>
<td>MUSIC 511</td>
<td>COLLEGIATE CHOIR (UC:CSU) (RPT 3)</td>
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<td>Performs representative choral literature from all of the major artistic periods to modern jazz.</td>
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<td>3294 lab 6:55 - 10:05pm T B.J. SMITH MU 101</td>
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<tr>
<td>MUSIC 531</td>
<td>PHILHARMONIC CHOIR (UC:CSU) (RPT 3)</td>
<td>0.50</td>
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<td>B.J. SMITH MU 101</td>
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<tr>
<td>MUSIC 650</td>
<td>BEGINNING GUITAR (UC:CSU)</td>
<td>2.00</td>
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<td>Beginning instruction on the guitar.</td>
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<td>3345 lec 6:55 - 8:00pm M I. GRIGORIEV MU 107</td>
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<td>&amp; lab 8:00 - 10:05pm M I. GRIGORIEV MU 107</td>
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<td>Saturday Class</td>
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<td>7051 lec 9:00 - 10:05am S I. GRIGORIEV MU 107</td>
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<td></td>
<td>&amp; lab 10:10 - 12:15pm S I. GRIGORIEV MU 107</td>
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MUSIC 651 2.00 UNITS
CLASSICAL GUITAR I (UC:CSU)
Prerequisite: Completion of Music 650 or equivalent with a grade of “C” or better.
Evening Class
3343 lec 6:55 - 8:00pm M I. GRIGORIEV MU 107
& lab 8:00 - 10:05pm M I. GRIGORIEV MU 107
Saturday Class
7052 lec 9:00 - 10:05am S I. GRIGORIEV MU 107
& lab 10:10 - 12:15pm S I. GRIGORIEV MU 107

MUSIC 652 2.00 UNITS
CLASSICAL GUITAR II (UC:CSU)
Prerequisite: Completion of Music 651 with a grade of “C” or better.
Evening Class
3356 lec 6:55 - 8:00pm M I. GRIGORIEV MU 107
& lab 8:00 - 10:05pm M I. GRIGORIEV MU 107
Saturday Class
7053 lec 9:00 - 10:05am S I. GRIGORIEV MU 107
& lab 10:10 - 12:15pm S I. GRIGORIEV MU 107

MUSIC 653 2.00 UNITS
CLASSICAL GUITAR III (UC:CSU)
Prerequisite: Completion of Music 652 with a grade of “C” or better.
Evening Class
3258 lec 6:55 - 8:00pm M I. GRIGORIEV MU 107
& lab 8:00 - 10:05pm M I. GRIGORIEV MU 107
Saturday Class
7054 lec 9:00 - 10:05am S I. GRIGORIEV MU 107
& lab 10:10 - 12:15pm S I. GRIGORIEV MU 107

MUSIC 654 2.00 UNITS
CLASSICAL GUITAR IV (UC:CSU)
Prerequisite: Completion of Music 653 with a grade of “C” or better.
Evening Class
3330 lec 6:55 - 8:00pm M I. GRIGORIEV MU 107
& lab 8:00 - 10:05pm M I. GRIGORIEV MU 107

MUSIC 661 2.00 UNITS
COMMERCIAL GUITAR I
Prerequisite: Completion of Music 650 with a grade of “C” or better.
3357 lec 3:45 - 4:40pm M I. GRIGORIEV MU 107
& lab 4:40 - 6:55pm M I. GRIGORIEV MU 107

MUSIC 662 2.00 UNITS
COMMERCIAL GUITAR II
Prerequisite: Completion of Music 661 with a grade of “C” or better.
3358 lec 3:45 - 4:40pm M I. GRIGORIEV MU 107
& lab 4:40 - 6:55pm M I. GRIGORIEV MU 107

MUSIC 663 2.00 UNITS
COMMERCIAL GUITAR III
Prerequisite: Completion of Music 662 with a grade of “C” or better.
3359 lec 3:35 - 4:40pm M I. GRIGORIEV MU 107
& lab 4:40 - 6:55pm M I. GRIGORIEV MU 107

MUSIC 664 2.00 UNITS
COMMERCIAL GUITAR IV
Prerequisite: Completion of Music 653 with a grade of “C” or better.
3360 lec 3:35 - 4:40pm M I. GRIGORIEV MU 107
& lab 4:40 - 6:55pm M I. GRIGORIEV MU 107

MUSIC 665 0.50 UNITS
PERCUSSION ENSEMBLE (UC:CSU) (RPT 3)
Open to all students interested in enhancing their rhythmic skills and learning about percussion instruments and literature. Emphasis will be placed on World Music.
1354 lab 12:35 - 3:45pm M M. GORDY MU 107

MUSIC 666 0.50 UNITS
DRUMSET ENSEMBLE (UC:CSU) (RPT 3)
This is an opportunity to play with a big Jazz band and learn to read and interpret all Jazz styles.
3326 lab 6:55 - 10:05pm Th K.B. MILLER MU 107

MUSIC 765 0.50 UNITS
JAZZ ENSEMBLE (UC:CSU) (RPT 3)
This is an opportunity to play with a big Jazz band and learn to read and interpret all Jazz styles.
3326 lab 6:55 - 10:05pm Th K.B. MILLER MU 107

MUSIC 775 0.50 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

NURSING
Division Chair: Evelyn Lum, 310-233-4262, lumec@lahc.edu

NURSING 185 1.00 UNITS
DIRECTED STUDY - NURSING (RPT 2)
Study is coordinated under the direction of a supervising instructor with current course content and skill development needs.
**** lec 7:55 - 9:00am M A.E. SMITH NU 152
or lec 9:00 - 10:05am M S.F. NOWINSKI NU 152
or lec 7:55 - 9:00am M S.F. NOWINSKI NU 154
**** lec 10:10 - 11:15am M D.F. WEBSTER NU 152
or lec 10:10 - 11:15am M STAFF NU 154
or lec 12:30 - 1:35pm Th J.C. KIMBALL LC MSP
or lec 12:30 - 1:35pm Th C.B. LAPUZ LC MSP

NURSING 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 – 1:50pm F J.I. NARANJO OV 2
Evening Classes
**** 5:30 – 6:35pm T J.I. NARANJO OV 2
**** 5:30 – 6:35pm W J.I. NARANJO OV 2

DISCLAIMER: AS THIS IS A DYNAMIC PROGRAM DUE TO THE RELATIONSHIP WITH HOSPITALS AND OTHER CLINICAL SITES, THERE MAY BE CHANGES TO THE PUBLISHED SCHEDULE. PLEASE SEE OUR ONLINE LISTINGS FOR UPDATES/CORRECTIONS PRIOR TO COURSES STARTING.
Course Offerings

NURSING 301
SUCCESS STRATEGIES FOR NURSING (RPT 1)
This course is designed to assist the beginning and continuing nursing student to prepare for and review nursing concepts and the roles and responsibilities of the registered nurse. Content includes review of basic mathematical skills, test-taking skills, study skills, critical thinking and effective communication.

NURSING 301A
ORIENTATION TO NURSING
Course is designed for pre-nursing students who will be entering the Nursing Program within the next two semesters. Please bring a scantron and a #2 pencil with you the first day of class.

NURSING 301B
CRITICAL THINKING & NURSING STUDY SKILLS
Content enriches Nursing 301A and 301B.

NURSING 302
MATHEMATICS OF DRUGS AND SOLUTIONS (CSU)
After a review of relevant basic arithmetic, the student will use concepts of higher mathematics to gain knowledge of measurement systems, including apothecary and metric, and techniques, including solving for an unknown, for computing medication dosages, I.V. flow rates, and weight related dosages for children and adults.

NURSING 311
COMMUNICATION IN NURSING (CSU) (RPT 1)
Prerequisites: Official admission to the Nursing Program or experience in nursing permitting advanced placement in the Nursing Program. Students should enroll concurrently in Nursing 312. This course provides the theoretical knowledge and practical application of the interpersonal skills to interact therapeutically, institute a teaching-learning plan, and communicate with individuals and groups.

NURSING 313
INTRODUCTION TO NURSING PRACTICE (CSU)
Prerequisites: Completion and verification of all program prerequisites and official admission to the nursing program. Concurrent enrollment in Nursing 311, 313, and 321 required. Enrollment in Nursing 185 is strongly recommended. This course is an introduction to nursing and prepares the student to give care to the hospitalized client, with focus on the (geriatric) mature adult. It includes basic nursing procedures and the study of health and nutrition. After satisfactory completion of the course, the student can function at the beginning nurse aide level.

NURSING 315
FUNDAMENTALS OF NURSING PROCESS AND PRACTICE (CSU)
Prerequisite: Completion of program prerequisites and completion of Nursing 313 with a grade of "C" or better and a satisfactory score on the mathematics skill test. Concurrent enrollment in Nursing 311, 313, 321 is required. Enrollment in Nursing 185 is strongly recommended.

www.lahc.edu
NURSING 318 2.00 UNITS
PATIENT CARE SEMINAR I (CSU) (RPT 3)
Requires current enrollment in a required Nursing Program class.
This class is strongly recommended for continuing nursing students enrolled in classes with clinical labs. Sections are course specific.
**** lec 12:10 - 11:55pm W E.C. LUM NU 133
or lec 7:50 - 10:05am M E.V. MOORE GC 209
or lec 2:00 - 4:00pm M L.M. YAMAKAWA LC MSP
Content enriches Nursing 343, Nursing 345 and Nursing 347.
4th semester students only.
(10 Week Class - Starts 2/9/09, Ends 5/6/09)
**** lec 1:05 hrs/wk TBA - L.M. YAMAKAWA N L L
& lec 1:05 hrs/wk TBA - L.M. YAMAKAWA N L L
Content for first year students.
**** lec 3:10 - 5:20pm M J. SAXTON N U 154
or lec 2:00 - 4:10pm M K.H. CLELAND NU 149
or lec 7:50 - 9:55am M STAFF CV 8
or lec 7:50 - 9:55am M S.F. NOWINSKI CV 8
or lec 7:50 - 9:55am M E.V. MOORE CV 8

NURSING 321 1.00 UNITS
NURSING PROCESS (CSU) (RPT 1)
Prerequisite: Official admission into the nursing program or experience in Nursing permitting advanced placement in the Nursing Program.
This course introduces the concepts of the nursing process and the Roy Adaptation model for nursing practice.
Evening Classes
3435 lec 4:15 - 7:05pm M C.B. LAPUZ CV 3
Short Term Class - Starts 2/9/09, Ends 3/23/09
**** lec 4:00 - 6:50pm Th D.F. WEBSTER NU 133
Short Term Class; Starts 2/12/09, Ends 3/26/09

NURSING 323 5.00 UNITS
NURSING PROCESS & PRACTICE IN THE CARE OF ADULT CLIENT I (CSU)
Prerequisites: Completion of program prerequisites and all previous courses in Nursing with a grade of "C" or better. A passing score on the Mathematics skills test is required for satisfactory clinical performance. Concurrent enrollment in Nursing 325 is required. Enrollment in Nursing 185 is recommended.
The care of the adult client with medical-surgical problems of selected physiological systems utilizing the nursing process and the Roy Adaptation model is presented.
**** lec 8:00 - 10:05am M D.F. WEBSTER NU 133
& lec 2:00 - 4:05pm M D.F. WEBSTER NU 133
& lec 1:10 - 3:20pm W STAFF NU 133
& lab 6:30 - 7:30pm Th B.G. BERLIN TM MC
or lab 6:30 - 12:00pm W B.G. BERLIN LC MCC
or lab 6:30 - 3:30pm T D.F. WEBSTER HG H
or lab 6:30 - 12:00pm W D.F. WEBSTER HG H
or lab 6:30 - 3:30pm T L.A. ANTONIO TM MC
or lab 6:30 - 12:00pm Th L.A. ANTONIO TM MC
or lab 6:30 - 3:30pm T S.B. MORALES HG H
or lab 6:30 - 12:00pm F S.B. MORALES HG H
or lab 6:30 - 3:30pm T N.J. ORTEGA LC MCC
or lab 6:30 - 12:00pm W N.J. ORTEGA LC MCC
Short Term Class - Starts 4/2/09, Ends 6/8/09

NURSING 325 5.00 UNITS
NURSING PROCESS & PRACTICE IN THE CARE OF ADULT CLIENT II (CSU)
Prerequisites: Completion of program prerequisites and all previous courses in Nursing with a grade of "C" or better. A passing score on the Mathematics skills test is required for satisfactory clinical performance. Concurrent enrollment is Nursing 323 is required. Enrollment in Nursing 185 is recommended.
The care of the adult client with medical-surgical problems of selected physiological systems utilizing the nursing process and the Roy Adaptation model is presented.
**** lec 8:00 - 10:05am M STAFF NU 133
& lec 2:00 - 4:05pm M D.F. WEBSTER NU 133
& lec 1:10 - 3:20pm W STAFF NU 133
& lab 6:30 - 7:30pm Th B.G. BERLIN TM MC
or lab 6:30 - 12:00pm W B.G. BERLIN LC MCC
or lab 6:30 - 3:30pm T D.F. WEBSTER HG H
or lab 6:30 - 12:00pm W D.F. WEBSTER HG H
or lab 6:30 - 3:30pm T L.A. ANTONIO TM MC
or lab 6:30 - 12:00pm Th L.A. ANTONIO TM MC
or lab 6:30 - 3:30pm Th S.B. MORALES HG H
or lab 6:30 - 12:00pm F S.B. MORALES HG H
or lab 6:30 - 3:30pm T N.J. ORTEGA LC MCC
or lab 6:30 - 12:00pm W N.J. ORTEGA LC MCC
Short Term Class - Starts 4/4/09, Ends 6/8/09

NURSING 327 2.00 UNITS
PATIENT CARE MANAGEMENT I (CSU) (RPT 1)
Prerequisite: A grade of "C" or better in Nursing 311, 313, 315, and 321 and eligibility for the second semester, or admitted to the program advanced placement and completed one semester of clinical course work with a grade of "C" or better. Repeat: Eligible for 4th semester of nursing program.
This elective course will increase proficiency in the use of the nursing process and the Roy Adaptation Model in the administration of client care. This class is open-entry, hours to be arranged.
**** lab 6:30 hrs/wk TBA - STAFF HOSP TBA
By permission of the Nursing department only in a selected clinical agency.

NURSING 329A 1.00 UNITS
ROLE TRANSITION FROM LVN TO RN A (CSU)
Prerequisites: Current LVN license or experience in nursing permitting advanced placement in nursing program. Concurrent enrollment in Nursing 321 recommended.
This course is designed to assist the L. V. N. to make a successful transition to the role of RN student and pursue an RN license. Content will focus on resources available, role development, learning styles, dosage calculations, and heart, lung and bowel assessment.
**** lec K.S. YACHECHAK INTERNET
First class meeting 2/18/09 on campus 4:00 - 6:50pm in the Nursing building.
Class ends 3/25/09.
Contact kristayach@cox.net as soon as you register.
(6 Week Class - Starts 2/18/09, Ends 3/25/09)
NURSING 329B 1.00 UNITS
ROLE TRANSITION FROM LVN TO RN B (CSU)
Prerequisites: Completion of Nursing 329A. Current LVN license or experience in Nursing permitting advanced placement in nursing program. Concurrent enrollment in Nursing 311 recommended.
Continues with content to assist the L.V.N. to make a successful transition to the role of R.N. nursing student. Content will focus on critical thinking, documentation of history and assessment, nursing process, calculation and administration of IV piggyback medications.
**** lec 3:00 hrs/wk TBA - K.S. YACHECHAK
Contact kristayach@cox.net as soon as you register.
Last day of class meets in NU 152 for Math competency test and practicum.
(7 Week Class - Starts 4/8/09, Ends 5/20/09)

NURSING 333 3.00 UNITS
NURSING PROCESS & PRACTICE IN HEALTH CARE OF WOMEN/ FAMILIES (CSU)
Prerequisite: Completion of all program prerequisites and a Grade of "C" or better in first year Nursing Program courses OR admission through the Advanced Placement LVN to RN route, and grade "C" or better in Anatomy 1, Physiology 1, Microbiology 1 or 20, Psychology 41, Psychology 1 and English 101.
A passing score on the mathematics skills test is required for satisfactory clinical evaluation. Renewal of certain tests and immunizations may be required. Concurrent enrollment in Nursing 333 and 339 is required. Enrollment in Nursing 318 is recommended.
Assessment and care of the bio-psychosocial problems of children and their families utilizing the nursing process and the Roy Adaptation model is presented.
**** lec 8:00 - 12:00pm M K.H. CLELAND NU 149
& lec 2:00 - 3:35pm W K.H. CLELAND NU 149
& lab 6:30 - 7:30pm T P.A. BEUOY TM MC
or lab 6:30 - 7:30pm W J. SAXTON LC MMC
or lab 6:30 - 12:00pm W J. SAXTON LC MMC
or lab 6:30 - 1:30pm Th P.A. MAAG LB MMC
or lab 6:30 - 1:30pm Th STAFF SM MC
or lab 6:30 - 1:30pm Th P.A. MAAG LB MMC
or lab 6:30 - 1:30pm Th STAFF SM MC
or lab 7:30 - 4:00pm F B.G. BERLIN NU 152
Short Term Class: Starts 2/9/09, Ends 3/18/09
0583 lec 8:50 - 12:50pm M K.H. CLELAND NU 149
& lec 3:35 - 4:05pm W K.H. CLELAND CV 1
& lec 2:00 - 3:35pm W K.H. CLELAND NU 149
& lab 6:30 - 3:30pm T K.H. CLELAND HG H
or lab 6:30 - 3:30pm W K.H. CLELAND HG H
or lab 6:30 - 3:30pm Th P.A. MAAG LB MMC
or lab 6:30 - 3:30pm Th STAFF SM MC
or lab 6:30 - 3:30pm Th P.A. MAAG LB MMC
or lab 6:30 - 3:30pm Th STAFF SM MC
or lab 7:30 - 4:00pm F B.G. BERLIN NU 152
Short Term Class: Starts 3/19/09, Ends 5/7/09

STUDENT QUOTES
"The Nursing Program's reputation brought me to LAHC."
RACHAEL RICHARDS
NURSING 339
NURSING PROC & PRACTICE IN THE CARE OF THE GERIATIC CLIENT (CSU)
Prerequisite: Completion of all program prerequisites and completed Nursing 333 and 335 and preceding nursing courses, all with grade of "C" or better, OR admission to Nursing Program
*LVN-30 unit option route.
Assessment and care of the geriatric client in LTC, the community, and home health setting utilizing the nursing process and the Roy Adaptation model is presented. R.N. preceptors will be utilized in the Home Health setting.
0585 lec 10:10 - 12:15pm M E.V. MOORE LC MSP
& lec 8:00 - 10:30am W E.V. MOORE NU 149
& lab 10:40 - 11:10am W E.V. MOORE NU 149
& lab 6:30 - 7:30pm Th L.M. YAMAKAWA LC MH
or lab 6:30 - 7:30pm Th N.M. COLLINS DA H
or lab 10:40 - 11:10am M S.F. NOWINSKI CV 8
or lab 1:00 - 3:05pm M S.F. NOWINSKI NU 153
or lab 4:50 - 5:15pm M S.F. NOWINSKI NU 153
or lab 6:30 - 3:30pm T J. SAXTON LSP
or lab 6:30 - 3:30pm W J. SAXTON LSP
or lab 6:30 - 7:20pm W STAFF TBA
or lab 6:30 - 6:45pm S STAFF TBA
or lab 6:30 - 7:30pm U STAFF TM MC
or lab 6:30 - 7:30pm T L.A. SMITH TM MC
or lab 6:30 - 7:30pm Th L.M. YAMAKAWA LC MMC
& lab 10:40 - 11:10am W L.M. YAMAKAWA NU 133
& lec 8:00 - 10:30am W L.M. YAMAKAWA NU 133
& lab 6:30 - 7:30pm Th L.M. YAMAKAWA LC MH
& lab 6:30 - 7:30pm Th L.A. SMITH LC MMC
or lab 6:30 - 8:35am U STAFF TM MC
or lab 6:30 - 7:30pm Th S.E. ALONSO ROYL WOOD

NURSING 343
NURSING PROCESS&PRACTICE IN PSY-SOCIAL ADAPTATION OF CLIENT (CSU)
Prerequisite: "LVN-30 unit" option: Admission to Nursing Program and completion Nursing 339 with a grade of "C" or better.
LVN Advanced Placement: As above AND completion of required 2nd and 3rd semester nursing program courses and cognates, and Sociology 1 or Anthropology 102 with grades of "C" or better.
This course includes assessment and care of clients in the psychiatric unit, intervention, and participation in group therapy, and practice using the nursing process and the Roy Adaptation model with emphasis on the psycho-social modes.
0587 lec 10:10 - 12:15pm M L.M. YAMAKAWA NU 153
& lec 8:00 - 10:30am W L.M. YAMAKAWA NU 133
& lab 10:40 - 11:10am W L.M. YAMAKAWA NU 133
& lab 6:30 - 7:30pm Th L.M. YAMAKAWA LC MH
or lab 6:30 - 7:30pm T L.A. SMITH LC MMC
or lab 6:30 - 7:30pm Th L.A. SMITH TM MC
or lab 6:30 - 8:35am U STAFF TM MC

NURSING 345
NURSING PROC & PRACTICE IN THE CARE OF ADULT CLIENT III (CSU)
Prerequisite: "LVN-30 unit" option: Admission to Nursing Program and completion Nursing 339 with a grade of "C" or better.
LVN Advanced Placement: As above AND completion of required 2nd and 3rd semester nursing program courses and cognates, and Sociology 1 or Anthropology 102 with grades of "C" or better.
This course emphasizes the nursing process and the Roy Adaptation model in the care of clients with complex medical-surgical problems. High acuity care settings and the critical care units are utilized.
0588 lec 10:10 - 12:15pm M L.M. YAMAKAWA LC MSP
& lec 8:00 - 10:30am W L.M. YAMAKAWA NU 149
& lab 10:40 - 11:10am W L.M. YAMAKAWA NU 133
& lab 6:30 - 7:30pm Th L.M. YAMAKAWA LC MMC
or lab 6:30 - 7:30pm Th L.A. SMITH TM MC
or lab 6:30 - 8:35am U STAFF TM MC

NURSING 347
LEADERSHIP AND MANAGEMENT (CSU)
Prerequisite: For lecture: Grade "C" or better in all required nursing courses and cognates listed in the Nursing curriculum for the selected route. For Lab: Completion of the Nursing 347 lecture component with a grade of "C" or better and a grade of "C" or better in Nursing 343 and 345.
Depending on availability of experiences and preceptors, students' laboratory assignments will be individually arranged by assigned clinical instructor. Students should plan to attend all lecture and lab offerings on campus. No grade will be given until both lecture and lab are completed. To complete the program, lecture grade must be a "C" or better plus a satisfactory grade in the lab. Focus is on the management and planning of client care. Roles as a member of the profession and as a manager of client care are emphasized. Integrated and comprehensive client-care utilizing the nursing process and the Roy Adaptation model is performed under the supervision of R.N. preceptor-role models.
0589 lec 11:15 - 12:05pm W E.C. LUM NU 133
& lab 20:00 hrs/wk TBA - K.H. CLELAND HH TBA
& lab 13:50 hrs/wk TBA - M.M. FOSTER HH TBA
& lab 15:00 hrs/wk TBA - L.M. YAMAKAWA HH TBA
or lab 13:50 hrs/wk TBA - M.M. FOSTER HH TBA

HONORING THE PAST...
NURSING 364 3.00 UNITS
PHARMACOLOGY (CSU)
This course is open to pre-nursing majors, nursing students and those interested in developing an understanding of medications. This course provides an understanding of basic pharmacology and the standards, policies, and regulations involved in medication administration. A brief review of the math concepts involved in the calculations of dosages is included. The course focus is on drug classifications, pharmacodynamics, chemical interactions, toxicology and the use of the nursing process in medication administration.
3438 lec 3:30 - 6:40pm M J.C. KIMBALL BU 109

NURSING 399B 2.00 UNITS
CERTIFIED HOME HEALTH AIDE I
Prerequisite: Completion of or concurrent enrollment in Nursing 399A. Lecture and clinical skills in working with residents/clients in the home care setting. Emphasis given to safety principles and to methods for providing physical care and emotional and social support. Upon successful completion of the course, the student is eligible to apply for certification as a Home Health Aide in the state of California.
0601 lec 7:00 - 3:30pm F C.G. SCHWARTZMAN NU 133
& lab 7:00 - 3:30pm SU C.L. ALLMOND ROYL WOOD
or lab 7:00 - 3:30pm SU Y.B. BELL ROYL WOOD
Short Term Class: Starts 5/8/09, Ends 5/23/09

OCEANOGRAPHY

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

OCEANOGRAPHY 001 3.00 UNITS
INTRODUCTION TO OCEANOGRAPHY (UC:CSU)
Physical Oceanography. Major topics to be studied include the formation and features of the sea floor, islands and coastlines, properties of seawater, waves, currents, tides and marine life. Special reference is made to the California coast and the problems of human uses of the sea. Includes field trips to coastal Southern California sites.
0679 lec 8:00 - 9:25am MW T. MUNASINGHE SCI 210
0680 lec 9:35 - 11:00am MW T. MUNASINGHE SCI 210
*** lec 8:00 - 9:25am MW T. MUNASINGHE SCI 210
**** See Honors Counselor to enroll in this course.

Evening Classes
3498 lec 5:20 - 6:45pm MW T. MUNASINGHE SCI 210
3499 lec 6:55 - 10:05pm Th J.D. MACK SCI 210

OCEANOGRAPHY 010 2.00 UNITS
PHYSICAL OCEANOGRAPHY LABORATORY (UC:CSU)
Prerequisite or corequisite: Completion of Oceanography 001 with a grade of "C" or better or concurrent enrollment. Introduction to the tools and techniques used in oceanographic research today. The student will learn analytic techniques used to study oceanographic features, seawater properties, currents, tides, and waves. Includes field trips to coastal Southern California sites.
0683 lab 9:35 - 12:45pm T T. MUNASINGHE SCI 210
*** lab 9:35 - 12:45pm T T. MUNASINGHE SCI 210
**** See Honors Counselor to enroll in this course.

Evening Class
3500 lab 6:55 - 10:05pm Th J.D. MACK SCI 210

OCEANOGRAPHY 012 3.00 UNITS
LECTURES IN MARINE BIOLOGY (UC:CSU)
Investigates the intertidal and offshore ocean habitats. The study of marine plants and animals, their ecology, morphology and economic importance to man.
0669 lec 11:10 - 12:35pm MW C.A. CROUCH SCI 106

OCEANOGRAPHY 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
**** 12:45 - 1:50pm F J.I. NARANJO OV 2

Evening Classes
**** 5:30 - 6:35pm T J.I. NARANJO OV 2
**** 5:30 - 6:35pm W J.I. NARANJO OV 2

THE BAXTER LIBRARY
at
Los Angeles Harbor College

Your first stop for information resources for class assignments and papers.

Books
Articles from Journals and Magazines
Specialized Reference Works and Electronic Databases
Wireless internet
Plus, for Help in getting started and Guidance on using these resources, see the Reference Librarian
www.lahc.edu/library

www.lahc.edu
OFFICE MACHINES

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

OFFICE MACHINES 001 1.00 UNITS
INTRODUCTION TO OFFICE MACHINES (CSU)
This class teaches touch operating skills on the computer ten-key pad, emphasizing speed and accuracy.
0986 lab 2:05 hrs/wk TBA - J.H. HEFFRON T 202
Time to be arranged from 7:50 - 11:00 am on Mon. & Wed.
0987 lab 2:05 hrs/wk TBA - E. LINARES T 202
Time to be arranged from 1:40 to 4:50 pm on Tuesday & Thursday
0988 lab 2:05 hrs/wk TBA - D.L. PRESLEY T 202
Time to be arranged from 6:50 - 10:00 pm on Tuesday & Thursday

OFFICE MACHINES 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

 Evening Classes

** 12:45 – 1:50pm F J.I. NARANJO OV 2
** 5:30 – 6:35pm T J.I. NARANJO OV 2
** 5:30 – 6:35pm W J.I. NARANJO OV 2

PERSONAL DEVELOPMENT

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu Questions: Joy Fisher, 310-233-4033, fisherjp@lahc.edu

PERSONAL DEVELOPMENT 004 1.00 UNITS
CAREER PLANNING (CSU)
This class will cover career planning and job seeking skills.
0113 lec 11:10 - 12:00pm TTh J. FISHER GC 208
(9 Week Class - Starts 3/3/09, Ends 5/7/09)

PERSONAL DEVELOPMENT 017 1.00 UNITS
COLLEGE SURVIVAL SKILLS DEVELOPMENT (UC:CSU)
Personal Development 17 is open to all students, and is required of all new EOPS students. Course covers time management, study skills, self-esteem, stress management, test taking, and campus services.
0110 lec 12:45 - 2:35pm Th B. BURSTEIN FA 100
(8 Week Class - Starts 4/9/09, Ends 5/28/09)
0157 lec 11:10 - 12:15pm W S.L. HIRSCH PE 137

PHILOSOPHY

Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu

PHILOSOPHY 001 3.00 UNITS
INTRODUCTION TO PHILOSOPHY (UC:CSU)
A study of the nature, sources, and justification of claims to knowledge, different views of the nature of reality, and the place of human beings within it.
0435 lec 8:00 - 9:25am TTh J.E. COLEMAN MU 138
0436 lec 9:35 - 11:00am MW B.T. GALLARDO GC 108
0437 lec 11:10 - 12:35pm TTh P.D. GREENBERG GC 105
0438 lec 12:45 - 2:10pm MW V.D. GRASSIAN SCI 213

PHILOSOPHY 006 3.00 UNITS
LOGIC IN PRACTICE (UC:CSU)
Formal and informal logic, exercises in reasoning and contemporary moral and social issues will be discussed.
0439 lec 9:35 - 11:00am TTh P.D. GREENBERG GC 105
0440 lec 1:00 - 4:10pm T P.D. GREENBERG GC 105
4909 lec 5:45 - 7:50pm Th D.R. O SHAUGHNESSY TBA
& lec 5:45 - 7:50pm T K.E. CARTER TBA
& lec 7:55 - 10:00am S K.E. CARTER TBA
& lec 2:25 hrs/wk TBA - K.E. CARTER TBA
PACE Class Starts 2/10/09, Ends 4/4/09
4936 lec 5:45 - 7:50pm Th D.R. O SHAUGHNESSY TBA
& lec 7:55 - 10:00am S D.R. O SHAUGHNESSY TBA
& lec 2:25 hrs/wk TBA - D.R. O SHAUGHNESSY TBA
PACE Class Starts 4/16/09, Ends 6/6/09
4988 lec 8:00 - 10:10pm W STAFF KAISER
& lec 7:55 - 10:00am S STAFF KAISER
& lec 2:25 hrs/wk TBA - STAFF KAISER
PACE Class Starts 4/15/09, Ends 6/6/09

PHILOSOPHY 020 3.00 UNITS
ETHICS (UC:CSU)
A study of the basic principles of moral evaluation and their application to contemporary controversial moral issues. The primary emphasis is in aiding students in developing critical abilities in moral evaluation.
0442 lec 9:35 - 11:00am MW V.D. GRASSIAN MU 138

Internet Classes
7621 lec 3:10 hrs/wk TBA - E.H. COLOCHO INTERNET
Contact yoni.01@hotmail.com as soon as you register.
7637 lec 3:10 hrs/wk TBA - STAFF INTERNET
PHILOSOPHY 033  3.00 UNITS
COMPARATIVE SURVEY OF WORLD RELIGIONS (UC-CSU)
A survey of the historical development of the world’s great religions, with the origins, growth and contributions to man’s cultural heritage.
0444 lec  9:35 - 11:00am  TTh  B.T. GALLARDO  MU 134

PHILOSOPHY 911, 921, 931, 941  1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm  F  J.I. NARANJO  OV 2
Evening Classes
****  5:30 – 6:35pm  T  J.I. NARANJO  OV 2
****  5:30 – 6:35pm  W  J.I. NARANJO  OV 2

PHOTOGRAPHY
Division Chair Mark Wood, 310-233-4425, woodmd@lahc.edu

PHOTOGRAPHY 047  3.00 UNITS
INTRODUCTION TO COMPUTERIZED DIGITAL PHOTOGRAPHY
This course introduces the student to basic principles and artistic criteria of photography as implemented through the use of digital photographic technology. Students will be introduced to basic computer operation on either Macintosh or PC platforms, as well as functions of the digital camera and common software programs.
0448 lec  6:55 - 7:55pm  TTh  V.B. PRUDEN  FA 101
& lab  7:55 - 9:35pm  TTh  V.B. PRUDEN  FA 101

PHOTOGRAPHY 121  3.00 UNITS
HISTORY AND APPRECIATION OF PHOTOGRAPHY (UC-CSU)
This course covers the major historical developments in Photography from the origin of the camera to the present.
0449 lec  11:10 - 12:35pm  TTh  D. JENNINGS  FA 101

PHOTOGRAPHY 911, 921, 931, 941  1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm  F  J.I. NARANJO  OV 2
Evening Classes
****  5:30 – 6:35pm  T  J.I. NARANJO  OV 2
****  5:30 – 6:35pm  W  J.I. NARANJO  OV 2

PHYSICAL EDUCATION
Division Chair Nabeel Barakat, 310-233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 097  2.00 UNITS
PHYSICAL EDUCATION - PHYSICAL EFFICIENCY (UC-CSU)
This course consists of an active program of physical fitness through flexibility, running, and strength exercises. Also included are weight conditioning and aerobic activities.
2903 lab  5:30 - 6:55pm  TTh  A.A. ALVILLAR  TBA

PHYSICAL EDUCATION 225
YOGA SKILLS (UC-CSU) (RPT 3)
0629 lab  3:10 - 4:15pm  MW  D.E. ROMAN  PE 142
2119 lab  8:00 - 9:05am  TTh  N.C. OMABOE  PE 142

PHYSICAL EDUCATION 228
BODY CONDITIONING (UC-CSU) (RPT 3)
Concurrent enrollment is allowed in all sections BODY CONDITIONING. This class is designed to improve your overall fitness through aerobics, calisthenics, and stretching.
2110 lab  11:10 - 12:15pm  TTh  N.C. OMABOE  PE 142

PHYSICAL EDUCATION 229
BODY DYNAMICS (UC-CSU) (RPT 3)
This class is designed to improve your overall fitness through aerobics, calisthenics, and stretching.
2116 lab  12:45 - 1:50pm  TTh  M. YAMASHITA  PE 142
2904 lab  7:05 - 9:10pm  T  M. YAMASHITA  PE 142

PHYSICAL EDUCATION 259
GOLF SKILLS (UC-CSU) (RPT 3)
These classes are for students interested in improving their skills on a golf course. First class meeting in PE 137. Beginning Intermediate Advanced
2120 lab  12:30 - 2:35pm  F  K.A. PLUTCHOK  PE 137
Saturday Class
7082 lab  10:15 - 12:20pm  S  K.A. PLUTCHOK  PE 137

PHYSICAL EDUCATION 262
TRACK AND FIELD SKILLS (UC-CSU) (RPT 3)
POWER WALKING
0647 lab  7:55 - 10:00am  F  S. KOMAI  PE 125

Course Offerings 103

www.lahc.edu
PHYSICAL EDUCATION 289 1.00 UNITS
BOWLING SKILLS (UC:CSU) (RPT 3)
2161 lab 3:30 - 5:35pm W K.A. PLUTCHOK PVB 1

PHYSICAL EDUCATION 298 2.00 UNITS
STRESS REDUCTION AND PHYSICAL EFFICIENCY (UC:CSU)
The study of alternative forms of physical education for improved body alignment and ease of movement with ability to reduce stress for all individuals. Teaching YOGA techniques.
2162 lec 9:35 - 10:05am TTh N.C. OMABOE PE 142 & lab 10:05 - 11:10am TTh N.C. OMABOE PE 142

PHYSICAL EDUCATION 304 1.00 UNITS
BASKETBALL SKILLS (UC:CSU) (RPT 3)
Beginning-Intermediate-Advanced
*UC credit may be granted by petition after transfer.
2114 lab 12:35 - 1:40pm TTh A.L. HENRY PE 125
2129 lab 11:10 - 12:15pm TTh A.L. HENRY PE 125
2130 lab 11:10 - 12:15pm MW A.L. HENRY PE 125

PHYSICAL EDUCATION 310 1.00 UNITS
FLAG/TOUCH FOOTBALL SKILLS (UC:CSU) (RPT 3)
**** lab 3:00 - 5:00pm F W. DE LEON FIELD

PHYSICAL EDUCATION 322 1.00 UNITS
VOLLEYBALL SKILLS (UC:CSU) (RPT 3)
Beginning-Intermediate
*UC credit may be granted by petition after transfer.
2131 lab 9:35 - 10:40am TTh S. KOMAI PE 125
2140 lab 10:10 - 12:15pm F S. KOMAI PE 125

PHYSICAL EDUCATION 431 1.00 UNITS
MODERN DANCE (UC:CSU) (RPT 3)
2103 lab 8:55 - 10:00am MW F.R. YATES PE 142

PHYSICAL EDUCATION 440 1.00 UNITS
SOCIAL DANCE (UC:CSU) (RPT 3)
Evening Classes
2914 lab 7:05 - 9:10pm M S. KOSTICH SHC 101
2916 lab 7:05 - 9:10pm W S. KOSTICH SHC 101

PHYSICAL EDUCATION 503 2.00 UNITS
INTERCOLLEGIATE SPORTS - BASEBALL (UC:CSU) (RPT 1)
*** lab 1:00 - 4:30pm MTWThF M.A. ALVILLAR FIELD
(12 Week Class - Starts 2/11/09, Ends 5/9/09)

PHYSICAL EDUCATION 512 2.00 UNITS
INTERCOLLEGIATE SPORTS - SOFTBALL (UC:CSU) (RPT 1)
*** lab 3:00 - 5:30pm MTWTh J.E. EVANS FIELD

PHYSICAL EDUCATION 550 2.00 UNITS
INTERCOLLEGIATE SPORTS - CHEER/YELL LEADERS/MARCHING BAND (UC:CSU) (RPT 3)
Required of all elected song and yell leaders.
2122 lab 7:00 - 10:15pm MW J. HUFFMAN PE 142

PHYSICAL EDUCATION 552 1.00 UNITS
ATHLETICS PRE-SEASON CONDITIONING (UC:CSU) (RPT 3)
*UC credit may be granted by petition after transfer.
*** lab 1:30 - 3:00pm MW T.R. CASSIDY FIELD
*** lab 7:00 - 8:30pm TTh W. BARLOW FIELD
*** lab 3:30 - 5:00pm TTh A.A. ALVILLAR PE 109
*** lab 5:30 - 7:00pm TTh A. CARTER LOZA PE 125

PHYSICAL EDUCATION 555 1.00 UNITS
INTERCOLLEGIATE SPORTS-STRENGTH & FITNESS TRG FOR FOOTBALL (UC:CSU) (RPT 3)
*** lab 3:30 - 5:00pm MW A.A. ALVILLAR FIELD

PHYSICAL EDUCATION 558 1.00 UNITS
INTERCOLLEGIATE SPORTS-STRENGTH FITNESS TRAINING FOR SOCCER (UC:CSU) (RPT 3)
*** lab 1:30 - 3:00pm TTh T.R. CASSIDY FIELD
*** lab 7:00 - 8:30pm MW W. BARLOW FIELD

PHYSICAL EDUCATION 642 1.00 UNITS
ADAPTED FITNESS (UC:CSU) (RPT 3)
Course designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instruction covering the basic elements of physical fitness and training principles. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
2163 lab 3:10 hrs/wk TBA - N.M. BARAKAT PE 140

PHYSICAL EDUCATION 643 1.00 UNITS
ADAPTED STRENGTH TRAINING (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instructional emphasis placed on strength training principles and techniques. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
2165 lab 3:10 hrs/wk TBA - N.M. BARAKAT PE 140

PHYSICAL EDUCATION 645 1.00 UNITS
ADAPTED AEROBICS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who need an individualized exercise program and can function independently. Students will develop cardiovascular and muscular endurance, strength, and flexibility while exercising with musical accompaniment. Students with disabilities need a medical prescription from physician.
*UC credit may be granted by petition after transfer.
2166 lab 3:10 hrs/wk TBA - N.M. BARAKAT PE 140

PHYSICAL EDUCATION 646 1.00 UNITS
ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers, treadmills, hand cranks, etc., will be the major class focus. Students with disabilities must provide physician prescription for exercises.
*UC credit may be granted by petition after transfer.
2907 lab 3:10 hrs/wk TBA - P.F. BROWN PE 140
PHYSICAL EDUCATION 648  1.00 UNITS
ADAPTED EXERCISE FOR BACK DISORDERS (UC:CSU)  (RPT 3)
Course is designed to meet the needs of students with disabilities
with back and/or neck problems who can benefit from an
individualized exercise program. Instruction and practice will be
given in individualized exercise, including stretching, resistive
exercise, and cardiovascular fitness. Students with disabilities need
a medical prescription for exercises from physician.
*UC credit may be granted by petition after transfer.
2910 lab  5:00 -  8:00pm W  P.F. BROWN  PE 140

PHYSICAL EDUCATION 649  1.00 UNITS
ADAPTED SPORTS AND GAMES (UC:CSU)  (RPT 3)
*UC credit may be granted by petition after transfer.
2167 lab  3:10 hrs/wk TBA -  J.J. WHITE  PE 140

PHYSICAL EDUCATION 690  1.00 UNITS
WEIGHT TRAINING (UC:CSU)  (RPT 3)
An open laboratory experience designed for the people who desire
an individualized strength program using a combination of nautilus,
universal, and free weight. This is suited for men and women of all
age groups who are interested in muscle toning and muscle building
beyond the normal workout.
2101 lab  8:00 -  9:30am MW  A.L. HENRY  PE 109
or lab  5:00 -  8:00pm W  M.A. ALVILLAR  PE 109
or lab 11:00 - 12:30pm MW  M. VANHAROVA  PE 109
Orientations are offered on the hour every hour the lab is open.  Lab hours
are MTWThF 8:00 am - 3:00 pm and MTWTh 5:00 pm -
8:00 pm. Workouts begin the second week of the semester.
2105 lab  9:35 - 11:00am TTh  A.L. HENRY  PE 109
2106 lab  8:00 -  9:25am TTh  A.L. HENRY  PE 109
2107 lab  9:35 - 11:00am MW  A.L. HENRY  PE 109
2108 lab  9:00 - 12:10pm F  W.T. BECKHAM  PE 109
2109 lab 11:00 - 12:25pm TTh  M. VANHAROVA  PE 109
2111 lab 12:30 - 1:55pm TTh  M. VANHAROVA  PE 109
Evening Classes
2900 lab  5:00 -  8:10pm T  W.T. BECKHAM  PE 109
2902 lab  5:00 -  8:10pm Th  W.T. BECKHAM  PE 109

PHYSICAL EDUCATION 800  3.00 UNITS
INTRODUCTION TO DANCE AND DANCE HISTORY (UC:CSU)
2915 lec  6:55 - 10:05pm W  F.R. YATES  PE 137

PHYSICAL EDUCATION (NON-ACTIVITY) 3.00 UNITS
PHYSICAL EDUCATION (NON-ACTIVITY) 712
INTRODUCTION TO PHYSICAL EDUCATION (UC:CSU)
**** lec  9:00 - 12:00pm F  G.F. SWADE  PE 101

PHYSICAL EDUCATION (NON-ACTIVITY) 713
INTRODUCTION TO COACHING ATHLETICS (UC:CSU)
Prerequisite: Physical Education or Recreation major or minor
or coach of men’s or women’s sports.
2112 lec  9:35 - 11:00am TTh  D.M. WEEMS  PE 137

PHYSICAL SCIENCE 3.00 UNITS
PHYSICAL SCIENCE I (UC:CSU)
Not open for credit to students who have completed Physics 11.  A
survey course exploring physical laws and how they help describe
our environment.
0540 lec 11:00 - 12:00am TTh  S.L. MORRIS  PH 105

PHYSICAL SCIENCE 14  1.00 UNITS
PHYSICAL SCIENCE LABORATORY (UC:CSU)
Discovery of selected physical laws through experimentation with
simple machines, gases, electricity, and magnetism.
0541 lab 12:45 - 2:30pm M  S.L. MORRIS  PH 105

PHYSICS 4.00 UNITS
GENERAL PHYSICS II (UC:CSU)
Prerequisite: Completion of Physics 006 with a grade of “C”
or better.
Trigonometry based physics course in electricity and magnetism,
optics and modern physics.
0543 lec 11:10 - 12:35pm MW  J.C. FU  PH 105
& lab 12:45 - 2:30pm W  J.C. FU  PH 105

INTRODUCTORY PHYSICS (UC:CSU)
Prerequisite: Completion of Mathematics 123C with a grade of
“C” or better. This course is not open for credit to students
who have credit in Physics 006.
0544 lec 11:10 - 12:35pm TTh  S.L. MORRIS  PH 105
& lab 12:45 - 2:30pm T  J.C. FU  PH 105
0546 lec 3:10 hrs/wk  TBA  B.K. GAMBLE  TBA
& lab 3:10 hrs/wk  TBA  B.K. GAMBLE  TBA
6651 lec 2:30 - 5:30pm MW  A.GHAHREMANPOUR  PH 105
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

PHYSICS 5.00 UNITS
PHYSICS FOR ENGINEERS AND SCIENTISTS I (UC:CSU)
Prerequisites: Completion of Physics 011 and Mathematics 265
or equivalents with grades of “C” or better.5.
A calculus based physics course for science and engineering majors.
Topics include mechanics and thermodynamics.
0545 lec 8:00 - 9:25am MTWTh  S. MORRIS  PH 101
& lab 12:45 - 2:30pm Th  S. MORRIS  PH 105
### PHYSIOLOGY

**Division Chair:** Joyce Parker, 310-233-4556, parkerje@lahc.edu

<table>
<thead>
<tr>
<th>COURSE</th>
<th>UNITS</th>
<th>DESCRIPTION</th>
<th>PREREQUISITE/CO-REQUISITE</th>
<th>MEETING TIMES</th>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>PHYSIOLOGY 001U</td>
<td>4.00</td>
<td>ELEMENTARY PHYSIOLOGY U (UC:CSU)</td>
<td>Prerequisite and/or corequisite: Completion of Chemistry 065, 066, 101 or one year of high school chemistry with a grade of &quot;C&quot; or better. Required: Concurrent enrollment in a lecture and a laboratory section.</td>
<td><strong>Evening Classes</strong>&lt;br&gt;**** 12:45 – 1:50pm F J.I. NARANJO OV 2&lt;br&gt;**** 5:30 – 6:35pm T J.I. NARANJO OV 2&lt;br&gt;**** 5:30 – 6:35pm W J.I. NARANJO OV 2</td>
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<tr>
<td>PHYSIOLOGY 001L</td>
<td>0.00</td>
<td>ELEMENTARY PHYSIOLOGY L (UC:CSU)</td>
<td>Prerequisite and/or corequisite: Completion of Chemistry 065, 066, 101 or one year of high school chemistry with a grade of &quot;C&quot; or better. Required: Concurrent enrollment in a lecture and a laboratory section.</td>
<td><strong>Evening Classes</strong>&lt;br&gt;3502 lab 6:55 - 10:05pm M T.G. MCCORD SCI 103&lt;br&gt;3503 lab 6:55 - 10:05pm W T.G. MCCORD SCI 103&lt;br&gt;3506 lab 6:55 - 10:05pm M T.T. BUI SCI 106&lt;br&gt;Sat. Class 7096 lab 12:20 - 3:30pm S J.T. THOMAS SCI 104</td>
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<tr>
<td>PHYSICS 038</td>
<td>5.00</td>
<td>PHYSICS FOR ENGINEERS AND SCIENTISTS II (UC:CSU)</td>
<td>Prerequisite: Completion of Physics 037 and Mathematics 265 or equivalents with grades of &quot;C&quot; or better. A calculus based physics course for science and engineering majors. Topics include electricity and magnetism, AC &amp; DC circuits and optics.</td>
<td>0547 lec 8:30 - 9:35am TTh J. FU PH 105 &amp; lab 12:45 - 3:55pm Th J. FU PH 105</td>
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<tr>
<td>PHYSICS 911, 921, 931, 941</td>
<td>1-4</td>
<td>COOPERATIVE EDUCATION (CSU) RPT 3</td>
<td>Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.</td>
<td>0670 lec 9:35 - 11:00am MW L.M. CALABRESE SCI 112&lt;br&gt;0709 lec 11:20 - 12:45pm TTh D.A. GAYLE SCI 112&lt;br&gt;Evening Class 3501 lec 5:20 - 6:45pm MW T.G. MCCORD SCI 112&lt;br&gt;Sat. Class 7095 lec 9:00 - 12:10pm S J.T. THOMAS SCI 104</td>
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<td>COOPERATIVE EDUCATION (CSU) RPT 3</td>
<td>Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.</td>
<td>0671 lab 11:10 - 2:20pm M L.M. CALABRESE SCI 104&lt;br&gt;0672 lab 11:10 - 2:20pm W L.M. CALABRESE SCI 104&lt;br&gt;0673 lab 8:00 - 11:10pm T D.A. GAYLE TBA&lt;br&gt;Evening Classes 3502 lab 6:55 - 10:05pm M T.G. MCCORD SCI 103&lt;br&gt;3503 lab 6:55 - 10:05pm W T.G. MCCORD SCI 103&lt;br&gt;3506 lab 6:55 - 10:05pm M T.T. BUI SCI 106&lt;br&gt;Sat. Class 7096 lab 12:20 - 3:30pm S J.T. THOMAS SCI 104</td>
<td></td>
</tr>
</tbody>
</table>

Look for additional classes on our website! [www.lahc.edu](http://www.lahc.edu) 24 hours a day!
POLITICAL SCIENCE

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

POLITICAL SCIENCE 001 3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
This course explains the theory and practice of democracy in United States national, state, and local government.

0737 lec 8:00 - 9:25am MW J.B. STANBERY GC 208
0738 lec 8:00 - 9:25am TTh J.B. STANBERY GC 208
0739 lec 8:00 - 11:10am F R.J. VEGA B 13
0740 lec 9:35 - 11:00am MW W.L. LOITERMAN B 13
0744 lec 11:10 - 12:35pm MW W.L. LOITERMAN B 13
0746 lec 12:45 - 2:10pm MW R.J. VEGA GC 103
0770 lec 12:45 - 2:10pm TTh W.L. LOITERMAN B 13

See Honors Counselor to enroll in this course.

Evening Classes
3534 lec 6:55 - 10:05pm W B.J. YOUNG B 1
3538 lec 3:30 - 6:40pm T Th W.L. LOITERMAN B 13
3550 lec 6:55 - 9:55pm MW L. ACQUAYE BADDOO GC 105

Late Start Class Starts 4/13/09, Ends 6/8/09
3556 lec 6:55 - 10:05pm T K.J. POOLE TBA

P ACE Class Starts 4/13/09, Ends 6/8/09
4919 lec 7:55 - 10:00pm W P.L. RODRIGUEZ TBA
& lec 10:15 - 12:20pm S P.L. RODRIGUEZ TBA
& lec 2:25 hrs/wk TBA - P.L. RODRIGUEZ TBA

P ACE Class Starts 4/13/09, Ends 6/8/09
4991 lec 5:00 - 7:00pm MW P.L. RODRIGUEZ TERM ISL
& lec 10:15 - 12:20pm S P.L. RODRIGUEZ TERM ISL
& lec 2:25 hrs/wk TBA - P.L. RODRIGUEZ TERM ISL

P ACE Class Starts 4/13/09, Ends 6/8/09
6018 lec 3:00 - 5:05pm T Th F.G. AQUINO CHS

Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)
Saturday Class
7005 lec 9:00 - 12:10pm S L. ACQUAYE BADDOO B 1

Internet Classes
7684 lec 3:10 hrs/wk TBA - S.C. HEFFNER INTERNET
Contact heffner.sc@gmail.com as soon as you register.
7685 lec 3:10 hrs/wk TBA - H.N. SIEGEL INTERNET
Contact siegelhn@lahc.edu as soon as you register.
7686 lec 3:10 hrs/wk TBA - S. KHOROOSHI INTERNET
Contact skhoroooshi@hotmail.com as soon as you register.
7692 lec 4:15 hrs/wk TBA - S.C. HEFFNER INTERNET
Late Start Class Starts 4/13/09, Ends 6/8/09.
Contact heffnersc@lahc.edu as soon as you register.

Enroll in Political Science 41
and become a member of the Student Senate. What is the Student Senate?
It is the legislative branch of student government, consisting of a maximum of 30 senators. The Student Senate meets during the Political Science 41 class time on Tuesdays at 12:45pm in the Student Senate meeting room in the Seahawk Center. The primary purpose of the Student Senate is to represent the students of LAHC.

POLITICAL SCIENCE 002 3.00 UNITS
MODERN WORLD GOVERNMENTS (UC:CSU)
This course is an introduction to the comparative method of cross-national political analysis with emphasis on the political institutions of Great Britain, France, Germany, Russia, and Asian, Latin American and African governments such as Japan, Mexico and Nigeria.
0771 lec 11:10 - 12:35pm MW R.J. VEGA GC 103

Evening Class
3010 lec 6:55 - 10:05pm M STAFF B 1

POLITICAL SCIENCE 041 2.00 UNITS
PRINCIPLES OF STUDENT LEADERSHIP (CSU) (RPT 1)
This course prepares students in the theory and practice of organization, leadership, principles of group leadership, and the development of decision making skills. It is open to the members of the Associated Student Government and others.
0748 lec 12:45 - 2:50pm T N.R. MALONE TR 101

POLITICAL SCIENCE 185 1.00 UNITS
DIRECTED STUDY - POLITICAL SCIENCE (CSU) (RPT 2)
*UC credit may be granted by petition after transfer.
0751 lec 1.05 hrs/wk TBA - N.R. MALONE SHC 200
0772 lec 1.05 hrs/wk TBA - W.L. LOITERMAN B 13

POLITICAL SCIENCE 285 2.00 UNITS
DIRECTED STUDY - POLITICAL SCIENCE (CSU)
*UC credit may be granted by petition after transfer.
0753 lec 2.10 hrs/wk TBA - N.R. MALONE SHC 200
0773 lec 2.05 hrs/wk TBA - W.L. LOITERMAN B 13

POLITICAL SCIENCE 385 3.00 UNITS
DIRECTED STUDY - POLITICAL SCIENCE (CSU)
0779 lec 3.10 hrs/wk TBA - W.L. LOITERMAN B 13

POLITICAL SCIENCE 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
0771 lec 12:45 – 1:50pm F J.I. NARANJO OV 2

Evening Classes
0775 lec 5:30 - 6:35pm T J.I. NARANJO OV 2
0776 lec 5:30 - 6:35pm W J.I. NARANJO OV 2

www.lahc.edu

Course Offerings 107
## PSYCHOLOGY

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

### PSYCHOLOGY 001

**GENERAL PSYCHOLOGY I (UC:CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>3.00</td>
<td>Scientific survey of behavior covering personality, growth, perception, motivation, learning, and intelligence.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0119</td>
<td>8:00 - 9:25am</td>
<td>K.M. BROOKS</td>
<td>GC 107</td>
</tr>
<tr>
<td>0120</td>
<td>9:35 - 11:00am</td>
<td>D.A. STEELE</td>
<td>GC 106</td>
</tr>
<tr>
<td>0121</td>
<td>11:10 - 12:35pm</td>
<td>B.A. FRIDLEY</td>
<td>GC 107</td>
</tr>
<tr>
<td>0122</td>
<td>12:00 - 1:35pm</td>
<td>E. REIGADAS</td>
<td>GC 104</td>
</tr>
<tr>
<td>0123</td>
<td>3:30 - 5:00pm</td>
<td>E. REIGADAS</td>
<td>GC 106</td>
</tr>
<tr>
<td>0160</td>
<td>1:00 - 3:00pm</td>
<td>D.A. STEELE</td>
<td>GC 108</td>
</tr>
</tbody>
</table>

**30 Week Class - Starts 2/24/09, Ends 6/4/09**

### PSYCHOLOGY 002

**GENERAL PSYCHOLOGY II (UC:CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>002</td>
<td>3.00</td>
<td>This course covers the physiological basis of behavior.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0119</td>
<td>8:00 - 9:25am</td>
<td>D.A. STEELE</td>
<td>GC 108</td>
</tr>
<tr>
<td>0161</td>
<td>9:35 - 11:00am</td>
<td>B.A. FRIDLEY</td>
<td>GC 107</td>
</tr>
</tbody>
</table>

### PSYCHOLOGY 014

**ABNORMAL PSYCHOLOGY (UC:CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>014</td>
<td>3.00</td>
<td>Prerequisite: Completion of Psychology 001 with a grade of &quot;C&quot; or better.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7632</td>
<td>3:10 hrs/wk</td>
<td>J.K. THOMAS SPIEGEL</td>
<td>INTERNET</td>
</tr>
<tr>
<td>7646</td>
<td>3:10 hrs/wk</td>
<td>STAFF</td>
<td>INTERNET</td>
</tr>
</tbody>
</table>

### PSYCHOLOGY 041

**LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>041</td>
<td>3.00</td>
<td>Developmental aspects of psychosocial, cognitive, and physical change throughout the life-span.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0127</td>
<td>9:30 - 12:40pm</td>
<td>A.J. SICHAN</td>
<td>GC 107</td>
</tr>
<tr>
<td>0128</td>
<td>11:10 - 12:35pm</td>
<td>E. REIGADAS</td>
<td>GC 106</td>
</tr>
</tbody>
</table>

### PSYCHOLOGY 911, 921, 931, 941

**COOPERATIVE EDUCATION (CSU) RPT 3**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>911</td>
<td>1-4</td>
<td>Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.</td>
</tr>
</tbody>
</table>

- 12:45 – 1:50pm  | J.I. NARANJO  | OV 2  |

### REAL ESTATE

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

### REAL ESTATE 001

**REAL ESTATE PRINCIPLES (CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>3.00</td>
<td>This is an overview of the fundamentals of real estate for those interested in getting a real estate state sales license or investing in real estate. Real Estate Sales license examination applicants are required to complete this course with a passing grade.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6004</td>
<td>6:00 - 9:10pm</td>
<td>STAFF</td>
<td>PVP HS</td>
</tr>
<tr>
<td>6014</td>
<td>3:15 - 5:30pm</td>
<td>STAFF</td>
<td>NHS</td>
</tr>
</tbody>
</table>

### REAL ESTATE 003

**REAL ESTATE PRACTICES (CSU)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>003</td>
<td>3.00</td>
<td>Prerequisite: Real Estate 1 or real estate sales license. A broker exam required class. Studies the functions of a real estate broker.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3156</td>
<td>6:50 - 10:00pm</td>
<td>R.P. MARICICH</td>
<td>T 208</td>
</tr>
</tbody>
</table>
REAL ESTATE 016 3.00 UNITS
INCOME TAX ASPECTS OF REAL ESTATE (CSU)
This basic course covers the impact of Federal and California state income tax on the purchase, sale, exchange, and use of real property. Included among the topics covered are depreciation, capital gains, installment sales, and tax-saving opportunities.
3157 lec  6:50 - 10:00pm  W  C.W. KIRNBAUER  T 208

REAL ESTATE 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

Evening Classes
**** 12:45 – 1:50pm  F  J.I. NARANJO  OV 2
**** 5:30 – 6:35pm  T  J.I. NARANJO  OV 2
**** 5:30 – 6:35pm  W  J.I. NARANJO  OV 2

SERVICE LEARNING

SERVICE LEARNING 100 1.00 UNITS
INTRODUCTION TO SERVICE LEARNING (RPT 3)
 **** lec 0:30 hrs/wk TBA - S.W. MCMURRAY TBA
Students interested in Service Learning should contact Service Learning Instructors at (310) 233-4245 or (310) 233-4240.

SOCIOLOGY

Division Chair: Brad Young, 310-233-4065, youngbj@lahc.edu

SOCIOLOGY 001 3.00 UNITS
INTRODUCTION TO SOCIOLOGY (UC:CSU)
Explains human behavior: child rearing, personality, American culture, deviance, sexual patterns, marriage, divorce, social class, power, media, and other institutions.
0131 lec  8:00 - 9:25am  MW  J.H. SANDELL  GC 104
0132 lec  8:00 - 9:25am  TTh  J.H. SANDELL  GC 104
0133 lec  9:35 - 11:00am  MW  J.H. SANDELL  GC 104
0134 lec  9:35 - 11:00am  TTh  J.H. SANDELL  GC 104
0135 lec 11:10 - 12:35pm  MW  J.H. SANDELL  GC 104
0136 lec 11:10 - 12:35pm  TTh  J.H. SANDELL  GC 104
0137 lec 12:45 - 2:00pm  MW  M.W. AGOPIAN  GC 206
Evening Classes
3006 lec  6:45 - 9:55pm  M  N. THOMPSON  GC 104
3016 lec  6:55 - 10:05pm  T  J.I. CHAMBERS  GC 101
3009 lec  6:45 - 9:55pm  M  M.W. AGOPIAN  GC 206
P ACE Class Starts 4/14/09, Ends 6/6/09

SOCIOLOGY 002 3.00 UNITS
AMERICAN SOCIAL PROBLEMS (UC:CSU)
Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent enrollment in English 28. Examines problems of poverty, race relation, sexism, crime, drugs, and the environment.
6025 lec  3:00 - 5:05pm  MW  T.J. CHAMBERS  CHS
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)
6029 lec  3:00 - 5:05pm  TTh  C.M. CLARK  BHS
Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)

SOCIOLOGY 012 3.00 UNITS
MARRIAGE AND FAMILY LIFE (UC:CSU)
Discusses changing marriage and family, sex, love, child rearing, divorce, and alternative lifestyles in urban situations.
3008 lec  3:30 - 6:40pm  T  T.J. CHAMBERS  GC 202

SOCIOLOGY 021 3.00 UNITS
HUMAN SEXUALITY (UC:CSU)
Sexual behavior, sexual anxieties, sexual fantasies, physiology, what is “normal”, orgasm, sexual preferences. This course meets the California Nursing Board Standards for credit as continuing education for Registered Nurses and is approved for 60 hours of continuing education credit under provider number 02152.
0138 lec  9:35 - 11:00am  MW  M.W. AGOPIAN  GC 206
0139 lec  9:35 - 11:00am  TTh  M.W. AGOPIAN  GC 206
0140 lec 11:10 - 12:35pm  MW  M.W. AGOPIAN  GC 206
0141 lec 11:10 - 12:35pm  TTh  M.W. AGOPIAN  GC 206
Evening Class
3009 lec  6:45 - 9:55pm  M  M.W. AGOPIAN  GC 206

SOCIOLOGY 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.

Evening Classes
**** 12:45 – 1:50pm  F  J.I. NARANJO  OV 2
**** 5:30 – 6:35pm  T  J.I. NARANJO  OV 2
**** 5:30 – 6:35pm  W  J.I. NARANJO  OV 2

Apply online at http://lacolleges.net
Course Offerings 109
### SPANISH

**Division Chair:** Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

#### SPANISH 001
**ELEMENTARY SPANISH I (UC:CSU)**
5.00 UNITS
Credit is allowed for only one: Spanish 1 or the Spanish 21 and 22 combination.
This course stresses the mastery of Spanish fundamentals. Particular emphasis is placed upon developing the student’s ability to read, write, speak, and understand simple, idiomatic Spanish, including pronunciation, vocabulary, and elementary grammar.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6055 lec</td>
<td>8:00 - 10:30am</td>
<td>TTh</td>
<td>D. RENTERIA</td>
</tr>
<tr>
<td>6056 lec</td>
<td>11:10 - 1:40pm</td>
<td>MW</td>
<td>G.P. KOEHLER</td>
</tr>
<tr>
<td>6059 lec</td>
<td>11:10 - 1:40pm</td>
<td>TTh</td>
<td>E. DIMO</td>
</tr>
</tbody>
</table>

#### Evening Classes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3200 lec</td>
<td>4:00 - 6:30pm</td>
<td>MW</td>
<td>E. HEREDIA</td>
</tr>
<tr>
<td>3201 lec</td>
<td>4:00 - 6:30pm</td>
<td>TTh</td>
<td>M. KOVEN</td>
</tr>
<tr>
<td>3202 lec</td>
<td>7:05 - 9:35pm</td>
<td>MW</td>
<td>D. RENTERIA</td>
</tr>
<tr>
<td>3203 lec</td>
<td>7:05 - 9:35pm</td>
<td>TTh</td>
<td>M.C. NUNEZ</td>
</tr>
<tr>
<td>6016 lec</td>
<td>3:15 - 5:15pm</td>
<td>MW</td>
<td>STAFF</td>
</tr>
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</table>

**Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6022 lec</td>
<td>3:00 - 5:05pm</td>
<td>MW</td>
<td>STAFF</td>
</tr>
</tbody>
</table>

**Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)**

#### SPANISH 002
**ELEMENTARY SPANISH II (UC:CSU)**
Prerequisite: Completion of Spanish I or the Spanish 21 and 22 combination with a grade of "C" or better or two years of high school Spanish or equivalent.
This course is a continuation of Spanish 1. The student’s ability to speak and understand Spanish is developed. Emphasis is placed on correct pronunciation, vocabulary, and sentence structure.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3204 lec</td>
<td>4:00 - 6:30pm</td>
<td>MW</td>
<td>W. HERNANDEZ</td>
</tr>
<tr>
<td>3205 lec</td>
<td>7:05 - 9:35pm</td>
<td>TTh</td>
<td>M.E. VILLEGAS</td>
</tr>
<tr>
<td>6019 lec</td>
<td>3:00 - 5:25pm</td>
<td>MW</td>
<td>STAFF</td>
</tr>
</tbody>
</table>

**Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)**

#### SPANISH 003
**INTERMEDIATE SPANISH I (UC:CSU)**
Prerequisite: Completion of Spanish 2 with a grade of "C" or better, or three years of high school Spanish or equivalent.
This course completes the elementary grammar of Spanish. It offers practical material for simple conversation based on everyday experiences. Spanish 21 and 22 together are equivalent to Spanish 1.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6055 lec</td>
<td>3:20 - 5:10pm</td>
<td>TTh</td>
<td>D. RENTERIA</td>
</tr>
</tbody>
</table>

**Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)**

#### SPANISH 004
**INTERMEDIATE SPANISH II (UC:CSU)**
Prerequisite: Completion of Spanish 21 with a grade of "C" or better.
This course completes the elementary grammar of Spanish. It offers practical material for simple conversation based on everyday experiences. Spanish 21 and 22 together are equivalent to Spanish 1.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6055 lec</td>
<td>3:20 - 5:10pm</td>
<td>TTh</td>
<td>D. RENTERIA</td>
</tr>
</tbody>
</table>

**Outreach Class (13 Week Class - Starts 2/24/09, Ends 5/28/09)**

### SPEECH

**Division Chair:** Carmen Carrillo, 310-233-4250, carrilc@lahc.edu

#### SPEECH 014
**RADIO AND TELEVISION PRODUCTION (CSU) (RPT 3)**
4.00 UNITS
This course offers practical training in multimedia production. Special emphasis is placed on broadcast communications, newscasting, on camera performance, storyboarding, editing, light principles, audio and other multimedia communications skills.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0288 lec</td>
<td>11:10 - 12:35pm</td>
<td>MW</td>
<td>L.K. KRUEGER</td>
</tr>
</tbody>
</table>

#### SPEECH 101
**ORAL COMMUNICATION I (UC:CSU)**
3.00 UNITS
The purpose of this course is to train the student in critical thinking, research, and the organization of ideas presented in discussion and original speeches. To accomplish this purpose, students receive instruction and practical experience in audience analysis and adaptation, critical listening and evaluation. The entire course is designed to emphasize personal growth through effective oral communication. Public speaking is especially recommended for students who plan to enter the fields of salesmanship, law, teaching, or the ministry. It is a valuable part of leadership training.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
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<tbody>
<tr>
<td>0244 lec</td>
<td>9:35 - 11:00am</td>
<td>TTh</td>
<td>M. SHANNON</td>
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<tr>
<td>0281 lec</td>
<td>8:00 - 9:25am</td>
<td>MW</td>
<td>D.D. NAGANO-KRIER</td>
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<tr>
<td>0282 lec</td>
<td>9:35 - 11:00am</td>
<td>MW</td>
<td>J. ANDERSON</td>
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<td>0182 lec</td>
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<td>0286 lec</td>
<td>12:45 - 2:10pm</td>
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<tr>
<td>0297 lec</td>
<td>8:00 - 11:00am</td>
<td>F</td>
<td>G.L. ROBERTSON</td>
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<tr>
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<td>1:00 - 4:00pm</td>
<td>TTh</td>
<td>M. SHANNON</td>
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</table>

**Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)**

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Spring 2009 Course Offerings

Los Angeles Harbor College
Meet the Faculty

Daryle Nagano-Krier is a new addition to the Communications Department. She was hired as a full time Speech Communications faculty member. For the past 11 years, she has been teaching Speech Communication and Business Writing courses at California State University and El Camino College. She is excited and honored to be a part of the Harbor College team. Since Daryle’s passion is to communicate, she decided to complete her Bachelor of Arts and Master of Arts degree at CSUF in Speech Communication so that she could teach in that field. She also coached and judged Forensics at El Camino College. Daryle truly believes that once you find the job you love, you never have to work another day in your life! If you don’t see Daryle teaching, she is most likely traveling with her husband and three doggies.
SPEECH 151  3.00 UNITS
SMALL GROUP COMMUNICATION (UC:CSU)
3218 lec  9:35 - 11:00am MW  D.D. NAGANO-KRIER DS 104

SPEECH 911, 921, 931, 941  1-4 UNITS
COORDERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm F  J.I. NARANJO OV 2
Evening Classes
****  5:30 – 6:35pm T  J.I. NARANJO OV 2
****  5:30 – 6:35pm W  J.I. NARANJO OV 2

SPEECH COMMUNICATION

SPEECH COMMUNICATION 151  3.00 UNITS
SMALL GROUP COMMUNICATION (UC:CSU)
3207 lec  6:00 -  9:20pm M  G.L. ROBERTSON TBA
3211 lec  6:00 -  9:10pm M  G.L. ROBERTSON DS 102

STATISTICS

STATISTICS 001  3.00 UNITS
ELEMENTARY STATISTICS I FOR THE SOCIAL SCIENCES (UC:CSU)
Prerequisite: Completion of Mathematics 123C or higher or equivalent with a grade of “C” or better.
4906 lec  7:55 - 10:00pm T  N.J. MELUCCI GC 107
& lec  10:15 - 12:20pm S  N.J. MELUCCI GC 202
& lec  2:25 hrs/wk TBA -  N.J. MELUCCI TBA
PACE Class Starts 4/14/09, Ends 6/6/09

SUPERVISED LEARNING ASSISTANCE

SUPERVISED LEARNING ASSISTANCE 001  0.00 UNITS
SUPERVISED TUTORING (NDA)
8963 lec  22:15 hrs/wk TBA -  STAFF TBA

SUPERVISED LEARNING ASSISTANCE 001T  0.00 UNITS
SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)
In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.
****  22:00 hrs/wk TBA -  S.S. FASTEAU LAC 114
****  22:15 hrs/wk TBA -  D. TULL CAF 108
****  22:15 hrs/wk TBA -  STAFF TBA
****  22:15 hrs/wk TBA -  STAFF TBA

SUPERVISION

Division Chair: Stanley Sandell, 310-233-4177, sandelsc@lahc.edu

SUPERVISION 001  3.00 UNITS
ELEMENTS OF SUPERVISION (CSU)
This course covers the development of the many supervisory skills required of the first-line supervisor. This class is offered once a year.
3132 lec  6:50 - 10:00pm Th  W. GRIFFIN T 211

SUPERVISION 911, 921, 931, 941  1-4 UNITS
COORDERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm F  J.I. NARANJO OV 2
Evening Classes
****  5:30 – 6:35pm T  J.I. NARANJO OV 2
****  5:30 – 6:35pm W  J.I. NARANJO OV 2

THEATER

Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Dept. Chair: Larry Heimgartner, 310-233-4428, heimgalw@lahc.edu

THEATER 100  3.00 UNITS
INTRODUCTION TO THE THEATER (UC:CSU)
A lecture course designed to provide the beginning student with a general knowledge of theater, television and motion pictures and their influences on modern society.
0450 lec  8:00 -  9:25am MW  L.W. HEIMGARTNER MU 101

THEATER 185  1.00 UNITS
DIRECTED STUDY - THEATER (CSU) (RPT 2)
Prerequisite: Student must qualify for advanced study in the Theater Arts Department.
*UC credit may be granted by petition after transfer.
****  lec  9:20 hrs/wk TBA -  L.W. HEIMGARTNER DS 107

THEATER 200  3.00 UNITS
INTRODUCTION TO ACTING (UC:CSU)
Gain an appreciation of the work of the actor, and develop greater confidence in the projection of one’s personality.
0452 lec  9:35 - 11:00am MW  L.W. HEIMGARTNER DS 107

THEATER 232  2.00 UNITS
PLAY PRODUCTION (UC:CSU) (RPT 3)
Training and practice are given in all phases of mounting plays for stage and television.
0457 lab 18:00 hrs/wk TBA -  STAFF DS 107
Short Term Class: Starts 2/9/09, Ends 3/20/09
0459 lab 17:50 hrs/wk TBA -  STAFF TBA
Short Term Class: Starts 2/9/09, Ends 3/20/09
THEATER 262  2.00 UNITS
SPECIAL PROJECTS (CSU) (RPT 3)
Students are given the opportunity to plan, rehearse, stage and produce approved all-student projects before audiences. Students are expected to be available for special rehearsals and production times.
*UC credit may be granted by petition after transfer.

0453  lab  4:15 hrs/wk TBA  -  L.W. HEIMGARTNER  DS 107

THEATER 270  3.00 UNITS
BEGINNING ACTING (UC-CSU)
Learn techniques and skills for solving acting problems, and acquire fundamental knowledge of the acting process which can then be tested through the rehearsal and performance of scenes.

0454  lec  11:10 - 12:35pm MW  L.W. HEIMGARTNER  DS 107

THEATER 275  2.00 UNITS
SCENE STUDY (UC-CSU) (RPT 3)
Prerequisite: Theater 270 or equivalent. Students have a chance to plan, rehearse, stage and produce projects in a repertory theater atmosphere.

0455  lab  11:10 - 12:35pm MW  L.W. HEIMGARTNER  DS 107

THEATER 291  1.00 UNITS
REHEARSALS AND PERFORMANCES (UC-CSU) (RPT 3)

1624  lab  2:00 - 6:15pm MTWTh  L.W. HEIMGARTNER  DS 107
Short Term Class Starts 5/4/09, Ends 5/22/09.

THEATER 332  2.00 UNITS
APPLIED STAGE MANAGEMENT AND PRODUCTION (UC-CSU) (RPT 3)

0434  lab  2:00 - 6:25pm MTWTh  L.W. HEIMGARTNER  DS 107

THEATER 550  2.00 UNITS
MULTIMEDIA PRODUCTION FOR THE STAGE (CSU) (RPT 3)

0432  lab  1:20 - 2:45pm MTWTh  L.W. HEIMGARTNER  DS 107

THEATER 911, 921, 931, 941 1-4 UNITS
COOPERATIVE EDUCATION (CSU) RPT 3
Earn college credit for your on-the-job experience. Consult with instructor to enroll in 1-4 units of Cooperative Education at one of the following times during the first or second week of the semester.
****  12:45 – 1:50pm F  J.I. NARANJO  OV 2
Evening Classes
****  5:30 – 6:35pm T  J.I. NARANJO  OV 2
****  5:30 – 6:35pm W  J.I. NARANJO  OV 2

THEATER ARTS 550
MULTIMEDIA PRODUCTION FOR THE STAGE
Learn the beginning skills necessary to enter into the television production industry.
For further information, contact Larry Heimgartner
310-233-4428, heimgalw@lahc.edu
English as a Second Language
Credit ESL classes at L.A. Harbor College are listed under the subject headings of ESL, Speech, Developmental Communications, and English in the Catalog and the Schedule of Classes. Speech 113 is an intermediate ESL Listening and Speaking course; Developmental Communications 76 is an intermediate ESL Reading course; and English 84, English 85, and English 86 are intermediate to advanced ESL writing and grammar courses. English 85 is CSU transferable credit; English 86 is CSU and UC transferable credit.

Students with U.S. residence may be eligible for fee waivers or Financial Aid.

International/Foreign Student Program
The International Student Office welcomes students from other countries. International student applications are available in the International Student Office (Admin 108) and on-line at www.lahc.edu/studyinlosangeles. Upon submission of a completed application packet, the International Student Office issues the applicant an I-20 Form, which the student takes to a U.S. Embassy or Consulate for an F-1 (Student) Visa. The International Student Office also welcomes prospective international students who are in the U.S. under another visa status and who would like to apply for a Change of Status to F-1 (Student) Status in order to attend this college. (Certain visa classifications may permit applicants to attend classes full time while awaiting Change of Status approval.) The International Student Office welcomes calls, emails, and walk-in visits from prospective students, their friends, and their relatives who would like application materials and/or clarification of the application process. Contact the International Student Office at 310-233-4111 or gradyp@lahc.edu.

Medical Insurance for International Students
The Board of Trustees of the Los Angeles Community College District (LACCD) requires that all international students at the nine colleges in the LACCD, including L.A. Harbor College, participate in the medical insurance program provided through the LACCD. Coverage is mandatory for all international students. The medical insurance will be charged at the time of enrollment for the Spring 2009 semester and will be paid with tuition and other fees. (One payment in the fall and one in the spring will provide year-round coverage for all continuing full-time international students.) Coverage periods:
Fall 2009 coverage (6 mo period): 8/15 - 1/31
Spring 2009 coverage (6 mo period): 2/1 - 8/14
Summer 2009 coverage for new students only: 5/15 - 8/14
Winter coverage for new students only: 12/15 - 1/31

$70/mo x 6mo=$420* for fall or spring semester
Summer 2008 Rate: Subject to Adjustment
*Rate Subject to Adjustment
PREREQUISITE APPROVAL FORM

The registration system will block you from enrolling in a class if the required prerequisite course(s) are not in the computer database. Certain science and math courses taken in high school may be used to meet the prerequisite requirement(s). If you have completed the prerequisite courses listed on the back of this page at other colleges you need to see a Harbor College counselor to update your academic record database. For example, if you took an English 28 equivalent course at Any Town College, you will need to bring an official/unofficial transcript or report card to a Harbor College counselor showing a grade of “C” or better in that class, so that you can enroll in our English 101.

COURSE PREREQUISITE POLICY
Prerequisite means the preparation or previous course work considered necessary for success in the course. The college REQUIRES students to complete prerequisites as pre-enrollment preparation (See Prerequisite Challenge Procedures for conditions under which a prerequisite may not be required.) Prerequisites which are listed in the College Catalog include:

1. Courses for which specific prerequisites have been validated,
2. Sequential course work in a degree-applicable program, and/or
3. Sequential course work in certificate programs and,
4. Courses in which a prerequisite is necessary for transfer to a four-year college or university.

Questions about prerequisites are best directed to a counselor prior to the first day of class.

PREREQUISITE CHALLENGE PROCEDURES
A prerequisite challenge requires written documentation which explains alternative course work, background or abilities which have adequately prepared the student for the course. A Requisite Challenge Petition form, which is used to file a prerequisite challenge, can be obtained from the office of the Vice President of Student Services in AD-125, Mathematics Division Chair Office in OV3, and English Division Chair Office in OV4. Reasons for seeking a prerequisite challenge may include one or more of the following:

1. A prerequisite is not reasonably available;
2. The student has the documented knowledge or ability to succeed in the course without meeting the prerequisite.
3. The student believes the prerequisite was established in violation of regulation or in violation of the District approved processes;
4. The student believes the prerequisite is discriminatory or being applied in a discriminatory manner.

The prerequisite challenge must be completed two weeks prior to the beginning of the semester in which the student plans to enroll. Upon filing the prerequisite challenge, the student may enroll into the desired class if space is available. If this challenge is not upheld the student will be dropped from the class.

Note: Students must have official transcripts on file in the Admissions & Records Office for all prerequisites completed at other institutions.
### Prerequisite met by:

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<tr>
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<td>Chemistry 55 or 65</td>
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<td>Physics 37 &amp; Math 265</td>
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OFFICE OF COMPLIANCE

Nina Malone, Dean of Student Life
Seahawk Center, 2nd Floor, Office A, (310) 233-4651

Student Ombudsperson, Sexual Harassment Officer, Affirmative Action Officer, Gender Equity Officer, Americans with Disabilities Compliance Officer, Mediator for Dispute Resolution

The Office of Compliance is responsible for performing advisory, investigative, analytical, mediation and training duties related to the processing of complaints, grievances and appeals in areas such as equal employment opportunity, sexual harassment, gender equity, civil rights practices, accommodation of the disabled and grievance resolution for students, faculty and staff at Harbor College.

Drug-Free Workplace Policy

In accordance with Section 22 of the Drug-Free Schools and Communities Act of 1989, Los Angeles Harbor College strives to maintain a drug and alcohol free campus for its students and employees. The unlawful manufacture, distribution, dispensation, use of, possession by students and college employees of illegal controlled substances or alcohol in all buildings, property, facilities, service areas, or on District business is prohibited (per Board Rules regarding Standards of Conduct, Section 9803.19). The College maintains a drug and alcohol free awareness policy to inform students and employees about the dangers and health risks of drug and alcohol abuse in the workplace, on the campus and during college sponsored activities. Students and employees will be informed of the sanctions that will be imposed for policy violations and the availability of drug/alcohol counseling, treatment, and rehabilitation assistance. This policy statement serves as the annual notification as required by law. All students and employees are required to comply with this policy as a condition of their continued student status or employment.

Any student or employee violating this policy may be required to participate satisfactorily in a substance abuse rehabilitation program, and/or may be subject to disciplinary action, up to and including dismissal, or exclusion under applicable District Policies. In addition, an employee convicted of any workplace drug crime, must notify the college Personnel Office within five (5) days of conviction.

Equal Opportunity Compliance

L.A. Harbor College is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, age, handicap, marital status, sexual orientation, or veteran status in our employment or educational programs and activities. Lack of English language skills will not be a barrier to access and participation in the occupational programs. However, many classes require competency in English. The college will offer assistance in acquiring English language skills. Inquiries regarding the equal opportunity policies or the filing of grievances may be directed to: Nina Malone, 233-4651.

Smoke-Free Workplace Policy

In keeping with the college’s commitment to provide a healthy environment and in recognition of the health hazards that exist from tobacco use and sidestream smoke, the college through its C.P.C. has adopted the following policy to promote a smoke-free campus. This policy applies to all students, faculty, administration, staff and visitors.

Prohibitions

Smoking or the use of smokeless tobacco products is prohibited inside all college facilities and in all vehicles maintained by the college. The college also prohibits the use, sale or promotion of all tobacco products in any facility controlled by the college or as part of any college sponsored activity. In addition, the use of any tobacco product by an athlete, coach or staff member during any athletic event or practice is prohibited by the state athletic code.

Sexual Harassment Policy

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students or other persons acting on behalf of the District who engage in sexual harassment as defined by the District’s policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules, Chapter 15. The Los Angeles Community College District has a policy which provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the Sexual Harassment Compliance Officer, Ms. Nina Malone at 233-4651, the college Advocate for Students, Ms. Yvonne Pueblos at 233-4038, or by calling the Office of the Vice Chancellor of Educational Services at (213) 891-2279, or the Office of Affirmative Action Programs at (213) 891-2315.

Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

College Security and Safety

Los Angeles Harbor College prides itself on the safe environment that exists to encourage learning and enrichment for our community. Students, faculty, staff, and visitors form a partnership in creating and maintaining that environment. The College maintains a 24-hour, 7-day a week campus security facility in the PE Building, staffed by the Los Angeles County Sheriffs. Contact number (310) 233-4600. Following are the latest annual crime statistics with comparison years under code 20 United States Code 1092 F:

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<td>Assault and Battery</td>
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<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>1</td>
<td>1</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>Burglary (Auto)</td>
<td>3</td>
<td>13</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Grand Theft Auto</td>
<td>3</td>
<td>3</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Bomb Threat</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Terrorist Threat</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
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</table>

Following are annual arrest statistics for comparison years under code 20 United States Code 1092 H:

<table>
<thead>
<tr>
<th>Crime Type</th>
<th>2007</th>
<th>2006</th>
<th>2005</th>
<th>2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug abuse violations</td>
<td>1</td>
<td>3</td>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>Weapons possessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

This information is published in accordance with Section 201 Public law 102-26 the “Crime Awareness and Campus Safety Act of 1990.”
COMMUNITY RESOURCES AND HOT LINES

AIDS
California Aids Hotline
(800) 367-2437

L.A. Free Clinic
(323) 653-1990 appointment line

Battered Persons/Victims/Adult Abuse
Domestic Violence Hotline
(323) 681-2626
(800) 548-2722 bilingual

Info Line/Los Angeles & other human services referrals
(800) 339-6993 24hour/7days

L.A. Commission/Assaults against Women
(310) 392-8381 hotline

Counseling/Mental Health
Didi Hirsch Community Mental Health
(310) 390-6612 Culver City
(310) 677-7808 Inglewood & Gardena

L.A. County Mental Health
(800) 854-7771

Suicide Prevention Center
(877) 727-4747 24hour

Disabled/Special Ed/Rehabilitation
Access Services Inc.
(800) 827-0829
Accessible transportation for persons with disabilities.

Western Law Center/Disability Rights
(213) 736-1031

California Department of Rehabilitation
(310) 793-1157

Drug/Alcohol/Tobacco/Addictions
Al-Anon Family Group
(818) 760-7122 24hour central office

Alcoholics Anonymous
(310) 618-1180 South Bay, 24hour

Cocaine Anonymous
(310) 216-4444

Gambler’s Anonymous
(213) 386-8789

Marijuana Anonymous
(800) 766-6779

National Referral Center
(800) 550-0467
For those who need help with alcohol, drug or psychiatric referrals.

Nicotine Anonymous/Southern California
(800) 642-0666 24hour

Emergency Assistance
Info Line/Los Angeles
(800) 339-6993 24hour
Multilingual referrals to human services in L.A. County.

WIC Program (Women, Infants, Children)
(888) 942-2229
(626) 856-6600
A supplemental food program, serves pregnant and breast-feeding women & infants.

Harbor Interfaith Shelter
(310) 831-9123
For homeless families

Salvation Army/Torrance
(310) 782-9428
Food for homeless

Family Planning
Harbor Free Clinic/San Pedro
(310) 547-0202

Project Cuddle
(888) 628-3353 24hour
Support for pregnant women.

Pregnancy Counseling/ Helpline
(562) 691-9395 24hour

South Bay Family Health Care Center
(310) 318-2521

Legal Assistance
Legal Aid Foundation
(562) 435-3501

We TIP Crime Hotline
(800) 873-7283
Callers remain anonymous when reporting major crimes.
ENGLISH AS A SECOND LANGUAGE

Extensive Saturday program offered year-round in English as a second language (ESL). Enrollment is open and continuous. Program is designed for students whose native language is not English and who have little or no English speaking ability. Qualified instructors with academic TESL (Teaching English as a Second Language) backgrounds lead students from the ground up with handouts, simple pronunciation games, and grammar-building exercises.

Beginning Listening and Speaking • Intermediate Listening and Speaking
Advanced Listening and Speaking • Beginning English Structure
Beginning / Intermediate Reading and Vocabulary • Advanced Reading and Vocabulary
Intermediate / Advanced Conversation and Discussion

Continuing Education classes are FREE*

Call now to request our latest Extension Program catalog, with even more class titles!

*Some classes have an optional $10-$30 material fee payable in first class meeting.

For all “No Fee” classes listed, please stop by our office in B-16 to fill out an application. These courses have on-going enrollment.

(969) Computer Keyboarding & Typing Skills
Improve your typing skills with this self-paced class. Students will learn proper finger positioning and posture on computer keyboards with hands-on lab applications. Gain speed, accuracy, and most of all, confidence in type-written work. Typing test and certificate will be administered upon completion of the course.

(986.1) Spanish for Public Personnel
Make yourself more marketable by obtaining basic communication skills in the second most utilized language in Southern California. Anyone in the public service workforce should be able to assist his or her Spanish-speaking constituents. Class will focus on conversation, proper phrases, greetings and common phrases of assistance. Successful participants will receive a certificate. Class size is limited; please call to reserve a space.

(994.1 & 994.2) Office and Clerical Training Certificate Program
Gain the skills you need to succeed in the modern office industry. Learn clerical techniques, industry standards and expectations, secretarial skills, simple bookkeeping, and touch up computer skills. Successful students will receive a certificate upon completion. All students must enroll in both sections to participate in the certificate program.
COOPERATIVE WORK EXPERIENCE

Your Job Can Work For You!

■ Make the connection between college and career!
■ Earn up to 4 units per semester towards your Associate Degree while you work on your job.
■ Earn one unit of college credit for
   1- Attending cooperative education classes weekly
   2- Working at least seventy-five (75) hours during the semester

Gain Perspective on career goals through application of theory to “real life experience”

STUDENT MUST:

1. Be employed on a regular basis (full or part-time, supervised volunteer work and unpaid internships may also qualify).

2. Pursue a planned program based on measurable learning objectives agreed to with the instructor.

3. Enroll in seven (7) units at Harbor College which may include the Cooperative Work Experience units

JOIN US by enrolling in Cooperative Education TODAY!

FOR MORE INFORMATION:
Visit the cooperative Education Office located in the Job Placement & Training Services Center, OV 2, or Call (310) 233-4447.
INSTRUCTIONS TO LOGIN AND PRINT TO THE ACADEMIC NETWORK

All students at Los Angeles Harbor College are required to log into the Network when using the computing facilities on campus. There’s no additional cost for using the computing facilities (except for printing). Read the District’s E76 policy regarding the Use of District and College Computing Facilities displayed on the monitor at the time of access. By continuing to use the computer after the policy is displayed, you are acknowledging agreement to the policy. You may read and/or print the policy ahead of time by visiting our website http://www.lahc.edu and select the Information Technology link. You can also view software availability and computer lab locations in this website.

LOGIN PROCEDURE

To login, first make sure that the computer is turned on, wait until you see the Novell login window and follow the instructions to login to the network. If the computer is on and you are at the desktop, go to Start, Student Logoff to logout the previous user, and follow the instructions to login to the network with your username and password.

STUDENT ACCOUNT AND PASSWORD

Your personal account (also called Username) is created automatically from the first 3 letters of your last name, the first letter of your first name, and the last four digits of your student ID (your social security number). For example, Jose Garcia (SSN 111-22-3333) would use GARJ3333 or garj3333. The password is set to the month and day of your birthday, using 2 digits for each. For example, if you were born on January 1, your password is 0101.

Note: If you do not enter your Username and/or your Password correctly, then you will see this error message.

If you forget to logout from the previous station and login to another station, you might get the following error message, which means that you are trying to login to too many stations.

PRINTING

There’s a printing fee required for printing (optional). The fee can be paid at the Campus Bookstore. The fee is $5.00. Note: The library lab (LRC-141) has its own pay-to-print system.

Steps to Have Your Account Enabled for Printing:
Pick up an Account / Printing Request Form at the bookstore cash register or at any Computer Lab.
Fill out the form with your information, so that we are able to accommodate your printing needs.
Pay your materials printing fee ($5.00) at the bookstore.
Staple your ORIGINAL PRINTING RECEIPT with the form.
Drop the form into the DROP BOX inside the bookstore or library.

For updates, please visit the college website at http://www.lahc.edu and select the Information Technology link.

www.lahc.edu
Los Angeles Harbor College offers a number of skills certificates for students who wish to pursue a career or trade. Students will be most successful in these programs if they have at least a 10th grade reading level and keyboarding skills.

<table>
<thead>
<tr>
<th><strong>Arts</strong></th>
<th><strong>Units</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Architecture &amp; Technology</td>
<td>17</td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>12</td>
</tr>
<tr>
<td>Graphic Design</td>
<td>16</td>
</tr>
<tr>
<td>Media Arts - Digital Design</td>
<td>15</td>
</tr>
<tr>
<td>Multimedia Technology</td>
<td>17</td>
</tr>
<tr>
<td>Theatre &amp; Technology</td>
<td>16</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Business</strong></th>
<th><strong>Units</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>16</td>
</tr>
<tr>
<td>Basic Business</td>
<td>17</td>
</tr>
<tr>
<td>Finance</td>
<td>17</td>
</tr>
<tr>
<td>Legal Studies</td>
<td>15</td>
</tr>
<tr>
<td>Management and Supervision</td>
<td>12</td>
</tr>
<tr>
<td>Marketing</td>
<td>15</td>
</tr>
<tr>
<td>Real Estate</td>
<td>15</td>
</tr>
<tr>
<td>Taxation</td>
<td>16</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CIS</strong></th>
<th><strong>Units</strong></th>
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</thead>
<tbody>
<tr>
<td>Business Programming</td>
<td>15</td>
</tr>
<tr>
<td>Business Software Applications</td>
<td>16</td>
</tr>
<tr>
<td>Network Management</td>
<td>15</td>
</tr>
<tr>
<td>Office Communications</td>
<td>16</td>
</tr>
<tr>
<td>Web Development</td>
<td>15</td>
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</table>

<table>
<thead>
<tr>
<th><strong>CAOT</strong></th>
<th><strong>Units</strong></th>
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</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td>15</td>
</tr>
<tr>
<td>Keyboarding</td>
<td>16</td>
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<tr>
<td>Legal Office Assistant</td>
<td>17</td>
</tr>
<tr>
<td>Medical Office Assistant</td>
<td>16</td>
</tr>
<tr>
<td>Office Automation</td>
<td>15</td>
</tr>
<tr>
<td>Office Communication</td>
<td>17</td>
</tr>
<tr>
<td>Records and Filing</td>
<td>15</td>
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<table>
<thead>
<tr>
<th><strong>Health Sciences</strong></th>
<th><strong>Units</strong></th>
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</thead>
<tbody>
<tr>
<td>Certified Nurse Assistant</td>
<td>5</td>
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<tr>
<td>C.N.A./Home Health Aid</td>
<td>7</td>
</tr>
<tr>
<td>Emergency Department Assistant</td>
<td>4</td>
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<tr>
<td>Hazardous Materials</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th><strong>Music</strong></th>
<th><strong>Units</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Technology</td>
<td>16</td>
</tr>
</tbody>
</table>

The following certificates are offered in four levels:

<table>
<thead>
<tr>
<th><strong>Units</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
</tr>
<tr>
<td>Intermediate</td>
</tr>
<tr>
<td>Advanced</td>
</tr>
<tr>
<td>Professional</td>
</tr>
</tbody>
</table>

Arranging
Electronic Music
Instrumental Performance
Music Copying and Notation
Private Teaching
Recording Arts
Songwriting
Vocal Performance

<table>
<thead>
<tr>
<th><strong>Technology</strong></th>
<th><strong>Units</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Drafting</td>
<td>15</td>
</tr>
<tr>
<td>Computer Repair Technician</td>
<td>17</td>
</tr>
<tr>
<td>Projects Laboratory: Fiber Optics</td>
<td>1</td>
</tr>
</tbody>
</table>

For more information, please refer to the General Catalog, Division or Counseling.
Mission Statement
The mission of Los Angeles Harbor College is to offer an environment that fosters learning by providing comprehensive programs that meet the educational needs of students and are appropriate and useful to the community we serve including:

- Degree and Transfer Programs
- Vocational and workforce preparation
- Basic skills instruction
- English as a second language
- Credit and noncredit courses for life-long learning
- Contract education including customized corporate training
- Community services
- Support services
- Information literacy

An essential aspect of the mission for the community we serve is to advance economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement and civic responsibility.

We are committed to student learning in a supportive educational environment that recognizes the uniqueness of individuals, provides a center for the cultural enrichment of the community, and seeks dynamic dialog and reflective evaluation and improvement of the institution.

Academic Renewal
Academic renewal consists of eliminating in a student’s cumulative grade point average a maximum of 16 units of coursework in which the student has attained a substandard grade (less than a “C”). A student’s academic record is annotated, designating those with grades that are not to be included in the computation of the grade point average. A student may petition to have his or her academic record reviewed for renewal under the following conditions:

- The student must have achieved a cumulative grade point average of 2.5 in the last 15 semester units, or a 2.0 in the last 30 semester units completed at any accredited college or university.
- At least two calendar years must have lapsed from the time the coursework to be removed was completed.

Academic renewal does not remove substandard grades from a student’s transcript. Renewal applies to the student’s grade point average for LAHC purposes only. Students transferring to other colleges and universities still have on their transcript all courses for which substandard grades were received, unless the course was repeated for removal of the grade. Please read the section “Course Repetition to Remove Substandard Grades.”

Animals
Animals are not permitted on campus. However, authorization for the use of “service dogs,” is available through the Academic Affairs Office, or the Special Programs and Services Office.

Attendance Policy
The student is expected to attend every meeting of all classes for which he or she is registered. Students who have pre-registered for a class and who do not attend the first meeting of the class forfeit their right for a place in the class. It is recognized that students may have legitimate reasons for not being able to attend the first and/or second meeting of a particular class. A student to whom this circumstance pertains must notify the instructor in writing, at least one working day in advance of the first class meeting, stating the reasons for the class absence. It is highly recommended that the written notification be sent by certified or registered mail so that the student has a record of the notification. The instructor will consider the mitigating circumstances in deciding whether or not to drop the student from the class. Whenever a student’s absences exceed the number of hours a class meets per week, the instructor will consider whether there are mitigating circumstances which justify the absences. It is the student’s responsibility to consult with his or her instructor regarding any absences that would alter the student’s status in the class.

Accreditation
Los Angeles Harbor College is a public two-year college providing educational services under the Los Angeles Community College District Board of Trustees. Los Angeles Harbor College is officially accredited by the Western Association of Schools and Colleges and is fully approved under the regulations of the California Community Colleges. The University of California and other colleges and universities give full credit for appropriate courses completed.

Auditing
Students may be permitted to audit a class under the following conditions:

- Payment of a fee of $15.00 per unit. Students enrolled in ten or more semester units shall not be charged a fee to audit three or fewer units per semester.
- No student auditing a course shall be permitted to change his or her enrollment in order to receive credit for the course.
- Enrollment priority shall be given to students desiring to take the course for credit.
- Audit fees are non-refundable.
- A student must obtain the instructor’s authorization in writing to audit a class.

Classroom Courtesy
As approved by the Associated Student Organization and by the Academic Senate, all cell phones and electronic sound-emitting devices shall be turned off at all times during classes. Cell phones and pagers put on vibrate are acceptable, headsets are not.

College Level Examination Program (CLEP)
CLEP is a program of the College Entrance Examination Board which allows adults to earn college credit by examination. To be eligible for CLEP credit, a student must be enrolled at Harbor College during the semester when credit is granted; have completed a minimum of 12 units of credit at Harbor College; and have a grade point average of 2.00 or higher. Before a student spends time and money taking CLEP, he or she should make sure that it is acceptable at the institution for the purpose intended. Most college catalogs contain information about the amount of CLEP credit that will be accepted. For further information, call 233-4229 to see a counselor.

Concurrent Enrollment
Concurrent enrollment in more than one section of the same course is not permitted. Different modules of a single course are not considered to be the same course. Courses which are designated as equivalent (“same as”) may not be taken concurrently. Enrolling in classes scheduled or conducted during overlapping times is not permitted. Violation of these regulations will result in exclusion from a class and denial of course credit in both courses.
Course Repetition and Activity Repetition

Certain courses in the class schedule may be repeated for additional unit credit. These courses, marked “RPT” allow the student an expanded educational experience. Enrollment in these courses is limited to a maximum of three repeats, for a total of four (4) enrollments. An activity limitation also applies to courses which are not repeatable in themselves but for which similar activities exist. For example, there are several similar course titles in Art, Music, Theater, and Physical Education which are considered to be the same activity. A student may enroll four times in courses which are considered to be the same activity. Excess enrollment will result in an administrative drop. Consult a counselor for the latest restricted activity enrollment list.

Course Repetition to Remove Substandard Grades

Students may repeat up to a total of 15 units in which substandard grades (less than “C”) were received. Students may repeat the same course only twice for this purpose. Students must file a general petition with the Admissions Office for the second repeat. Upon completion of a first course repetition, a student must submit a petition to the Admissions Office requesting adjustment of grade point average. Upon completion of a second course repetition, a student must submit a petition to the Admissions Office requesting adjustment of grade point average, and the highest grade will be used in the computation of the grade point. All grades earned will show on transcripts.

Credit by Examination

A student may petition to take an examination for course credit, in lieu of enrolling in and completing the course, if he or she:

- is currently registered in the college, is in good academic standing, is not on academic or progress probation, has a cumulative grade point average of 2.0 or higher, and has completed 12 units (within) the Los Angeles Community College District.
- has not completed, nor is in the process of completing a course for which he or she is petitioning to obtain credit by examination.
- has not completed, nor is in the process of completing a course which is more advanced than the course for which credit is requested.
- has not previously attempted to petition for credit by examination for the same course.
- is not requesting credit by examination for courses completed in high school.

Students who qualify under these requirements must present evidence to the appropriate Division Chair. Not all courses offered by any one department may qualify for credit by examination. The division in which the course is offered will make the final determination on the student’s petition for credit by examination. Petitions for credit by examination shall be processed, and examinations administered, only when a regular semester is in session. Students should contact the Admissions Office for a petition early into the semester. The date and time of the examination are the responsibility of the division and instructors involved. Further information should be obtained from the Admissions Office or the appropriate Division Chair.

Credit/No-Credit Option

A maximum of 15 units of coursework toward the Associate Degree may be taken on a credit/no credit basis. A student may elect to take one course per semester on a credit/no-credit basis, in addition to any courses offered solely for a credit/no-credit grade. A student must notify the Admissions Office by the end of the fifth week of the semester if he or she wishes to take a course for a credit/no-credit grade. Beyond this date, all courses are taken for a letter grade. Once the student completes the petition for taking a course on the credit/no-credit basis, the grade received in the course may not be converted back to a letter grade. Satisfactory completion of a course for a credit/no-credit is equivalent to the grade “C” or better. Students electing credit/no-credit grading should be aware that although such grades are not calculated into the grade point average at LAHC, the credit grade may be considered as the equivalent of a “C” by four-year colleges in considering applicants for admissions. The student should consult a counselor before choosing the credit/no-credit option.

Grade of “Incomplete”

A grade of “I” (Incomplete) must be made up no later than one year following the end of the term in which it was assigned. If the Incomplete is not made up by the deadline, it will be replaced by a grade determined by the instructor. Any class for which a grade of “I” is recorded may not be repeated until the “I” is removed.

Field Trips

Some classes may be conducted off campus. Unless you are specifically advised by an LAHC employee or authorized agent, you are responsible for arranging your own transportation to and from the class site. LAHC assumes no liability or responsibility for the transportation of people to and from a site by way of a private vehicle that is operated by a non-authorized agent of the district.

Modules

A parent course is a one-semester course that is divided into modules. Modules exist for the benefit of those students who may not prove successful in attempting completion of the entire parent course in a single semester. A student who receives a passing grade in a module of a course and who, in a later semester, receives a passing grade in the parent course, will not receive credit for the course modules previously completed.

Prerequisites

Students who enroll in a course without having fulfilled its prerequisites will not receive credit for the course. A student may not concurrently enroll and receive credit for an advanced course and its prerequisite courses unless the concurrent enrollment is specifically permitted in the prerequisites of the advanced course. If the student had already completed an advanced course, he or she may not subsequently enroll in and receive credit for the course’s prerequisites. Violation of these regulations will result in exclusion from class and denial of course credit.

Probation and Dismissal

Students on probation must see a counselor before registration. Students on academic probation who have not maintained at least a “C” (2.0) average in a minimum of 12 units of college work attempted, whether at LAHC or another accredited college, are on probationary status. Progress probation students will also be placed on probation if their total units of “NC” (No Credit), “I” (Incomplete) and/or “W” (Withdrawal) exceed fifty percent (50%) of the total number of units completed. Students on probation are subject to dismissal if they have earned a grade point average of less than 2.0 in all units attempted in at least three consecutive semesters, or their total units of “NC” (No Credit), “I” (Incomplete), and/or “W” (Withdrawal) exceeds fifty percent (50%) of the total number of units completed in at least three consecutive semesters. Dismissal from one college in the Los Angeles Community College District shall disqualify a student from admission to any other college in the District.
Skates/Skateboarding and Bicycles
Roller skates (inline skates included) and skateboards are prohibited from use on campus.

Short Term Classes
Fourteen week and other short term classes are designed for those students who could benefit from a non-traditional class schedule. Besides the classes offered in the prime morning hours, short term classes are scheduled in the afternoons, in the evenings, and on Saturdays.

Student I.D. Numbers
New students will be issued a student ID number at the time of application. Every student ID will begin with the numbers “88” to make it easy to identify.

Standards of Student Conduct
A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus.

As members of the College Community, students should be encouraged to develop the capacity for critical judgment; to engage in sustained and independent search for truth; and to exercise their rights to free inquiry and free speech in a responsible, non-violent manner.

Students shall respect and obey civil and criminal law, and shall be subject to legal penalties for violation of laws of the city, county, state, and nation.

Student conduct in all of the Los Angeles Community Colleges must conform to District and College rules and regulations. Violations of such rules and regulations, for which students are subject to disciplinary action, include, but are not limited to the following:

Board Rule 9803.10. Willful disobedience to directions of College officials acting in the performance of their duties.
Board Rule 9803.11. Violation of College rules and regulations including those concerning student organizations, the use of College facilities, or the time, place, and manner of public expression or distribution of materials.
Board Rule 9803.12. Dishonesty, such as cheating, or knowingly furnishing false information to the Colleges.
Board Rule 9803.13. Unauthorized entry to or use of the College facilities.
Board Rule 9803.14. Forgery, alteration, or misuse of College documents, records or identification.
Board Rule 9803.15. Obstruction or disruption of classes, administration, disciplinary procedures or authorized College activities.
Board Rule 9803.16. Theft of or damage to property belonging to the College, a member of the College Community or a campus visitor.
Board Rule 9803.17. The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article. Any person whose conduct violates this section shall be considered to have interfered with the peaceful conduct of the activities of the college where such acts are committed.
Board Rule 9803.18. Assault or battery, abuse, or any threat of force or violence directed toward any member of the College Community or campus visitor engaged in authorized activities.

Board Rule 9803.19. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District or while participating in any District or college-sponsored function or field trip. “Controlled substances,” as used in this section, include but are not limited to the following drugs and narcotics: opiates, opium and opium derivatives, mescaline, hallucinogenic substances, peyote, marijuana, stimulants and depressants and cocaine.

Board Rule 9803.20. Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden all persons except sworn peace officers, police officers and other governmental employees charged with policing responsibilities.

Board Rule 9803.21. Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veterans status.

Board Rule 9803.22. Any assemblage of two or more persons to 1) do an unlawful act, or 2) do a lawful act in a violent, boisterous or tumultuous manner.

Board Rule 9803.23. Any agreement between two or more persons to perform illegal acts.

Board Rule 9803.24. A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions, such as stalking, which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

Board Rule 9803.25. Conduct which may be considered disorderly includes; lewd or indecent attire or behavior that disrupts classes or college activities; breach of the peace of the college; aiding, or inciting another person to breach the peace of college premises or functions.

Board Rule 9803.26. Theft or abuse of computer resources including but not limited to: a) Unauthorized entry into a file to use, read, or change the contents, or for any other purpose. b) Unauthorized transfer of a file. c) Unauthorized use of another individual’s identification and password. d) Use of computing facilities to interfere with the work of a student faculty member or college official, or to alter college or district records. e) Use of unlicensed software. f) Unauthorized copying of software. g) Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus. h) Use of computing facilities to interfere with the regular operation of the college or district computing system.

Waiting Lists (also called Stand-by)
Students appearing on waiting lists are not guaranteed enrollment. Instructors may issue add permits as class size and conditions permit.
Academic Success Action Plan
(Project A.S.A.P)

Project A.S.A.P. is a federally funded project that is designed to provide special services and instruction to project eligible students with disabilities who demonstrate academic and/or financial need. For additional information, call (310) 233-4535 or 233-4536.

Assessment

Prior to registration, new matriculating students who have submitted an application to attend LAHC are required to make an appointment to take the “COMPASS-ACT” assessment test. Any returning or continuing matriculating student who has never taken an assessment test is also required to take one (unless previously waived). The Admissions & Records Office may waive this requirement for students who have an Associate Degree or higher.

Students who have been assessed in English and math at another college, or who have taken English or math coursework at another college may have already met Harbor’s Assessment requirements. These students can bring a copy of their assessment results, transcripts and/or grade reports to a counselor. English as a second language assessment is also available.

If eligible, students may test once during the two testing cycles per year. Cycles run from September to February and from February to September. Assessment test calendars are available at multiple campus locations, or contact the Assessment Center at 310-233-4072 for test dates. Students are no longer eligible to retest once they have enrolled in an English or math class and earned a letter grade (or credit/no credit). For more information, come to the Assessment Center (AC) building located between the Cafeteria and Physical Education buildings.

Students must bring a valid photo ID and their Harbor College student ID number to the test sessions. Orientation and registration information will be covered at the assessment session.

In addition to the English and math assessment tests, the Assessment Center offers two Math Competency Exams (one in February and one in September) and Nursing Reading Tests as well as Ability-To-Benefit (ATB) Tests (for financial aid) on a year round basis.

Appointments may be scheduled in any one of the following four ways, in person at the Assessment Center, on the Appointment Center computers adjacent to the Information Desk, by telephone at 310-233-4072, and at http://www.lahc.edu/sars/assessment/esars.asp.

Associated Students Organization

The Associated Students Organization (ASO) represents all students and sponsors activities including athletics, publications, assemblies, awards, student services, and club and social activities. Membership in the ASO is not mandatory. The fee is paid by the student on a completely voluntary basis; however, there are unique benefits associated with membership in the ASO. Membership in this organization permits participation in ASO sponsored activities and events including free admission to athletic games and certain social events. Other benefits include amusement park and movie discounts; $3 parking fee discount; off-campus discounts; free legal advice and a photo I.D. All students are invited to relax or study in the student lounge located on the second floor of Seahawk Center. Pool, football and video games are available. For additional information, call 233-4641.

Bookstore

The college bookstore is located on the first floor of the Seahawk Center. The bookstore is open on Monday - Thursday 8:00 a.m. - 7:00 p.m. and on Friday from 8:00 a.m. - 1:00 p.m. For the first two weeks of the semester the bookstore is open Monday - Thursday 8:00 a.m. - 8:00 p.m. and Friday 8:00 a.m. - 1:00 p.m. The bookstore is closed Saturdays and Sundays. Summer Hours: Monday - Thursday from 8:00 - 7:00 p.m. and closed on Friday.

Bookstore Policies

Personal imprinted checks, Visa, and MasterCard are accepted for the amount of purchase only. Two ID’s are required: a current LAHC student registration printout and a valid California Driver’s License or California I.D. Checks are to be made out to Harbor College Bookstore. No out of state or company/business checks will be accepted. A personal check must clear bank processing before a refund will be given. After 15 days the presentation of a canceled check may be required to obtain a refund. No cash refund will be made by the Bookstore for a credit card purchase. The appropriate banking institution will be notified and a credit will be issued.

Book Refund Policy

Used books are purchased “AS IS” and the bookstore assumes no responsibility for their condition. Textbooks are only eligible for refund under the following conditions. All textbooks being returned must be accompanied by a currently dated cash register sales receipt issued by the bookstore. There will be no exceptions to this policy. Textbooks must be returned within the first 5 days of the Fall and Spring semesters and within 5 days of the Summer Session and Short-term sessions. Holidays, Saturdays and Sundays are not considered class days. Textbooks must be returned in the same condition as when purchased. New books must be free of any markings, soil marks or erasures, and all pages must be intact.

Used textbooks must be returned in an acceptable condition, determined by the bookstore staff. New textbooks returned with minor marks or damages may be refunded at a maximum of 75% of their retail price during the refund period. Textbooks purchased after the 15th school day must be returned within 24 hours and accompanied by a currently dated cash register sales receipt to be given a refund. Textbooks failing to meet the refund policy will be considered used and will be governed by the used book policy. Trade paperbacks, study guides, dictionaries and workbooks must be returned within 24 hours. No refund will be given for syllabi. Supply Refund Policy: The cost of items required as materials for certain classes will be refunded the first 10 days of the Fall and Spring semesters and within the first 5 days of the Summer Session. Items must be in new condition and accompanied by a currently dated cash register sales receipt. No refund is given for safety goggles or personal clothing according to the California Health Laws. No refunds will be made for computer disks and nursing kits. Book Buy-Back Policy: The Book Buy-Back occurs during the final exam week of the Fall and Spring semesters. For additional information, call 233-4170.
CARE Program

Cooperative Agencies Resources for Education (CARE) is a state-funded program which provides student support services for single parents with head of household status receiving CalWorks/AFDC/TANF with children under the age of 14. Students must be EOPS eligible and enrolled in at least 12 units. CARE services include counseling, special presentations, cash grants, gas cards and more. For more information, please call (310) 233-4265, or stop by the EOPS/CARE office in room CAFÉ 104.

Career Center

The Career Center offers a professional counseling service designed to extend career information and guidance to students who need help in selecting a career goal or a college major, or are considering alternate choices. This service allows students to determine educational and vocational objectives as well as to discuss plans for a meaningful and realistic career selection. The Career Center is located in the Administration Building, AD 125 and 127. For additional information, call 233-4033 or email fisherjp@lahc.edu.

Child Development Center

The LAHC Child Development Center was established to offer child care services to students with preschool aged children. The Center has an extensive parent education program. Parents are involved in the education and development of their children through participation in the program. Enrollment in the Child Development Center is a learning experience for both the children and their parents. Children must qualify for the State Preschool Grant program, both by age and income. First priority is given to children that are four years of age. After accepting all income eligible four year old children, income eligible three year olds will be accepted - with higher priority going to older three year olds. If there are no income and age eligible children on the priority list, three and four year old children who are not income eligible may be enrolled. Fees for this service are based on financial need and range from no cost to $2.00 per hour. For more information contact the Child Development Center at 233-4200.

Computer Services

The widespread use of computers in all areas of life creates a growing need for computer literacy and computer services at LAHC. Enrolled students may also access computers in the LRC, and other “digitized” labs as needed when classes are not being held in that room/lab. Non-classroom computers are available in the Open Access areas of the Library, Math Lab (LAC 105B) and the LAC (105A). Contact the LAC at (310)233-4149 for further information. COMPUTER USE: Any of the Open Access or computer labs require you to display your Student Picture I.D. Card which can be obtained in Seahawk Center at any time. INTERNET USE RULES: Internet Use Rules are posted in every lab. The LACCD and LAHC prohibit the use of college equipment to visit web sites with obscene or inappropriate material. Students who disregard these rules will be disciplined.

Cooperative Education

Earn college credit for working. Come to the Job Placement and Training Center, Office Village 2 for details. For additional information, call 233-4446 or 233-4447.

Counseling Services

The counseling staff helps students define their objectives and plan how to reach them. Counselors are on duty throughout the year to assist continuing students and new applicants in planning their college program of studies. When possible, new students should request counseling prior to registration. Counselors are available on an appointment or drop-in basis Monday through Thursday 8:00 a.m.-8:00 p.m. and Friday 8:00 a.m. - 4:00 p.m. They can help with program planning, vocational and career information, and personal and college-related problems. For additional information, call 233-4230 or email fisherjp@lahc.edu.

Developmental Education/Basic Skills

Through the orientation and assessment procedures, the College recognizes that students may not always have developed adequate basic learning skills necessary for success in their college studies. To aid students who can benefit from basic skills instruction, the College offers a number of classes which assist the students in developing proficiency in reading, writing, listening, and mathematics, and in study skills and habits to help insure their success in college-level courses. For additional information, call (310) 233-4230 or (310) 233-4226 and read the Schedule of Classes.

Disabled Student Programs and Services

(See Special Programs and Services)

Extended Opportunity Programs and Services

EOP&S is a state funded program designed to recruit and retain educationally and economically disadvantaged students. The program provides services over and above those offered by financial aid, tutoring, counseling and other college student services programs. To qualify for these additional services, the student must demonstrate economic disadvantage by filing a Free Application for Federal Student Aid (FAFSA) through the Financial Aid Office and meet the eligibility criteria under method A, B of Board of Governors Fee Waiver (BOGW) or method C with a Zero Estimated Family Contribution (EFC). EOP&S offers priority registration, book grants, cash grants, tutoring, counseling, peer advisement and student employment. The EOP&S office is located in Cafe 104, please call 310-233-4265 or visit www.lahc.edu/eops.

Extension Program and Continuing Education

The Extension Program Office of Community Services and Continuing Education’s primary purpose is to meet the personal and professional developmental needs of the community by providing continuing non-credit education in an ongoing program of classes, workshops, seminars, and experiential learning opportunities. The following is a description of services provided:

Community education and extension classes - The Extension Program offers over 1,000 not-for-credit fee based classes per year in: Recreation, The Arts, Career Development, Computers, Business and Entrepreneurship, Finance, Investments, Travel, Personal Development, Home Improvement, and Humanities. We have a diverse program for youth in our year round “College for Kids,” which includes after school and Saturday courses, as well as a large summer program with complete sessions for ages 5-15.

Continuing Education non-credit “no-fee” classes - In our Continuing Education non-credit “no-fee” curriculum, we offer courses in English as a Second Language, Vocational Education, and Basic Skills. There is no required fee for students, and you may enroll as often as you like in any of these courses.

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Programs and Services - Additional programs and services include Traffic Violators School, Certified Typing Tests, Color Copy Center, and weekly Swap Meet.

Registration - Students may register in person during business hours, by phone using MasterCard, Visa, or Discover, by mail on the forms available on the inside back cover of the Extension catalog, or by facsimile using the FAX number (310) 233-4686. The program welcomes suggestions for new class offerings. For further information call (310) 233-4450 or write The Extension Program, 1111 Figueroa Place, Wilmington, CA 90744.

Sessions - Winter, Spring, Summer, and Fall; catalogs are distributed four times per year. The Extension Program is a self-supporting branch of Los Angeles Harbor College.

Financial Aid
The goal of financial aid is to provide access to post-secondary education for those who otherwise would be financially unable to start or continue their schooling. Through loans, grants, scholarships and part-time employment, students are provided monetary assistance to meet the basic cost of educational expenses. For additional information, call 233-4320.

CalWorks/GAIN Programs
Greater Avenues for Independence (GAIN) is an educational program for students on temporary aid to needy families (TANF). The goal is to provide an educational environment where students may develop the needed skills in English as a Second Language, Adult Basic Education, and GED preparation. Students also learn vocational skills that will lead to meaningful employment. To receive more information contact the CalWorks office in the Job Placement and Training Services Center, Office Village 2, Monday through Friday 9:00 a.m. to 5:00 p.m. at (310) 233-4447.

Honors Transfer Program
The Honors Transfer Program is a cooperative effort between Los Angeles Harbor College and the following universities; UCLA, UCI, UCR, UCSC, CSUF, Pomona College, Chapman University, Occidental College, Loyola University and La Sierra University. It is intended to serve students interested in a challenging curriculum designed to prepare them for transfer. Students who complete the honors curriculum, and preparation for their major (with at least a 3.1 GPA), will receive:
1) Guaranteed priority admission to UCLA School of Letters and Sciences, (Students interested in Fine Arts and Engineering majors at UCLA may also participate in the HTP and will be given special consideration by UCLA when applying) UCSC, UCR and UCI also give priority admission.
2) Priority consideration given by Pomona College (requires 3.5 GPA), Chapman University, La Sierra University, Occidental College (requires 3.25 GPA) and Pitzer College (requires 3.5 GPA).

Whitman College and Pacific University provide scholarships. CSULB, CSUF, San Diego State, La Sierra University, Chapman, CSUF, UCLA, UCI, UCR and UCD offer admission to the University Honors Programs.

Honors Transfer Requirements
• Completion of preparation in the major
• Completion of six honors courses
• Completion of all lower division breadth curriculum or IGETC
• Completion of a minimum of a 3.1 GPA or higher as required by the transfer institutions

This program is also beneficial for students who plan to transfer to any other four year institution. Qualified students may elect to take Honors classes without being in the Honors Program. Interested students should contact the Honors Counselor to determine enrollment eligibility. Please call 310) 233-4038.

International Student Office (ISO)
The International Student Office (ISO) assists international students in completing the college and visa application process and offers ongoing assistance to the student once on campus so that the student may successfully complete his/her program of study. As part of this effort, the ISO provides materials describing college programs and services to international students living in the U.S. and abroad. The ISO screens applications according to established college and U.S. citizenship and Immigration Services (USCIS) criteria; provides visa-compliance and cultural information, as well as support for the college’s efforts at internationalizing the campus by fostering communication among its international and American students and providing information about international program opportunities. Furthermore, the ISO provides advisement on academic and personal matters related to culture, provides referrals for international students with specific needs to campus services, and provides assistance in locating housing for incoming students. For additional information call 310-233-4111, email gradyp@lahc.edu, or check the ISO page of the college website at www.lahc.edu/studyinlosangeles.

Learning Assistance Center (LAC)
The Learning Assistance Center provides self-paced programs that support the regular instructional programs. Through a variety of media—computers, audio, video—students may actively participate in different learning modalities at their own pace. Programs are available in Math, English, ESL, accounting, foreign languages, study skills, and other subjects. A full catalog describes what is available for use in the LAC. The LAC also houses the Literacy Center, Writing and Math Labs. Students enrolled in these special labs and programs need to check-in and check-out at the LAC Counter (through the computer) in order to get the TBA hours required for credit. ITV video programs are on file at the LAC. Call (310) 233-4149 for appointments and further information.

Legal Services
The Associated Students Organization (ASO) of Harbor College contracts yearly with a legal entity to provide legal services to students. Students and staff who pay the ASO membership fee are eligible for this important service at no further cost. For additional information or to make an appointment with the lawyer, call 233-4594.

Library
The Baxter Library at Los Angeles Harbor College provides books, periodicals, newspapers, reference materials, and electronic and computerized databases that support the college curriculum and our students’ pursuit of educational goals. Instructors may place required readings on Class Reserve at the checkout counter. Instructors may also request general or specialized orientations for their classes. A librarian is always available to assist with basic questions and research and to offer instruction in library use and literature searching. Enrolled students may access the Internet in the library computer lab and wireless computing anywhere in the library. A limited number of laptops are available for use in the library. A photo ID card is required to check out library materials. Individual study carrels are available on both levels of the book stacks, and photocopy machines are located on the main floor.
During Fall and Spring semesters the Library is open Monday-Thursday from 8:00 am to 8:30 p.m., Friday from 8:00 a.m. to 2:00 p.m. and Saturday from 9:00 a.m. to 3:00 p.m. Summer and Winter hours will be posted. For additional information call (310) 233-4480 or visit www.lahc.edu/library.

**Life Skills Center**

The Life Skills Center was established to provide crisis intervention and community referrals to LAHC students who may be undergoing a personal or life crisis; and, to promote positive mental health for the campus community through offering workshops, skill-building seminars, and classroom speakers on a wide variety of topics throughout the school year. Services are available Mondays through Thursdays, 8:00am - 8:00pm and Fridays 8:00am - 4:00pm. Walk-in times are: Mondays 10:00 - 12:00pm, Tuesday - Thursday 11:00 - 1:00pm and Friday 10:00 - 12:00pm. Located in the Health Center Cafe 110, the Life Skills Center is staffed by advanced psychology graduate students and supervised by a licensed Clinical Psychologist. For additional information, call 310-233-4586.

**Matriculation**

Matriculation is a process that brings the college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational goal through the college's established programs, policies and requirements.

Provided to all students are an admission process, orientation to the college and its programs, assessment, counseling and advising, and student follow up.

At the time of application, all students are classified as exempt or non-exempt from various matriculation components. Students may be exempt, depending upon the matriculation component, by meeting any of the following criteria: 1) have already earned an Associate degree or higher, 2) are attending Harbor for recreational or personal growth classes only and have no intention of pursuing a certificate or degree, 3) are taking one or two classes required to renew a license and have no intention of pursuing a certificate or degree, or 4) are presently enrolled at another school and plan to take one or two classes to be credited at their home school. Students who submit scores from assessment tests equivalent to those used at Harbor College may be waived from additional testing. A student may also qualify for the waiver by completing an equivalent English or math course at another college or university. The student should bring evidence of prior testing or coursework to a counselor for evaluation. The college is prohibited from using any matriculation practice which has the purpose or effect of subjecting any person to unlawful discrimination. An allegation that the district has done so or has established a discriminatory prerequisite, shall be considered a complaint of unlawful discrimination and shall be filed, investigated and resolved. Further information can be obtained at the Student Services office in the Administration Building. If a student wishes to challenge matriculation provisions, he or she can see the Vice President of Student Services in the Administration Building. The college shall investigate and attempt to resolve complaints. Written complaint or grievance procedures are available in the Student Services office AD-125. Records of all such complaints are retained for at least three years after the complaint has been resolved and shall be subject to review by the Chancellor as part of the statewide evaluation.

**Parking**

LAHC's administration urges you to use one of the designated campus parking lots. Campus parking lots are patrolled by the Sheriff's Office, and are under the jurisdiction of LAHC. Students and staff who choose to park in a location that is not under the jurisdiction of LAHC, do so at their own risk. During construction, parking may be restricted in designated lots. Parking tickets/violations follow the same process as any ticket received in the city.

The Los Angeles Community College District, Board of Trustees, Associated Student Organization, employees, or agents are not responsible for any loss, including but not limited to theft, property damage, and bodily injury as a result of your use of LAHC's parking lots. California vehicle laws and regulations, including those regarding illegal parking, are applicable on campus.

Student parking locations include:

- Lot 4 south of the practice field
- Lot 6 east of the baseball field
- Lot 7 south of the baseball field
- Lot 8 west of the Drama-Speech Building

Disabled Student parking spaces are located in lots 4, 6, 7, & 8. Staff parking locations include: Lots 1, 4, and 8. Lot 1 is adjacent to Figueroa Place.

Campus parking is by permit only. Semester parking permits are purchased at the cashier’s office. Daily parking permits can be purchased at lots 6 & 8, and can be used in any student parking lot.

NOTE: The parking lot across from the campus on the north side of “L” Street is not owned by LAHC, and is not patrolled by campus police.

**Sheriff's Community College Bureau**

The Sheriff’s Harbor College Division is available to assist students, faculty and college visitors as needed. Sheriffs are located in the PE building on Figueroa Place, 310-233-4600. From any college pay phone, dial *80 to reach the college police.

**Special Programs and Services (SP&S)**

Los Angeles Harbor College operates on the premise that every person possesses the common right to an equal educational opportunity. The office of Special Programs and Services has been established to assist persons with physical, psychological, and learning disabilities who may require special assistance in the pursuit of an education. Students may receive services such as special counseling, testing accommodations, learning disability assessment, tutoring, and priority registration. There are also Learning Skills classes to improve basic skills and adaptive computer classes offered in our High Tech Center. The office of Special Programs and Services is located in Cafeteria 108. Please call (310) 233-4629 to schedule an appointment with a Disability Specialist.

A student who needs accommodations, but does not wish to seek assistance from Special Programs and Services, may individually initiate requests by contacting the following persons: Luis Rosas, V.P., Academic Affairs, for matters related to classes, classrooms, instructional labs; Abbie Patterson V.P. Student Services for matters related to Student Services, counseling, admissions and records, financial aid, and other student activities; Dr. Ann Tomlinson, V.P., Administrative Services, for concerns related to parking, access, or business office services; Nina Malone, Dean of Student Life, for concerns about all other compliance issues. Assistance may be sought from Dr. Deborah Tull, Coordinator, Special Programs and Services, if other counseling or informational assistance is needed.

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Student Government and Activities

All students at L.A. Harbor College are invited and encouraged to participate in the governance of the Associated Student Organization (ASO). This is done through participation on the Senate or as an ASO officer. Under the auspices of the Student Activities Office, the Associated Student Organization assumes a major role in planning and developing student activities and creating a student centered campus environment. The ASO represents student needs and interests through participation in college governance. The focus of the Student Government and the Student Activities office is to provide opportunities for leadership development and a balanced educational experience.

Student Health Services

The purpose of the Student Health Center is to contribute toward the educational aims and matriculation of students by promoting their physical and emotional well being. The student health services center provides health counseling and education, appraisal, treatment and first aid, referral to appropriate public or private agencies and dissemination of information regarding the availability of health services. The Education Code of California sections 72244 and 72246 authorize the collection of a student health services fee of $11.00 per semester and $8.00 for summer sessions. Those who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect may request exemption of the fee through the Office of the Dean of Student Life (Seahawk Center). For additional information, call (310) 233-4651.

Student I.D. Cards

All students are required to have a Student Identification Card. Currently, the card may be obtained in the Student Activities Office on the 2nd floor of the Seahawk Center at the completion of Registration. Students need to have a picture I.D. to use many of the Labs on campus. The fee for a picture I.D. (which also entitles the student to ASO privileges) is $7.00.

Student Orientation

All matriculating students attending Harbor College for the first time are advised to participate in orientation. Topics covered include college policies, student rights and responsibilities, time management, and graduation and transfer requirements. Completion of an orientation course such as Personal Development 17 is recommended. The online orientation can be accessed at www.lahc.edu/matrice/welcome.html. Orientation activities will be covered immediately following the assessment session. Students are encouraged to complete orientation prior to or during their first semester. Students who have earned an Associate Degree or higher may have this requirement waived by showing to a counselor a copy of a transcript or diploma or a copy of their previous attendance at an orientation session. For additional information, call 233-4230, or 233-4072.

Tutoring

Upon instructor/counselor referral, individual and group tutoring is available in most subjects in the Learning Assistance Center. Referral forms may be obtained in the LAC. It is helpful if students form their own groups (2 or 3) directly from the class in which tutoring assistance is being requested. Once a group is identified, and a convenient time can be matched with a tutor’s schedule, tutoring can begin on an appointment basis. “Drop-in” tutoring may be available at various times in the Math Lab and Writing Lab (depending upon tutors availability). Note: Students with declared majors and/or stated educational objectives will be given priority for tutoring.

Transfer Center

The Los Angeles Harbor College Transfer Center assists students in making a smooth transition from Harbor to a four-year institution, and in exploring career possibilities. The Transfer Center houses a library of college catalogs and occupational information. Students interested in meeting with a local college representative are advised to check the calendars for upcoming visits. The Center is located in the Administration Building, Room 127.

Veterans Services

Persons planning to attend LAHC under one of the veteran education bills should go to the Veterans Office in AD 131 to pick up the necessary paperwork. This should be done one month prior to registration in order to discuss any problems regarding enrollment, eligibility and benefit payments. Attendance is monitored monthly. The veteran must submit an academic transcript for all previous college work. For additional information, call 233-4232.

Welcome Center

The Welcome Center at Los Angeles Harbor College is a testimonial to the institutional support the College provides for new and returning students. The Center is primarily a one-stop shopping point for new students to begin the matriculation process, plus support for the freshman year. The Welcome Center is an investment toward student success and retention and is geared to engage students in the educational process. Outreach, academic, and support services are provided to assist students from application to graduation. We are located in the Administration Building, Room 133 and can be reached at call (310) 233-4327 or (310) 233-4278 or by email at barkerrb@lahc.edu.

How To Reach Harbor College

From The Metropolitan Los Angeles Area: South on the 110 Freeway to Anaheim Street. Exit and turn north to the campus.

From San Pedro: North on the 110 Freeway to Pacific Coast Hwy. Exit and turn south on Figueroa Street, then west on “L” Street to the campus.

From Long Beach: West on Pacific Coast Hwy. Turn on Figueroa Street, then west on “L” Street to the campus.

From LAX: Go east on surface streets to the 405 Freeway. Go south on the 405 Freeway to the 110 Freeway going south. Exit at Anaheim Street and turn north to the campus.
Enrollment Fee

The standard Enrollment Fee is $20 per unit per semester, subject to change by the California Legislature. Students with questions concerning waivers or financial aid eligibility should contact the Financial Aid Office. If STEP, Student Telephone Enrollment Program, is used, fees may be paid by telephone or over the internet with credit card or by mailing a check or money order. Payments can also be made in person at the Cashiers Office, Seahawk Center (SHC) 101. Students must meet the “drop” deadline and officially drop the class in person or by phone/internet (teachers cannot drop), or fees are owed.

Enrollment Fee Assistance

The college offers enrollment fee assistance to students who are unable to pay the enrollment fee. For immediate enrollment fee assistance, students should complete the California Community Colleges Board of Governors Enrollment Fee Waiver Application in this schedule and bring it to the Financial Aid Office (AD 131). The Board of Governors Enrollment Fee Waiver is available to students whose families receive AFDC assistance, some forms of Social Security benefits, or General Relief. It is also available to students whose family size and income fall within the following limits: 1 - $15,315 or less, 2 - $20,535 or less, 3 - $25,755 or less, 4 - $30,975 or less. Add $5,220 for each additional family member. In addition, students who have financial need as determined by the Free Application for Federal Student Aid (FAFSA) are eligible for the Enrollment Fee Waiver. For further information, contact the Financial Aid Office (AD 131).

Enrollment Fee Refund Policy

A full refund may be requested for full semester length classes that are dropped prior to the end of the second week of classes. For short term classes, a full refund is authorized for classes dropped up to the end of a period of time equal to 10% of the total class time. Thereafter, no refund is authorized except when college action to cancel or reschedule a class necessitates the drop. Fees for classes that are dropped prior to the end of the second week will be applied to classes added simultaneously. Students are strongly advised to complete add and drop transactions at the same time. Classes must be dropped on or before February 29, 2009 to be entitled to an enrollment fee refund. Refunds request forms must be completed in the Cashier’s Office. March 12, 2009 is the last day to request refunds at the Cashier’s Office for classes dropped on or before September 24, 2009. Students must retain their credit card receipt and return it to get credit card refunds. Refunds will not be made automatically, even in the event of cancelled classes.

Health Fee

There is a mandatory Health Services Fee of $11.00 that must be paid when enrollment fees are paid. All students paying the fee are eligible for college Health Services. Students who have all of their classes at off-site locations may be exempted from the fee. Attention Board of Governors Fee Waiver Students: Beginning Fall 2006, this fee will no longer be waived for students who are eligible for a fee waiver.

Parking Fee

Parking in areas marked “Parking by Permit Only” will be restricted to vehicles displaying a valid permit. Parking Permit procedures and fee information are available in the Cashier’s Office. Students may not park in STAFF lots. A valid daily or semester permit is needed at all times Monday-Saturday, 12 a.m. to midnight. Sunday parking is free 6 a.m. to 6 p.m. Parking is free during Winter 2009 Intersession. The Parking fee for Spring 2009 is $20.00. Students who pay for ASO membership when they initially obtain their parking decal pay $17.00 for parking. A license plate number is needed. All refund requests must be made from the Cashier’s Office. Parking permits must be presented to the Cashier’s Office for refund. The last day for refunds is February 24, 2009.

Non-Resident Tuition Fee

The 2008-2009 tuition for non-California U.S. residents is $181.00 per semester unit plus the standard enrollment fee of $20 subject to change by the California Legislature. The tuition for non-USA residents and F-1 students is $191 per semester unit plus the standard enrollment fee of $20 subject to change by the California Legislature, for a total of $211 per semester unit. (F1 Visa Students are required to enroll in a minimum of 12 units of classes in both the fall and spring semesters). The fees must be paid upon registration and no later than the end of the second week of each semester. The fee is subject to change each academic year. F-1 visa students are also subject to a $25 per semester SEVIS processing fee and are required to purchase medical insurance each semester. Medical insurance coverage is currently $420 per semester. Fall semester coverage runs from 8/15/2008 through 1/31/2009. Spring semester coverage runs from 2/1/2009 through 8/14/2009. Students starting in the winter or summer intersessions will be charged approximately $70 per month until a new semester cycle starts. Rates are subject to change. Students admitted to the Los Angeles Community Colleges pursuant to Education Code section 76001 and section 8100.01 of the Board Rules as special part-time students who are concurrently enrolled in a public school district are exempt from enrollment fees charged for all terms (including summer) pursuant to Education Code section 76300.
Non-Resident Tuition Refund Criteria and Schedule

A non-resident student who formally drops or otherwise separates from part or all of his or her enrollment may request a refund of previously paid non-resident tuition. The date used for non-resident refund purposes is the date on which such request is filed in the Admissions Office, regardless of when separation may have occurred. Refund requests must be made in person at the Cashier’s Office (See Enrollment Fee Refund Deadlines). No refunds will be made for the SEVIS processing fee or for classes dropped after the second week of a full semester class. For short term classes, no refunds will be made after 10% of the semester has been completed.

Policy for Personal Checks and Credit Cards
Credit cards (VISA, Master Card, American Express and Discover only) are accepted for enrollment, non-resident tuition, parking, and ASO fees. Business checks are accepted. Personal checks are accepted. Personal checks must be imprinted. A valid California Driver’s License or California I.D. number and student I.D. number are required on the check.

Important Information Regarding Payment By Check: When you provide a check as payment, you authorize us to use the information from your check to make a one-time electronic funds transfer from your account. When we use information from your check to make an electronic funds transfer, funds may be withdrawn from your account as soon as the same day we receive your payment and you will not receive a cancelled check back from your financial institution.

Returned Check Fees
A $10.00 fee is charged for any dishonored check (insufficient funds or stop payment). A hold is placed on academic records until the financial obligation is settled. The student must pay for returned check fees with cash or a cashier’s check. The student will have 30 days from receipt of notice to pay and avoid further penalties.

Instructional Materials
Students may be required to provide instructional and other materials (such as paper for classes requiring computer printing, mouses, etc.) required for a credit or non-credit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be exclusively available from the District. Material fees are paid and collected in the Los Angeles Harbor College Bookstore.

Transcripts or Verifications of Records
The first two transcripts or verification of various student records are furnished free and additional copies may be ordered for $3.00 per copy. Students may request express processing of a transcript or verification for an additional fee of $7.00. Any holds on student’s record must be cleared before transcripts can be processed.

ASO Fee
The $7.00 per semester fee provides students with a membership in the Associated Student Organization. Students may waive this fee but, every student must comply with the Associated Student Organization Fee in one of two ways: (1) pay the fee, or (2) submit a “Surrender of Benefits” form. If you choose to not pay the fee, students can complete the “Surrender of Benefits” form at the Cashier’s Office or the Office of Student Activities located in Seahawk Center. You must file this form in person. Information regarding additional services provided by membership in the ASO is available at the Office of Student Activities located in Seahawk Center. All members of ASO will receive a student photo identification card.

Student Representation Fee
A Mandatory Student Representation Fee of $1.00 is used in a variety of ways to represent student interests and views in the legislative process. This includes training and actual interaction with legislators and legislative bodies. A student who does not desire to pay this fee because of religious, political, moral or financial reasons MUST specifically indicate their refusal by signing a waiver located in the Cashier’s Office.

LAHC Parking Policy
Because we are concerned that students and staff who have paid the college parking fee have adequate access to parking, the college has instituted the following policies:
The parking meters in front of the Administration Building, on Figueroa Place, are continually checked and tickets (citations) given to vehicles in violation of the posted regulations.
- Parking permits (decals) are required at ALL TIMES Monday-Saturday 12 a.m. to midnight on all vehicles in the parking lots of Los Angeles Harbor College. Parking decals are to be purchased each semester during registration time. In addition to cars, this policy applies to motorcycles, motor scooters, and mopeds. Free parking is available on Sunday only, 6 a.m. to 6 p.m. The maximum speed limit is 10 miles per hour in all parking lots and roads on campus. Lot 6 and Lot 8 have daily paid $1 parking permits for sale. A daily paid permit allows one to park in any student parking lot. The daily paid permit must be visible with the day stamp up.
- Student parking lots are 4, 6, 7, 8 (see map on inside back cover). Staff parking lots are 6, 8 and parts of student lots as designated, see map at the end of this schedule. Student parking is not allowed in ANY staff lot.
- Disabled students can arrange to park in Staff lots if their special circumstances require this. See the Special Programs and Services staff in Cafeteria 108.
- Student parking permits or decals are to be mounted on the inside lower left hand portion of the windshield. The permit MUST BE affixed to the windshield to avoid a citation if parked on the LAHC campus. Motorcycles, motor scooters, and mopeds should prominently display the parking permit/decal on the front of the vehicle.
- Students purchasing a permit for a four-wheeled vehicle are issued a static vinyl permit. This permit is easily transferred from one car to another.
- Student permits/decals DO NOT authorize parking in staff or other reserved areas. Vehicles parked in these areas will be cited unless they have a current day permit DESIGNATING PERMISSION TO PARK IN A SPECIFIC AREA issued by the college police office. Verbal or written permission to a student or any other college visitor to park on campus IS NOT RECOGNIZED AS VALID UNLESS first cleared through the college police office and the appropriate day pass or permit is obtained.
- There is an administrative appeal process if you feel you have been given a parking citation in error. You have 21 days from the date of the citation, or 10 days from the 1st notice of delinquency parking violation, to pay the fine or request an administrative review. Review forms can be obtained from the College Sheriff’s Office located at the east end of the Physical Education (PE) Building.
- Neither Los Angeles Harbor College nor the Los Angeles Community College District assumes responsibility for damage to any motor vehicle, theft of its contents, injury to persons operating a vehicle, or damage to parked cars on or off the campus unless liable under Government Codes 810 to 966.6 inclusive.
- The “Los Angeles Harbor College Campus Traffic and Parking Regulations” brochure is available FREE at the Information Desk, Admissions Office, Financial Aid, ASO Office, Cashier’s Office, and Campus Police.
Información para nuevos estudiantes

Permitanos ayudarle a planear un programa de estudio que concuerde con sus necesidades. Solo siga estos pasos sencillos:

1. Entregue su solicitud de LAHC e inscríbase para la evaluación y la orientación en el vestíbulo del edificio de Admisión (Admissions) (Monday - Thursday 9:30am - 6:30pm). Los resultados de la evaluación son herramientas importantes para poder colocar a uno en el nivel de inglés o de matemáticas apropiado en Harbor College. El colocamiento correcto le ahorrará tiempo, dinero y frustración. Sus resultados serán válidos por dos años desde el día que fueron tomados. La orientación le dará una introducción al colegio y a los programas y servicios que se le ofrecen.

2. Haga una cita con un(a) consejero(a) y traiga sus resultados de la evaluación. Las citas están disponibles tanto para los estudiantes que asisten al colegio durante el día como para los que asisten durante la noche. Inscríbase en el Escritorio de Información ubicado en el vestíbulo del edificio de Administración o, llame al (310) 233-4230, de lunes a los viernes de las 8a.m. - 4p.m.

3. Matricúlese en uno de los cursos o seminarios (workshops) diseñados para ayudarle a aprovechar la mayor parte de su tiempo en Harbor College. (Vea abajo)

Los cursos y seminarios (Workshops) para el Éxito del (de la) Estudiante.

Los cursos:
- Personal Development 17 - El desarrollo de las habilidades para sobrevivir en un ambiente colegial. (Curso transferible al sistema CSU-1 unidad)
- Personal Development 4 - Planear una carrera. (Curso transferible al sistema CSU-1 unidad)
- Developmental Communications 23 - Técnicas del aprendizaje. (3 unidades)

Los seminarios:
- Las Orientaciones sobre la Biblioteca (Library Orientations) son planeadas durante el semestre. Hable con su profesor de inglés o comuníquese con la biblioteca para obtener una lista con las horas.

¿No sabe a dónde ir para solucionar un problema en particular? Empiece con el Escritorio de Información que está ubicado en el Edificio de la Administración o llame al (310) 233-4230. Estamos aquí para ayudar.

Los programas de instrucción

Los Angeles Harbor College ofrece cursos que permiten la realización de los siguientes objetivos:
- La transferencia a una universidad de cuatro años.
- El título Associate in Arts (AA)
- El título Associate in Science (AS)
- El Certificado Ocupacional

La transferencia del (AA)

Una universidad de cuatro años les exige a los estudiantes que completen ciertos requisitos. Entre ellos, están los de la instrucción general y los de la especialización. Los Angeles Harbor College ofrece cursos transferibles equivalentes a los que se requieren durante el primer y segundo año de estudio (Freshman y Sophmore) en muchos colegios y muchas universidades en los Estados Unidos. En la página 9, hay una lista parcial de los colegios y las universidades en California.

Con el asesoramiento y una planificación cuidadosa, un(a) estudiante, en muchos casos, puede transferirse como estudiante de tercer año de estudio con sus requisitos de especialización de división baja (lower division) y con los de la instrucción general completados. Los estudiantes que no calificaron para la admisión al sistema California State University (CSU) o al de University of California (UC) directamente después de la escuela secundaria, pueden ser elegibles para hacer la transferencia a estos sistemas académicos.

Los estudiantes que están en esta situación pueden transferirse a una escuela del sistema California State University (CSU) después de haber completado 36 unidades transferibles y 60 unidades a una del sistema University of California (UC). (a condición de que el (la) estudiante haya logrado las notas apropiadas y haya cumplido con los requisitos apropiados).

En la página 9, hay una lista de las especialidades con las cuales un(a) estudiante se puede transferir.

Declaración de exactitud

El Los Angeles Community College District y Los Angeles Harbor College han hecho todo el esfuerzo posible para determinar que todo lo que se ha declarado en este horario se ha hecho con precisión. Los cursos y los programas ofrecidos, junto con otros asuntos contenidos aquí dentro, están expuestos a cambios sin ninguna notificación por la Administración del Los Angeles Community College District o por Los Angeles Harbor College por razones relacionadas a la matriculación de los estudiantes, el nivel de respaldo financiero o, por cualquier otra razón. Estos cambios se hacen a la discreción del Distrito y de la Administración del Colegio. Además, el Distrito y el Colegio tienen el derecho de añadir, corregir o, anular cualquiera de sus reglas, regulaciones, principios y procedimientos que estén consistentes con las leyes aplicables.

Esta publicación está disponible a su petición en una forma alterna

www.lahc.edu
La Asistencia Financiera

La Representación Estudiantil es $1.00. La asistencia las cuotas adicionales incluyen una de $20.00 para el estacionamiento; los miembros Estados Unidos pagan $183.00 por unidad más la cuota estándar de la matrícula. Los estudiantes que no son residentes de Los semiestre. Los estudiantes que no son residentes de California pagan $173.00 por unidad más la cuota estándar de la matrícula. Los que no son residentes de Los

Las Cuotas
La cuota de la matrícula para los residentes de California es $20.00 por unidad por semestre. Los estudiantes que no son residentes de California pagan $173.00 por unidad más la cuota estándar de la matrícula. Los miembros del "Associated Students Organization" pagan $17.00. El costo del ingreso al ASO es $7.00. La cuota obligatoria de los Servicios de Salud es $11.00 y la cuota mandatoria para la Representación Estudiantil es $1.00. La asistencia financiera (financial aid) o, una renuncia de cuotas para la matrículación, podrían estar disponibles para los estudiantes que cumplan con los requisitos para calificar. Comuníquese con la Oficina de Asistencia Financiera (Financial Aid Office) en Harbor College.

La Exoneración de la Cuota de los Servicios de Salud
Las reglas de Districto de los Colegios de la Comunidad de Los Angeles exonera a los estudiantes que estén trabajando, (a) los estudiantes que estén trabajando, (b) los estudiantes quienes dependen exclusivamente del rezo para el proceso de sanar que esté de acuerdo con la enseñanza de una secta religiosa auténtica, (c) los estudiantes quienes están asistiendo a las clases bajo un programa aprobado de entrenamiento y de aprendizaje, (d) los estudiantes quienes están clasificados como "non-credit education students", (e) los estudiantes quienes están matriculados en los colegios del Districto exclusivamente por medio de Instrucción Televisada o clases de distancia educativa, (g) los estudiantes quienes están matriculados en los colegios del Districto de Los Angeles exclusivamente por medio de educación bajo contrato. Los estudiantes quienes están exonerados bajo las provisiones de (a), (c) y (d) mencionadas arriba califican para recibir los servicios del programa de salud del colegio, (h) los demás estudiantes que están exonerados, no califican para recibir los servicios del programa de salud del colegio.

La Oficina de Matriculación:
La Oficina de Admisión: M-Th 9:00 - 6:30
F 9:00 - 3:00 (2/6, 2/20 only)
La Oficina del Cajero: M-Th 9:00 - 6:30
F 9:00 - 3:00 (2/6, 2/20 only)

La Matriculación
La Matriculación Telefónica
A todos los estudiantes continuos se les enviarán una cita con una fecha y una hora para que puedan usar el Student Telephone Enrollment Program (STEP). Los estudiantes no pueden usarlo antes del día de su cita con su fecha y hora indicada. A los nuevos estudiantes se les da una cita para matricularse por teléfono en la Oficina de Admisión.

La Matriculación En El Colegio
Si usted es un(a) nuevo(a) estudiante, tendrá que seguir estos pasos para matricularse. Si usted es un(a) estudiante continuo(a) que no se matriculó por medio del teléfono, síga solamente los pasos 4 y 5.

Ultimo día para añadirse a classes Septiembre. 13, 2008

Los Angeles Harbor College es reconocida por el Western Association of Schools and Colleges
COMO MATRICULARSE EN HARBOUR COLLEGE

PASO 1: Someta una Solicitud
Los nuevos estudiantes pueden obtener una solicitud en el Escritorio de Información ubicado el vestíbulo del Edificio de la Administración. Favor de llenarla y someterla a la Oficina de Admisión, cuarto AD 100. Al someter una solicitud, usted tendrá que mostrar su tarjeta de Seguro Social. Se le dará una cita para una evaluación, una orientación y para matricularse. Las fechas de la matriculación para los nuevos estudiantes están indicadas. Al inscribirse para la evaluación y la orientación, usted puede elegir en tomar el examen de Inglés Como Lengua Nativa (ENL: English as a Native Language) o, el examen de Inglés Como Segunda Lengua (ESL: English as a Second Language) Si su idioma nativo no es el inglés, usted necesitará ayuda con sus habilidades lingüísticas al comenzar sus estudios colegiales. Para determinar si ésto es necesario, el colegio ofrece el examen ESL para medir su conocimiento de gramática, de lectura, de escritura y su habilidad para escuchar y escribir. El examen ESL se dá como parte de la Orientación Estudiantil de ESL.

PASO 2: Asistir A La Orientación
Como nuevo(a) estudiante, usted asistirá a una sesión de Evaluación y una de Orientación. Para que sea colocado(a) correctamente, usted será evaluado en la lectura, la escritura y las matemáticas. No hay manera que usted falle estos exámenes. Son diseñados para predecir el nivel de estudio en el cual usted tendrá más probabilidades de ser exitoso(a). También, a usted se le informará sobre los principios y los procedimientos, las expectativas académicas, las reglas de conducta que deben de seguir los estudiantes, la asistencia financiera, los programas académicos, los servicios disponibles a los estudiantes y los requisitos que concuerden con sus metas académicas. Los consejeros le explicarán cómo hacer las mejores decisiones al seleccionar los cursos de inglés y los de matemáticas.

PASO: 3 Determinar La Cantidad De Cursos
Qué Uno Podrá Tomar A La Vez
Durante la orientación, se le entregará una tarjeta de solicitud en la cual usted debe escribir las clases que se le ha propuesto. Acuérdese de revisar la pizarra de bulletin para informarse sobre las clases nuevas o las que están cerradas. Si necesita ayuda, hay consejeros disponibles al momento. Para obtener las horas, comuníquese con el Escritorio de Información.

PASO: 4 Matricúlese En Las Clases
Hay tres maneras para matricularse en las clases:
Internet- Los estudiantes pueden matricularse en el internet por medio de las páginas del internet de LAHC www.lahc.edu
Teléfono - (Students Telephone Enrollment Program) El sistema STEP.
Siga las instrucciones en las páginas 8-14 del horario de clases.
En Persona- Los estudiantes deben presentar una tarjeta llamada “Course Request Card” a la oficina de matriculación (Registration Office, AD 138). Este proceso sólo se puede hacer durante la semana de matriculación en persona (walk-in registration period). (Para las fechas y las horas, favor de revisar el calendario académico que está adentro de la portada del horario de clases).

Las clases que están llenas o las que han sido canceladas están anunciadas en las páginas del Internet y en el tablón de anuncios de matriculación cerca de AD 138, el cuarto de matriculación.

Los consejeros están disponibles para ayudarle a determinar la cantidad de cursos que debe tomar durante todo el año. Consulte con el escritorio de información (Information Desk) para obtener sus horas de servicio.

PASO: 5 Pagar Las Cuotas
Favor de proceder a la Oficina del(de la) Cajero(a). También puede pagar las cuotas relacionadas al estacionamiento, la del Associated Student Organization (ASO), incluyendo la cuota de la Representación Estudiantil y la de los Servicios de Salud. Guarde su recibo. Ésto será necesario para poder añadir clases o renunciar de éllas.

PASO 6: La Tarjeta De Identificación Del (De La) Alumno(a)
La tarjeta de identificación de los estudiantes se requiere para el uso de la Biblioteca, el laboratorio de Computadoras y otros servicios. La tarjeta de identificación estudiantil se puede obtener en el área de la matriculación en el edificio de la administración durante el momento en que se matricule. Las tarjetas de identificación de los estudiantes están disponibles en el segundo piso del Seahawk Center en la Oficina de las Actividades Relacionadas a los Estudiantes. Las etiquetas engomadas del ASO están disponibles solamente en la Oficina de Actividades Relacionadas a los Estudiantes.

CÓMO LEER EL HORARIO
ESTO SÓLO UNA MUESTRA

EL NÚMERO DEL CURSO
EL TÍTULO DEL CURSO
LA DESCRIPCIÓN DEL CURSO
EL NÚMERO DE LA SECCIÓN
ADMINISTRATION OF JUSTICE 3
Legal Aspects of Evidence (csu)
3 units
This course includes the kinds and degrees of evidence and the rules governing the admissibility of evidence in court. (CAN AJ 6)
0778  8:00 - 9:25  TTh  Young  B 1
3536  6:50 - 10:00  Th  Sanchez  B 1

EL EDIFICIO Y EL AULA
EL NÚMERO DE LA CLASE
EL (LA) PROFESOR(A)

www.lahc.edu
Información en Español 135
¿Cuándo?
La matrículación telefónica comienza el 17 de noviembre del 2008

¿Quién podrá usar STEP?
A los estudiantes continuos se les permitirá matricularse en las clases por medio del teléfono. Un estudiante continuo se define como uno que asiste al colegio durante el semestre actual o que asistió durante el semestre previo. A los nuevos se les dan una cita para matricularse en las clases por teléfono desde la Oficina de Admisión.

Advertencia: Los estudiantes que deban cuotas, que tengan obligaciones con la biblioteca, que estén bajo probación académica, que hayan sido despedidos, etcétera., no se les permitirán usar el sistema hasta que todas las restricciones se hayan aclaradas.

¿Cómo los estudiantes sabrán cuándo podrán tener acceso al sistema?
A cada estudiante continuo se le enviará un Horario de Clases (Schedule of Classes). El día y la hora en que al estudiante se le permitirá matricularse, estarán indicados en la etiqueta que muestra la dirección de domicilio.

¿Cómo se determina la fecha para la matrículación?
Los estudiantes con la cantidad más grande de unidades completadas recibirán la gran prioridad. La ley estatal también requiere que los estudiantes que califiquen y que estén en Programas Especiales o bajo los Servicios (SP & S) y EOPS (Educationally and financially disadvantaged students) también tengan prioridad.

¿Cuánto tiempo estará disponible el sistema para la matrículación?
Las horas de las citas para la matrículación estarán fijadas de 17 de noviembre del 2008 hasta 5 de febrero del 2009. Las clases de día y de noche comienzan el 9 de febrero del 2009. Las clases de los sábados comienzan el 14 de febrero del 2009.

¿El sistema permite cambiar clases?
Sí. STEP ofrece una característica que permite a uno añadir clases a o remover clases de su horario académico. Uno puede añadir clases por medio de STEP hasta el 5 de febrero del 2009, el último día que estará disponible el dicho sistema. Después de esta fecha, los cambios tendrán que hacerse en persona en la Oficina de Admisión. Uno puede remover clases de su horario por medio del sistema hasta el 5 de mayo del 2009.

¿Si dejo de asistir a las clases, debo algunas cuotas?
Las cuotas se deben a menos que un estudiante oficialmente renuncie de una clase por teléfono o en persona en el Edificio de Admisión. Usted tendrá que haber reuniciado de su clase o sus clases para el 24 de febrero del 2009, la fecha indicada.

¿Cómo se pagan las cuotas?
Las cuotas se pueden pagar enviando un cheque o un giro postal o, proveyendo la información de una tarjeta de crédito usando las teclas del teléfono. La Oficina del (de la) Cajero(a) tiene que haber recibido los cheques o los giros postales cinco (5) días antes de matricularse. El dinero en efectivo solo será aceptado si uno lo trae en persona a la Oficina del (de la) Cajero(a) durante las horas de negocio.

¿Los estudiantes podrán matricularse en persona en lugar de matricularse por teléfono?
La matrícula en persona para los estudiantes continuos, los que retornan y los nuevos está programada para el 2 de febrero hasta 6 de febrero del 2009. Los estudiantes tendrán que usar STEP para aprovechar la fecha para la matrícula más temprana.

Algunos estudiantes no tienen un teléfono con teclas. ¿Qué pueden hacer?
Hay tres teléfonos específicamente para STEP ubicados en el colegio. Hay dos teléfonos disponibles en el Escritorio de Información en el área de Admisión y uno en el segundo piso del Seahawk Center. El uso de estos teléfonos especiales es gratuito.

¿La llamada para la matrículación será hecha a un número local?

¿Harbor es el único colegio en el sistema?
No. Además del Programa de la Instrucción vía la Televisión, hay nueve colegios en el Districto Colegial de Los Ángeles. (L.A: Community College District). En su primera oportunidad, los estudiantes tienen que elegir a Harbor College. (Harbor es el número 3).

¿Dónde los estudiantes encontrarán más información e instrucciones específicas sobre el uso de STEP?
Hay dos páginas completas dedicadas a STEP en el Horario de Clases. Preguntas adicionales deben ser dirigidas al Escritorio de Información, (310) 233-4230 o, a la Oficina de Admisión (310) 233-4090.
Tanto los nuevos estudiantes como los continuos se pueden matricular por teléfono. Su cita personal está impresa en la etiqueta de correo del horario de clases que se le envió. Los nuevos estudiantes reciben su cita para la matriculación directamente de la Oficina de Admisión. Usando un teléfono con teclas, llame a STEP (Student Telephone Enrollment Program) desde la fecha de su cita hasta el 26 de diciembre del 2009 para Invierno y 28 de febrero del 2009 de 8:30 am –10:00 pm. Los estudiantes también pueden saber sus calificaciones por medio de STEP. Las instrucciones para tener acceso a sus calificaciones están en la página 15.

**ANTES DE LLAMAR, HAGA LO SIGUIENTE:**
- Lea todas las instrucciones cuidadosamente.
- Complete la hoja de anotaciones que está abajo y la página 12.
- Aclare cualquier retención u obligaciones financieras pendientes.
- Comuníquese con el Departamento de Consejería al (310) 233-4226 para recibir ayuda con la planificación de su programa.
- Comuníquese con el Departamento de Asistencia Financiera (Financial Aid Office) al (310) 233-4230 si necesita ayuda con las cuotas.

**Las Instrucciones de Step**

   - Oprima * en cualquier momento para corregir un error.
   - Oprima # para regresar a la opción de la matriculación.

2. Oprima 3 para Los Angeles Harbor College.


4. Marque el número de su tarjeta de identificación de alumno o el número de Seguro Social

5. Marque su Código de Identificación Personal, el cual es su fecha de nacimiento (el mes y el día)  Por ejemplo: Si su fecha de cumpleaños es el 5 de Marzo, marque 0305. Si su fecha de cumpleaños es el 25 de Octubre, marque 1025.

6. Escoja UNA opción por cada llamada:
   - Oprima 1 Para oír su fecha de matriculación.
   - Oprima 2 Para matricularse en las clases o para hacer cambios en sus clases. (agregar/dejar clases)
   - Oprima 3 Para oír sus calificaciones.
   - Oprima 4 Para oír su lista de clases.
   - Oprima 5 Para oír cuanto debe.
   - Oprima 9 Para abandonar el sistema.

7. Provee sus respuestas a la información que STEP le pide. El código de su especialización (vea la página 10) (Una lista de especialidades está incluida en el Horario de Clases). Las horas pagadas que uno trabaja por semana.

8. Matricúlese para las clases según la hoja de anotaciones en la siguiente página.

9. Consulte con la hoja de anotaciones para repasar las cuotas y seleccionar su medio de pago

---

**La Hoja Para Anotaciones sobre las Cuotas**

<table>
<thead>
<tr>
<th>Estudiantes Residentes</th>
<th>Estudiantes No Residentes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invierno:</td>
<td>Primavera:</td>
</tr>
<tr>
<td>La Cuota Medica para los Estudiantes Internacionales</td>
<td>$20.00</td>
</tr>
<tr>
<td>La Cuota De Ingreso al A.S.O</td>
<td>$5.00</td>
</tr>
<tr>
<td>El Permiso De Estacionamiento</td>
<td>$5.00</td>
</tr>
<tr>
<td>El Permiso De Estacionamiento con el ingreso al A.S.O</td>
<td>$17.00</td>
</tr>
<tr>
<td>La Cuota Obligatoria del A.S.O</td>
<td></td>
</tr>
<tr>
<td>para la Representación de los Estudiantes</td>
<td>$1.00</td>
</tr>
<tr>
<td>La Cuota Obligatoria para los Servicios de Salud</td>
<td>$11.00</td>
</tr>
</tbody>
</table>

* Usted puede renunciar esta cuota solicitando una forma titulada “Surrender of Benefits” en la Oficina de las Actividades Relacionadas a los Estudiantes (Office of student Activities) en el Seahawk Center.

**TOTAL $______**

Si su solicitud para el Board of Governor’s Fee Waiver (BOFW) ha sido aprobada por la Oficina de Asistencia Financiera, sus cuotas de matriculación ($20 por unidad) no se le cobrarán.

**Las Opciones De Pago (seleccione una)**

1. Envíe esta forma y su cheque a:
   - L.A. Harbor College, Business Office Cashier
   - 1111 Figueroa Place
   - Wilmington, CA 90744

2. Por medio de tarjeta de crédito, usando la opción de pago por medio de STEP, o por la internet. Se le enviara un recibo si su pago es recibido una semana antes de que el semestre empieze. Si paga después de esta fecha, vaya a la Oficina del (de la) Cajero(a) Cashier’s Office) para obtener el recibo y el permiso de estacionamiento.

3. El pago se puede hacer durante el momento que venga al colegio a matricularse en persona. Consulte con el horario para obtener las fechas y las horas.

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**www.lahc.edu**
¿Usted Califica Para Una Renuncia De Cuotas?

TODOS LOS ESTUDIANTES (HASTA LOS QUE ESTAN RECIBIENDO UNA RENUNCIA DE CUOTAS) TIENEN QUE SOLICITAR PARA EL OTOÑO DEL 2007

Llene la solicitud (Página 17) y tráigala a la Oficina de Asistencia Financiera (Financial Aid Office), AD 131 para saber.

Las Horas de la Oficina de Asistencia Financiera:
- lunes – jueves: 10:00a.m. – 2:00 p.m.
- Los lunes por la noche: 5:00p.m. – 7:00p.m.
- Está cerrada los viernes

Hay tres maneras para calificar (vea la solicitud)

Método A
Si usted recibe Asistencia General O, usted o sus padres reciben beneficios de TANF/CalWorks O SSI, traiga la solicitud y un “Anuncio de Acción” (“Notice of Action”) recién o, una copia de su cheque más recién hecho a la Oficina de Asistencia Financiera.

Método B
Cumpliendo con los requisitos de ingresos, los estudiantes que son dependientes traigan los documentos de los impuestos de sus padres del 2006. Los estudiantes que son independentes, traigan sus documentos de 2006 junto con la solicitud. Si usted es un dependiente y sus padres no presentaron una declaración de impuestos, levante un formulario llamado “Parent’s Income Certification” en la Oficina de Asistencia Financiera para que sus padres se la firman.

Necesidad Financiera
Si usted no califica para los métodos de arriba, debe someter una solicitud titulada “Free Application for Federal Student Aid” para determinar si tiene una necesidad financiera. Si ya lo hizo, simplemente venga a la Oficina de Asistencia Financiera (Financial Aid Office) y pregunte si califica para una renuncia de cuotas titulada “BOG”.

¡No Espere! ¡Solicite Antes De La Matriculación Telefónica!
Una Norma que Apoya un Ambiente Laboral Libre de Drogas

De acuerdo con la Sección 22 del Acto de 1989 de Escuelas y Comunidades Libres de Drogas, Los Angeles Harbor College se esfuerza para mantener un colegio libre de drogas y alcohol para sus estudiantes y empleados. A los empleados y a los estudiantes se les prohíbe la fabricación, la distribución, la dispensación, el uso y la posesión de una substancia controlada y del alcohol en todos los edificios, la propiedad, las áreas de servicio o, en la localidad de negocios del Distrito. (según indican las Reglas del Consejo sobre las Reglas de Conducta, Sección 9803.13).

El colegio mantiene unos principios que promueven una conciencia libre de drogas y alcohol para informar a los estudiantes y a los empleados sobre los peligros y los riesgos a la salud que le pueden traer el abuso de drogas y de alcohol en un ambiente laboral, en el colegio y durante las actividades patrocinadas por el colegio.

Los estudiantes y los empleados serán informados sobre las sanciones que se les impondrán por la violación de los principios y se les avisarán sobre la disposición del asesoramiento, el tratamiento y la asistencia con la rehabilitación relacionada al uso de drogas y alcohol. La declaración de esta norma sirve como la notificación anual tal como lo requiere la ley. A todos los estudiantes y a todos los empleados se les exigen que cumplan con esta norma como condición para mantener su posición como alumno o empleado continuo. Cualquier estudiante o empleado que viole esta norma, se le podría obligar que participe satisfactoriamente en un programa de rehabilitación de abuso de sustancia y o, podría ser sometido a una acción disciplinaria hasta e incluso el despido o la exclusión bajo las reglas aplicables del Distrito. Además, un(a) empleado(a) que haya sido declarado(a) culpable del cualquier crimen relacionado al uso de drogas en el ambiente laboral, tendrá que notificar al Departamento de Empleo (Personnel Office) cinco (5) días después de la condena.

Cumplir Con la Igualdad en las Oportunidades

La Harbor College está comprometido a la filosofía de igualdad en la oportunidad e igualdad al acceso de todos sus programas de instrucción y servicios. Por lo tanto, mantenemos una posición firmemente comprometida a no permitir la discriminación sobre la base de: raza, color, origen nacional, aborígene, religión, credo religioso, sexo, edad, incapacidad física, estado civil, preferencia sexual o por ser veterano de guerra en nuestros programas y actividades de empleo y de instrucción. La falta de habilidades lingüísticas de inglés no será un impedimento para el acceso y la participación en programas relacionados al oficio o al empleo. Sin embargo, muchas clases requieren competencia en el inglés. El colegio le ofrecerá asistencia con la adquisición de las habilidades lingüísticas del inglés. Las preguntas sobre las reglas de la igualdad de oportunidades o, sobre cómo sentar una denuncia pueden ser dirigidas a: Nina Malone 233-4651.

Un Ambiente Laboral Libre de Humo de Tabaco

Para cumplir con el compromiso del colegio de proveer un ambiente saludable y tomar en cuenta el peligro a la salud que le trae el uso del tabaco y el humo secundario, por medio de P.A.C., el colegio ha adoptado la siguiente norma para promover un ambiente colegial libre de humo de tabaco. Esta regla se les aplica a todos los estudiantes, a los miembros de la facultad, a los de la administración, a los empleados y a los visitantes.

Las prohibiciones

Se prohíbe fumar o el uso de cualquier otros tipos de productos de tabaco dentro de todas las áreas de servicio del colegio y en todos los vehículos mantenidos por el colegio. El colegio también prohíbe el uso, la venta o la promoción de todos los productos de tabaco en cualquier área de servicio administrado por el colegio o, como parte de una actividad patrocinada por el colegio. Además, el código atlético estatal le prohíbe a un(a) atleta, a un(a) entrenador(a) o, a un empleado(a) el uso de cualquier producto de tabaco durante una práctica o un evento atlético.

La Norma sobre el Acoso Sexual

La norma del Los Angeles Community College District es proveer un ambiente educativo, de empleo y de negocios libre de avances sexuales, pedidos de favores sexuales u otra conducta física o forma comunicativa que constituye el acoso sexual. Los empleados, los estudiantes u otras personas que representan al Distrito, que se involucren en el acoso sexual, tal como lo define la norma del Distrito o la ley estatal o federal, estarán expuestos a ser disciplinados hasta incluso ser despedidos, expulsados o que se les cancele el contrato. Las reglas y los procedimientos específicos para reportar cargos de acoso sexual y para proseguir con los remedios disponibles están incorporados en las Reglas del Consejo de LACCD, Capítulo 15. El Los Angeles Community College District tiene una norma que provee los procedimientos formales e informales para resolver quejas.

Las copias de las reglas y los procedimientos se pueden obtener de Ms. Nina Malone, Oficial de Condescendencia sobre el Acoso Sexual, al 233-4651, de Ms. Yvonne Pueblos, Defensora de los Estudiantes al 233-4038 o, llamando a la oficina del Vice rector de Programas de Acción Afirmativa al (213) 891-2315.

Cualquier miembro de la Comunidad Colegial, lo cual incluye estudiantes, miembros de la facultad y empleados, que cree que existe, percibe o, realmente experimentó conducta que podría constituir el acoso sexual, tiene el derecho de solicitar la ayuda del colegio. Cada empleado tiene la responsabilidad de reportar tal conducta al Oficial de Condescendencia sobre el Acoso Sexual cuando es dirigido hacia los estudiantes. A los demandantes en cuestión, se les avisarán sobre qué remedios de derecho civil, incluyendo pero no limitado a requerimientos judiciales, órdenes de restricción u otras órdenes podrían estar a su disposición.

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www.lahc.edu
**LAS REGLAS GENERALES DEL COLEGIO**

**La Declaración Sobre La Misión**

La misión de Los Angeles harbor College es ofrecer un ambiente que fomenta el aprendizaje al proveer programas que cumplen con las necesidades educativas de los estudiantes y que son apropiadas y útiles para la comunidad que servimos, incluyendo:

- Programas de títulos y de transferencias
- Preparación vocacional y para la fuerza laboral
- Instrucción de habilidades básicas
- Inglés como segunda lengua
- Cursos que permiten a uno ganar crédito y los que no permiten a uno ganar crédito para el aprendizaje por vida
- Servicios de comunidad
- Servicios de apoyo

**Información sobre el alfabetismo**

Un aspecto esencial de la misión hacia la comunidad que servimos es el avance en el crecimiento económico y la competencia global por medio de la educación, el entrenamiento y los servicios que contribuyen a la continuidad en la fuerza laboral y la responsabilidad cívica.

Estamos comprometidos al aprendizaje estudiantil en un ambiente educativo que reconoce la unicidad de los individuos, que provee un centro para el enriquecimiento cultural de la comunidad y que promociona un diálogo dinámico y una evaluación reflexiva y el mejoramiento de la institución.

**La Renovación Académica**

La renovación académica consiste de la eliminación de 18 unidades de cursos en los cuales el(a) estudiante se ganó una nota menor de una “C” en el promedio académico (Grade point average). Al expediente académico del (de la) estudiante se le ponen anotaciones y se indica esas notas que no deben ser incluidas en el cálculo del promedio académico. Un (a) estudiante puede pedir que su expediente académico sea reexaminado para el proceso de renovación bajo las siguientes condiciones:

- El (la) estudiante tuvo que haber logrado un promedio académico de 2.5 en las últimas 15 unidades semestrales o, un 2.0 en las últimas 30 unidades semestrales completadas en cualquier colegio acreditado o universidad acreditada.
- Por lo menos dos años de calendario tuvieron que haber pasado desde el tiempo que el trabajo de curso que se debe remover fue completado. La renovación académica no remueve las notas llamada “substandard grades” del expediente académico del estudiante. La renovación se aplica al promedio académico sólo para el propósito de LACH. Los estudiantes que se van a transferir a otros colegios o, a otras universidades, todavía tendrán en su expediente todos los cursos en los cuales recibieron calificaciones inferiores a las establecidas, a menos que el curso fue repetido para obtener la remoción de la calificación. Favor de leer la sección titulada “Course Repetition to Remove Substandard Grades.”

**Las Reglas sobre la Asistencia**

Se espera que el (la) estudiante asista a cada sesión de todas las clases en las cuales está matriculado(a). Los estudiantes que se han matriculado antemano en una clase y que no asisten a la primera sesión, renuncian su derecho para tener un lugar en ella. Se reconoce que los estudiantes podrán tener razones legítimas por no poder asistir a la primera y o a la segunda sesión de una clase en particular. A un(a) estudiante que se le aplica esta circunstancia, tendrá que notificar al profesor para recibir crédito por el curso. El (la) profesor(a) por escrito por lo menos un día de negocio antes de la primera reunión, explicándole las razones por su ausencia de la clase. Se recomienda sumamente que la notificación por escrito sea enviada por medio de correo certificado o registrado para que el estudiante tenga prueba de la notificación. El (la) profesor(a) considerará las circunstancias de mitigación al decidir si despedirá o no despedirá al (a la) estudiante de la clase. Cuando las ausencias de un(a) estudiante exceden el número de horas que una clase se reune, el (la)profesor(a) considerará si hay circunstancias de mitigación que justifiquen las ausencias. El estudiante tiene la responsabilidad de consultar con su profesor(a) sobre cualquier ausencia que le podría alterar su estado en la clase.

**La Acreditación**

Los Angeles Harbor College es un colegio público de do0 años que provee servicios de enseñanza bajo el Los Angeles Community College District Board of Trustees. Los Angeles Harbor College es oficialmente acreditado por el Western Association of Schools and Colleges y está completamente aprobado bajo las regulaciones de los California Community Colleges. La Universidad de California y otros colegios y otras universidades le dan crédito completo por los cursos apropiados tomados.

**Tomar Cursos Como Oyente (Auditing)**

A los estudiantes se les podrían permitir tomar una clase como oyente bajo las siguientes condiciones:

- El pago de una cuota de $15.00 por unidad. A los estudiantes que están matriculados en diez unidades de semestre o más no se les cobrarán una cuota para participar como oyente en tres unidades o menos por semestre.
- A ningún(a) estudiante que participe como oyente en un curso se le permitirá que cambie su estado de matriculación para recibir crédito por el curso.
- La prioridad de matriculación se les dará a los estudiantes que desean tomar el curso para recibir crédito.

Si uno toma cursos como oyente, no podrá recibir un reembolso sobre las cuotas. Para que un(a) estudiante pueda participar como oyente en una clase, él (ella) tendrá que obtener la autorización del (de la) profesor(a) por escrito.

**Cortesía en la sala de clases**

Como esta aprobado por la Organización Asociada la los Estudiantes (Associated Student Organization) y por el Senado Académico (Academic Senate), todos los teléfonos celulares y todos los aparatos que emiten sonidos tendrán que estar apagados todo el tiempo durante las clases. Se acepta que los teléfonos celulares y los beeper estén puestos en el modo de vibrar pero no se permite el uso de audífonos.

**El College Level Examination Program (CLEP)**

CLEP es un programa del College Entrance Examination Board que le permite a los adultos ganarse crédito colegial por medio de un examen. Para calificar para recibir crédito de CLEP, un(a) estudiante tiene que estar matriculado(a) en Harbor College durante el semestre en que se le otorgue el crédito, haya completado un mínimo de 12 unidades de crédito en Harbor College y tener un promedio académico de 2.00 o más. Antes de que un (a) estudiante gaste tiempo y dinero tomando CLEP, él o ella tendrá que verificar si es aceptable en la institución con el propósito intentado. La mayoría de los catálogos de los colegios contienen información sobre la cantidad de créditos de CLEP que serán aceptado. Para más información, llame al 233-4230 para ver a un (a) consejero (a).

**La Matriculación Concurrente**

No se permite la matriculación concurrente en más de una sección del mismo curso. Los distintos módulos de un solo curso no se consideran ser el mismo curso. Los cursos que son designados como equivalentes (“same as”) no se pueden tomar concurrentemente. No se permite la matriculación en las clases que muestren tener horarios conflictivos. La violación de estas regulaciones le resultará en la exclusión de una clase y la negación de crédito en ambos cursos.

**La Repetición de Cursos y la Repetición de Actividades**

Ciertos cursos en el horario de las clases se pueden repetir para obtener crédito adicional. Estos cursos, marcados “RPT”, le permite al(a) estudiante ampliar su experiencia educativa. La cantidad de veces que uno puede matricularse en estos cursos, se limita a un máximo de tres repeticiones. Entonces, la cantidad total de veces que uno puede tomar una clase, incluyendo las 3 repeticiones, es (4). Una limitación de actividad también se les aplica a los cursos que no se permiten repetir por lo que son sino por la actividad semejante que existe. Por ejemplo, hay varios títulos de cursos semejantes en arte, música, teatro y educación física que se consideran ser la misma actividad. Un(a) estudiante puede matricularse cuatro veces en cursos que se consideren ser la misma actividad. El exceso en las veces de la matriculación le resultará en un despido administrativo de la clase. Consulte con un(a) consejero (a) para la lista de restricciones relacionada a la matriculación.
La Repetición de Cursos para Remover las Calificaciones Inferiores a las Establecidas

Los estudiantes pueden repetir un total de 15 unidades por las cuales recibieron unas calificaciones de indele inferior (substandard grades) menos de una “C”. Los estudiantes sólo pueden repetir el mismo curso dos veces para cumplir con este propósito. Los estudiantes tienen que someter una petición general en la oficina de admisión para poder repetir un curso por la segunda vez. Al completar la primera repetición de un curso, un (a) estudiante tiene que someter una petición en la Oficina de Admisión (Admissions Office) pidiendo el ajuste al promedio académico. Al completar la segunda repetición de un curso, un (a) estudiante tiene someter una petición la Oficina de Admisión pidiendo un ajuste en el promedio académico. La calificación más alta se utilizará para hacer los cálculos.

El Crédito por medio de Examen

En lugar de matricularse o completar el curso, un(a) estudiante puede someter una petición para tomar un examen para obtener crédito por el curso si él o ella: está matriculado(a) actualmente en el colegio, su estado académico está bueno, no está bajo probación progresiva o académica, tiene un promedio académico de 2.0 o más y ha completado 12 unidades dentro del Los Angeles Community College district.

no ha completado ni está en el proceso de completar un curso por el cual ha sometido una petición para obtener crédito por medio de un examen.

no ha completado ni está en el proceso de completar un curso más avanzado que el curso por el cual se ha pedido crédito.

no ha intentado pedir crédito por medio de examinación por el mismo curso previamente.

no pide crédito por medio de examen por cursos completados en la escuela secundaria.

Los estudiantes que califiquen bajo estos requisitos, tienen que presentar evidencia al (a) Jefe(a) del Departamento apropiado. No todos los cursos ofrecidos por un departamento califican para el proceso de crédito por medio de examen. El departamento en el cual se ofrece el curso, hará la última decisión sobre la petición del estudiante para obtener crédito por medio de un examen. Las peticiones para obtener crédito vía un examen serán procesadas y los exámenes se efectuarán sólo durante un semestre regular. Los estudiantes deben comunicarse con la Oficina de Admisión (Admissions Office) para obtener una petición durante la etapa temprana del semestre.

La fecha y hora del examen son la responsabilidad del departamento y de los profesores involucrados. Información adicional debe ser adquirida en la Oficina de Admisión o del (de) la Jefe (a) del Departamento apropiado.

La Opción Credit/No Credit

Uno puede tomar un máximo de 15 unidades bajo la opción “credit/no credit” y aplicarlas al Associate Degree. Un (a) estudiante puede elegir en tomar un curso por semestre bajo la opción “credit/no credit”. Si un estudiante desea tomar un curso bajo la opción “credit/no credit”, tiene que notificar a la Oficina de Admisión para el final de la sexta semana. Después de esta fecha, todos los cursos se toman para obtener una calificación regular. Después de completar la petición para tomar un curso bajo la opción “credit/no credit”, la nota recibida no se puede cambiar a una calificación tradicional. La terminación satisfactoria de un curso bajo la opción “credit/no credit” es equivalente a la nota de “C” o mejor. Los estudiantes que eligen la opción “credit/no credit” tienen que saber que aunque este tipo de calificación es equivalente a la nota de “C” o mejor, los estudiantes que eligen bajo estos requisitos, tienen que presentar evidencia al (a) Jefe(a) del Departamento apropiado. Si un estudiante ya completó un curso avanzado, él o ella no puede matricularse después en los requisitos del curso y recibir crédito.

La Calificación Incompleta (Incomplete)

Una calificación de “I” (Incomplete) tiene que completarse en el año después desde el final del término en que fue asignada. Si una nota Incompleta no está completada para el final de primer, se reemplazará con una calificación determinada por el(la) profesor(a). Cada clase por la cual una calificación de “I” es grabada, no se puede repetir hasta que la “I” sea removida.

Las Excursiones

Algunas clases podrían efectuarse fuera del colegio. A menos que usted haya sido aconsejado(a) específicamente por un(a) consejero(a) de LAHC, usted es responsable por conseguir su propia transportación hacia la localidad de la clase y desde la dicha localidad. LAHC no asume el riesgo o la responsabilidad por la transportación de personas hacia y desde una localidad por medio de un vehículo operado por cualquier persona que no esté autorizada por el Distrito.

Los Módulos

Un “parent course” es un curso que dura un semestre y que está dividido en módulos. Los módulos existen en beneficio de esos estudiantes que no serán exitosos en su intento de completar el curso entero en un solo semestre. Un(a) estudiante que aprueba un curso y que en un semestre más adelante recibe una nota de aprobación en el curso entero, no recibirá crédito por los módulos del curso que tomó previamente.

Los Requisitos

Los estudiantes que matriculen en un curso sin haber cumplido con sus requisitos, no recibirán crédito por el curso. Un(a) estudiante no puede matricularse concurrentemente en un curso avanzado y en su requisito y recibir crédito en ambos cursos, a menos que la matriculación concurrente se permita específicamente en los requisitos del curso avanzado. Si el(a) estudiante ya completó un curso avanzado, él o ella no puede matricularse después en los requisitos del curso y recibir crédito.

La Probación y la Despedida

Los estudiantes bajo probación académica tienen que ver a un(a) consejero(a) antes de matricularse. Los estudiantes que están bajo la probación académica quienes no han mantenido un promedio académico de por lo menos 2.0, nivel de “C”, en un mínimo de 12 unidades de trabajo colegial intentado, ya sea en LAHC o en otro colegio acreditado, están bajo el estado de probación. Los estudiantes que progresen bajo el estado de probación, también serán puestos bajo la probación si su totalidad de unidades de “NC” (No credit), “I” (Incomplete) y o “W” (Withdrawal) excede cincuenta porciento 50 % del número total de unidades completadas. Los estudiantes bajo probación están expuestos a ser despedidos si han logrado un promedio académico menos de 2.0 en todas las unidades intentadas en por lo menos tres semestres consecutivos o si su número total de unidades de “NC” (No Credit), “I” (Incomplete) y o “W” (Withdrawal) excede cincuenta porciento 50% de la cifra total de unidades completadas en por lo menos tres semestres consecutivos. El despido de un colegio que pertenece al Los Angeles Community College District descalifica a un(a) estudiante de ser admitido en otro colegio del Distrito.

Patines/El Uso de Tablas de Patinar Sobre Ruedas

Se prohíbe el uso de patines (incluyendo los que tienen la forma inclinada) y de tablas de patinar sobre ruedas en el colegio. Animales: No se permiten animales en el colegio. Sin embargo, uno puede obtener autorización para usar un “perro de servicio” por medio de Academic Affairs o Special Programs and Services.

Las Clases de Corto Plazo

Las clases de catorce semanas y otras clases de corto plazo están diseñadas para esos estudiantes a quienes les podrían beneficiar un horario de clase no tradicional. Además de las clases ofrecidas durante las horas de la manana, las clases de corto plazo están programadas para las tardes, las noches y los sábados. Para información adicional, llame al 233-4230.

Las Reglas Relacionadas a la Conducta de los Estudiantes

Un(a) estudiante que se matricule en uno de los Colegios de la Comunidad de Los Angeles espera justamente que la facultad y los administradores mantengan un ambiente en el cual haya libertad para aprender. Esto requiere que hayan condiciones y oportunidades apropiadas en las aulas y en el Colegio. Como miembros de la Comunidad Colegial, los estudiantes deben ser aconsejados a desarrollar la capacidad para tener un juicio crítico, para involucrarse en la búsqueda sostenida e independiente de la verdad y para que desempeñen sus derechos a la libertad en la investigación y sus derechos a la libertad en el habla de una manera responsable y no violenta.

Los estudiantes tendrán que respetar y obedecer la ley civil y la ley criminal y estarán expuestos a penalidades legales por la violación de las leyes de la ciudad, del condado, del estado y de la nación. La conducta de los estudiantes tiene que conformar con las reglas y las regulaciones del Distrito y del colegio. La violación de tales reglas y regulaciones, por la cual los estudiantes están expuestos a acción disciplinaria, incluye, pero no está limitada a lo siguiente:

[Regla del Consejo 9803.10] La desobediencia intencional de las instrucciones de

www.lahc.edu
las computadoras incluyendo pero no limitado a: a) la entrada no autorizada a un archivo para leer o cambiar el contenido o, para cualquier otro propósito. b) La transferencia no autorizada de un expediente. c) el uso no autorizado de la identificación de otra persona y de su código personal. d) el uso de los sitios de las computadoras para interferir con el trabajo de un miembro de la facultad estudiantil o de un oficial del colegio o, para alterar los expedientes del distrito. e) el uso de programas de computadoras ("software") que no se le han otorgado una licencia. f) Contaminar programas de computadoras ("software") con virus o código malicioso. g) el uso de los lugares de las computadoras para accesar, mandar o involucrarse en mensajes que son obscenos, que amenazan, que defaman, que presentan un peligro que esté presente y claro, que violan la regulación que está de acuerdo con la ley y, o que interrumpen substancialmente la operación ordenada de un colegio. h) el uso de los sitios de las computadoras para interferir con la operación regular del sistema computarizado del colegio o del Distrito.

Las Listas de Espera (Waiting Lists. También llamadas Listas de “Stand-By”)

A los estudiantes que aparecen en las listas de espera no se les garantiza la matriculación en una clase. Según las condiciones y el tamaño de la clase, los(las) profesor(es) pueden distribuir permisos para añadir clases.

**Los Servicios de Enseñanza y Los Servicios para Los Estudiantes**

**Academic Success Action Plan (El Proyecto A.S.A.P.)**


La Evaluación

A menos que se indique de otra manera, se suministrarán pruebas normativas, pruebas performativas y pruebas de habilidades de la Comunidad Estudiantil. La prueba a cada estudiante se le aplicará a la misma frecuencia que las que se aplican a estudiantes normales. Los estudiantes que han sido evaluados en otro colegio (lo cual incluye el examen de colocación en inglés y en matemáticas) podrían haber cumplido con los requisitos de la evaluación de LAHC. Estos estudiantes pueden traer a su consejero la copia de sus resultados del examen de colocación, expediente y/o informe de calificaciones. Expedientes de High School no son aceptables para cursos de matemáticas. También proveemos evaluación a las personas para quienes el inglés es su segunda lengua.

Si califican, los estudiantes pueden tomar el examen una vez por ciclo. Sus resultados de la evaluación serán validos por dos años después de la fecha en la que se lleva acabo. Los ciclos empiezan de febrero a septiembre, cada año (favor de consultar con el centro de evaluación (310) 233-4072 para fechas específicas)

Una vez que el estudiante se inscribe en una clase de inglés o matemáticas, el estudiante ya no sera elegible para retomar la evaluación en esa materia y debe entonces seguir la secuencia de clases de inglés/matemáticas. Además, el “Assessment Center” provee exámenes de competencia en matemáticas (para estudiantes de enfermería y para gradaulation) una vez por semestre; inventarios de estudio informatizados, lectura de enfermería, habilidad de beneficio (ATB) y ESL-ATB todo el año (mirar el calendario mensual). El “Assessment Center” esta localizado en medio de la cafetería y el edificio de educación física.

Los estudiantes necesitan traer una identificación con foto valida y la tarjeta de seguro social o numero de identificación del colegio usado en la aplicación. Información sobre orientación y registro serán discutidas durante la sesión de asesoramiento.

Citas para tomar el examen de evaluación son hechas en el centro de citas en frente del mostrador de información (Information Desk), en la oficina del centro para asesoramiento en persona o por teléfono (310) 233-4072.
El Programa CARE
El Cooperative Agencies Resources for Education (CARE) es un programa financiado por el estado que le provee servicios de respaldo a PADRES SOLTEROS quienes son los individuos principales en las hogares y quienes reciben CalWorks/AFDCT/AFI con niños menores de 14 años. Los estudiantes deben ser elegibles para EOPS y estar matriculados en por lo menos 12 unidades. Los servicios de CARE incluyen: asesoramiento, presentaciones especiales, materiales para la escuela, donaciones en efectivo, donaciones de transporte y más. Para más información, favor de llamar al (310) 233-4211 o, visite la oficina de EOPS/CARE, cuarto AD 133.

El Centro para la Planificación de Profesiones (Career Center)
El Centro Para La Planificación de Profesiones (Career Center) ofrece un servicio de asesoramiento profesional diseñado para extenderle información e consejos a los estudiantes que necesitan ayuda en seleccionar una meta relacionada a una carrera o a una especialización o, para los que están considerando otras alternativas. Este servicio le permite a los estudiantes tanto determinar cuáles serán sus objetivos de instrucción y vocacionales como discutir los planes para la selección realista y significante de una carrera. El Centro para la Planificación de Profesiones está ubicado en el edificio de la Administración, AD 125 y 127. Para más información llame al 233-4033 o email fisherg@lahc.edu.
Los Servicios de Asesoramiento
El grupo de consejeros (ac) ayudan a los estudiantes a definir sus objetivos y a planear cómo lograrlos. Los consejeros están disponibles durante todo el año para asistir a los estudiantes continuos y a los nuevos solicitantes a planear su programa colegial de estudio. Los nuevos estudiantes deben solicitar el asesoramiento antes de matricularse. Los consejeros están disponibles durante el semestre por medio de citas o al momento, de lunes – jueves de 8:00 a.m. – 8:00 p.m. y los viernes de 8:00 a.m. – 4:00 p.m. Ellos pueden ayudar con la planificación del programa, la información vocacional o de profesión o, con problemas personales o los relacionados al colegio. Para información adicional, llame al 233-4230 o email fisherjp@lahc.edu.

La Enseñanza para el Desarrollo/las Habilidades Básicas
Por medio de la orientación y los procedimientos de la evaluación, el Colegio reconoce que los estudiantes no todo el tiempo han desarrollado las habilidades básicas y adecuadas necesarias para tener éxito en sus estudios de colegio. Para ayudar a los estudiantes que podrían beneficiarse de una instrucción sobre las habilidades básicas y asegurar su éxito en sus cursos de nivel colegial, el Colegio ofrece una serie de programas que ayudan a los estudiantes con el desarrollo de las habilidades en la lectura, en el escuchar, en las matemáticas y en las habilidades de estudio y los hábitos. Para información adicional, llame al 233-4230 o 233-4226 y lea el Horario de Clases.

Los Programas y los Servicios para los Estudiantes Incapacitados
(Vea los Programas y los Servicios Especiales)
Los Programas y los Servicios de Extended Opportunity
El EOP & S es un programa financiado por el estado, diseñado para reclutar y retener a los estudiantes que tienen una desventaja en la enseñanza y económica. El programa provee servicios que van más allá de los que se ofrece por medio de la asistencia financiera, la enseñanza particular, el asesoramiento y otros servicios que el colegio le ofrece al (a) estudiante. Para calificar para estos servicios, el/la estudiante tiene que mostrar una situación económica baja, sometiendo una solicitud llamada "Free Application For Federal Student Aid" (FAFSA) por medio de la Oficina de Asistencia Financiera y debe cumplir el criterio de elegibilidad bajo método A, B, del Board of Governors Fee Waiver (BOGFW) o método C con un promedio de cero contribución por familia (Zero Estimated Family Contribution-EFC). El programa provee matriculación con prioridad, donaciones para libros, donaciones en dinero efectivo, enseñanza en particular, asesoramiento y empleo para estudiantes. Para información adicional, favor de llamar al (310) 233-4265 o visiten la dirección del Internet: www.lahc.edu/eops.

El Programa de Extensión y la Enseñanza Continua
El propósito principal de la Oficina del programa de Extensión de Servicios Comunitarios y de la Enseñanza Continua (Community Service and Continuing Education) es satisfacer las necesidades personales, profesionales y las de desarrollo profesional en la comunidad, proveyendo enseñanza continua de "non credit" en un programa progresivo de clases, seminarios y sesiones. La siguiente es una descripción de los servicios que proveen: Educación comunitaria y clases de extensión. El Programa de Extensión ofrece más de 1,000 clases por año que no cuentan para crédito (non credit) pero que aún requieren una cuota. Las ofrece en las siguientes disciplinas: recreación, las Artes, Desarrollo de Carreras, Computación, Negocios y Empresas, Finanzas, Inversiones, Viajes, Desarrollo Personal, Mejoramiento del Hogar y las Humanidades. Tenemos un programa diverso para la juventud en nuestro Colegio para los niños (College for Kids), el cual incluye cursos después de clases y los sábados, al igual que un programa grande en el verano con sesiones completas para los de edades 5-15. Las clases de Educación continúa que no cuentan para crédito (non credit) y que no requieren una cuota. En nuestro currículo de Educación Continua que no cuenta para crédito y que no requiere una cuota, ofrecemos cursos de inglés como Segunda Lengua, Educación Vocacional y Habilidades Básicas. No les cuesta nada a los estudiantes para matricularse y uno puede matricularse en estos cursos cuantas veces que uno quiera.

Programas y Servicios-Los programas y servicios adicionales incluyen Escuela de Tráfico, Los Exámenes para la Certificación en la Mecanografía, el Centro para Sacar Copias en Color y el Mercado al Aire Libre semanal (Weekly Swap Meet). Matriculación-Los estudiantes pueden matricularse en persona durante las horas de negocio por teléfono usando MasterCard, Visa o Discover, por correo usando las formas que están en la última página del catálogo de Extensión o por medio de Fax. El número de fax es (310) 233-4686. El programa acepta sus sugerencias para las clases nuevas que se ofrecen. Para más información, llame al (310) 233-4450 o escribíralo al Programa de Extensión (The Extension Program), 1111 Figueroa Place, Wilmington, CA 90744.

La Asistencia Financiera
La meta de la ayuda financiera es proveerles acceso a la instrucción postsecundaria a esos que de otra manera no podrían continuar su instrucción por los asuntos financieros. A los estudiantes se les provee asistencia moneditaria para cubrir el costo básico de los gastos relacionados a su instrucción por medio de préstamos, donaciones, becas y empleo de por horas. Para información adicional, llame al 233-4320.

Los Programas CalWorks/GAIN
Greater Avenues for Independence (GAIN) es un programa de enseñanza para los estudiantes que están bajo la asistencia provicional para familias necesitadas (TANF- students on temporary aid to needy families). La meta es proveer un ambiente de instrucción donde los estudiantes desarrollen las habilidades necesarias en Inglés como una Segunda Lengua, en la Enseñanza Básica para Adultos y en la preparación para el GED. Los estudiantes también aprenden habilidades vocacionales que guía a uno a obtener empleo signifcativo. Para recibir más información, comuníquese con el teléfono de CalWorks en el centro para el Colocamiento Laboral y Los Servicios de Entrenamiento, Cuarto 121 en el Edificio de tecnología. (Job Placement and Training Services center, Technology Building Room 121), de lunes - viernes de 9:00 a.m. – 5:00 p.m. al (310) 233-4447.

El Programa de Hombres que Asiste con la Transferencia a Escuelas (The Honors Transfer Program)
El Programa de Hombres que Asiste con la Transferencia a Escuelas es un esfuerzo cooperativo entre Los Angeles Harbor College y las siguientes universidades: UCLA, UCI, UCR, UCSC, CSUF, Pitzer College, Pomona College, Chapman University, Occidental College, Loyola University y La Sierra University. La intención es servir a los estudiantes que están interesados en un currículo estudiantil diseñado para prepararlos para la transferencia. Los estudiantes que completan el currículo de honor y la preparación para su especialidad (con por lo menos un promedio académico GPA, de 3.1) recibirán:
1. Admisión garantizada y con prioridad a la Facultad de Letras y Ciencias de UCLA (los estudiantes que están interesados en las especialidades de las Bellas Artes y la Ingeniería en UCLA también pueden participar en el HTP y se les darán consideración especial por UCLA cuando soliciten) y también a UCSC, UCR y UCI.
2. Consideración con prioridad dada por Pomona College (requiere un promedio académico –GPA- de 3.5), Chapman University, La Sierra University, Occidental College (requiere un promedio académico-GPA- de 3.25) y Pitzer College (requiere un promedio académico-GPA- de 3.5).

El Programa para los Estudiantes Internacionales (ISO)
La Oficina Para Estudiantes Internacionales ayuda a estudiantes internacionales a completar el proceso de las solicitudes del colegio y de la visa y le ofrece ayuda continua al estudiante al llegar al campus para que ella estudiante pueda completar
información en español

La Biblioteca

La Biblioteca Baxter de Los Angeles Harbor College provee libros, publicaciones periódicas, periódicos, materiales de referencia y una base de información computarizada y electrónica que respalda el programa de estudio del colegio y la búsqueda de las metas de instrucción de los estudiantes. Los(as) profesores(as) pueden poner lecturas obligatorias del curso en reserva en el mostrador donde se piden prestados los materiales. Los(as) profesores(as) también pueden pedir orientaciones generales u orientaciones especializadas para sus clases. Un(a) bibliotecario(a) siempre está disponible para ayudar con preguntas básicas o investigaciones, y para ofrecer instrucciones sobre el uso de la biblioteca y la búsqueda de impresos. Los estudiantes que están matriculados actualmente pueden tener acceso al Internet en el laboratorio de computadoras de la biblioteca. Los espacios individuales están disponibles en ambos niveles de la biblioteca y las máquinas de fotocopias están ubicadas en el nivel principal.

El Centro de habilidades de la vida (Life Skills Center)

ElLife skills center fue establecido para proveer intervención de crisis y de referencia comunitaria para los estudiantes de LAHC que estén pasando por alguna crisis personal o de vida, y para promover la salud mental positiva del plantel y de la comunidad mediante talleres, seminarios de habilidades, y oradores invitados expertos en una variedad de materias. Los servicios están disponibles de lunes a jueves de 8:00am-4:00pm y viernes de 8:00am-4:00pm. Servicios para personas sin cita: Lunes 10:00am-12:00 y viernes 10:00am-12:00pm. Localizado en el Health Center Cafe 110, el life skills center tiene estudiantes de psicología avanzados y esta supervisada por un psicólogo clínico licenciado. Para mas información, llamar al (310)233-4586.

La Matriculación

La matriculación es un proceso que lleva al colegio y al estudiante que se matricula para recibir crédito a un acuerdo con el propósito de realizar las metas educacionales del estudiante mediante los programas, reglas y requisitos del colegio. El colegio provee un proceso de admisión; orientación al colegio y sus programas; asesoramiento; consejería y citas de evaluación sobre el progreso de los estudiantes. Estos servicios están disponibles para todos los estudiantes que son admitidos al colegio.

Estos servicios son disponibles para todos los estudiantes que son admitidos al colegio. En el tiempo que aplican, todos los estudiantes son clasificados como exentos o no exentos de algunos de los componentes de matriculación. Estudiantes pueden ser exentos, dependiendo del componente de matriculación, al cumplir con cualquier de los siguientes criterios: 1) haber obtenido un associate degree o un título mas alto, 2) estar asistiendo a harbor solo para tomar clases recreativas o de desarrollo personal y no tener la intención de obtener un certificado o título, 3) estar tomando una o dos clases que se requieren para renovar un certificado y no tener la intención de obtener un certificado o título, o 4) estar actualmente matriculado en otra escuela y planea tomar una o dos clases para recibir crédito por ellas en la escuela principal. Los estudiantes que sometan resultados de exámenes de evaluación equivalentes a los que se han usado en Harbor College pueden ser exentos de tener que tomar pruebas adicionales. Un(a) estudiante también puede ser exento si ya ha completado clases equivalentes de inglés o matemáticas en otro colegio o universidad. El estudiante debe traer evidencia a su consejero para comprobar la previa examinación o terminación de las materias tomadas. Es prohibido que el colegio use cualquier práctica de matriculación con el propósito de someter a cualquier persona a discriminación ilegal. Cualquier alegación indicando que el distrito ha obrado de esta manera, o ha establecido un requisito discriminatorio, será considerada una ceja de discriminación ilegal y será archivado, investigado y resuelto. Información siguiente podía ser obtenida en la oficina de servicios de el estudiante en el colegio de administración. Si un estudiante desea retar las provisiones de matriculación, el o ella puede consultar con el vice presidente de servicios estudiantiles en el colegio de administración. El colegio investigará e intentará resolver las quejas. Los procedimientos sobre hacer quejas por escrito o sobre los motivos de una queja están disponibles en la oficina de los servicios para los estudiantes AD-125. La documentación de todas dichas quejas son retenidas por un mínimo de tres años después que la queja haya sido resuelta y esta información será sujeta a ser revisada por el rector como parte de evaluación estatal.

El Estacionamiento

La administración del colegio le urge que use una de las áreas de estacionamiento que le pertenece al colegio. Los estacionamientos del colegio son patrullados por la policía y están bajo la jurisdicción de LAHC. Los estudiantes y los empleados que se estacionen en una localidad que no está bajo la jurisdicción de LAHC, lo hacen tomando su propio riesgo.

El Consejo de los miembros de la directiva del Los Angeles Community College District, el Associated Student Body, los empleados o los agentes no son responsables por cualquier pérdida, incluyendo pero no limitándose al robo, daño a la propiedad y lesiones físicas, resultando de su uso de las áreas de estacionamiento de LAHC. Las leyes y las regulaciones de California que se les aplican a los vehículos, incluyendo las relacionadas al estacionamiento ilegal, se aplican en el colegio.

Las áreas de estacionamiento para los estudiantes incluyen: el área B, ubicada al sur del edificio de Administración (Admisión, Asistencia Financiera etc.), el área B2, ubicada al sur del área B; las áreas D y E, ubicadas al oeste de las canchas de de tenis y balonmano; el área F, ubicada al sur de la cancha de béisbol; el área G, ubicada al oeste del edificio de drama y habla (Drama-Speech Building).

Las áreas de estacionamiento para los empleados son: A, B y H, J, adyacentes a Figueroa Place. Las entradas a las áreas A y B están cerca de Figueroa Place. La entrada a las áreas H y J están en dirección de la Calle “L”; el área K, ubicada al oeste de Estacionamiento de Enfermería, y el área N, ubicada al este del Edificio de Educación Física.

Espacios de estacionamiento para estudiantes discapacitados están disponibles en las áreas B,E, G, H, J y J. ADVERTENCIA: Los estacionamientos que están enfrente del colegio en la parte de la calle L Street no le pertenecen a LAHC y no son patrullados por la policía del
La Oficina del Sheriff del Colegio
La División del Sheriff de Harbor está disponible para asistir a los estudiantes, a los miembros de la facultad y a los(as) visitantes tal como se necesite. El Sheriff está ubicado en el edificio de educación física en la calle Figueroa Place, (310) 233-4618. Desde cualquier teléfono de paga dentro del colegio, marque *80 para comunicarse con la policía del colegio.

Programas Y Servicios Especiales (Special Programs & Services)
Los Angeles Harbor College opera bajo la premisa de que cada persona posee el derecho común a una oportunidad igual en cuanto a la instrucción. La oficina de Programas y Servicios Especiales (Special Programs and Services) se ha establecido para asistir a las personas con incapacidades físicas, psicológicas y a las que tienen una incapacidad que impide el aprendizaje que podrían requerir asistencia especial en la búsqueda de la enseñanza. Los estudiantes pueden recibir servicios tales como el asesoramiento especial, acomodamiento para tomar exámenes, enseñanza particular y matriculación con prioridad. También hay clases para mejorar habilidades básicas y clases de computadoras (adaptive computer classes) que se ofrecen en nuestro Centro de Alta Tecnología (Hi-Tech Center). La Oficina de Programas y Servicios Especiales está ubicada en la Cafetería, cuarto 108. Favor de llamar al (310) 233-4629 para hacer una cita con un(a) especialista.

La Orientación para los Estudiantes
A Los estudiantes que se van a matricular para asistir a Harbor College por primera vez, se les aconseja que participen en la orientación. Se recomienda que uno(a) complete un curso de orientación tal como Personal Development 17; otras opciones están disponibles. Las actividades relacionadas a la orientación serán cubiertas inmediatamente después de la sección sobre la evaluación. A los estudiantes, se les aconseja que completen la orientación antes de su primer semestre durante su primer semestre. Los estudiantes que han logrado un Asociate Degree o uno más alto, podría ser exonerado de este requisito al mostrarse a un(a) consejero(a) una copia del expediente académico o del diploma o, una copia de su asistencia previa a la sección sobre la orientación. Para más información, llame al 233-4230 o 233-4070.

El Gobierno y las Actividades Estudiantiles
A todos los estudiantes en L.A. Harbor College se les aconseja y se invitan a participar en el gobierno del Associated Student Organization (ASO). Esto se hace por medio de la participación en el Senado o, como un oficial del ASO. Bajo los auspicios de la oficina de las actividades relacionadas a los estudiantes, el Associated Student Organization asume un rol principal en la planificación y el desarrollo de las actividades relacionadas a los estudiantes y a la creación de un ambiente colegial que se base alrededor de las necesidades de los estudiantes. El ASO representa las necesidades y los intereses de los estudiantes por medio de la participación en el gobierno colegial. El enfoque del Gobierno estudiantil y de la Oficina de las Actividades Relacionadas a los Estudiantes, es proveer oportunidades para el desarrollo del liderazgo y una experiencia la en enseñanza balanceada.

Los Servicios de Salud para los Estudiantes
El propósito del Centro de Salud Estudiantil es contribuir a las metas de instrucción y la matriculación de los estudiantes, promoviendo su bien estar físico y emocional. El Centro de Servicios de Salud Estudiantil. (Student Health Services) provee asesoramiento sobre la salud y educación, evaluación, los tratamientos y primeros auxilios, referencias a agencias publicas o privadas apropiadas y la diseminación de información en cuanto a la disposición de los servicios de salud. El Código de California de Educación, secciones 72244 y 72246, autoriza la cobertura de la salud a los servicios de salud estudiantil. La cuota es de $11.00 por semestre y $8.00 durante las sesiones del verano. Esos individuos que dependen exclusivamente en el rezo para el proceso de sanar que están de acuerdo con la enseñanza de una secta religiosa genuina, pueden pedir que sean exonerados de tener que pagar la cuota por medio de la Oficina de la Decana Asociada de los Servicios Estudiantiles (Seahawk Center). Para información adicional, llame al (310) 233-4651.

Las Tarjetas de Indentificación de los Estudiantes
A todo los estudiantes les se les requiere que tengan una tarjeta de identificación de alumno. Actualmente, la tarjeta se puede obtener en el área de la Matriculación en el Edificio de la Administración durante el momento en que se matricule o, en la Oficina de las Actividades Relacionadas a los Estudiantes (Student Activities Office) en el segundo piso del Seahawk Center al completar su matriculación. Los estudiantes tienen que tener una identificación que muestre una foto para poder usar muchos de los Laboratorios en el colegio. El costo de la tarjeta de identificación es $7.00. Al comprar la tarjeta, los estudiantes también tendrán los mismos privilegios del ASO. Ud tendrá que pagar una cuota de $3.00 por tarjetas dañadas o perdidas.

La Enseñanza Particular
La enseñanza particular está disponible para individuos o grupos de individuos en la mayoría de las materias. La enseñanza particular se efectúa en el Centro de Asistencia Con el Aprendizaje (Learning Assistance Center). Las solicitudes ("Request for Tutoring") se pueden obtener en el mostrador para sacar materiales (Check out Counter) en el LAC. Sería útil si los estudiantes formaran sus propios grupos (de 2 o 3) directamente de la clase en la cual la asistencia con la enseñanza se ha pedido. Después de que un grupo se haya identificado y un tiempo conveniente se haya arreglado de acuerdo con el horario del maestro particular, la enseñanza podrá empezar por medio de citas. La enseñanza particular puede estar disponible durante varias horas en el Laboratorio en matemáticas y en el Laboratorio de la escritura. (Ésto depende de la disponibilidad de los maestros particulares). Advertencia: los estudiantes que han declarado su especialización y o han declarado sus objetivos relacionados a la instrucción, recibirán la prioridad para la enseñanza particular.

El Centro para la Transferencia a Escuelas (Transfer Center)
El Centro para la Transferencia a Escuelas de Los Angeles Harbor College ayuda a los estudiantes a hacer una transición sin problemas de Harbor a una institución de cuatro años y a explorar las carreras de estudios que están disponibles. El Centro para la Transferencia a Escuelas contiene una colección de catálogos de colegios e información sobre carreras profesionales. A los estudiantes que estén interesados en reunirse con un/a representante de una Universidad local, se les aconseja que revisen el calendario para saber cuándo serán las próximas visitas. El Centro está ubicado en el edificio de administración 127 (Administration Building 127).

Los Servicios Para Los Veteranos
Las personas que planifican asistir a LABC bajo una de las medidas de enseñanza para los veteranos, deben de ir a la Oficina de los Veteranos en AD131 para obtener los papeles necesarios. Esto se debe hacer un mes antes del período de la matriculación para poder discutir cualquier problema relacionado a la matriculación, a la elegibilidad y a los pagos relacionados a los beneficios. La asistencia se verifica mensualmente. El veterano tiene que someter un expediente académico relacionado a sus estudios previos de nivel colegial. Para información adicional, llame al 233-4232.

El Centro Que Les Da La Bienvenida a Los Estudiantes (Welcome Center)
El Centro Que Les Da La Bienvenida a Los Estudiantes (Welcome Center) en Los Angeles Harbor College es un ejemplo del apoyo institucional que el colegio les provee.
A los nuevos estudiantes y a los que regresan. El Welcome Center es un lugar clave para que los nuevos estudiantes comiencen el proceso de matriculación. Además, les ofrece apoyo durante su primer año. El Welcome Center es una inversión, cuyo propósito es ayudar con el éxito estudiantil, retención y atraer a los estudiantes al proceso educativo. A los estudiantes se les proveen servicios académicos, de Outreach y de apoyo para ayudarlos desde el momento que tienen la solicitud hasta que se gradúen. Estamos ubicados en el edificio de Administración, Cuarto 133. Se pueden comunicar con nosotros llamando al número (310) 233-4327 o al (310) 233 4278 o, por correo electrónico a la dirección barkerb@lahc.edu.

**Las Cuotas de los Estudiantes y Las Reglas Sobre los Reembolsos**

**Las Cuotas de La Matrícula**

La cuota estándar es once dólares ($20) por unidad por semestre, sujeto a cambio del California Legislature. Los estudiantes que tengan preguntas relacionadas a las renuncias o sobre la elegibilidad de la asistencia financiera debe comunicarse con la Oficina de Asistencia Financiera (Financial Aid Office). Si se usa STEP, Student Telephone Enrollment Program, las cuotas se pueden pagar por teléfono con una tarjeta de crédito o enviando un cheque o un giro postal. Los pagos también se pueden hacer en persona en la Oficina del/de la Cajero(a) Cashiers Office, SHC101. Las cuotas están sujetas a cambiar. Los estudiantes tienen que cumplir con la fecha de fin de plazo relacionada al reembolso de las clases y tendrán que renunciar en persona las cuotas se deberán. (Los as(profesores as) no pueden despedir a los estudiantes de las clases).

**La Asistencia con la Cuota de la Matrícula**

El colegio les ofrece asistencia con la cuota de la matrícula a los estudiantes que no pueden pagarla. Para obtener asistencia inmediata con la cuota de la matrícula, los estudiantes deben completar el formulario titulado California Community Colleges Board of Governors Enrollment Fee Waiver Application que está en este horario y traerlo a la Oficina de Asistencia Financiera (Financial Aid Office), cuarto AD131. El “Board of Governors Enrollment Fee Waiver” está disponible para los estudiantes cuyas familias reciben asistencia del AFDC, algunas formas de beneficios del Seguro Social o la Asistencia General (General Relief). También, está disponible para los estudiantes de familias con ingresos que caen dentro de los siguientes límites:1- $15,315 o menos, 2- $20,535 o menos, 3- $25,755 o menos, 4- $30,975 o menos. Añade $5,220 por cada miembro adicional de la familia. Además, los estudiantes que tienen necesidades financieras, tal como lo determina el “Free Application for Federal Student Aid” (FAFSA), son elegibles para la renuncia de la matrícula (el “Enrollment Fee Waiver”). Para información adicional, comuníquese con la Oficina de Asistencia Financiera (Financial Aid Office).

**Las Reglas Relacionadas a los Reembolsos de las Cuotas de la Matrícula**

Se puede pedir un reembolso por las clases que duran un semestre entero si un reembolso de ellas antes de la segunda semana de clases. Para las clases de corto plazo un reembolso entero es autorizado por las clases de cuales uno renunció durante el final de un periodo de tiempo equivalente a 15% del tiempo total de la clase. De allí en adelante, no se autoriza ningún reembolso, excepto cuando una acción por el colegio para cancelar o reprogramar una clase obliga a uno a renunciar de una clase. Las cuotas para las clases de cuales uno renunció antes de la segunda semana serán aplicadas a las clases que se añaden simultáneamente. A los estudiantes les se aconseja enfáticamente que complete las transacciones de añadir y renunciar al mismo tiempo. Uno tiene que renunciar de las clases antes del o para el 24 de febrero del 2009 para recibir un reembolso sobre la matrícula. Las formas para pedir los reembolso tienen que completarse en la Oficina del/de la Cajero(a) Cashier’s Office. El 12 de marzo del 2009 es el último día para pedir los reembolsos en la Oficina del/de la) Cajero(a) por las clases de cuales uno renunció antes de o el 24 de febrero del 2009. Los estudiantes tienen que retener su recibo de tarjeta de crédito y retornarlo para recibir los reembolsos en su tarjeta de crédito. Los reembolsos no se harán automáticamente hasta en el caso de que se cancelen las clases.

**Las Quotas Relacionadas a los Servicios de la Salud**

Hay una quita obligatoria de $11.00 para los servicios de salud que tiene que pagarse cuando se pagan las cuotas de la matrícula. Los estudiantes que sólo toman cursos de amnistía están exonerados de tener que pagar la quita. Todos los estudiantes que pagan la quita son elegibles para los servicios de salud del colegio. Los estudiantes que tienen todas sus clases en localidades fuera del colegio podrán ser exonerados de tener que pagar la quita.

**La Quota del Estacionamiento**

Estacionarse en las áreas marcadas “Parking By Permit Only” será limitado a los vehículos que muestran un permiso válido. Los procedimientos sobre el permiso del estacionamiento y la información relacionada a la quita están disponibles en la Oficina del (de la) Cajero(a) Cashier’s Office. Los estudiantes no pueden estacionarse en las áreas de estacionamiento de los empleados “STAFF lots”. Un permiso semestral o diario válido se necesita todo el tiempo, de lunes-sábado, de 12:00 a.m hasta la medianoche. Los domicilios, el estacionamiento está libre en invierno La quita del estacionamiento para Otroño del 2005 es $ 20.00. Los estudiantes que pagan el ingreso al ASO cuando inicialmente obtienen su permiso de estacionamiento, pagan $17.00 dólares. Todas las peticiones para los reembolsos tienen que hacerse en la Oficina del(de la) Cajero(a). Los permisos de estacionamiento tienen que ser presentados en la Oficina del(de la) Cajero(a) (Cashiers Office) para obtener un reembolso. El último día para obtener los reembolsos es el 1 de Septiembre del 2005.

**La Cuota de la Matrícula para los Que No Son Residentes**

El costo dela matrícula para los que no son residentes de California o los Estados Unidos durante el periodo del 2008-2009 es $181.00 por cada unidad semestral más la cuota estándar de matrícula de $20 sujeto a cambio del California Legislature. La matrícula para los que no son residentes de los Estados Unidos y los estudiantes con una Visa de F-1 es $191.00 por unidad semestral más la quita de matrícula estándar de $20 para una total de $211.00 por unidad semestral. (Los Estudiantes con Visas de F-1 están obligados a matricularse un mínimo de doce unidades en ambos semestres; en el de la primavera y en el del otoño). Las cuotas tendrán que ser pagadas durante el momento de la matriculación y no más tarde que el final de la segunda semana del semestre. La quita está expuesta a cambios cada afro académico. Los estudiantes F-1 visa tendrán que pagar $25 SEVIS cuota de pago por semestre y se les requiere que compren seguro médico cada semestre. La cobertura es por sies meses y cuesta $70 por mes, pero está expuesta a cambios.

**El Criterio para los Reembolsos de la Matrícula y el Horario para los Que No Son Residentes**

Un(a) estudiante que no es residente y que renuncia formalmente de sus clases o de otra manera se separa de parte o de toda su matrícula, podría pedir un reembolso sobre la matrícula que pagó previamente. La fecha que se usa con el propósito de obtener reembolsos, es la fecha en la cual el dicho pedido es sometido en la Oficina De Admisión sin consideración alguna de cuándo la separación habrá ocurrido. Los pedidos para los reembolsos tienen que hacerse en persona en la Oficina del(de la) Cajero(a) (vea las fechas de fin de plazo relacionadas a reembolsos de la quita de la matrícula). Ningun reembolso se hará por las clases de cuales uno renunció después de la segunda semana de clases. Para las clases de corto plazo, ningún reembolso se hara después de haber completado 10% del semestre.

**La Reglas Relacionadas al Uso de Cheques Personales y Tarjetas de Crédito**

Se aceptan las tarjetas de crédito (Sólo VISA, Master Card y Discover) para pagar las cuotas relacionadas a la matrícula de los residentes y de los que no son residentes, para pagar el estacionamiento y la cuota del ASO. Los cheques de negocios son aceptados. Se aceptan los cheques personales, excepto para pagar la matrícula de los que no son residentes. La dicha matrícula tiene que pagarse por medio de tarjeta de crédito, un cheque cajero, un giro postal o dinero en efectivo, si el pago no se recibe antes del momento de las clases. Los cheques personales tienen que estar impresos. Se requiere que en el cheque se escriba un número válido de una licencia de conducir o el de una tarjeta de identificación de California y el número de identificación del estudiante. Cualquier cuotas que estén atrasadas, tienen que

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pagarse con dinero en efectivo o con un cheque cajero. Las Cuotas Relacionadas a los Cheques Rechazados
Se cobra una cuota de $10.00 por cualquier cheque rechazado (por no tener fondos o por supender el pago). Se le pondrá una retención a los expedientes académicos hasta que uno cumpla con la obligación financiera. El (la) estudiante tiene que pagar la cuota relacionada al rechazo del cheque con dinero en efectivo o con un cheque cajero. El (la) estudiante tendrá 30 días desde el día que recibió la noticia, para evitar otras penalidades.

Los Materiales para la Instrucción
A los estudiantes se les podrán requerir que provean materiales relacionados a la instrucción u otros materiales, que requieren las clases de "credito" y las de "non credit" (tal como papel para las clases de computadoras que requieren la impresión, ratones para las computadoras, etcétera.). Estos materiales continuarán teniendo valor para los estudiantes fuera de la clase y no estarán disponibles exclusivamente por medio del Distrito. Las cuotas de los materiales se pagan y son colectadas en la Librería de Los Angeles Harbor College.

Los Documentos Académicos o la Verificación de los Expedientes Académicos
Los primeros dos documentos o la verificación de los expedientes académicos de los estudiantes son gratuitos. Las copias adicionales se pueden ordenar por $3.00 por copia. Los estudiantes pueden pedir que les procesen los documentos o una verificación más rápido de lo normal pagando una cuota adicional de $7.00. Cualquier restricción en los expedientes del (de la) estudiante tiene que estar aclarada antes de que se procesen las copias de los documentos.

La Cuota del ASO
La cuota de $7.00 por semestre les permite a los estudiantes el ingreso al Associated Student Services de una de dos maneras: (1) pagar la cuota o, (2) someter una forma titulada “Surrender of Benefits”. Si usted decide no pagar la cuota, tendrá que llenar la forma titulada “Surrender of Benefits” en la Oficina del (de la) Cajero(a) o en la Oficina de las Actividades Relacionadas a los Estudiantes, Student Activities ubicada en el Seahawk Center. Usted tendrá que someter esta forma en persona. La información relacionada a los servicios adicionales por ingresar en el ASO están disponibles en la Oficina de Las Actividades de Los Estudiantes, ubicada en el Seahawk Center. Todos los miembros del ASO recibirán una identificación mostrando un foto. Se cobrará $3.00 por las tarjetas dañadas o perdidas.

La Cuota Relacionada a La Representación de Los Estudiantes.
Hay una cuota obligatoria de $1.00 para la representación de los estudiantes que se usa de una variedad de maneras en la representación de los intereses y de las perspectivas de los estudiantes en el proceso legislativo. Esto incluye el entrenamiento y la interacción con los legisladores y los cuerpos legislativos. Un(a) estudiante que no quiera pagar esta cuota, por razones religiosas, políticas o financieras, tiene que indicarlo de manera específica al firmar una renuncia que está disponible en la oficina del cajero(a) (Cashier’s Office).

Las Reglas Del Estacionamiento De LAHC
Debido a la preocupación que expresamos para que los estudiantes y los empleados del campus estén en el área de estacionamiento donde se les da a los vehículos que violan las regulaciones anunciadas.
- Los permisos de estacionamiento (las calcomonías) se requieren en todos los vehículos que están estacionados en los estacionamientos de Los Angeles Harbor College. Los permisos de estacionamiento deben comprarse cada semestre durante el tiempo de la matriculación. Además de los carros, esta norma se les aplica a las motocicletas, a las patinetas motorizadas y a los ciclomotores.
- Estacionamiento gratuito está disponible solamente los domingos de 6 a.m. a 6 p.m. En el área de estacionamiento B, ubicada al sur del Edificio de la Administración y en el área de estacionamiento G, ubicado al oeste del edificio de Teatro, se venden permisos diarios de estacionamiento por $1. Un permiso diario, le permite a uno estacionarse en cualquier de los estacionamientos de los estudiantes. El permiso diario debe ser visible con la estampa hacia arriba.
- Las áreas de estacionamiento de los estudiantes son: 4, 6, 7, 8 (vea el mapa impreso dentro de la última página). Los lugares de estacionamiento de los empleados son: 1, 2, 3, vea el mapa impreso dentro de la última página. No se permite que los estudiantes se estacionen en CUALQUIERA de los estacionamientos de los empleados, excepto en B donde se permite estacionarse bajo la disposición de espacios y una cuota que se paga una sola vez.
- Los estudiantes incapacitados pueden ponerse de acuerdo para estacionarse en las áreas de estacionamiento de los empleados (Staff Lots) si su circunstancia especial requiere ésto. Vea a los empleados de Special Programs and Services en la Cafetería, cuarto 108.
- Los permisos de estacionamiento o las calcomonías de los estudiantes tienen que ser montados (as) dentro del parabrisas abajo a la izquierda. El permiso TIENE QUE estar fijo al parabrisas para evitar una multa si está estacionado (a) en LAHC. Las motocicletas, las patinetas motorizadas y los ciclomotores deben de exhibir el permiso de estacionamiento(o) calcomania de manera notable en la horquilla del frente del vehículo.
- Los estudiantes que compran un permiso para un vehículo de cuatro ruedas se les entregarán un permiso hecho de vinil. Este permiso se puede transferir fácilmente de un carro a otro.
- Los permisos de estacionamientos/la calcomanía de los estudiantes NO autorizan a uno a estacionarse en los estacionamientos de los empleados o en otras áreas recervadas. Los vehículos estacionados en estas áreas serán multados, a menos que tengan un permiso diario corriente DESIGNANDOLE permiso para estacionarse en un área específica entregado por la oficina de la policía del colegio. Un permiso verbal o por escrito que se le dé a un(a) estudiante o a otro visitante del colegio para estacionarse, NO ES RECONOCIDO COMO VÁLIDO, a menos que se adere por la oficina de la policía del colegio y el permiso apropiado se obtenga.
- La velocidad máxima en todas las áreas de estacionamiento y en todas las carreteras del colegio es 10 millas por hora.
- Si usted piensa que ha recibido una multa relacionada al estacionamiento por equivocación, hay un proceso administrativo de apelación. Usted tiene 21 días desde el día de la multa o 10 días desde el primer aviso de su atraso en pagar la multa, para pagar la multa o pedir un reviso administrativo. Las formas para los revisos se pueden obtener del Edificio de la Policía del Colegio, ubicada cerca del área de estacionamiento H (cerca de los Edificios de Música, Ciencia y Astronomía).
- Los Angeles Harbor College ni el Los Angeles Community College District se hace responsable por los daños a cualquier vehículo, por el robo de su contenido, lesiones a personas operando un vehículo o, daños a los carros estacionados en el colegio o fuera del colegio, a menos que esté obligado bajo los Códigos del Gobierno 810-966.6.
- El folleto de Los Angeles Harbor College sobre las regulaciones relacionadas al tráfico y al estacionamiento está disponible en el Escritorio de Información, en la Oficina de Admisión, la Oficina de Asistencia Financiera, la Oficina de ASO, la Oficina del Caja(a) (Cashier’s Office) y en el departamento de Policía del Colegio.
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*PACE Instructor
Can’t find it in the schedule?
If you can’t find the course you’re looking for in the Harbor College credit schedule, try the LAHC EXTENSION catalog of non-credit courses.

Career and Entrepreneurial Programs
• Medical Insurance Billing and Claims Administration
• Marketable computer application skills
• Certificate Courses
• Workshops and seminars to enhance your value in the job market
• Pharmacy Technician Training

Multicultural Programs
Enjoy the wealth of knowledge and beauty offered by rich multicultural environments.
• Spanish languages
• Argentine and Salsa & Latin Dancing
• Japanese Watercolor and Brush Painting

Personal Development
• Kickboxing & Self Defense
• Golf
• Tennis
• Yoga
• CPR & First Aid
• No-Fee Continuing Education Courses
• ESL
• Art
• Step Aerobics

College for Kids (ages 4-14)
During the academic year we offer after-school and Saturday Semi-Private Tutoring classes. During the Summer we offer a 5-week session with a variety of classes.
• Study Skills
• Basic Math & Algebra
• Reading & Vocabulary
• Computer Classes
• Drawing, Painting, Creative Writing, Acting, Aerobics, Piano, and more...

Traffic School
Keep your insurance rates down by enrolling in:
• 8 hour DMV approved Traffic Violators School offered each month during evenings and on weekends
• Classes offered in English & Spanish

The Extension Program now offers Typing Test Certification
Pick up an Extension catalog on campus, at a local library, or request one by phone, then choose one of these easy ways to enroll...

MAIL: Send a personal or business check, money order, or credit card number along with your registration information
PHONE: Call us and register by phone with a Visa, MasterCard, or Discover card number at 310-233-4450
FAX: Using your credit card number, Fax us your registration form to 310-233-4686
INTERNET: Using your credit card number, email your registration information to aguilerp@lahc.edu or visit our web page at www.lahc.edu
WALK-IN: Simply come in to our office located between the Art Building and Parking lot D, in Bungalow 16.

The Los Angeles Harbor College Extension Program
Over 200 non-credit courses for adults and children every semester, and we’re right here on campus!
### ACADEMIC PLANNING WORKSHEET

Use this worksheet to plan your academic career at Harbor College and for each semester attended. Bring this sheet along when visiting a counselor.

To calculate your GPA: each letter grade is assigned a point value, $A=4$, $B=3$, $C=2$, $D=1$, $F=0$. P & NP are not counted toward the calculation of your GPA. Additionally, each class you attempt has a unit value, multiply that unit value by the point value above. Add the total point values for each grade earned in the semester and divide the sum by the total number of units attempted. For example, If a student took 3-unit classes and received an A, B and D, then $(4x3)+(3x3)+(1x3)=24$, then $24/9=2.67$.

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**Campus Map**

**Buildings:**
- AC: Assessment Center
- AD: Administration
- AST: Astronomy
- B: Bungalows
- BU: Business
- CA: Cafeteria
- CDC: Child Development Center
- CV: Classroom Village
- DS: Drama/Speech
- FA: Fine Arts
- GC: General Classrooms
- LAC: Learning Assistance Center
- LRC: Learning Resources Center
- MU: Music
- NU: Nursing
- S: Sheriff
- OV: Office Village
- PE: Physical Education
- PH: Physics
- SCI: Science
- SHC: Seahawk Center
- T - 1: TECH (Technology)
- U: Unified
- Z: Facilities, Maintenance & Ops

**Student Parking Lots:** 4, 5, 6, 7, 8

**Staff Parking Lots:** 4, 6, 8

**Guest/Visitor all day paid parking:** Any student parking lot with $1 paid permit from parking permit machines. Visitor (limited time) parking without permit is available in “Green” marked stalls in some student parking lots.

**Parking Questions?**
Visit the Sheriff’s Office or call (310) 233-4618.

*Building under construction at time of publication.*
# ADDITIONAL CLASSES
## Winter 2009

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<td>BIOLOGY 003</td>
<td>INTRODUCTION TO BIOLOGY</td>
<td>4.00</td>
<td>1709 lec 8:00-10:05am TTh STAFF</td>
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<td>COMPUTER SCIENCE INFORMATION TECHNOLOGY 035</td>
<td>PROGRAMMING FOR TECHNICIANS</td>
<td>3.00</td>
<td>1701 lec 9:00-11:15pm F R K Chao</td>
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<td>1702 lec/lab 5:00-9:15pm MW R. Nadler</td>
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<td>MUSIC 101</td>
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### EVENING CLASSES

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<td>Class Starts 1/5/09, Ends 4/3/09</td>
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<tr>
<td>ENGLISH 102</td>
<td>COLLEGE READING AND COMPOSITION II</td>
<td>3.00</td>
<td>1714 lec 7:30 - 9:35pm TTh STAFF</td>
<td>TBA</td>
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<td>Class Starts 1/5/09, Ends 4/3/09</td>
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<tr>
<td>MATHEMATICS 123C</td>
<td>ELEMENTARY ALGEBRA III</td>
<td>4.00</td>
<td>1715 lec 5:00 - 7:05pm MW L McKenzie</td>
<td>TBA</td>
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<td>Class Starts 1/5/09, Ends 4/3/09</td>
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<tr>
<td>MUSIC 101</td>
<td>MUSIC FUNDAMENTALS</td>
<td>3.00</td>
<td>1716 lec 7:30 - 9:35pm MW D. Bisigano</td>
<td>MU 138</td>
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<td>Class Starts 1/5/09, Ends 4/3/09</td>
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Course Offerings 153
ENGLISH 101
COLLEGE READING AND COMPOSITION
3199 lec 6:40 -10:05pm  T  A Imbarus  TBA
Class Starts 2/9/09, Ends 6/2/09

PHYSICAL EDUCATION 711
OFFICIATING COMPETITIVE SPORTS II
2164 lec 2:00 -2:30pm  TTh  AL Henry  PE 101
and lab  1:45 hrs/wk  TBA  AL Henry  PE 101

OUTREACH CLASSES

AVALON HIGH SCHOOL

MUSIC 101
FUNDAMENTALS OF MUSIC (UC:CSU)
6041 lec  1:00 - 2:25pm  MW  D. AITKEN  Avalon HS
Outreach Class (13 Week Class - Starts 2/23/09, Ends 5/27/09)

PORT OF LA HIGH SCHOOL

INTERNATIONAL BUSINESS 001
INTERNATIONAL TRADE (CSU)
6056 lec  3:15 - 5:15pm  MW  W.K. HOFFMAN  POLA