LOS ANGELES HARBOR COLLEGE
MATRICULATION ADVISORY COMMITTEE MINUTES

Date: March 11, 2009


1. Approved Agenda
   a. Richards moved. Loiterman seconded.

2. Approved Minutes
   a. Loiterman moved. Santana seconded.

3. Disproportionate Impact—ESL (Dr. Richards)
   a. Distributed and Discussed "Disproportionate Impact Study-ESL" Handout
      i. Defined disproportionate impact
      ii. Overall results for English 85 show no disproportionate impact in age, gender and ethnicity.
      iii. There is no indication of disproportionate impact in age for English 86 but there is for gender.
      iv. Richards suggested that Colocho ask Bojorquez if a point boost can be used for placement purposes based on gender
      v. Richards also suggested that Colocho ask other campuses if they have encountered this and what was done about it.
      vi. Richards will remove the last bullet on page 5 "If it is decided to raise the cut scores, it is likely that this change will further increase the disparity between White students and other ethnicity students."
      vii. There was discussion regarding how to identify students to take the ESL test.
      viii. Santana suggested the English Department look into the placement test to explore making changes to the ENL test so that if needed it re-route to the ESL test.
      ix. There was discussion regarding putting together past research reports for the upcoming Matriculation Site Visit.

4. English/Math Course Availability (Dr. Richards)
   a. Distributed and Discussed "Course Availability for Assessed Students" Handout
i. There is no evidence that the English/ESL or Math department is offering too many sections of any courses.

5. Matriculation Coordinator Report (E. Colocho)
   a. Budget
      i. The Matriculation budget did not get cut this year, because of this Hobbs is able to stay as a counselor on the payroll until June. He has been working on retention doing class presentations and basic skills.
   b. Degree Works
      i. Is not ready to go live by June 30, 2009
   c. Early Alert - Online
      i. Colocho needs to do some research on campus in regards to what strategies some departments such as DSPS and Financial Aid need to use to retain students.
   d. There is a need for a new SIS to replace DEC that needs to be compatible with APMS

6. Items from the floor
   a. Fisher announced that there will soon be online counseling by an advisor
   b. There was discussion regarding the need for a bullet on the LAHC website named “Student Instant Information” where students are empowered to find information independently such as grades, transcripts, placement results etc.
   c. Due to the Spring Break the Matriculation Advisory Committee meeting will be moved to April 22nd at the same time. Colocho will look for a room and let the committee know.