Visit us at, www.lahc.edu
ADMISSION AND REGISTRATION

ENROLLING AT LOS ANGELES HARBOR COLLEGE

Who May Apply
Anyone 18 years old or older qualifies for admission to Harbor College. If you are under the age of 18, you will qualify for admission if you satisfy one of the following conditions: (1) Graduated from high school, (2) Passed the California High School Certificate of Proficiency Test, or (3) You are currently enrolled in a K-12 school and obtain permission from that school to enroll. Students should obtain signatures on the enrollment approval forms from their school prior to submitting an application to the college.

California Residency
To attend Harbor College as a qualified California resident, you must have established legal residence in the state for one full year immediately preceding June 17, 2007. The residence of an unmarried student under the age of 18 is determined by the legal residence of parents. A married minor determines residency from the date of marriage and must comply with the one year requirement. A continuing non-resident student who wishes to change his or her status to resident must file a petition with the Admissions Office.

Counselors
The counseling staff helps students define their objectives and plan how to reach them. If your goal is to earn a degree or certificate, you should see a counselor prior to enrollment. The counselor will help you develop an Education Plan and guide you to the courses needed to attain your goal. You will also need a counselor’s written approval if you plan to enroll in more than 18 units, or wish to use courses from other colleges to meet prerequisites. Counselors are available year-round.

Adding a Class
Students may add classes which still have available space by using the telephone registration system after each summer session begins, students may add classes which still have available space by obtaining an add card from the instructor and turning it in to the Admissions Office or via our website at www.lahc.edu

Withdrawing From a Class
It is the student’s responsibility to submit an official withdrawal (drop card) from class to the Admissions Office. Failure to complete this process will result in a “W” or “F” grade recorded on the student’s academic record. Failure to drop by deadlines means that fees will be owed. Instructors may exclude a student, but this is not an official withdrawal or “drop” and all fees are still owed. See the Academic Calendar on the inside front cover for the deadline to withdraw from a class.

Fees
The enrollment fee for California residents is $20.00 per unit per semester, subject to change by the California Legislature. Non-California residents pay $173 per unit, plus the standard enrollment fee. Non-USA residents pay $183 per unit, plus the standard enrollment fee. Non-resident tuition is due upon registration. Membership in the ASO is $5.00; the mandatory Health Services Fee is $8.00 and the mandatory Student Representation fee is $1.00. Parking is FREE for the Summer 2007 session. Financial aid or enrollment fee waiver may be available to students who meet the qualification requirements. Contact the Financial Aid Office at Harbor College. The fee to audit a class is $15 per unit.

Health Fee Exemption
The Los Angeles Community College District policy exempts the following students from paying the student health fee: (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) noncredit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education, (g) students admitted as Special Part-time students (K-12) or Special Summer School Students under the provisions of Board Rule 81001.02. Students exempted under the provisions of (b), (c), (f) or (g) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program. Except in cases where it is allowable under the law, health services will not be provided to minors under the age of eighteen (18), unless the student has a consent form signed by his or her parent or guardian.

Registration Office:
Admissions M-Th 9:00-6:30
F 9:00-3:00
(6-15, 6-22, 6-29, 7-20, 2007 only)
Cashier’s Office M-Th 9:00-6:30
F 9:00-3:00
(6-15, 6-22, 6-29, 7-20, 2007 only)

REGISTRATION

Telephone Registration
All continuing students will be mailed an appointment date and time to use the Student Telephone Enrollment Program (STEP) for Summer 2007 Semester. Students cannot use it before their appointed date and time. New students are given an appointment to register in classes by telephone at the Admissions Office. Please see pages 11 & 13.

On Campus Registration
If you are a new student, you must follow these steps to enroll. If you are a continuing student who did not register by phone, follow steps 4 and 5 only.
HOW TO ENROLL AT HARBOR COLLEGE

Step 1: Submit an Application

New students may apply to the college in three different ways: 1) In person - students may pick up an application at the Information Desk in the Administration Building lobby and submit it to the Admissions Office, Room AD 100. A registration date will be given to students at the time the application is submitted, 2) On-line – students may apply through the L.A.H.C. website www.lahc.edu; students must print and sign the student signature page and mail or take it to the Admissions Office. A registration date will be e-mailed to students once the signature page is received, or 3) By mail - students may pick up an application at the Information Desk, download it from the L.A. H.C. web site, or cut it out from the schedule of classes and mail it to the Admissions Office. A registration date will be mailed, phoned, or e-mailed to the student when the application is received. When students submit the application to the Office of Admissions, they may make an appointment to take the assessment in English as a Native Language (ENL), or English as a Second Language (ESL), or Math.

Step 2: Attend Orientation

As a new student, you will attend an assessment and orientation session. In order to be accurately placed in an English or Math class, you will need to be assessed in reading, writing, and math. You cannot fail these tests. They are designed to predict the level of course work in which you are most likely to succeed. During the orientation, you will also be informed about the college’s policies and procedures, academic expectations, rules of student conduct, financial assistance, academic programs, student services, and requirements to meet your academic goals. Based on the assessment results, the counselors will explain how to start your math and English course sequence for graduation and transfer.

Step 3: Determine Your Course Load

You will be given a course request card at orientation, upon which you should list your proposed classes. Remember to check the administration lobby bulletin board for new or closed classes. If you need assistance, drop-in counselors are available. Check with the Information Desk for the hours.

Step 4: Register For Classes

Students may register in three different ways: 1) In person – students should present a registration permit and completed “Course Request Card” to the Admissions Office AD 138. This process can only be done during the walk-in registration period (for dates and time, please check the Academic Calendar located on the inside cover of the class schedule), 2) On line – students may register on line through the L.A.H.C. website www.lahc.edu, or 3) By phone (Student Telephone Enrollment Program) STEP system. Follow the instructions in the schedule of classes on the page titled “Student Telephone Enrollment Program” STEP.

Step 5: Pay Fees

Students may pay fees in three different ways: 1) In person – students should proceed to the Cashier’s Office AD 138B, 2) By mail – students should cut off the “fees worksheet” from the schedule of classes and mail the form along with a check to: L.A. Harbor College, Business Office Cashier, 1111 Figueroa Place, Wilmington, CA 90744, or 3) By credit card. Use STEP telephone payment option or over the internet. Please be aware that this option will only work at the time of registering for classes.

Step 6: Student I.D.

A current sticker is required on your I.D. card for use of the Library Computer labs, and other services. Student I.D. cards and stickers are available at the Seahawk Center, 2nd floor, in the Office of Student Activities.

This Publication is available in alternate format upon request.

Accuracy Statement

The Los Angeles Community College District and Los Angeles Harbor College have made every reasonable effort to determine that everything stated in this catalog is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the Administration of the Los Angeles Community College District or Los Angeles Harbor College for reasons related to student enrollment, level of financial support, or for any reason at the discretion of the District and College Administration. The District and College further reserve the right to add, amend, or repeal any of their rules, regulations, policies and procedures consistent with applicable laws. Any discrepancies between the English and Spanish information in the Catalog is unintentional. The original English version is the official language source of information.
PREREQUISITE APPROVAL FORM

The registration system will block you from enrolling in a class if the required prerequisite course(s) are not in the computer database. Certain science and math courses taken in high school may be used to meet the prerequisite requirement(s). If you have completed the prerequisite courses listed on the back of this page at other colleges you need to see a Harbor College counselor to update your academic record database. For example, if you took an English 28 equivalent course at Any Town College, you will need to bring an official/unofficial transcript or report card to a Harbor College counselor showing a grade of “C” or better in that class, so that you can enroll in our English 101.

Last Name  First Name  M. I.  Social Security No.  Date

I understand that if I enroll in a course without fulfilling its prerequisite, I may not receive credit for the course. Phone Number

Student Signature

COURSE PREREQUISITE POLICY
Prerequisite means the preparation or previous course work considered necessary for success in the course. The college REQUIRES students to complete prerequisites as pre-enrollment preparation (See Prerequisite Challenge Procedures for conditions under which a prerequisite may not be required.) Prerequisites which are listed in the College Catalog include:
1. Courses for which specific prerequisites have been validated,
2. Sequential course work in a degree-applicable program, and/or
3. Sequential course work in certificate programs and,
4. Courses in which a prerequisite is necessary for transfer to a four-year college or university.
Questions about prerequisites are best directed to a counselor prior to the first day of class.

PREREQUISITE CHALLENGE PROCEDURES
A prerequisite challenge requires written documentation which explains alternative course work, background or abilities which have adequately prepared the student for the course. A Requisite Challenge Petition form, which is used to file a prerequisite challenge, can be obtained from the office of the Vice President of Student Services in AD-125, Mathematics Division Chair Office in LA-125, and English Division Chair Office in LA-149. Reasons for seeking a prerequisite challenge may include one or more of the following:
1. A prerequisite is not reasonably available;
2. The student has the documented knowledge or ability to succeed in the course without meeting the prerequisite.
3. The student believes the prerequisite was established in violation of regulation or in violation of the District approved processes;
4. The student believes the prerequisite is discriminatory or being applied in a discriminatory manner.
The prerequisite challenge must be completed two weeks prior to the beginning of the semester in which the student plans to enroll. Upon filing the prerequisite challenge, the student may enroll into the desired class if space is available. If this challenge is not upheld the student will be dropped from the class.

Note: Students must have official transcripts on file in the Admissions & Records Office for all prerequisites completed at other institutions.
This list does not include all the prerequisites. Please refer to the course descriptions in the schedule of classes and the college catalog.

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<td>Chemistry 55 or 65 &amp; Math 123C</td>
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<td>English 21 &amp; 73</td>
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<td>Math 123B</td>
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<td>Math 150</td>
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<td>Math 123C</td>
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<tr>
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<td>Math 123C</td>
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<td>Math 265</td>
<td>Math 240 &amp; Math 260</td>
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<td>Math 123C</td>
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Based on meeting with the student, the review of the unofficial transcript and/or other related documents, the student has tentatively met the prerequisite requirements for the following courses, as indicated on this page.

Visit us at, www.lahc.edu
# Major Code List

The Los Angeles Community College District’s Major Code List will be updated as of April 16, 2007. Go to the Summer Schedule on the college website for current codes after this date.

<table>
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<td>Architecture &amp; Technology</td>
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<td>Architectural Technology</td>
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<td>Art</td>
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<td>Art Technology— Graphic Design</td>
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<tr>
<td>Biological Sciences (Including Anatomy, Biology, Physiology, and Microbiology)</td>
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<td>Business</td>
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<tr>
<td>Communication Studies</td>
<td>990600</td>
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<tr>
<td>(Includes Speech and Journalism)</td>
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<td>CIS - Business Systems</td>
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<td>CIS - Information Management</td>
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<td>CIS - Network Management</td>
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<td>And Services</td>
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</table>
### STEP Worksheet

√ Select your classes from the schedule and fill in the worksheet below with first and alternate choices.
√ Enter the section number of each class you want. Wait for a voice response after each entry. You will be told whether you are registered or you will be given further instructions.
√ If your first choice for any class is not available, enter your alternate choice.
√ Repeat until you have entered all your classes.

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Course Name &amp; Number</th>
<th>Times</th>
<th>Days</th>
<th>Units</th>
<th>Alternate Number</th>
<th>Course Name &amp; Number</th>
<th>Times</th>
<th>Days</th>
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### How to Read Schedule Listings

- **ACCOUNTING**
  - **Division Chair**: Stanley Sandell, 233-4188
  - **ACCOUNTING 1**
    - **INTRODUCTORY ACCOUNTING I (UC:CSU) CAN BUS 2**
    - This course covers the process of recording business transactions and preparing financial statements for sole proprietors and partnerships.
    - **0891** 11:10 - 1:40 TTh D.E. Arant BU 102
    - **3031** 4:00 - 6:30 MW D.E. Arant BU 102

- **LIBRARY SCIENCE**
  - **Division Chair**: Jonathon Lee, 233-4471
  - **LIBRARY SCIENCE 102**
    - **INTERNET RESEARCH METHODS (CSU)**
    - This course will focus on how to find and evaluate information and resource materials on the Internet using a variety of applications, e.g. World Wide Web, Listservs and email.
    - **1041** 7:05 - 9:10 & 1:00 - 3:00 W TBA Staff LRC 140
      - **1042** 1:00 - Hrs TBA Staff LRC 140

Evening Classes are denoted in **Bold**.

Evening Classes are denoted in **Bold**.

Special course information or meeting dates.

Visit us at, www.lahc.edu
Continuing and new students may register by telephone. Your personal appointment time is printed on the mailing label of the schedule of classes mailed to you. New students receive their telephone registration appointment directly from the Admissions Office. Students can also receive grades through STEP. Instructions to access grade information are on the following pages.

**BEFORE CALLING, DO THE FOLLOWING:**
- Read all instructions carefully.
- Complete the worksheet on page 14.
- Clear any holds or past financial obligations.
- Contact the Counseling Department (310) 233-4226 for help in planning your program.
- Contact the Financial Aid Office (310) 233-4320 if you need fee assistance.

**STEP INSTRUCTIONS**
1. Access the STEP's voice by calling (310) 605-0505. If you do not live in the (310) calling area, you can call (213) 689-8888 or (818) 988-2222 or (323) 226-1999
   - Press * at any time to correct a mistake.
   - Press # to return to the registration option.
2. Press 3 for Los Angeles Harbor College.
4. Enter your Student ID or Social Security Number.
5. Enter your Personal Identification, which is your birthdate (month and day) __ __ __ __
   - Example: If your birthday is March 5, enter 0305
   - If your birthday is October 25, enter 1025
6. Choose ONE option for each call:
   - Press 1 To hear your registration appointment
   - Press 2 To register for classes or to make changes to classes. (add/drop classes)
   - Press 3 To hear your grades.
   - Press 4 To hear your current class schedule
   - Press 5 To review fee obligation
   - Press 9 To exit.
7. Give responses to STEP's requests for information
   - Your major code. (see page 6)
   - Paid hours worked per week
8. Register for classes from the STEP worksheet.
9. Refer to the Fees worksheet to review the fees and select your method of payment.

**SUMMER FEES WORKSHEET**

| Student’s Name _______________________________________
| Student’s ID# ___ ___ ___ - ___ ___ - ___ ___ ___ ___ |

**STEP will tell you exactly how much your fees are.**

**DO NOT MAIL CASH!**

**Current fees can be calculated below**

(Fees are subject to change by the California Legislature)

**Enrollment Fees:**
- Resident Students:
  - $20 per unit per semester _______ units x $20 = _________
- Non-resident tuition (in addition to $20 per unit fee)
  - From another state _______ units x $173 = _________
  - From another country** _______ units x $183 = _________
- A.S.O. Membership Fee * $ 5.00
- A.S.O. Student Representation Fee-Mandatory $ 1.00
- Summer Session Parking Permit FREE
- Health Fee - Mandatory $ 8.00
- * you may waive this fee by filing a “Surrender of Benefits” form in person at the Office of Student Activities in Seahawk Center.

**Total $__________**

If your application for a Board of Governors Fee Waiver (BOFW) has been approved by the Financial Aid Office, your enrollment ($20/unit) are waived.

**Payment Options (select one)**
1. Mail this form and your check to:
   L.A. Harbor College, Business Office Cashier
   1111 Figueroa Place
   Wilmington, CA 90744
2. By credit card, use STEP telephone payment option or over the internet. A receipt will be mailed to you if payment is received one week before the summer session begins. If paying after this date, go to the Cashier’s Office for receipt and parking decal.
3. Payment may be made in person during walk-in registration. See schedule for dates and time.

If you have questions regarding registration, contact the Admissions Office (310) 233-4090
Monday - Thursday, 9:00 a.m. - 6:30 p.m.
Friday, 9:00 a.m. - 3:00 p.m.

Los Angeles Harbor College
**STEP Grade Procedures**

Effective Fall 1997, grades will no longer be mailed to students. Students will be able to receive information on their grades using a touch-tone phone through the Student Telephone Enrollment Program (STEP). To receive grade information students should follow these steps.

1. Dial one of the following numbers: (310) 605-0505; (213) 689-8888; (818) 988-2222; or (323) 226-1999. STEP’s voice response will guide you with each entry. Press * to correct any mistakes.

2. Press 3 for Los Angeles Harbor College.

3. Press 0 for Winter, 1 for Spring, 2 for Summer, or 3 for the Fall semester.

4. Enter your Student ID or Social Security Number __________

   Example: 123456789

5. Enter your Personal Identification (PIN), which is your birth date (month and day) ________

   Examples: If your birthday is March 5, enter 0305
   If your birthday is October 25, enter 1025

6. Press 3 to hear your grades.

7. Press 9 to exit the system.

If you need a copy of your grades, you can obtain a grade printout from the Admissions Office, or on the Internet web site: www.lahc.edu

This printout is NOT a transcript. If you need an Official Transcript, you may order a transcript at the Admissions Office.

---

**Alumni Phone Home!**

JOIN TODAY AND YOUR MEMBERSHIP IS FREE! The Alumni & Friends Association is an organization composed of graduates, students, and friends who are dedicated to enriching the campus environment and the lives of its members. Join now for opportunities to meet other successful Harbor College alumni and students, faculty, staff, and friends. You will also receive the Association Newsletter, invitations to special events and celebrations, and special discount rates and privileges at selected campus events and area attractions.

Name

Address

Phone & Email

Dates Attended LAHC / Major

Please send to:

LAHC Foundation
1111 Figueroa Place
Wilmington, CA 90744
Phone (310) 233-4336
FAX (310) 233-4682

The LAHC Foundation is a 501(C)(3) auxiliary organization.

Visit us at, www.lahc.edu
# Course Offerings

**Los Angeles Harbor College**

For course descriptions and prerequisites, please see regular course listing or college catalog

## Session I
**June 18 thru July 19, 2007**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH 101</td>
<td>3.00</td>
<td>COLLEGE READING AND COMPOSITION I (UC:CSU)</td>
<td>7101 lec 10:30 hrs/wk TBA</td>
<td>J.R. CORBALLY</td>
<td><a href="mailto:jcorbally@earthlink.net">jcorbally@earthlink.net</a></td>
</tr>
<tr>
<td>ENGLISH 102</td>
<td>3.00</td>
<td>COLLEGE READING AND COMPOSITION II (UC:CSU)</td>
<td>7102 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
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<tr>
<td>ENGLISH 205</td>
<td>3.00</td>
<td>ENGLISH LITERATURE I (UC:CSU)</td>
<td>7103 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
</tr>
<tr>
<td>ENGLISH 206</td>
<td>3.00</td>
<td>ENGLISH LITERATURE II (UC:CSU)</td>
<td>7104 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
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</table>

## Session III
**July 2 thru August 23, 2007**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 103</td>
<td>3.00</td>
<td>ART APPRECIATION I (UC:CSU)</td>
<td>7301 lec 6:30 hrs/wk TBA</td>
<td>J.A. FREEDMAN</td>
<td><a href="mailto:freedmja@hotmail.com">freedmja@hotmail.com</a></td>
</tr>
<tr>
<td>HEALTH 011</td>
<td>3.00</td>
<td>PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)</td>
<td>7305 lec 6:30 hrs/wk TBA</td>
<td>L. PANDEY</td>
<td><a href="mailto:laxpandey@gmail.com">laxpandey@gmail.com</a></td>
</tr>
<tr>
<td>PERSONAL DEVELOPMENT 020</td>
<td>3.00</td>
<td>POST SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU)</td>
<td>3303 lec 6:30 hrs/wk TBA</td>
<td>E.H. COLOCHO</td>
<td><a href="mailto:yoni.01@hotmail.com">yoni.01@hotmail.com</a></td>
</tr>
</tbody>
</table>

## Session IV
**July 23 thru August 23, 2007**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH 102</td>
<td>3.00</td>
<td>COLLEGE READING AND COMPOSITION II (UC:CSU)</td>
<td>7502 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
</tr>
<tr>
<td>ENGLISH 214</td>
<td>3.00</td>
<td>CONTEMPORARY LITERATURE (UC:CSU)</td>
<td>7504 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
</tr>
<tr>
<td>ENGLISH 215</td>
<td>3.00</td>
<td>SHAKESPEARE I (UC:CSU)</td>
<td>7506 lec 10:30 hrs/wk TBA</td>
<td>A.L. WARREN</td>
<td><a href="mailto:annw708@earthlink.net">annw708@earthlink.net</a></td>
</tr>
<tr>
<td>ENGLISH 218</td>
<td>3.00</td>
<td>CHILDREN’S LITERATURE</td>
<td>7505 lec 10:30 hrs/wk TBA</td>
<td>J.R. CORBALLY</td>
<td><a href="mailto:jcorbally@earthlink.net">jcorbally@earthlink.net</a></td>
</tr>
</tbody>
</table>

Courses taught by TV / audio-tutorial / online / distance learning / instructional media are not transferable to the University of Southern California (USC)

10  Course Offerings
Summer Session I
June 18 thru July 19, 2007
Visit the college website: www.lahc.edu
for additional classes and changes to the printed schedule

ACCOUNTING
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

ACCOUNTING 001 5.00 UNITS
INTRODUCTORY ACCOUNTING I (UC:CSU)
Credit is allowed in only one of Accounting 1 or the Accounting 21 and 22 combination.
This course covers the process of recording business transactions and preparing financial statements for sole proprietors and partnerships. Course required for Business Degree. Students should wait until after the first class session to buy the textbook.
1106 lec 1:30 - 5:45pm MTWTh J.D. WARSTLER BU 107

ACCOUNTING 002 5.00 UNITS
INTRODUCTORY ACCOUNTING II (UC:CSU)
Credit is allowed in only one of Accounting 21 or the Accounting 201 combination.

ANTHROPOLOGY
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

ANTHROPOLOGY 101 3.00 UNITS
HUMAN BIOLOGICAL EVOLUTION (UC:CSU)
Human evolution and variability of both our fossil ancestors and current populations.
1129 lec 11:10 - 1:15pm TWTh W.S. HOOLE GC 204

BUSINESS
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

BUSINESS 001 3.00 UNITS
INTRODUCTION TO BUSINESS (UC:CSU)
This is a survey course. It introduces the student to the various technical specialties utilized in a business including: organization, marketing, finance, human resource management, production and much more. As the student is exposed to many different aspects of the world of business throughout the course, he or she also can begin to consider which areas represent potential careers. The course is required for the Business Certificate and Degree. All Business majors should take this course.
Evening Class
3103 lec 6:30 - 9:50pm MTW S.C. SANDELL BU 102

BUSINESS 002 3.00 UNITS
INTRODUCTION TO BUSINESS II (UC:CSU)
This is a survey course. It introduces the student to the various technical specialties utilized in a business including: organization, marketing, finance, human resource management, production and much more. As the student is exposed to many different aspects of the world of business throughout the course, he or she also can begin to consider which areas represent potential careers. The course is required for the Business Certificate and Degree. All Business majors should take this course.

BUSINESS 003 3.00 UNITS
BUSINESS LAW I (UC:CSU)
Virtually all activities, both business and personal, are governed by laws. This course examines the legal principles of business transactions and everyday life. It provides an awareness of the legal system as it is applied to employment, operating your own business or as an ordinary consumer. Learn about the legal system, crimes, torts, contracts, and banking. This course is required for the Business Degree.
1112 lec 1:30 - 4:50pm MT Th S.C. SANDELL BU 102

BUSINESS 004 3.00 UNITS
BUSINESS LAW II (UC:CSU)

BUSINESS 005 3.00 UNITS
BUSINESS LAW I (UC:CSU)
Virtually all activities, both business and personal, are governed by laws. This course examines the legal principles of business transactions and everyday life. It provides an awareness of the legal system as it is applied to employment, operating your own business or as an ordinary consumer. Learn about the legal system, crimes, torts, contracts, and banking. This course is required for the Business Degree.
1112 lec 1:30 - 4:50pm MT Th S.C. SANDELL BU 102

BUSINESS 006 3.00 UNITS
BUSINESS LAW II (UC:CSU)

BUSINESS 007 3.00 UNITS
BUSINESS LAW III (UC:CSU)

BUSINESS 008 3.00 UNITS
BUSINESS LAW IV (UC:CSU)

CHILD DEVELOPMENT
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

CHILD DEVELOPMENT 001 3.00 UNITS
CHILD GROWTH AND DEVELOPMENT (UC:CSU)
The developmental theories from conception through adolescence. Physical, intellectual, social, emotional growth.
1161 lec 10:30 - 12:35pm MTWTh J.E. PARKER SCI 211

CHILD DEVELOPMENT 002 3.00 UNITS
EARLY CHILDHOOD: PRINCIPLES AND PRACTICES
Recommended for those interested in professions involving children. Survey of preschool education, current philosophies and practices. Role of the teacher is emphasized.
1101 lec 12:30 - 3:50pm TWTh D.D. GRIFFITH SCI 213

CHILD DEVELOPMENT 003 3.00 UNITS
CREATIVE EXPERIENCES FOR CHILDREN I
Philosophy of developing creative activities for preschool and middle years children is explored through hands-on experiences using numerous media. A materials fee of $25.00 may be required.
1109 lec 9:00 - 12:35pm MTW C.A. BETTS SCI 201

CHILD DEVELOPMENT 004 3.00 UNITS
CREATIVE EXPERIENCES FOR CHILDREN II
Philosophy of developing creative activities for preschool and middle years children is explored through hands-on experiences using numerous media. A materials fee of $25.00 may be required.
1110 lec 1:30 - 5:00pm MTW S.C. SANDELL SCI 201
Course Offerings

Los Angeles Harbor College

**Course Offerings**

**1. CHILD DEVELOPMENT 004 3.00 UNITS**

Creative Experiences for Children II

A materials fee of $20.00 will be charged.

1100 lec 8:00 - 11:35am TWTh

D.D. GRIFFITH

SCI 213

**2. CHILD DEVELOPMENT 005 3.00 UNITS**

Puppetry I

Recommended for teachers and others working with young children. A materials fee of $20.00 will be charged.

1160 lec 1:00 - 3:30pm MTWTh

J.E. PARKER

SCI 201

**CULINARY ARTS**

Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

Special Session Dates: Class held June 11 thru July 14, 2007

**1. CULINARY ARTS 113 3.00 UNITS**

CULINARY SKILLS I (CSU)

1163 lec 7:00 - 7:40am MTWThF

G.J. DELROSARIO CAF 109

& lab 7:40 - 12:05pm MTWThF

G.J. DELROSARIO CAF 109

First Semester Class: Special Session Dates - June 11 thru July 14, 2007

**2. CULINARY ARTS 114 2.00 UNITS**

AROMATICS (CSU)

1164 lab 12:15 - 4:30pm MTWThF

G.J. DELROSARIO CAF 109

First Semester Class: Special Session Dates - June 11 thru July 14, 2007

**3. CULINARY ARTS 125 3.00 UNITS**

BREAKFAST AND LUNCH COOKERY (CSU)

**** lec 7:00 – 7:40am MTWThF

STAFF

CAF 109

& lab 7:40 – 12:05pm MTWThF

STAFF

CAF 109

Second Semester Class: Special Session Dates - July 17 thru Aug 18, 2007

**ECONOMICS**

Division Chair: Brad Young, 233-4060, younbgj@lahc.edu

**1. ECONOMICS 001 3.00 UNITS**

PRINCIPLES OF ECONOMICS I (UC, CSU)

Recommended: Economics 2 should be taken before Economics 1. Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent in English 28. This course is an introduction to the principles of economic analysis and economic policy.

Evening Class

3104 lec 3:00 – 6:20pm T Th

H. WITT

B 1

**2. ECONOMICS 002 3.00 UNITS**

PRINCIPLES OF ECONOMICS II (UC, CSU)

Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent enrollment in English 28. Explores the problems of unemployment, inflation, and government policies relating to these problems.

1123 lec 8:00 – 9:25am MTWTh

C.M. CHIMA

GC 204

**EDUCATION**

Division Chair: Brad Young, 233-4060, younbgj@lahc.edu

Questions: Evelyn Portis, 233-4240

**1. EDUCATION 006A 0.50 UNITS**

METHODS AND MATERIALS OF TUTORING A

This is a modular course of instruction in tutoring techniques, group dynamics, interpersonal skills, record keeping and tutorial organizational skills. Student tutors will be able to tutor concurrently with instructor’s permission. Students must complete 27 hours of instruction/practicum to earn credit.

1117 lab 5:10 hrs/wk TBA

E. PORTIS

LAC 114

1120 lab 3:10 hrs/wk TBA

E. PORTIS

LAC 114

Special Session Dates: Class held July 17 thru August 18, 2007

**3. CULINARY ARTS 115 2.00 UNITS**

FOOD FABRICATION (CSU)

1322 lec 7:00 – 7:40am MTWThF

G.J. DELROSARIO CAF 109

First Semester Class: Special Session Dates - July 17 thru Aug 18, 2007

**4. CULINARY ARTS 116 2.00 UNITS**

PRODUCT IDENTIFICATION AND PURCHASING (CSU)

1323 lab 7:40 – 9:45am MTWThF

G.J. DELROSARIO CAF 109

First Semester Class: Special Session Dates - July 17 thru Aug 18, 2007

Summer 2007 schedule.indd   12

3/15/2007   6:58:24 PM
### ENGLISH

**Division Chair:** Carmen Carrillo, 233-4250, carrilc@lahc.edu

#### ENGLISH 021 3.00 UNITS
**ENGLISH FUNDAMENTALS (NDA)**
Prerequisite: A grade of "C" or better in Developmental Communications 20 or appropriate score on assessment test.

- **English 21** is an entry-level course which emphasizes improvement of writing skills, including grammar, punctuation, paragraph and short essay development. This is a credit/no credit class.
  - **1116 lec** 10:35 - 1:05pm MTWTh P.E. WATKINS CV 2
  - **Evening Class**
    - **3115 lec** 6:30 - 10:05pm TWTh C.E. JARECKE CV 2

#### ENGLISH 028 3.00 UNITS
**INTERMEDIATE READING AND COMPOSITION**
Prerequisite: A grade of "C" or better in English 21 or English 73 or appropriate score on assessment test.

English 28 is the final preparatory course in composition and critical reading. Emphasis is placed on a review of grammar, mechanics, and paragraph writing. Students will write essays on various rhetorical patterns and will be introduced to research techniques. It is designed to assist the student to make the transition to English 101.

- **1122 lec** 8:00 - 10:30am MTWTh M.P. BORELL CV 5
- **1132 lec** 11:10 - 1:40pm MTWTh C. CARRILLO CV 1
- **Evening Class**
  - **3116 lec** 6:30 - 10:05pm TWTh E.R. SANBORN CV 5

#### ENGLISH 101 3.00 UNITS
**COLLEGE READING AND COMPOSITION I (UC:CSU)**
Prerequisite: A grade of "C" or better in English 28 or English 31 or appropriate score on assessment test.

English 101 is a transfer Reading & Composition course designed to prepare students to handle a wide range of college writing assignments and to acquire the analytic skills necessary for effective academic preparation. Stress is placed on the organization and composition of objective expository and argumentative essays, including the research paper.

- **1102 lec** 8:00 - 10:30am MTWTh M.P. BORELL CV 5
- **1128 lec** 10:35 - 1:05pm MTWTh M.P. BORELL CV 5
- **7101 lec** 10:30 hrs/wk TBA - J.R. CORBALLY
  - Contact jcorbally@earthlink.net as soon as you register.

#### ENGLISH 102 3.00 UNITS
**COLLEGE READING AND COMPOSITION II (UC:CSU)**
Prerequisite: A grade of "C" or better in English 101.

Continues the development of skillful reading and writing, using the material of short stories, plays, and poetry.

- **1121 lec** 2:30 - 6:05pm TWTh C. CARRILLO CV 1
- **7102 lec** 10:30 hrs/wk TBA - A.L. WARREN
  - Contact annw708@earthlink.net as soon as you register.

#### ENGLISH 205 3.00 UNITS
**ENGLISH LITERATURE I (UC:CSU)**
Prerequisite: A grade of "C" or better in English 101.

The literature of England from the old English period to the late Neo-Classical period.

- **7103 lec** 10:30 hrs/wk TBA - A.L. WARREN
  - Contact annw708@earthlink.net as soon as you register.

### FRENCH

**Division Chair:** Carmen Carrillo, 233-4250, carrilc@lahc.edu

#### FRENCH 001 5.00 UNITS
**ELEMENTARY FRENCH I (UC:CSU)**
This course stresses the fundamentals of French pronunciation and grammar; the building of a practical basic vocabulary; and the development of the ability to speak, understand, read, and write simple French.

- **1137 lec** 8:30 - 12:55pm MTWTh C.R. CALOIA CV 3

### HEALTH

**Division Chair:** Nabeel Barakat, 233-4351, barakanm@lahc.edu

#### HEALTH 011 3.00 UNITS
**PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)**
Credit is allowed only in one of Health 9, 10, or 11. This course offers concepts to use today and tomorrow as guidelines for self-paced responsible living in personal, community, vocational, and leadership roles. Adaptive Physical Education Lab will be open MTWTh 7:30 a.m.-12:30 p.m.

- **1115 lec** 8:00 - 10:30am MTWTh P.F. BROWN PE 101

### HISTORY

**Division Chair:** Brad Young, 233-4060, youngbj@lahc.edu

#### HISTORY 011 3.00 UNITS
**POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)**
This course is a study of the history of the social and political development of the United States from the Colonial era to 1876. Special emphasis is given to the constitutional development of the nation. This course meets the California State University requirements for United States history.

- **1135 lec** 8:00 - 10:25am MTWTh T.E. JOINER B 1
### Course Offerings

**HISTORY 012**  
3.00 UNITS  
**POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC-CSU)**  
History 11 is not a prerequisite for this course. This course studies the social and political development of the United States from 1876 to the present time. This course meets the California State University requirement for United States history.

- **1136 lec**  8:00 - 10:25am MTWTh  K.J. HITT GC 208
- **1140 lec**  5:00 - 10:10pm T Th  P.L. RODRIGUEZ B-13

**HISTORY 052**  
3.00 UNITS  
This course surveys women’s roles throughout U.S. History with emphasis on the influence of race, ethnicity, and status on women’s experience. This course meets the California State University requirement for United States history.

- **1124 lec**  10:35 - 1:05pm MTWTh  T.E. JOINER B 1

**JOURNALISM**  
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

**JOURNALISM 105**  
3.00 UNITS  
**MASS COMMUNICATIONS (UC-CSU)**  
This course is a survey and evaluation of the mass media with special attention given to interpretation and analogies of ethical and legal issues.

- **1108 lec**  10:35 - 1:05pm MTWTh  P.L. MCLEOD TBA

**LEARNING FOUNDATION**  
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu  
Questions: Sally Fasteau, 233-4626, fasteas@lahc.edu

**LEARNING FOUNDATION 003**  
1.00 UNITS  
**ADAPTIVE COMPUTER OPERATIONS (NDA) (RPT 3)**  
Designed for students with verified disabilities, this class is open-entry and is taught on a credit/no credit basis. Students will learn how to use the latest technologies (hardware and software) to make computer applications accessible.

- **3105 lec**  5:40 - 9:10pm MTWTh  M. SASO LRC 125

**LEARNING SKILLS**  
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu  
Questions: Sally Fasteau, 233-4626, fasteas@lahc.edu

**LEARNING SKILLS 010C**  
1.00 UNITS  
**MATHEMATICS FUNDAMENTALS C (NDA) (RPT 3)**  
Student will receive individualized, small group and computer assisted instruction designed to build skills for entry into basic math classes and other college courses. Based on a diagnostic assessment, assigned modules will provide self-paced instruction related to students’ individual problem areas.

- **3102 lec**  5:40 - 9:10pm MTWTh  M. SASO LRC 125

**MATHEMATICS**  
Division Chair: Lauren McKenzie, 233-4500, mckenzlj@lahc.edu

**MATHEMATICS 100**  
1.00 UNITS  
**MATHEMATICS WORKSHOP (NDA) (RPT 3)**  
Corequisite: Concurrent enrollment in a mathematics or mathematics related course. This course supplements all math level courses by providing tutorial assistance. This course is offered on a credit/no credit basis.

- **1127 lab**  10:30 hrs/wk TBA  -  L.J. MC KENZIE LAC 105B

**MATHEMATICS 112**  
3.00 UNITS

**PRE-ALGEBRA (NDA)**  
Review of arithmetic concepts and an introduction to elementary algebra concepts including signed numbers, exponents, mathematical sentences and linear equations.

- **1104 lec**  12:30 - 2:55pm MTWTh  F. SADDIGH CV 9

**MATHEMATICS 121**  
3.00 UNITS  
**ESSENTIALS OF PLANE GEOMETRY**  
Prerequisite: Completion of Math 123A & B or equivalent with a grade of “C” or better. Definitions, axioms & theorems of geometry relating to angles, lines, circles, polygons & polyhedra.

- **1105 lec**  8:00 - 10:25am MTWTh  A. MARTINEZ T 110

**MATHEMATICS 123A**  
4.00 UNITS  
**ELEMENTARY AND INTERMEDIATE ALGEBRA I**  
Prerequisite: Completion of Math 112 with a grade of “C” or better, or placement by exam. First of three modules for Math 123 covering elementary algebra topics such as real numbers, algebraic expressions, solution of linear equations and inequalities. Applications relating to the above topics are also covered.

- **1107 lec**  8:30 - 1:35pm MT Th  J.S. PAVLINA TR 102
- **Evening Class**  
  - **3105 lec**  5:40 - 9:10pm MTWTh  T.T. HOANG CV 9

**MATHEMATICS 123B**  
4.00 UNITS  
**ELEMENTARY AND INTERMEDIATE ALGEBRA II**  
Prerequisite: Completion of Math 123A with a grade of “C” or better or placement by exam. Second of three modules for Math 123 covering additional elementary algebra topics such as polynomials and their operations, solution of second degree equations and radical expressions. Applications relating to the above topics are also covered.

- **1118 lec**  9:00 - 12:10pm MTWTh  F. SADDIGH CV 9

**MATHEMATICS 123C**  
4.00 UNITS  
**ELEMENTARY AND INTERMEDIATE ALGEBRA III**  
Prerequisite: Completion of Math 123A&B with a grade of “C” or better or placement by exam. Third of three modules for Math 123 covering intermediate algebra topics such as functions, conic sections, series and sequences. Applications relating to the above topics are also covered.

- **1130 lec**  8:00 - 12:30pm MT Th  F. MA PH 106
- **Evening Class**  
  - **3102 lec**  5:40 - 9:10pm MTWTh  M. SASO LRC 125
MATHEMATICS 227  4.00 UNITS
STATISTICS (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of “C” or better. Introductory mathematical statistics course covering descriptive and inferential statistics topics.
Evening Class
3106  lec  5:40 - 9:10pm MTWTh  F. FARIDPAK  TR 102

MATHEMATICS 240  3.00 UNITS
TRIGONOMETRY
Prerequisites: Completion of Math 120 and 125 with a grade of “C” or better in Intermediate Algebra (Mathematics 125) and Plane Geometry (Mathematics 120) or equivalent. Study of trigonometric functions and their applications to other sciences.
1103  lec  12:40 - 4:00pm MT Th  F. MA  PH 106

MATHEMATICS 245  3.00 UNITS
COLLEGE ALGEBRA (UC:CSU)
Prerequisite: Completion of Math 123C with a grade of “C” or better. Transfer level college algebra course. Serves as a prerequisite to Math 236.
1131  lec  8:00 - 10:30am MTWTh  STAFF  LAC 113B

MUSIC
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Ken Miller, 310-233-4413, millerkb@lahc.edu

MUSIC 101  3.00 UNITS
FUNDAMENTALS OF MUSIC (UC:CSU)
This course provides the basic knowledge of music needed by the candidate for the Standard Elementary Teaching Credential. It is also offered for the non-music major who wishes to study the basic rudiments of music, including notation, scales, keys and intervals, with some sight singing and ear training.
1133  lec  8:00 - 11:30am TWTh  J.H. KOCYAN  MU 135

NURSING
Division Chair: Tricia Wickers, 233-4262, wickermp@lahc.edu

NURSING 302  3.00 UNITS
MATHEMATICS OF DRUGS AND SOLUTIONS
After a review of relevant basic arithmetic, the student will use concepts of higher mathematics to gain knowledge of measurement systems, including apothecary and metric, and techniques, including solving for an unknown, for computing medication dosages, I.V. flow rates, and weight related dosages for children and adults.
1125  lec  11:30 - 5:20pm TW  E.C. LUM  NU 149

NURSING 364  3.00 UNITS
PHARMACOLOGY
This course is open to pre-nursing majors, nursing students and those interested in developing an understanding of medications. This course provides an understanding of basic pharmacology and the standards, policies, and regulations involved in medication administration. A brief review of the math concepts involved in the calculations of dosages is included. The course focus is on drug classifications, pharmacodynamics, chemical interactions, toxicology and the use of the nursing process in medication administration.
1139  lec  12:00 - 5:10pm MT  J.C. KIMBALL  NU 133

PERSONAL DEVELOPMENT
Division Chair: Joy Fisher, 310-233-4033, fisherjp@lahc.edu

PERSONAL DEVELOPMENT 017  1.00 UNITS
COLLEGE SURVIVAL SKILLS DEVELOPMENT
Personal Development 17 is open to all students, and is required of all new EOPS students. Course covers time management, study skills, self-esteem, stress management, test taking, and campus services.
1148  lec  10:35 - 12:05pm TTh  B. BURSTEIN  CAF 109
PHILOSOPHY
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu

PHILOSOPHY 001 3.00 UNITS
INTRODUCTION TO PHILOSOPHY (UC:CSU)
A study of the nature, sources, and justification of claims to knowledge, different views of the nature of reality, and the place of human beings within it.
Evening Class:
3101 lec 6:30 - 10:05pm M WTh P.D. GREENBERG MU 138

PHYSICAL EDUCATION
Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 185 1.00 UNITS
DIRECTED STUDY - PHYSICAL EDUCATION (UC:CSU) (RPT 2)
Prerequisite: These classes are by arrangement and prior permission of instructor only. Do not enroll before getting approval.
*UC credit may be granted by petition after transfer.
1143 lec 3:20 hrs/wk TBA - N.M. BARAKAT PE 140

PHYSICAL EDUCATION 642 1.00 UNITS
ADAPTED FITNESS (UC:CSU) (RPT 3)
Course designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instruction covering the basic elements of physical fitness and training principles. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1142 lab 10:30 hrs/wk TBA - N.M. BARAKAT PE 140
Lab will be open from 7:30am - 12noon Monday thru Thursday.

PHYSICAL EDUCATION 646 1.00 UNITS
ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers, treadmills, hand cranks, etc., will be the major class focus. Students with disabilities must provide physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1144 lab 10:30 hrs/wk TBA - N.M. BARAKAT PE 140
Lab will be open from 7:30am - 12noon Monday thru Thursday.

PHYSICAL EDUCATION 649 1.00 UNITS
ADAPTED SPORTS AND GAMES (UC:CSU) (RPT 3)
*UC credit may be granted by petition after transfer.
1145 lab 10:30 hrs/wk TBA - H.L. JACOBSON PE 140
Lab will be open from 7:30am - 12noon Monday thru Thursday.

PHYSICAL EDUCATION 690 1.00 UNITS
WEIGHT TRAINING (UC:CSU) (RPT 3)
An open laboratory experience designed for the people who desire an individualized strength program using a combination of nautilus, universal, and free weight. This is suited for men and women of all age groups who are interested in muscle toning and muscle building beyond the normal workout; an average of three hours of workouts required a week. Students attend at the hours and day of their choice. All students will participate in an orientation session the first week of the semester. Each student must attend one orientation session as noted below. Students who completed the class in the immediate previous semester with a grade of "C" or better can request exemption from orientation. Orientation sessions will begin ON THE HOUR each hour the strength lab is open. Workouts begin the second week of the semester. Lab hours are: 8 - 2pm Monday thru Thursday, Friday 8 - 1pm and 5 - 8pm Monday thru Thursday.
Evening Class:
3140 lab 5:00 - 7:30pm MTWTh A.L. HENRY PE 109

PHYSIOLOGY
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

PHYSIOLOGY 001 4.00 UNITS
INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU)
Prerequisite: Completion of Chemistry 065, 066, 101 or one year of high school chemistry with a grade of "C" or better. Concurrent enrollment in lecture and laboratory section is required. An introduction to principles of human physiology from chemical/cellular to system levels of organization with an emphasis on the maintenance of homeostasis by the various organ systems. Success in human physiology is enhanced by a prior background of human anatomy. This course meets the prerequisite for pre-nursing or preparation for allied-health occupations. Physiology 1 meets the California Nursing Board Standards for credit as Continuing Education for Registered Nurses and is approved for 80 hours of Continuing Education credit under provider number 02152. A materials fee of $20.00 is required.
1114 lec 8:30 - 10:35am MTWTh A.T. ESCANDON SCI 107
& lab 11:05 - 1:10pm MTWTh A.T. ESCANDON SCI 104

POLITICAL SCIENCE
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

POLITICAL SCIENCE 001 3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
This course explains the theory and practice of democracy in United States national, state, and local government.
1150 lec 1:00 - 3:20pm MTWTh J.B. STANBERY GC 208
1158 lec 6:00 - 8:20pm MTWTh J.B. STANBERY GC 208
PSYCHOLOGY
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

PSYCHOLOGY 001 3.00 UNITS
GENERAL PSYCHOLOGY I (UC:CSU)
Scientific survey of behavior covering personality, growth, perception, motivation, learning, and intelligence.
1151 lec 8:00 - 10:05am MTW J.K. THOMAS SPIEGEL GC 206
Evening Class
3107 lec 6:30 - 10:45pm TTh S.L. THORNTON B 1

PSYCHOLOGY 041 3.00 UNITS
LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)
Developmental aspects of psychosocial, cognitive, and physical change throughout the life-span.
1152 lec 11:10 - 1:15pm MTW J.K. THOMAS SPIEGEL GC 206

REAL ESTATE
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

REAL ESTATE 001 3.00 UNITS
REAL ESTATE PRINCIPLES
This is an overview of the fundamentals of real estate for those interested in getting a real estate state sales license or investing in real estate. Real Estate Sales license examination applicants are required to complete this course with a passing grade.
Evening Class
3100 lec 6:30 - 9:50pm TTh R.P. MARICICH BU 109

SOCIOLOGY
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

SOCIOLOGY 001 3.00 UNITS
INTRODUCTION TO SOCIOLOGY (UC:CSU)
Explains human behavior: child rearing, personality, American culture, deviance, sexual patterns, marriage, divorce, social class, power, media, and other institutions.
1156 lec 8:00 - 10:30am MTWTh J.H. SANDELL GC 202
1157 lec 10:35 - 1:05pm MTWTh J.H. SANDELL GC 202
Evening Class
3108 lec 6:25 - 9:45pm M WTh M.W. AGOPIAN GC 206

Schedule changes are available online!
www.lahc.edu
24-hours a day!

OUTREACH
Offered at area high school locations. For course descriptions and prerequisites, see regular course listing or college catalog.

June 18 through July 27, 2007

HUMANITIES 017 3.00 UNITS
6017 lec 7:30 - 12:05pm M W T.S. COLEMAN PVP HS

INTERNATIONAL BUSINESS 001 3.00 UNITS
6018 lec 7:30 - 12:05pm M W H.W. STEIN PVP HS

POLITICAL SCIENCE 001 3.00 UNITS
6016 lec 7:30 - 12:00pm TTh STAFF PVP HS

July 9 through August 16, 2007

ART 102 3.00 UNITS
6006 lec 1:00 - 3:05pm MTWTh C.R. FIDDLER CHS
6007 lec 12:30 - 3:20pm MTW T.G. LYCHKOFF GHS

BUSINESS 001 3.00 UNITS
6015 lec 1:30 - 3:45pm MTWTh STAFF SPHS

GEOGRAPHY 007 3.00 UNITS
6000 lec 12:30 - 2:35pm MTWTh E. PEPRAH BHS

MUSIC 101 3.00 UNITS
6001 lec 12:30 - 2:35pm MTWTh S.L. MORRIS GHS
6012 lec 10:00 - 12:05pm MTWTh J.F. SITTERLY NHS

PERSONAL DEVELOPMENT 020 3.00 UNITS
6011 lec 12:30 - 2:30pm MTW J.A. MYERS GHS
6013 lec 8:00 - 10:05am MTWTh R. AMOBI NHS

SPANISH 001 5.00 UNITS
6014 lec 1:30 - 5:00pm MTWTh M. Barrio de Mendoza SPHS

SPEECH 101 3.00 UNITS
6004 lec 1:00 - 3:05pm MTWTh J. ROBERTSON CHS
6005 lec 1:00 - 3:05pm MTWTh STAFF BHS

Location Legend
BHS - Banning High School
CHS - Carson High School
GHS - Gardena High School
NHS - Narbonne High School
PHHS - San Pedro High School
PVP HS - Palos Verdes Peninsula High School
SPANISH
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

SPANISH 001 5.00 UNITS
ELEMENTARY SPANISH I (UC:CSU)
Credit is allowed for only one: Spanish 1 or the Spanish 21 and 22 combination. This course stresses the mastery of Spanish fundamentals. Particular emphasis is placed upon developing the student's ability to read, write, speak, and understand simple, idiomatic Spanish, including pronunciation, vocabulary, and elementary grammar.
1149 lec  8:00 - 12:25pm MTWTh    G.P. KOEHLER CV 6
Miami Class
3122 lec  5:50 - 10:05pm MTWTh    W. HERNANDEZ CV 6

SPANISH 002 5.00 UNITS
ELEMENTARY SPANISH II (UC:CSU)
Prerequisite: A grade of "C" or better in Spanish 1 or in the Spanish 21 and 22 combination or two years of high school Spanish or equivalent. This course is a continuation of Spanish 1. The student's ability to speak and understand Spanish is developed. Emphasis is also placed on correct pronunciation, vocabulary, and sentence structure. Reading and writing of basic Spanish are also further developed. Introduction to Hispanic culture.
1138 lec  8:00 - 12:25pm MTWTh    W. HERNANDEZ CV 8

SPANISH 003 5.00 UNITS
INTERMEDIATE SPANISH I (UC:CSU)
Prerequisite: A grade of "C" or better in Spanish 2 or three years of high school Spanish or equivalent. Completes and reviews the study of Spanish grammar. Introduction to Spanish literature.
Evening Class
3138 lec  5:50 - 10:05pm MTWTh    M. KOVEN CV 3

SPANISH 101 1.00 Units
SPANISH LANGUAGE LABORATORY (RPT 3)
Concurrent enrollment in Spanish class is required. An independent course in which students improve their reading, writing, speaking and comprehension skills by use of audio materials. Students must complete 25 hours.
**** lab  7:05 hrs/wk TBA - C. CARRILLO LAC 109

SPEECH
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

SPEECH 101 3.00 UNITS
ORAL COMMUNICATION I (UC:CSU)
The purpose of this course is to train the student in critical thinking, research, and the organization of ideas presented in discussion and original speeches. To accomplish this purpose, students receive instruction and practical experience in audience analysis and adaptation, critical listening and evaluation. The entire course is designed to emphasize personal growth through effective oral communication. Public speaking is especially recommended for students who plan to enter the fields of salesmanship, law, teaching, or the ministry. It is a valuable part of leadership training.
1153 lec  8:00 - 10:05am MTWTh    M. SHANNON DS 104
1154 lec  10:35 -  1:05pm MTWTh    M. SHANNON DS 104
Evening Class
3148 lec  6:30 - 10:05pm TWTh    P.M. KILEY DS 104

SPEECH 121 3.00 UNITS
THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU)
This course provides analysis of, and practice in, non platform speaking which takes place when people interact. Course will provide understanding and awareness of the principles of communication.
1155 lec  8:30 - 12:05pm TWTh    K.L. CAMPBELL DS 102
Evening Classes
3121 lec  5:30 -  9:05pm TWTh    K.L. CAMPBELL DS 102
3123 lec  6:30 - 10:05pm TWTh    L.K. KRUEGER LRC 207

SUPERVISED LEARNING ASSISTANCE
Division Chair: Brad Young, 233-4060, younbg@lahc.edu
Questions: Evelyn Portis, 233-4240

SUPERVISED LEARNING ASSISTANCE 001T 0.00 Units
SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)
In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.
**** lec  71:50 hrs/wk TBA - E. PORTIS LAC 114

Schedule changes are available online!
www.lahc.edu
24-hours a day!
ANATOMY
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

ANATOMY 001L 0.00 UNITS
INTRODUCTION TO HUMAN ANATOMY L (UC:CSU)
Concurrent enrollment in lecture and laboratory section is required. Study of structures of the human body. Cat dissection may be used to compare to man. A materials fee of $20.00 is required.
1205 lab 10:45 - 12:50pm MTWTh T.G. MCCORD SCI 106
1209 lab 11:30 - 1:35pm MTWTh STAFF SCI 103
1211 lab 2:00 - 4:05pm MTWTh STAFF SCI 103

ANATOMY 001U 4.00 UNITS
INTRODUCTION TO HUMAN ANATOMY U (UC:CSU)
Concurrent enrollment in lecture and laboratory section is required. Study of structures of the human body. Cat dissection may be used to compare to man.
1202 lec 8:30 - 10:35am MTWTh T.G. MCCORD SCI 112

ART
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Jay McCafferty, 310-233-4412

ART 103 3.00 UNITS
ART APPRECIATION I (UC:CSU)
This course is designed to develop a student's understanding and appreciation of art and the artistic process.
1203 lec 9:00 - 11:00am MTWTh D.S. PARSONS MU 134

BIOLOGY
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

BIOLOGY 003 4.00 UNITS
INTRODUCTION TO BIOLOGY (UC:CSU)
Not open to students who have credit in Botany 1 or Zoology 1. Concurrent enrollment in lecture and laboratory section is required. Laboratory study of major concepts of biology, cellular structure, function, and organization of living systems. A materials fee of $15.00 is required.
1234 lec 10:45 - 12:50pm MTWTh M. NAGAYA SCI 112
& lab 1:00 - 3:05pm MTWTh C.L. COUROUX SCI 107

CHEMISTRY
Division Chair: Lauren McKenzie, 310-233-4500, mckenzlj@lahc.edu

CHEMISTRY 065 4.00 UNITS
INTRODUCTORY GENERAL CHEMISTRY (UC:CSU)
Prerequisite: Math 123C or assessment test placement into college level math or concurrent enrollment in Math 123C.
Not open for credit to students who have credit in chemistry 101 or 55. An introductory course for science majors. This course serves as a prerequisite to Chemistry 101.
1204 lec 8:00 - 10:05am MT Th M.R. KANTZ TR 101
& lab 10:10 - 12:15pm MT Th M.R. KANTZ PH 101
1223 lec 8:00 - 10:05am MT Th M.R. KANTZ TR 101
& lab 10:10 - 12:15pm MT Th C. CHANMUGATHAS PH 101
1225 lec 8:00 - 10:05am MT Th C. CHANMUGATHAS PH 102
& lec 10:10 - 12:15pm MT Th S. TOEQUE TR 101
& lab 10:10 - 12:15pm MT Th S. TOEQUE TR 101
Evening Classes
3203 lec 5:30 - 7:35pm MT Th K.F. HOUBEN TR 101
& lab 7:40 - 9:45pm MT Th K.F. HOUBEN PH 101
3209 lec 5:35 - 7:40pm MT Th K.F. HOUBEN TR 101
& lab 7:45 - 9:50pm MT Th K.F. HOUBEN PH 102

COMPUTER APPLICATIONS OFFICE TECHNOLOGY
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 082 3.00 UNITS
MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE
Introduces commercially available software for business offices. Provides hands-on introduction to system, word processing, database, spreadsheets, and electronic mail software. No previous computer experience required. This course may not be taken for CIS credit.
7200 lec 8:00 - 9:50am T WTh E. LINAres BU 104
& lab 2:35 hrs/wk TBA - E. LINAres BU 104
& lab 4:30 hrs/wk TBA - E. LINAres Internet
This class is offered as a web enhanced course, a form of blended learning, where students meet during the times indicated and also participate in internet activities as directed by the instructors.

Summer Session II
June 21 thru August 2, 2007
Visit the college website: www.lahc.edu for additional classes and changes to the printed schedule
COMPUTER INFORMATION SYSTEMS
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu
Questions: Charles Davis, 233-4179, daviscl@lahc.edu or
John Warstler, 233-4186, warstljd@lahc.edu

COMPUTER INFORMATION SYSTEMS 001  3.00 UNITS
PRINCIPLES OF BUSINESS COMPUTER SYSTEMS I (UC:CSU)
Corequisite: Computer Information Systems 23, Bus. 60 or the
ability to type by touch.
This is an introduction to the principles and operation of computer systems used in
business. Students learn about Windows, word processing, spreadsheet, database
and Internet through hands-on interaction with the computer. This course does not
Teach keyboarding skills.
Evening Class
3201 lec  6:00 - 8:35pm MTW  E.P. MATHIS  BU 108

COMPUTER INFORMATION SYSTEMS 023  1.00 UNITS
PROGRAMMING LABORATORY (CSU)  (RPT 3)
Corequisite: One other Computer Information Systems course.
If available, sign up for a lab taught by the same instructor as your other CIS class.
Computers are used to complete assignments.
Evening Class
3204 lab  6:00 - 9:50pm  Th  E.P. MATHIS  BU 108

FINANCE
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

FINANCE 008  3.00 UNITS
PERSONAL FINANCE AND INVESTMENTS
Learn the skill of managing your credit and investments. Students will learn techniques
of financial planning.
1215 lec  1:30 - 4:20pm  TWTh  G. KOLAROV  BU 108

PHILOSOPHY
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
PHILOSOPHY 006  3.00 UNITS
LOGIC IN PRACTICE (UC:CSU)
Formal and informal logic, exercises in reasoning and contemporary moral and social
issues will be discussed.
1217 lec  9:00 - 1:35pm  M W  V.D. GRASSIAN  MU 138
1235 lec  3:00 - 6:05pm  M WTh  P.D. GREENBERG  MU 138

PHILOSOPHY 021  3.00 UNITS
PRINCIPLES OF MARKETING
This survey course presents basic information including: the marketing environment
and the roles of market research, advertising, public relations, planning, pricing and
distribution in the marketing process.
1216 lec  8:00 - 10:50am  T WTh  K.J. MCCARTHY  BU 108

MUSIC
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Ken Miller, 310-233-4413, millerkb@lahc.edu

MUSIC 111  3.00 UNITS
MUSIC APPRECIATION I (UC:CSU)
This course is an introduction to music and musical masterpieces. They are presented
through lectures, reports, and recordings. The course is recommended for the general
college student who wishes to improve his/her understanding of music.
1230 lec  1:00 - 4:10pm  M W  J.F. SITTERLY  MU 134

MUSIC 141  3.00 UNITS
JAZZ APPRECIATION (UC:CSU)
Jazz styles and history from New Orleans to today.
1231 lec  9:00 - 1:05pm  T Th  J.F. SITTERLY  MU 107

NURSING
Division Chair: Tricia Wickers, 233-4262, wickermp@lahc.edu

NURSING 301A  1.00 UNITS
ORIENTATION TO NURSING
Course is designed for pre-nursing students who will be entering the Nursing Program
within the next two semesters. Please bring a scantron
and a #2 pencil with you the first day of class.
3136 lec  3:00 - 6:20 M  C. STEVENSON  NU 133
Special Session Dates: Class held June 27 thru July 25, 2007

Nursing

Schedule changes are available
online!
www.lahc.edu
24-hours a day!
PHILOSOPHY 020 3.00 UNITS
ETHICS (UC:CSU)
A study of the basic principles of moral evaluation and their application to contemporary controversial moral issues. The primary emphasis is in aiding students in developing critical abilities in moral evaluation.
1232 lec 10:00 - 2:05pm T Th D.R. SWANSON MU 138

PHYSICS
Division Chair: Lauren Mckenzie, 233-4500, mckenzij@lahc.edu

PHYSICS 011 4.00 UNITS
INTRODUCTORY PHYSICS (UC:CSU)
Prerequisite: A grade of "C" or better in Mathematics 123C or equivalent. This course is not open for credit to students who have credit in Physics 6.
1237 lec 8:00 - 10:30am MTWTh R.F. WHITING PH 105 & lab 10:30 - 1:00pm MTWTh R.F. WHITING PH 105

SUPERVISED LEARNING ASSISTANCE
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu
Questions: Evelyn Portis, 233-4240

SUPERVISED LEARNING ASSISTANCE 001T 0.00 UNITS
SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)
In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.
**** lec 51.10 hrs/wk TBA - E. PORTIS LAC 114

THEATER
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Dept. Chair: Larry Heimgartner, 233-4428, heimgalw@lahc.edu

THEATER 185 1.00 UNITS
DIRECTED STUDY - THEATER (CSU) (RPT 2)
Prerequisite: Student must qualify for advanced study in the Theater Arts Department.
*UC credit may be granted by petition after transfer.
1256 lec 2:20 hrs/wk TBA - L.W. HEIMGARTNER DS 107

THEATER 250 2.00 UNITS
CHILDREN’S THEATER PRODUCTION (CSU) (RPT 3)
The student gains experience in acting, directing and producing children's plays.
1247 lab 1:20 - 5:35pm MTWTh L.W. HEIMGARTNER DS 107

THEATER 550 2.00 UNITS
MULTIMEDIA PRODUCTION FOR THE STAGE (CSU) (RPT 3)
1265 lab 1:20 - 5:35pm MTWTh L.W. HEIMGARTNER LRC 207

EOPS/CARE
IF YOU QUALIFY FOR A BOARD OF GOVERNORS FEE WAIVER (BOGFW) YOU MAY QUALIFY FOR THE FOLLOWING:

• Priority Registration
• Book Vouchers
• Counseling (Academic/Career/Personal)
• Tutoring
• Scholarship Awards
• UC/CSU Application Fee Waivers
• Workshop Series
• Personal Development Classes
and for single parents receiving public assistance
• CARE cash grants and gasoline cards

HELPING STUDENTS
To Contact EOPS:
Come see us in Cafeteria 104
Call us at (310) 233-4265
Visit us online at www.lahc.edu/eops
Summer Session III
July 2 thru August 23, 2007
Visit the college website: www.lahc.edu
for additional classes and changes to the printed schedule

ADMINISTRATION OF JUSTICE
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

ADMINISTRATION OF JUSTICE 001 3.00 UNITS
INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU)
Law enforcement: History, organization, jurisdiction and professional opportunities.
Evening Class
3309 lec 6:00 - 9:20pm T Th M.C. KINRADE B 11

ANTHROPOLOGY
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

ANTHROPOLOGY 102 3.00 UNITS
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world’s cultures and institutions - language, marriage, and religion.
4907 lec 8:00 -10:05pm T M.D. REDDICK GC 202
& lec 10:10 - 12:15pm S M.D. REDDICK GC 202
& lec 2:10 hrs/wk TBA - M.D. REDDICK GC 202
For more information on this course, see PACE on page 26

ARCHITECTURE
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Dr. O.A. Wakita 233-4168, wakitaoa@lahc.edu

ARCHITECTURE 170 2.00 UNITS
BEGINNING ARCHITECTURE DRAFTING (CSU)
An introduction to graphics for students with no drafting knowledge. Students are required to provide $15.00 worth of instructional and other materials in order to complete this class.
1319 lab 8:30 - 12:30pm MTWTh O.A. WAKITA T 111

ARCHITECTURE 185 1.00 UNITS
DIRECTED STUDY - ARCHITECTURE (CSU) (RPT 2)
1320 lec 3:20 hrs/wk TBA - O.A. WAKITA T 111

ARCHITECTURE 285 2.00 UNITS
DIRECTED STUDY - ARCHITECTURE (CSU)
1321 lec 7:05 hrs/wk TBA - O.A. WAKITA T 111

ART
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Jay McCafferty, 310-233-4412

ART 103 3.00 UNITS
ART APPRECIATION I (UC:CSU)
This course is designed to develop a student’s understanding and appreciation of art and the artistic process.
7301 lec 6:30 hrs/wk TBA - J.A. FREEDMAN Internet
Contact freedmj@hotmail.com as soon as you register.

BUSINESS
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

BUSINESS 060 1.00 UNITS
TYPEWRITING FUNDAMENTALS
Beginning/introductory keyboarding class for computer users. No credit if taken by Office Administration majors. Course should be taken by Business and CIS majors and those interested in taking courses on computers for word processing, spreadsheets, graphics, and desktop publishing.
1301 lab 6:30 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 001 3.00 UNITS
COMPUTER KEYBOARDING I
Required: Students take CAOT 64 or CAOT 185. Learn touch keyboarding for the computer and the production of letters, reports, and tables.
1303 lec 4:15 hrs/wk TBA - J.H. HEFFRON BU 104
& lab 6:30 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh
COMPUTER APPLICATIONS OFFICE TECHNOLOGY 002  3.00 UNITS
COMPUTER KEYBOARDING II
Prerequisite: CAOT 1 with a grade of “C” or better or a 30 word-a-minute typing speed.
Required: Students take CAOT 64 or CAOT 185. Key letters, forms, reports, and tabulations. Develop speed and accuracy.
1318 lec  4:15 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 007  3.00 UNITS
MACHINE TRANSCRIPTION
Prerequisite: Ability to type 40 words-a-minute. Recommended: Business 31.
Required: Students take CAOT 64 or CAOT 185. Students use computers to transcribe letters and memos from machine dictation. Business letter styles, word division, spelling, and punctuation are reviewed.
1304 lec  4:15 hrs/wk TBA - J.H. HEFFRON BU 104
& lab  4:15 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 009  1.00 UNITS
COMPUTER KEYBOARDING IMPROVEMENT (RPT 1)
Prerequisite: Satisfactory completion of a beginning keyboarding class.
Required: Students take CAOT 64 or CAOT 185. Students improve speed and accuracy through timed writings and corrective drills. Students keying less than 25 words-a-minute, Business 60 or CAOT 1 is recommended.
1306 lec  11:05 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 021  5.00 UNITS
MEDICAL SECRETARIAL PROCEDURES I
Prerequisite: Typing speed of 45 words a minute or concurrent enrollment in CAOT 2.
Required: Students take CAOT 64 or CAOT 185. Students keyboard medical case histories and reports from machine dictation.
1306 lec  11:05 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 022  5.00 UNITS
MEDICAL SECRETARIAL PROCEDURES II
Prerequisite: CAOT 21 or equivalent.
Required: Students take CAOT 64 or CAOT 185. This course continues medical transcription skill development at an advanced level.
1307 lec  11:05 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 023  5.00 UNITS
LEGAL PROCEDURES I
Prerequisite: CAOT 2 and a typing speed of 50 words-a-minute.
Required: Students take CAOT 64 or CAOT 185. Students may use the electronic typewriter or computer to prepare specialized legal documents in civil litigation, probate, corporate, and real estate proceedings from machine dictation.
1308 lec  11:05 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 047  2.00 UNITS
APPLIED OFFICE PRACTICE (RPT 3)
Prerequisite: Completion of CAOT 2 and a 35 word-a-minute typing speed. Students get practical experience in clerical office work.
1309 lab  11:05 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 064  1.00 UNITS
OFFICE ADMINISTRATION LABORATORY (RPT 3)
Corequisite: Concurrent enrollment in CAOT 1, 2, 9, 21-23. This lab provides additional skill development practice in conjunction with one or more courses from CAOT 1-23.
1310 lab  4:15 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 084  3.00 UNITS
MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING (RPT 2)
Prerequisite: Satisfactory completion of a beginning keyboarding course. This course provides hands-on training in the latest Microsoft Word software and prepares students to take the Microsoft Certification Exam. It includes beginning, intermediate, and advanced levels of Microsoft Word. Instruction for this course is offered in the classroom and on-line to fit the busy schedule of students.

Evening Class
7302 lec  6:00 - 7:50pm TWTh  A.D. HALL BU 108
& lab  7:50 - 8:20pm TWTh  A.D. HALL BU 108
& lab  2:10 hrs/wk TBA - A.D. HALL Internet
This class is offered as a web enhanced course; a form of blended learning, where students meet during the times indicated and also participate in internet activities as directed by the instructors.

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 185  1.00 UNITS
DIRECTED STUDY - COMPUTER APPLICATIONS OFFICE TECHNOLOGY (RPT 1)
This course provides additional skill development work in conjunction with one or more courses from CAOT 1-23.1310 lab  4:15 hrs/wk TBA - J.H. HEFFRON BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

COMPUTER APPLICATIONS OFFICE TECHNOLOGY 285  2.00 UNITS
DIRECTED STUDY - COMPUTER APPLICATIONS OFFICE TECHNOLOGY
This class is offered as a web enhanced course; a form of blended learning, where students meet during the times indicated and also participate in internet activities as directed by the instructors.

Schedule changes are available online!
www.lahc.edu
24-hours a day!
ENGLISH
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

ENGLISH 028 3.00 UNITS
INTERMEDIATE READING AND COMPOSITION
Prerequisite: A grade of “C” or better in English 21 or English 73 or appropriate score on assessment test.
English 28 is the final preparatory course in composition and critical reading. Emphasis is placed on a review of grammar, mechanics, and paragraph writing. Students will write essays on various rhetorical patterns and will be introduced to research techniques. It is designed to assist the student to make the transition to English 101.
4903 lec 8:00 - 10:05pm T D.J. HUDSON GC 105
& lec 10:10 - 12:15pm S D.J. HUDSON GC 105
& lec 2:10 hrs/wk TBA - D.J. HUDSON GC 105
For more information on this course, see PACE on page 26

ENGLISH 067 0.50 UNITS
WRITING LABORATORY (NDA) (RPT 3)
This class is open-entry. Recommended for any student desiring to improve writing skills.
1336 lab 2:05 hrs/wk TBA - C. CARRILLO LAC 104A

ENGLISH 102 3.00 UNITS
COLLEGE READING AND COMPOSITION II (UC:CSU)
Prerequisite: A grade of “C” or better in English 101.
Continues the development of skilful reading and writing, using the material of short stories, plays, and poetry.
4900 lec 5:45 - 7:50pm T D.J. HUDSON GC 107
& lec 7:55 - 10:00am S D.J. HUDSON GC 107
& lec 2:10 hrs/wk TBA - D.J. HUDSON GC 107
For more information on this course, see PACE on page 26

HEALTH
Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

HEALTH 002 3.00 UNITS
HEALTH AND FITNESS (UC:CSU)
Explores the basic fundamentals of Physical Fitness. It involves lecture and laboratory assessment of each student’s physical fitness status resulting in an individualized physical fitness program. Health 2 meets the health and physical requirements for the Associate in Arts degree.
Evening Class
3328 lec 5:30 - 6:55pm TWTh D.M. WEEMS PE 101
& lab 6:55 - 8:15pm TWTh D.M. WEEMS PE 101

HEALTH 011 3.00 UNITS
PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)
Credit is allowed only in one of Health 9, 10, or 11. This course offers concepts to use today and tomorrow as guidelines for self-paced responsible living in personal, community, vocational, and leadership roles. Adaptive Physical Education Lab will be open MTWTh 7:30 a.m.-12:30 p.m.
1312 lec 10:40 - 12:45pm TWTh D.M. WEEMS PE 101
7305 lec 6:30 hrs/wk TBA - L. PANDEY Internet
Contact laxpandey@gmail.com as soon as you register.

HEALTH 012 3.00 UNITS
SAFETY EDUCATION AND FIRST AID (UC:CSU)
The course covers the standard and advanced courses of the American National Red Cross and qualifies successful candidates for First Aid certificates. CPR cards will be issued on completion of the course.
1362 lec 8:00 - 10:05am TWTh L.D. WHITEHEAD PE 137

MUSIC
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Ken Miller, 310-233-4413, millerkb@lahc.edu

MUSIC 650 2.00 UNITS
BEGINNING GUITAR (UC:CSU)
Beginning instruction on the guitar.
Evening Class
3335 lec 6:55 - 8:00pm M W I. GRIGORIEV MU 107
& lab 8:05 - 10:10pm M W I. GRIGORIEV MU 107

MUSIC 651 2.00 UNITS
CLASSICAL GUITAR I (UC:CSU)
Prerequisite: Music 650 or equivalent.
Evening Class
3336 lec 6:55 - 8:00pm M W I. GRIGORIEV MU 107
& lab 8:05 - 10:10pm M W I. GRIGORIEV MU 107

MUSIC 652 2.00 UNITS
CLASSICAL GUITAR II (UC:CSU)
Prerequisite: Music 650 is required for Music 651. The preceding semester is required for Music 652.
Evening Class
3337 lec 6:55 - 8:00pm M W I. GRIGORIEV MU 107
& lab 8:05 - 10:10pm M W I. GRIGORIEV MU 107

MUSIC 653 2.00 UNITS
CLASSICAL GUITAR III (UC:CSU)
Prerequisite: Music 652.
Evening Class
3338 lec 6:55 - 8:00pm M W I. GRIGORIEV MU 107
& lab 8:05 - 10:10pm M W I. GRIGORIEV MU 107

MUSIC 654 2.00 UNITS
CLASSICAL GUITAR IV (UC:CSU)
Prerequisite: Music 653.
Evening Class
3339 lec 6:55 - 8:00pm M W I. GRIGORIEV MU 107
& lab 8:00 - 10:05pm M W I. GRIGORIEV MU 107
OCEANOGRAPHY
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

OCEANOGRAPHY 012  3.00 UNITS
LECTURES IN MARINE BIOLOGY (UC:CSU)
Investigates the intertidal and offshore ocean habitats. The study of marine plants and animals, their ecology, morphology and economic importance to man.
4901 lec  8:00 - 10:05pm  T  S.E. YODER  GC 107
& lec  10:10 - 12:15pm  S  S.E. YODER  GC 107
& lec  2:10 hrs/wk TBA  -  S.E. YODER  GC 107
For more information on this course, see PACE on page 26

OCEANOGRAPHY 014  2.00 UNITS
MARINE BIOLOGY LABORATORY (UC:CSU)
4902 lec  5:45 - 7:50pm  T  S.E. YODER  GC 105
& lab  7:55 - 10:00am  S  S.E. YODER  GC 105
& lab  4:25 hrs/wk TBA  -  S.E. YODER  GC 105
For more information on this course, see PACE on page 26

OFFICE MACHINES
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

OFFICE MACHINES 001  1.00 UNITS
INTRODUCTION TO OFFICE MACHINES
This class teaches touch operating skills on the computer ten-key pad, emphasizing speed and accuracy.
1315 lab  4:15 hrs/wk TBA  -  J.H. HEFFRON  BU 104
Time to be arranged from 12:50 - 4:00pm on MTWTh

PERSONAL DEVELOPMENT
Division Chair: Joy Fisher, 310-233-4033, fisherjp@lahc.edu

PERSONAL DEVELOPMENT 020  3.00 UNITS
POST SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU)
3303 lec  6:30 hrs/wk TBA  -  E.H. COLOCHO  Internet
Contact yoni.01@hotmail.com as soon as you register.

PHILOSOPHY 020  3.00 UNITS
ETHICS (UC:CSU)
A study of the basic principles of moral evaluation and their application to contemporary controversial moral issues. The primary emphasis is in aiding students in developing critical abilities in moral evaluation.
4905 lec  8:00 - 10:05pm  T  D.R. O SHAUGHNESSY  GC 103
& lec  10:10 - 12:15pm  S  D.R. O SHAUGHNESSY  GC 103
& lec  2:10 hrs/wk TBA  -  D.R. O SHAUGHNESSY  GC 103
For more information on this course, see PACE on page 26

PHILOSOPHY 033  3.00 UNITS
COMPARATIVE SURVEY OF WORLD RELIGIONS (UC:CSU)
A survey of the historical development of the world’s great religions, with the origins, growth and contributions to man’s cultural heritage.
1325 lec  9:00 - 12:10pm  M W  S. BENNET  MU 134

PHYSICAL EDUCATION
Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 229  1.00 UNITS
INDIVIDUAL AND DUAL ACTIVITIES - BODY DYNAMICS (UC:CSU)  (RPT 3)
This class is designed to improve your overall fitness through AEROBICS, calisthenics, and stretching.
Evening Class
3342 lab  6:00 - 7:00pm  MTWTh  N.C. OMABOE  PE 142

PHYSICAL EDUCATION 550  2.00 UNITS
INTERCOLLEGIATE SPORTS - CHEER/YELL LEADERS/MARCHING BAND (CSU)  (RPT 3)
Required of all elected song and yell leaders.
1317 lab  13:15 hrs/wk TBA  -  J. HUFFMAN  Field

PHYSICAL EDUCATION 552  1.00 UNITS
ATHLETICS PRE-SEASON CONDITIONING (UC:CSU)  (RPT 3)
*UC credit may be granted by petition after transfer.
1344 lab  6:30 hrs/wk TBA  -  A.A. ALVILLAR  Field
1353 lab  6:30 hrs/wk TBA  -  W. BARLOW  Field
1354 lab  6:30 hrs/wk TBA  -  L. MORALES  Field
1361 lab  6:30 hrs/wk TBA  -  M.A. ALVILLAR  Field

Schedule changes are available online!
www.lahc.edu
24-hours a day!
**SOCILOGY**

Division Chair: Brad Young, 233-4060, younghj@lahc.edu

**SOCILOGY 001**

**3.00 UNITS**

**INTRODUCTION TO SOCIOLOGY (UC-CSU)**

Explains human behavior: child rearing, personality, American culture, deviance, sexual patterns, marriage, divorce, social class, power, media, and other institutions.

**4906 lec 5:45 - 7:50pm T STAFF GC 202**

& lec 7:55 - 10:00am S STAFF GC 202

& lec 2:10 hrs/wk TBA - STAFF GC 202

For more information on this course, see PACE on page 26.

**SPEECH**

Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

**SPEECH 121**

**3.00 UNITS**

**THE PROCESS OF INTERPERSONAL COMMUNICATION (UC-CSU)**

This course provides analysis of, and practice in, non-platform speaking which takes place when people interact. Course will provide understanding and awareness of the principles of communication.

**4904 lec 5:45 - 7:50pm T D.R. O SHAUGHNESSY GC 103**

& lec 7:55 - 10:00am S D.R. O SHAUGHNESSY GC 103

& lec 2:10 hrs/wk TBA - D.R. O SHAUGHNESSY GC 103

For more information on this course, see PACE on page 26.

**SUPERVISED LEARNING ASSISTANCE**

Division Chair: Brad Young, 233-4060, younghj@lahc.edu

Questions: Evelyn Portis, 233-4240

**SUPERVISED LEARNING ASSISTANCE 001T**

**0.00 UNITS**

**SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)**

In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.

**** lec 44.50 hrs/wk TBA - E. PORTIS LAC 114

For more information on this course, see PACE on page 26.

**PACE**

**PROGRAM FOR ACCELERATED COLLEGE EDUCATION**

Division Chair King Carter, 310-233-4526, carterke@lahc.edu

**Group 1:**

Start Time Tues. GC 107 Instructor

5:45pm 4900 English 102 D. Hudson

8:00pm 4901 Oceanography 12 S. Yoder

**Group 2:**

Start Time Tues. GC 105 Instructor

5:45pm 4902 Oceanography 14 D. O'Shaughnessy

8:00pm 4903 English 28 D. Hudson

**Group 3:**

Start Time Tues. GC 103 Instructor

5:45pm 4904 Speech 121 D. O'Shaughnessy

8:00pm 4905 Philosophy 20 D. O'Shaughnessy

**Group 4:**

Start Time Tues. GC 202 Instructor

5:45pm 4906 Sociology 1 STAFF

8:00pm 4907 Anthropology 102 M. Reddick

**SATURDAY CONFERENCESCHEDULE**

Conference Dates: Mandatory Attendance (For each 8-week session the first 3 conferences are from 8:00am to 6:00pm; the last conference is for final exams and runs from 8:00am to 12:00pm)

July 14 July 28 August 11 (August 18-Finals)

Note: Some Saturday Conferences may require funds to be spent by students, on a “pay-as-you-go” basis. These funds should not exceed $20.00 per 8 weeks of classes. However, actual costs will be related to the number of field trips taken, the number of guests invited by the student, etc.

**PACE SUMMER 2007 SESSION DATES**

8 week PACE classes are being held Tuesday, July 2 thru Saturday, August 23, 2007

For more information, call (310) 233-4526 or E-mail at carterke@lahc.edu

In addition, for California classroom hourly requirements, students will review 8 hours of instructional video or complete 8 hours of Internet reading assignments and exercises. Videos may be purchased in the bookstore. The requirement formula: 2 hours of in-class instruction for 8 weeks = 16 hours; 3 Saturdays with 9 hours of interdisciplinary instruction = 27 hours; 1 half-day Saturday = 4 hours; tapes and or Internet assignments = 8 hours. Total hours = 55. California requirements = 54.
ACCOUNTING
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

ACCOUNTING 002 5.00 UNITS
INTRODUCTORY ACCOUNTING II (UC:CSU)
Prerequisite: A grade of “C” or better in Accounting 1 or the Accounting 21 and 22 combination.
This course covers corporation accounting, managerial analysis, and interpretation of accounting reports, and cost accounting. Course required for Business Degree.
1502 lec 1:30 - 5:45pm MTWTh J.D. WARSTLER BU 107

ANTHROPOLOGY
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

ANTHROPOLOGY 102 3.00 UNITS
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world’s cultures and institutions - language, marriage, and religion.
1526 lec 8:00 - 10:25am MTWTh B. GALLARDO TBA

ANTHROPOLOGY 102 3.00 UNITS
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)
Survey of world’s cultures and institutions - language, marriage, and religion.
Evening Class
3501 lec 6:30 - 9:50pm M WTh B. GALLARDO GC 204

BUSINESS
Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

BUSINESS 001 3.00 UNITS
INTRODUCTION TO BUSINESS (UC:CSU)
This is a survey course. It introduces the student to the various technical specialties utilized in a business including: organization, marketing, finance, human resource management, production and much more. As the student is exposed to many different aspects of the world of business throughout the course, he or she also can begin to consider which areas represent potential careers. The course is required for the Business Certificate and Degree. All Business majors should take this course.
1507 lec 1:30 - 4:50pm MT Th S.C. SANDELL BU 102

BUSINESS 005 3.00 UNITS
BUSINESS LAW I (UC:CSU)
Virtually all activities, both business and personal, are governed by laws. This course examines the legal principles of business transactions and everyday life. It provides an awareness of the legal system as it is applied to employment, operating your own business or as an ordinary consumer. Learn about the legal system, crimes, torts, contracts, and banking. This course is required for the Business Degree.
1506 lec 8:00 - 11:20am MT Th S.C. SANDELL BU 102

BUSINESS 006 3.00 UNITS
BUSINESS LAW II (UC:CSU)
This course continues the study of legal principles of business and consumer transactions. Learn your rights in sales transactions, creditor and debtor relations, bankruptcy, partnerships, corporations, consumer protection, environmental regulations, and international law. This course is required for the Business Degree.
1504 lec 8:00 - 11:20am MT Th S.C. SANDELL BU 107

BUSINESS 008 3.00 UNITS
BUSINESS COMPUTATIONS
This course covers basic math applied to accounting, financial, and other business problems.
Evening Class
3508 lec 6:30 - 9:50pm TWTh J.L. LAURIN BU 107

Have you checked your schedule for room changes?
Visit www.lahc.edu and get up-to-date schedule information.
ECONOMICS
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

ECONOMICS 001 3.00 UNITS
PRINCIPLES OF ECONOMICS I (UC:CSU)
Recommended: Economics 2 should be taken before Economics 1. Recommended prerequisite: Eligibility for English 101, or eligibility for and concurrent in English 28. This course is an introduction to the principles of economic analysis and economic policy.
1501 lec 10:35 - 12:00pm MTWTh C.M. CHIMA GC 204

ENGLISH
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

ENGLISH 021 3.00 UNITS
ENGLISH FUNDAMENTALS (NDA)
Prerequisite: A grade of “C” or better in Developmental Communications 20 or appropriate score on assessment test.
English 21 is an entry-level course which emphasizes improvement of writing skills, including grammar, punctuation, paragraph and short essay development. This is a credit/no credit class.
1518 lec 11:30 - 1:55pm MTWTh K.J. STODDART CV 2
Evening Class
3512 lec 6:30 - 9:50pm TWTh A. IMBARUS CV 2

ENGLISH 028 3.00 UNITS
INTERMEDIATE READING AND COMPOSITION
Prerequisite: A grade of “C” or better in English 21 or English 73 or appropriate score on assessment test.
English 28 is the final preparatory course in composition and critical reading. Emphasis is placed on a review of grammar, mechanics, and paragraph writing. Students will write essays on various rhetorical patterns and will be introduced to research techniques. It is designed to assist the student to make the transition to English 101.
1522 lec 8:00 - 11:10am MTWTh D.D. DUMARS TBA
1523 lec 11:30 - 1:55pm MTWTh M.P. BORELL CV 5
Evening Class
3515 lec 6:30 - 9:50pm TWTh A.A. BOYCE CV 5

ENGLISH 101 3.00 UNITS
COLLEGE READING AND COMPOSITION I (UC:CSU)
Prerequisite: A grade of “C” or better in English 28 or English 31 or appropriate score on assessment test.
English 101 is a transfer Reading & Composition course designed to prepare students to handle a wide range of college writing assignments and to acquire the analytic skills necessary for effective academic preparation. Stress is placed on the organization and composition of objective expository and argumentative essays, including the research paper.
1516 lec 8:00 - 11:10am MTWTh M.P. BORELL CV 5
1519 lec 8:00 - 11:10am MTWTh K.J. STODDART CV 2
1531 lec 10:35 - 1:00pm MTWTh W.M. WALSH CV 4
Evening Classes
3519 lec 6:30 - 9:50pm TWTh STAFF CV 1

ENGLISH 102 3.00 UNITS
COLLEGE READING AND COMPOSITION II (UC:CSU)
Prerequisite: A grade of “C” or better in English 101. Continues the development of skillful reading and writing, using the material of short stories, plays, and poetry.
1514 lec 8:30 - 12:00pm TWTh C. CARRILLO CV 1
7502 lec 10:30 hrs/wk TBA - A.L. WARREN Internet
Contact annw708@earthlink.net as soon as you register.
7503 lec 10:30 hrs/wk TBA - A.L. WARREN Internet
Contact annw708@earthlink.net as soon as you register.

ENGLISH 214 3.00 UNITS
CONTEMPORARY LITERATURE (UC:CSU)
Prerequisite: A grade of “C” or better in English 101. Representative examples of post World War II literature are studied in this course. Works will be examined in light of their literary attributes and their reflections of the complexities of contemporary life, values and thought.
7504 lec 10:30 hrs/wk TBA - A.L. WARREN Internet
Contact annw708@earthlink.net as soon as you register.

ENGLISH 215 3.00 UNITS
SHAKESPEARE I (UC:CSU)
Prerequisite: A grade of “C” or better in English 101.
An introductory course to Shakespeare. Course will cover theatrical background, major plays and poetry.
7506 lec 10:30 hrs/wk TBA - J.R. CORBALLY Internet
Contact jcorbally@earthlink.net as soon as you register.

ENGLISH 218 3.00 UNITS
CHILDREN’S LITERATURE
Prerequisite: A grade of “C” or better in English 101.
In this survey course we will analyze picture books, folk tales, fantasy and modern realism written for children from pre-schoolers to teens.
7505 lec 10:30 hrs/wk TBA - J.R. CORBALLY Internet
Contact jcorbally@earthlink.net as soon as you register.

FRENCH
Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

FRENCH 002 5.00 UNITS
ELEMENTARY FRENCH II (UC:CSU)
Prerequisite: A grade of “C” or better in French 1, or two years of high school French, or equivalent.
This course completes the study of elementary French grammar. It provides continued practice in speaking, reading, and writing simple French. The reading selections illustrate French culture.
1541 lec 8:30 - 12:50pm MTWTh C.R. CALOIA CV 3

Schedule changes are available online!
www.lahc.edu
24-hours a day!
HEALTH

Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

HEALTH 011 3.00 UNITS
PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)
Credit is allowed only in one of Health 9, 10, or 11. This course offers concepts to use today and tomorrow as guidelines for self-paced responsible living in personal, community, vocational, and leadership roles. Adaptive Physical Education Lab will be open MTWTh 7:30 a.m.-12:30 p.m.
1521 lec 8:00 - 10:30am MTWTh G.F. SWADE PE 101

HISTORY

Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

HISTORY 011 3.00 UNITS
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)
This course is a study of the history of the social and political development of the United States from the Colonial era to 1876. Special emphasis is given to the constitutional development of the nation. This course meets the California State University requirements for United States history.
Evening Class
3514 lec 5:00 - 10:05pm T Th A.N. MILES B 1

HISTORY 012 3.00 UNITS
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)
History 11 is not a prerequisite for this course. This course studies the social and political development of the United States from 1876 to the present time. This course meets the California State University requirement for United States history.
Evening Class
3509 lec 6:30 - 9:00pm MTWTh D.J. GATLIN TBA

HISTORY 087 3.00 UNITS
INTRODUCTION TO WORLD CIVILIZATION II (UC:CSU)
This course surveys world civilization from 1500 to the present time. Major topics include the development of the nation-state, economic systems, industrialization, global conquest, colonization, and revolution.
Evening Class
3510 lec 5:00 - 10:10pm T Th P.L. RODRIGUEZ TBA

HUMANITIES

Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu

HUMANITIES 017 3.00 UNITS
FILM APPRECIATION (UC:CSU)
A survey of motion pictures and changing social attitudes in film from the silent era to the present.
1530 lec 9:00 - 12:20pm M WTh M.D. WOOD MU 101
Evening Class
3530 lec 7:00 - 10:20pm TWTh J.A. FREEDMAN MU 101

MATHEMATICS

Division Chair: Lauren McKenzie, 233-4500, mckenzlj@lahc.edu

MATHEMATICS 100 1.00 UNITS
MATHEMATICS WORKSHOP (NDA) (RPT 3)
Corequisite: Concurrent enrollment in a mathematics or mathematics related course. This course supplements all math level courses by providing tutorial assistance. This course is offered on a credit/no credit basis.
1500 lab 10:30 hrs/wk TBA - L.J. MC KENZIE LAC 105B

MATHEMATICS 112 3.00 UNITS
PRE-ALGEBRA (NDA)
Review of arithmetic concepts and an introduction to elementary algebra concepts including signed numbers, exponents, mathematical sentences and linear equations.
1508 lec 12:00 - 2:30pm MTWTh M. JIMENEZ ZELJAK LAC 113B

MATHEMATICS 123A 4.00 UNITS
ELEMENTARY AND INTERMEDIATE ALGEBRA I
Prerequisite: Completion of Math 112 with a grade of “C” or better, or placement by exam.
First of three modules for Math 123 covering elementary algebra topics such as real numbers, algebraic expressions, solution of linear equations and inequalities. Applications relating to the above topics are also covered.
Evening Class
3502 lec 5:30 - 8:50pm MTWTh STAFF TR 102

MATHEMATICS 123B 4.00 UNITS
ELEMENTARY AND INTERMEDIATE ALGEBRA II
Prerequisite: Completion of Math 123A with a grade of “C” or better or placement by exam.
Second of three modules for Math 123 covering additional elementary algebra topics such as polynomials and their operations, solution of second degree equations and radical expressions. Applications relating to the above topics are also covered.
Evening Class
3505 lec 5:30 - 8:50pm MTWTh Z. NI PH 105
MUSIC 111 3.00 UNITS
MUSIC APPRECIATION I (UC:CSU)
This course is an introduction to music and musical masterpieces. They are presented through lectures, reports, and recordings. The course is recommended for the general college student who wishes to improve his/her understanding of music.
Evening Class
3507 lec 5:00 - 10:10pm T Th I. GRIGORIEV MU 134

MUSIC
Division Chair: Mark Wood, 310-233-4425, woodmd@lahc.edu
Department Chair: Ken Miller, 310-233-4413, millerkb@lahc.edu

PHYSICAL EDUCATION
Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 185 1.00 UNITS
DIRECTED STUDY - PHYSICAL EDUCATION (UC:CSU) (RPT 2)
Prerequisite: These classes are by arrangement and prior permission of instructor only. Do not enroll before getting approval.
*UC credit may be granted by petition after transfer.
1505 lec 3:20 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 642 1.00 UNITS
ADAPTED FITNESS (UC:CSU) (RPT 3)
Course designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instruction covering the basic elements of physical fitness and training principles. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1527 lab 10:30 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 646 1.00 UNITS
ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers, treadmills, hand cranks, etc., will be the major class focus. Students with disabilities must provide physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1528 lab 10:30 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 649 1.00 UNITS
ADAPTED SPORTS AND GAMES (UC:CSU) (RPT 3)
*UC credit may be granted by petition after transfer.
1529 lab 10:30 hrs/wk TBA H.L. JACOBSON PE 140

PHYSICAL EDUCATION 690 1.00 UNITS
WEIGHT TRAINING (UC:CSU) (RPT 3)
An open laboratory experience designed for the people who desire an individualized strength program using a combination of nautilus, universal, and free weight. This is suited for men and women of all age groups who are interested in muscle toning and muscle building beyond the normal workout; an average of three hours of workouts required a week. Students attend at the hours and day of their choice. All students must attend one orientation session as noted below. Students who completed the class in the immediate previous semester with a grade of “C” or better can request exemption from orientation. Orientation sessions will begin ON THE HOUR each hour the strength lab is open. Workouts begin the second week of the semester. Lab hours are: 8:00am - 2:00pm Monday thru Thursday, Friday 8:00am - 1:00pm and 5:00pm - 8:00pm Monday thru Thursday.
1546 lab 10:30 - 1:00pm MTWTh L.D. JOHNSTON PE 109

OCEANOGRAPHY
Division Chair: Joyce Parker, 310-233-4556, parkerje@lahc.edu

OCEANOGRAPHY 001 3.00 UNITS
INTRODUCTION TO OCEANOGRAPHY (UC:CSU)
Physical Oceanography. Major topics to be studied include the formation and features of the sea floor, islands and coastlines, properties of seawater, waves, currents, tides and marine life. Special reference is made to the California coast and the problems of human uses of the sea.
1512 lec 8:00 - 10:25am MTWTh T. MUNASINGHE SCI 210

OCEANOGRAPHY 010 2.00 UNITS
PHYSICAL OCEANOGRAPHY LABORATORY (UC:CSU)
Prerequisite or corequisite: Oceanography 1. Introduction to the tools and techniques used in oceanographic research today. The student will learn analytic techniques used to study oceanographic features, seawater properties, currents, tides, and waves. Includes field trips to coastal Southern California sites.
1513 lab 11:00 - 1:25pm MTWTh T. MUNASINGHE SCI 210

MATHEMATICS 123C 4.00 UNITS
ELEMENTARY AND INTERMEDIATE ALGEBRA III
Prerequisite: Completion of Math 123A&B with a grade of “C” or better or placement by exam.
Third of three modules for Math 123 covering intermediate algebra topics such as functions, conic sections, series and sequences. Applications relating to the above topics are also covered.
1510 lec 10:00 - 1:20pm MTWTh M.S. GAGRAT LRC 125
Evening Class
3506 lec 5:30 - 8:40pm MTWTh D.B. STRIVEWELL LRC 125

PHYSICAL EDUCATION
Division Chair: Nabeel Barakat, 233-4351, barakanm@lahc.edu

PHYSICAL EDUCATION 184 1.00 UNITS
DIRECTED STUDY - PHYSICAL EDUCATION (UC:CSU) (RPT 2)
Prerequisite: These classes are by arrangement and prior permission of instructor only. Do not enroll before getting approval.
*UC credit may be granted by petition after transfer.
1505 lec 3:20 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 642 1.00 UNITS
ADAPTED FITNESS (UC:CSU) (RPT 3)
Course designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs will be performed by students with instruction covering the basic elements of physical fitness and training principles. Students with disabilities must provide a physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1527 lab 10:30 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 646 1.00 UNITS
ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) (RPT 3)
Course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers, treadmills, hand cranks, etc., will be the major class focus. Students with disabilities must provide physician prescription for exercises.
*UC credit may be granted by petition after transfer.
1528 lab 10:30 hrs/wk TBA N.M. BARAKAT PE 140

PHYSICAL EDUCATION 649 1.00 UNITS
ADAPTED SPORTS AND GAMES (UC:CSU) (RPT 3)
*UC credit may be granted by petition after transfer.
1529 lab 10:30 hrs/wk TBA H.L. JACOBSON PE 140

PHYSICAL EDUCATION 690 1.00 UNITS
WEIGHT TRAINING (UC:CSU) (RPT 3)
An open laboratory experience designed for the people who desire an individualized strength program using a combination of nautilus, universal, and free weight. This is suited for men and women of all age groups who are interested in muscle toning and muscle building beyond the normal workout; an average of three hours of workouts required a week. Students attend at the hours and day of their choice. All students must attend one orientation session as noted below. Students who completed the class in the immediate previous semester with a grade of “C” or better can request exemption from orientation. Orientation sessions will begin ON THE HOUR each hour the strength lab is open. Workouts begin the second week of the semester. Lab hours are: 8:00am - 2:00pm Monday thru Thursday, Friday 8:00am - 1:00pm and 5:00pm - 8:00pm Monday thru Thursday.
1546 lab 10:30 - 1:00pm MTWTh L.D. JOHNSTON PE 109

Course Offerings
Session IV July 23 - August 23, 2007
Los Angeles Harbor College
POLITICAL SCIENCE

Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

POLITICAL SCIENCE 001 3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)
This course explains the theory and practice of democracy in United States national, state, and local government.
1515 lec 10:35 - 1:00pm MTWTh J.B. STANBERY GC 208
Evening Class
3511 lec 5:00 - 10:10pm T Th J.B. STANBERY GC 208

PSYCHOLOGY

Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

PSYCHOLOGY 001 3.00 UNITS
GENERAL PSYCHOLOGY I (UC:CSU)
Scientific survey of behavior covering personality, growth, perception, motivation, learning, and intelligence.
1517 lec 10:35 - 1:00pm MTWTh A.J. SICHAN GC 108
Evening Class
3516 lec 6:30 - 9:50pm T WTh J.L. WATKINS GC 202

REAL ESTATE

Division Chair: Stanley Sandell, 310-233-4188, sandelsc@lahc.edu

REAL ESTATE 003 3.00 UNITS
REAL ESTATE PRACTICES
Prerequisite: Real Estate 1 or real estate sales license. A broker exam required class. Studies the functions of a real estate broker.
Evening Class
3504 lec 6:30 - 9:50pm T WTh K. GUNDERSON BU 109

SOCIOLOGY

Division Chair: Brad Young, 233-4060, youngbj@lahc.edu

SOCIOLOGY 001 3.00 UNITS
INTRODUCTION TO SOCIOLOGY (UC:CSU)
Explains human behavior: child rearing, personality, American culture, deviance, sexual patterns, marriage, divorce, social class, power, media, and other institutions.
1520 lec 8:00 - 10:25am MTWTh J.H. SANDELL GC 202
Evening Class
3517 lec 6:35 - 9:55pm T WTh N. THOMPSON GC 206

SPANISH

Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

SPANISH 001 5.00 UNITS
ELEMENTARY SPANISH I (UC:CSU)
Credit is allowed for only one: Spanish 1 or the Spanish 21 and 22 combination. This course stresses the mastery of Spanish fundamentals. Emphasis is placed upon developing the student's ability to read, write, speak, and understand simple, idiomatic Spanish, including pronunciation, vocabulary, and elementary grammar.
1554 lec 8:00 - 12:15pm MTWTh C.P. GARAY CV 6
Evening Class
3554 lec 5:50 - 10:05pm MTWTh D. RENTERIA CV 6

SPANISH 002 5.00 UNITS
ELEMENTARY SPANISH II (UC:CSU)
Prerequisite: A grade of "C" or better in Spanish 1 or in the Spanish 21 and 22 combination or two years of high school Spanish or equivalent. This course is a continuation of Spanish 1. The student's ability to speak and understand Spanish is developed. Emphasis is also placed on correct pronunciation, vocabulary, and sentence structure. Reading and writing of basic Spanish are also further developed. Introduction to Hispanic culture.
1524 lec 8:00 - 12:15pm MTWTh E. DIMO CV 8
Evening Class
3523 lec 5:50 - 10:05pm MTWTh E. DIMO CV 3

SPANISH 003 5.00 UNITS
INTERMEDIATE SPANISH I (UC:CSU)
Prerequisite: A grade of "C" or better in Spanish 2 or three years of high school Spanish or equivalent. Completes and reviews the study of Spanish grammar. Introduction to Spanish literature.
1525 lec 8:00 - 12:15pm MTWTh G.P. KOEHLER DS 102

SPANISH 101 1.00 UNITS
SPANISH LANGUAGE LABORATORY (RPT 3)
Concurrent enrollment in Spanish class is required. An independent course in which students improve their reading, writing, speaking and comprehension skills by use of audio materials. Students must complete 25 hours.
**** lab 7:05 hrs/wk TBA - C. CARRILLO LAC 109
See Spanish instructor or division chairperson to add.

SPEECH

Division Chair: Carmen Carrillo, 233-4250, carrilc@lahc.edu

SPEECH 101 3.00 UNITS
ORAL COMMUNICATION I (UC:CSU)
The purpose of this course is to train the student in critical thinking, research, and the organization of ideas presented in discussion and original speeches. To accomplish this purpose, students receive instruction and practical experience in audience analysis and adaptation, critical listening and evaluation. The entire course is designed to emphasize personal growth through effective oral communication. Public speaking is especially recommended for students who plan to enter the fields of salesmanship, law, teaching, or the ministry. It is a valuable part of leadership training.
1553 lec 8:00 - 10:30am MTWTh STAFF DS 104
Evening Class
3545 lec 6:30 - 9:50pm T WTh STAFF DS 104

Session IV July 23 - August 23, 2007
SPEECH 121  3.00 UNITS
THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU)
This course provides analysis of, and practice in, non platform speaking which takes place when people interact. Course will provide understanding and awareness of the principles of communication.
1556 lec  8:00 - 10:25am MTWTh  L.K. KRUEGER  LRC 207
1557 lec  10:35 - 1:00pm MTWTh  L.K. KRUEGER  LRC 207
Evening Class
3526 lec  6:30 - 9:50pm TWTh  C. NAVARRO  DS 102

Evening Class

Supervised Learning Assistance
Division Chair: Brad Young, 233-4060, youngbj@lahc.edu
Questions: Evelyn Portis, 233-4240
SUPERVISED LEARNING ASSISTANCE 001T 0.00 UNITS
SUPERVISED LEARNING ASSISTANCE (NDA) (RPT 9)
In this course, students will receive tutoring in a designated subject area(s) using course textbook(s) and other related materials. Cumulative progress and positive attendance records will be maintained for this non-credit, open entry/exit course. No tuition will be charged, nor will grades be received for enrollment in this course. This course will not appear on the student transcript.

Course changes are available online!
www.lahc.edu
24-hours a day!

Districtwide Registration
Register at More Than One College!
Students registering for classes through the college’s web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District—East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West Los Angeles College. Students can also register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!
Using the college’s web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week.

12,000 Classes to Choose From!
The opportunity to enroll at multiple colleges gives students access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.

Study Abroad
at
The Pontifical University of Salamanca, Spain
or
The University of Guadalajara, Mexico

Plan now to spend a Semester or Summer Session in Spain, studying language in historic Salamanca, a lovely university city, dating from pre-Roman times, a world center of learning since the Middle Ages and UNESCO named World Heritage Site. Classes are held at the Pontifical University in the heart of the historic zone.

Schedule changes are available online!
www.lahc.edu
24-hours a day!

Study at the Centro de Estudios Para Extranjeros of the University of Guadalajara, one of the leading intensive Spanish language schools in the Spanish speaking world. The lively city offers culture, hospitality, opportunities to explore the State of Jalisco, and one of the best bargains for those who want to gain command of Spanish.

Prof. Josefina Oregel Culton
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Course Offerings
Session IV  July 23 - August 23, 2007
Los Angeles Harbor College
The Weekend College

ITV/The Weekend College classes allow students to complete general education classes in a focused eight-week format. Classes are taught on four campuses: City [C] and Southwest [SW] Colleges on Saturdays and Valley [V] and Pierce [P] Colleges on Sundays. First college listed is AM only 9:00 - 12:00 Noon. Second college listed is PM only 1:30 - 4:30 PM. Students may attend at any location or change locations, if necessary, throughout the semester.

The classes are taught by the same qualified LACCD instructor at each campus. Instruction is combined with award-winning video lessons available on cable television, in broadband, in DVD, and in the College Learning Resource Centers. Each class also has an online component creating a positive, engaging learning environment.

For classroom locations go to: www.lamission.edu/itv View Schedule. Financial Aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by LA Mission College.

Website: www.lamission.edu/itv
Telephone: 818/833-3594 or 800/917-9277

Summer 2007 Schedule of Classes

Course Offerings 👈 33

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Class Offerings

June 18 - August 12, 2007 8 Weeks

Class Meetings:
Saturdays: June 23 - Aug 11
Sunday June 24 - Aug 12

Classes  Section  Campus  Campus
Economics 1  7877  C/SW  P/V
English 101  7878  C/SW  P/V
Health 11  7879  C/SW  P/V
History 1  7880  C/SW  P/V
History 11  7881  C/SW  P/V
Mathematics 125  7882  C/SW  P/V
Oceanography 1  7883  SW/C  V/P
Philosophy 1  7884  SW/C  V/P
Political Science 1  7885  SW/C  V/P
Psychology 1  7886  SW/C  V/P
Psychology 41  7887  SW/C  V/P
Sociology 1  7888  SW/C  V/P

Last Day To:
ADD by STEP or on-line: June 17, 2007
ADD by FAX (818) 833-3598 or in-person: June 29, 2007
DROP without incurring fees: June 25, 2007

For classroom locations go to: www.lamission.edu/itv View Schedule. Financial Aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by LA Mission College.

Website: www.lamission.edu/itv
Telephone: 818/833-3594 or 800/917-9277

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Class Offerings

October 22 - December 16, 2007

Class meeting: Saturdays: October 27 - December 15
Sundays: September 9 - October 21

Class  Section  Campus  Campus
Astronomy 1  7889  C/SW  P/V
Economics 1  7890  C/SW  P/V
English 101  7891  C/SW  P/V
English 102  7892  C/SW  P/V
Health 11  7893  C/SW  P/V
Health 11  7894  SW/C  V/P
History 1  7893  SW/C  V/P
History 1  7894  SW/C  V/P
Philosophy 1  7895  SW/C  V/P
Psychology 1  7866  SW/C  V/P

Last Day To:
ADD by STEP or on-line: September 3, 2007
ADD by FAX (818) 833-3598
or in-person: September 13, 2007
DROP without incurring fees: September 17, 2007

Class  Section  Campus  Campus
English 101  7897  C/SW  P/V
English 102  7898  C/SW  P/V
Health 11  7899  C/SW  P/V
History 12  7900  C/SW  P/V
Mathematics 125  7901  C/SW  P/V
Oceanography 1  7902  SW/C  V/P
Philosophy 1  7903  SW/C  V/P
Political Science 1  7904  SW/C  V/P
Psychology 41  7805  SW/C  V/P
Sociology 1  7906  SW/C  V/P

Last Day To:
ADD by STEP or on-line: October 21, 2007
ADD by FAX (818) 833-3598
or in-person: November 1, 2007
DROP without incurring fees: October 29, 2007
**Mission Statement**

The mission of Los Angeles Harbor College is to offer an environment that fosters learning by providing comprehensive programs that meet the educational needs of students and are appropriate and useful to the community we serve including:

- Degree and Transfer Programs
- Vocational and workforce preparation
- Basic skills instruction
- English as a second language
- Credit and noncredit courses for life-long learning
- Contract education including customized corporate training
- Community services
- Support services
- Information literacy

An essential aspect of the mission for the community we serve is to advance economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement and civic responsibility.

We are committed to student learning in a supportive educational environment that recognizes the uniqueness of individuals, provides a center for the cultural enrichment of the community, and seeks dynamic dialog and reflective evaluation and improvement of the institution.

**Accreditation**

Los Angeles Harbor College is a public two-year college providing educational services under the Los Angeles Community College District Board of Trustees. Los Angeles Harbor College is officially accredited by the Western Association of Schools and Colleges and is fully approved under the regulations of the California Community Colleges. The University of California and other colleges and universities give full credit for appropriate courses completed.

**Attendance Policy**

The student is expected to attend every meeting of all classes for which he or she is registered. Students who have pre-registered for a class and who do not attend the first meeting of the class forfeit their right for a place in the class. It is recognized that students may have legitimate reasons for not being able to attend the first and/or second meeting of a particular class. A student to whom this circumstance pertains must notify the instructor in writing, at least one working day in advance of the first class meeting, stating the reasons for the class absence. It is highly recommended that the written notification be sent by certified or registered mail so that the student has a record of the notification. The instructor will consider the mitigating circumstances in deciding whether or not to drop the student from the class. Whenever a student’s absences exceed the number of hours a class meets per week, the instructor will consider whether there are mitigating circumstances which justify the absences. It is the student’s responsibility to consult with his or her instructor regarding any absences that would alter the student’s status in the class.

**Auditing**

Students may be permitted to audit a class under the following conditions:

- Payment of a fee of $15.00 per unit. Students enrolled in ten or more semester units shall not be charged a fee to audit three or fewer units per semester.
- No student auditing a course shall be permitted to change his or her enrollment in order to receive credit for the course.
- Enrollment priority shall be given to students desiring to take the course for credit.
- Audit fees are non-refundable.

A student must obtain the instructor’s authorization in writing to audit a class.

**Concurrent Enrollment**

Concurrent enrollment in more than one section of the same course is not permitted. Different modules of a single course are not considered to be the same course. Courses which are designated as equivalent (“same as”) may not be taken concurrently. Enrolling in classes scheduled or conducted during overlapping times is not permitted. Violation of these regulations will result in exclusion from a class and denial of course credit in both courses.

**Prerequisites**

Students who enroll in a course without having fulfilled its prerequisites will not receive credit for the course. A student may not concurrently enroll and receive credit for an advanced course and its prerequisite courses unless the concurrent enrollment is specifically permitted in the prerequisites of the advanced course. If the student had already completed an advanced course, he or she may not subsequently enroll in and receive credit for the course’s prerequisites. Violation of these regulations will result in exclusion from class and denial of course credit.

**Standards of Student Conduct**

A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus.

As members of the College Community, students should be encouraged to develop the capacity for critical judgment; to engage in sustained and independent search for truth; and to exercise their rights to free inquiry and free speech in a responsible, non-violent manner.

Students shall respect and obey civil and criminal law, and shall be subject to legal penalties for violation of laws of the city, county, state, and nation.

Student conduct in all of the Los Angeles Community Colleges must conform to District and College rules and regulations. Violations of such rules and regulations, for which students are subject to disciplinary action, include, but are not limited to the LACCD board rules.
INSTRUCTIONAL AND STUDENT SERVICES

Bookstore
The college bookstore is located on the first floor of the Seahawk Center. The bookstore is open on Monday - Thursday 8:00 a.m. - 7:00 p.m. and for the first two weeks of the semester the bookstore is open Monday - Thursday 8:00 a.m. - 8:00 p.m. The bookstore is closed Friday's, Saturdays, and Sundays.

Bookstore Policies:
Personal imprinted checks, Visa, and MasterCard are accepted for the amount of purchase only. Two ID's are required: a current LAHC student registration printout and a valid California Driver’s License or California I.D. Checks are to be made out to Harbor College Bookstore. No out of state or company/business checks will be accepted. A personal check must clear bank processing before a refund will be given. After 15 days the presentation of a canceled check may be required to obtain a refund. No cash refund will be made by the Bookstore for a credit card purchase. The appropriate banking institution will be notified and a credit will be issued.

Book Refund Policy
Used books are purchased “AS IS” and the bookstore assumes no responsibility for their condition. All textbooks being returned must be accompanied by a currently dated cash register sales receipt issued by the bookstore. Textbooks must be returned within the first 15 days of the Fall and Spring semesters and within 5 days of the Summer Session and Short-term sessions. Holidays, Saturdays and Sundays are not considered class days. Textbooks must be returned in the same condition as when purchased.

New textbooks returned with minor marks or damages may be refunded at a maximum of 75% of their retail price during the refund period. Textbooks purchased after the 15th school day must be returned within 24 hours and accompanied by a currently dated cash register sales receipt to be given a refund. Textbooks failing to meet the refund policy will be considered used and will be governed by the used book policy. Items must be in new condition and accompanied by a currently dated cash register sales receipt. No refund is given for safety goggles or personal clothing according to the California Health Laws. No refunds will be made for computer disks and nursing kits. Book Buy-Back Policy: the Book Buy-Back occurs during the final exam week of the Fall and Spring semesters. For additional information, call 233-4170.

CalWorks/GAIN Programs
Greater Avenues for Independence (GAIN) is an educational program for students on temporary aid to needy families (TANF). The goal is to provide an educational environment where students may develop the needed skills in English as a Second Language, Adult Basic Education, and GED preparation. Students also learn vocational skills that will lead to meaningful employment. To receive more information contact the CalWorks office in the Job Placement and Training Services Center, Technology Building Room 121, Monday through Friday 9:00 a.m. to 5:00 p.m. at (310) 233-4447.

CARE Program
Cooperative Agencies Resources for Education (CARE) is a state-funded program which provides student support services for single parents with head of household status receiving CalWorks/AFDC/TANF with children under the age of 14. Students must be EOPS eligible and enrolled in at least 12 units. CARE services include counseling, special presentations, cash grants, gas cards and more. For more information, please call (310) 233-4211, or stop by the EOPS/CARE office in room CAFE 104.

Career Center
The Career Center offers a professional counseling service designed to extend career information and guidance to students who need help in selecting a career goal or a college major, or are considering alternate choices. The Career Center is located in the Administration Building, AD 125 and 127. For additional information, call 233-4006.

Counseling Services
The counseling staff helps students define their objectives and plan how to reach them. Counselors are on duty throughout the year to assist continuing students and new applicants in planning their college program of studies. New students should request counseling prior to registration. For additional information, call 233-4230.

Extension Program and Continuing Education
The Extension Program Office of Community Services and Continuing Education’s primary purpose is to meet the personal and professional developmental needs of the community by providing continuing non-credit education in an ongoing program of classes, workshops, seminars, and experiential learning opportunities for both adults and children.

For further information call (310) 233-4450, write The Extension Program, LAHC, 1111 Figueroa Pl., Wilmington, CA 90744 or email: aguilerp@lahc.edu.

Equal Opportunity Compliance
L.A. Harbor College is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, age, handicap, marital status, sexual orientation, or veteran status in our employment or educational programs and activities. Lack of English language skills will not be a barrier to access and participation in the occupational programs. However, many classes require competency in English. The college will offer assistance in acquiring English language skills. Inquiries regarding the equal opportunity policies or the filing of grievances may be directed to: Nina Malone, 233-4651.

Extended Opportunity Programs and Services
EOP&S is a state funded program designed to recruit and retain educationally and economically disadvantaged students. EOP&S offers the following programs and services above and beyond college student services programs: priority registration, book grants, cash grants, tutoring, and counseling. To qualify for these additional services, the student must demonstrate economic disadvantage by filing a Free Application for Federal Student Aid through the Financial Aid Office. EOP&S students must enroll in 12 or more units each semester and maintain a grade point average of at least 2.0. They also must meet with the EOP&S counselor three times each semester. For additional information, please call 310-233-4265, visit Cafe 104 or our webpage at www.lahc.edu/eops.

Visit us at, www.lahc.edu
Financial Aid
The goal of financial aid is to provide access to post-secondary education for those who otherwise would be financially unable to start or continue their schooling. Through loans, grants, scholarships and part-time employment, students are provided monetary assistance to meet the basic cost of educational expenses. For additional information, call 310-233-4320.

International Student Program
The ISO offers College, F-1 Visa, and Change of Status application assistance to prospective and transferring international students, as well as orientation to college programs and services, advice on maintaining F-1 Student Status, advisement and/or referrals on academic, cultural, and personal matters, and information on housing and community programs to new and continuing students. For more info, call 310-233-4111, check www.lahc.edu/studentlosangeles, or email gradyp@lahc.edu.

Library
The LAHC library provides books, periodicals, newspapers, reference materials, and electronic and computerized databases that support the college curriculum and our students’ pursuit of educational goals. Instructors may place required readings on Class Reserve at the circulation desk. Instructors may also request general or specialized workshops for their classes. A librarian is always available to assist with basic questions and research and to offer instruction in library use and literature searching. Enrolled students may access the Internet in the library computer lab. A current college ID card is recommended to check out library materials. Individual study carrels are available on both levels of the book stacks, and photocopy machines are located on the main floor.

During Fall and Spring semesters the Library is open Monday-Thursday from 8:00 am to 8:30 p.m., Friday from 8:00 a.m. to 2:00 p.m. and Saturday from 9:00 a.m. to 3:00 p.m. Summer and Winter hours will be posted. For additional information call 310-233-4480. www.lahc.edu/library

Matriculation
Matriculation is a process that brings the college and a student who enrolls for credit into an agreement for the purpose of realizing the student’s educational goal through the college’s established programs, policies and requirements.

The college provides an admissions process; orientation to the college and its programs; assessment; advising and counseling; and student progress follow-up. These services are available to all students admitted to the college.

Students may be exempt, depending upon the matriculation component, by meeting any of the following criteria: 1) have already earned an Associate degree or higher, 2) are attending Harbor for recreational or personal growth classes only and have no intention of pursuing a certificate or degree, 3) are taking one or two classes required to renew a license and have no intention of pursuing a certificate or degree, or 4) are presently enrolled at another school and plan to take one or two classes to be credited at their home school. A student may be waived from additional testing by completing an equivalent English or Math course at another college or university. The student should bring evidence of prior testing or coursework to a counselor for evaluation. If a student wishes to challenge matriculation provisions, written complaint or grievance procedures are available in the Student Services office AD-125.

Sheriff’s Community College Bureau
The Sheriff’s Harbor College Division is available to assist students, faculty and college visitors as needed. Sheriffs are located off Figueroa Place in the P.E. building, 310-233-4600. From any college pay phone, dial “80” to reach the sheriff.

Special Programs and Services (SP&S)
Special Programs and Services provides support services to persons with physical, psychological, and learning disabilities. Special programs such as the Learning Disability Program (serving students with average to above average potential) and an Adaptive Computer Program (High Tech Center) are available. Students may receive services such as special counseling, tutoring, mobility assistance, readers, note takers, registration assistance, special parking, and others on an as needed basis. Special Programs and Services is located in Cafeteria 108, telephone (310) 233-4620 or 233-4628. A student who needs accommodation, but does not wish to seek assistance from Special Programs and Services, may individually initiate requests by contacting the following persons: Luis Rosas, V.P. Academic Affairs, for matters related to classes, classrooms, instructional labs; Abbie Patterson V.P. Student Services, for matters related to student services, counseling, admissions and records, financial aid, and other student activities; Dr. Ann Tomlinson, V.P. Administrative Services, for concerns related to parking, access, or business office services; Nina Malone, Associate Dean of Student Services, for concerns about basic compliance issues. Assistance may be sought from Dr. Deborah Tull, Coordinator, Special Programs and Services, for disability related student compliance issues.

Student Health Services
The student health services centers provide health counseling and education, appraisal and limited treatment, referral to appropriate public or private agencies and dissemination of information regarding the availability of health services. The student health services is $8.00 for summer sessions. For more information contact the Student Health Services office at 310-233-4520.

Student Orientation
All matriculating students attending Harbor College for the first time are advised to participate in orientation. Orientation activities will be covered immediately following the assessment session. For additional information, call 310-233-4230 or 310-233-4072. Online Orientation is available at www.lahc.edu. Select Student Services, Matriculation.
**STUDENT FEE AND REFUND POLICY**

**Enrollment Fee**
The standard Enrollment Fee is $26 per unit per semester, subject to change by the California Legislature. Students with questions concerning waivers or financial aid eligibility should contact the Financial Aid Office. If STEP, Student Telephone Enrollment Program, is used fees may be paid by telephone or over the internet with credit card or by mailing a check or money order. Payments can also be made in person at the Cashiers Office, AD 138. The fees are subject to change by the California legislature. Students must meet drop deadline and officially drop in person or by phone/internet (teachers cannot drop) or fees are owed.

**Enrollment Fee Refund Policy**
For short term classes, a full refund is authorized for classes dropped up to the end of a period of time equal to 10% of the total class time. Thereafter, no refund is authorized except when college action to cancel or reschedule a class necessitates the drop. Fees for classes that are dropped prior to the end of the first week will be applied to classes added simultaneously. Students are strongly advised to complete add and drop transactions at the same time. Classes must be dropped on or before the dates shown on the Summer 2006 calendar to be entitled to an enrollment fee refund. Refunds request forms must be completed in the Cashier’s Office. August 19, 2006 is the last day to request refunds at the Cashier’s Office for classes dropped on or before the last day to receive a refund. Students must retain their credit card receipt and return it to get credit card refunds. Refunds will not be made automatically, even in the event of cancelled classes.

**Health Fee**
There is a mandatory Health Services Fee of $8.00 that must be paid when enrollment fees are paid. All students paying the fee are eligible for college Health Services. See page 2 for a listing of health exemptions.

**Fee**
Parking in areas marked “Parking by Permit Only” will be restricted to vehicles displaying a valid permit. Students may not park in STAFF lots. Sunday parking is free 6 a.m. to 6 p.m. During the Summer 2006 session, parking will be free on student designated campus parking lots.

**Non-Resident Tuition Fee**
The 2005-2006 tuition for non-California U.S. residents is $154.00 per semester unit plus the standard enrollment fee of $26 subject to change by the California Legislature. The tuition for non-USA residents and F-1 students is $164 per semester unit plus the standard enrollment fee of $26 subject to change by the California Legislature, for a total of $190 per semester unit. (F1 Visa Students are required to enroll in a minimum of 12 units of classes in both the fall and spring semesters). The fees must be paid upon registration and no later than the end of the second week of each semester. The fee is subject to change each academic year. F-1 visa students are also subject to a $25 per semester SEVIS processing fee.

**Returned Check Fees**
A $10.00 fee is charged for any dishonored check (insufficient funds or stop payment). A hold is placed on academic records until the financial obligation is settled. The student must pay for returned check fees with cash or cashier’s check. The student will have 30 days from receipt of notice to pay and avoid further penalties.

**Instructional Materials**
Students may be required to provide instructional and other materials (such as paper for classes requiring computer printing, mouses, etc.) required for a credit or non-credit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be exclusively available from the District. Material fees are paid and collected in the Los Angeles Harbor College Bookstore.

**Transcripts or Verifications of Records**
The first two transcripts or verification of various student records are furnished free and additional copies may be ordered for $3.00 per copy. Students may request express processing of a transcript or verification for an additional fee of $7.00. Any holds on student’s record must be cleared before transcripts or verifications can be processed.

**ASO Fee**
The $5.00 per summer fee provides students with a membership in the Associated Student Organization. Students may waive this fee but, every student must comply with the Associated Student Organization Fee in one of two ways: (1) pay the fee, or (2) submit a “Surrender of Benefits” form. Non-compliance with one of these two options will result in a hold being placed on any future requests to register for classes or obtain transcripts. If you choose to not pay the fee you must complete the “Surrender of Benefits” form at the Cashier’s Office or the Office of Student Activities located in the Seahawk Center. You must file this form in person. Information regarding additional services provided by membership in the ASO is available at the Office of Student Activities located in Seahawk Center. All members of ASO will receive a student photo identification card. A replacement fee of $3.00 will be charged for lost or damaged cards.

**Student Representation Fee**
A Student Representation Fee of $1.00 is used in a variety of ways to represent student interests and views in the legislative process. This includes training and actual interaction with legislators and legislative bodies. A student who does not desire to pay this fee MUST specifically indicate their refusal by signing a waiver located in the Cashier’s Office.

**LAHC Parking Policy**
Los Angeles Harbor College’s parking policy can be found in the Spring 2007 Schedule of classes on page 126. During all Summer 2007 sessions, parking will be free on student designated campus parking lots.
A.S.O. Membership

WOW!!

A.S.O. Membership
Costs only

$5.00!!

Students at Los Angeles Harbor College become members of the Associated Student Organization (A.S.O.) once the A.S.O. fee of $7.00 is paid.

As a member you receive an I.D. card which entitles you to several important benefits both on and off the Harbor College campus.

JOIN at the Cashier’s Office and pick up your card and A.S.O. BENEFIT PACK at the Seahawk Service Center on the 2nd floor of the Seahawk Center.

ON-CAMPUS BENEFITS

- Scholarships
- Legal Services
- Gifts, food items and supplies
- A.S.O. Food Sale Discounts
- Free Admission to Campus Events
- Student Government/Club Eligibility
- Membership - California Credit Union
- Discount Photo Copies
- HUGE Coupon Booklet for FREEBIES

OFF-CAMPUS DISCOUNTS

- Lox of Bagels
- Rico’s Bakery
- William’s Bookstore
- Flowers by Maribel
- B & B Flower Shop
- Eyesight Optician - 3 Locations
- Cris & Sons TV/Appliances
- Kinko’s - Torrance
- Petersen’s Tax Service
- Newer’s Office Supply
- and OVER 50 MORE!!
Can’t find it in the schedule?
If you can’t find the course you’re looking for in the Harbor College credit schedule, try the LAHC EXTENSION catalog of non-credit courses.

Career and Entrepreneurial Programs
• Medical Insurance Billing and Claims Administration
• Marketable computer application skills
• Certificate Courses
• Workshops and seminars to enhance your value in the job market
• Bookkeeping Certification

Multicultural Programs
Enjoy the wealth of knowledge and beauty offered by rich multicultural environments.
• Spanish languages
• Argentine and Salsa & Latin Dancing
• Japanese Watercolor and Brush Painting

Personal Development
• Kickboxing & Self Defense
• Golf
• Tennis
• Yoga
• CPR & First Aid
• No-Fee Continuing Education Courses
• ESL
• Tai Chi
• Step Aerobics

College for Kids (ages 5-15)
During the academic year we offer after-school and Saturday Semi-Private Tutoring classes. During the Summer we offer a 5-week session with a variety of classes.
• Study Skills
• Basic Math & Algebra
• Reading & Vocabulary
• Computer Classes
• Drawing, Painting, Creative Writing, Acting, Aerobics, Piano, and more...

Traffic School
Keep your insurance rates down by enrolling in:
• 8 hour DMV approved Traffic Violators School offered each month during evenings and on weekends
• Classes offered in English & Spanish

Classes fill quickly! Call now to register!

The Los Angeles Harbor College Extension Program
Over 200 non-credit courses for adults and children every semester, and we’re right here on campus!

Visit us at, www.lahc.edu