Date: March 10, 2010


1. Approved Agenda with addition 6a. Math Competency requirement for graduation

2. Approved Minutes

3. Early Alert Online follow up (E. Colocho)
   a. Distributed handout: Early Alert Online = Improved Student Success
   b. The Online Early Alert system is being implemented already and the paper version is also being used this Spring 2010 semester.
   c. The Online Early Alerts can be done throughout the semester.
   d. Colocho will be sending faculty an email reminder regarding the Online Early Alert system.
   e. McKenzie suggested Colocho request a counter be put on the website to keep track of how many faculty use it.
   f. Question from the floor about getting passwords to access web focus.
      i. Estoya volunteered to look into this.

4. Prerequisite Sweep (E. Colocho)
   a. The prerequisite sweep has not taken place for a while now.
   b. Rubalcava discussed doing the prerequisite sweep for Spring 2010, although it is a bit late.
      i. She printed three different reports: dropped, keep (authorized by counselor or prerequisite) and students in Math 234
   c. Admissions & Records office is no longer going to be doing prerequisite sweeps. This duty is going to be re-assigned to Matriculation.
      i. Colocho mentioned Rubalcava will train Santana and Luna. Luna would serve as a backup.

5. Assessment Center update (C. Santana)
   a. Evening and Saturday tests have been suspended due to budget cuts.
i. There was discussion on making sure we still serve evening students since they are 40% of the student population.

ii. It was suggested to hire proctors during peak season, get more money for a B shift or borrow workers from other areas of campus to assist with proctoring in the evening and Saturday.
   
   1. Fasteau suggested this be put in the Matriculation Unit Plan.
   2. McKenzie suggested talking to the Assessment Center staff to make arrangements for switching working days during registration.
   3. Colocho stated she wants to prevent Union issues.
   4. Santana believes Colocho and Assessment Center staff can work something out.

b. Distributed and discussed handout: Total Number of Students Tested by Cycle for (ENL ESL Math) Placement

6. Math Competency requirement for graduation (L. McKenzie)
   
   a. Colocho stated that there would be a change in that those students who receive referrals on their Math placement test would meet Math Competency for graduation (per the District Matriculation Meeting she attended). This is to comply with Title 5 regulations. This new message would appear through APMS on student placement result.
      
      i. There was discussion regarding the validity of using Math placement results to meet competency.
   
      ii. McKenzie strongly advised to hold off and not put message in APMS because it has not been approved through Senate and Discipline Committees.