LOS ANGELES COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SUPPORT SERVICES DIVISION

STUDENT TRUSTEE RIGHTS AND RESPONSIBILITIES

Role of the Student Trustee

Rights

- Be seated with the Board of Trustees at all open session meetings and participate in all discussions
- Receive the same materials as other Board members (except information for closed session)
- Receive District-related legal advice from the Office of General Counsel

Privileges

- Make and second motions, and cast an advisory vote
- Receive monthly compensation for attending Board meetings ($500 per month, reduced for unexcused absences)
- Reimbursement for conference travel (advance approval required, up to a maximum of $1,875 per year)
- Office space at District Office, including computer, phone and fax access
- Secretarial assistance from Board Staff

Responsibilities

The student trustee has the responsibility to be a contributing and ethical member of the Board, as detailed in Board Rule 23010. In addition, the Student Trustee has the responsibility for:

- Attending all meetings of Board of Trustees
- Chairing the Student Affairs Committee (see below)
- Preparing for Board meetings by reviewing the agenda and related materials and seeking clarification, when needed, in order to be a informed participant
- As a courtesy, discussing any items to be placed on the Board agenda with the Board President prior to submitting them to Board Secretary
- Understanding and applying Board policies governing the role and eligibility of the Student Trustee, the Student Affairs Committee, student's role in the shared governance process, and other internal and external policies as necessary
- Prepare a monthly report on the activities of the Student Affairs Committee, to be distributed to the ASO Officers, college newspapers, the Chancellor and the Board of Trustees.
- Advocating for LACCD students at the local, state and national level.
- Understanding and applying Brown Act requirements and parliamentary procedures to all matters related to the Student Affairs Committee
Term of Office (Board Rule 21001.13)

The term of the Student Trustee is one year (June 1 through May 31). A Student Trustee who has held office for a full term, or who has been disqualified from office, may not run for a second term.

Eligibility (Board Rule 21001.11)

While in office Student Trustee must maintain eligibility, as follows:

1. Be currently enrolled and in good standing (i.e., not on academic or progress probation) at one or more colleges in the District.
2. Be currently enrolled in 5 units
3. Not hold any other elected or appointed ASO position at any of the District's colleges
4. Not be an employee of the LACCD, including employment as a student worker or through work-study

Disqualification from Office (Board Rule 21001.12)

The Student Trustee will automatically and immediately forfeit their office if they:

1. Do not maintain the requirements of office as specified by Board Rule;
2. Are suspended for more than ten (10) days, in keeping with Board Rule provisions, from one or more classes, activities, services, programs, or specific locations at any college in the Los Angeles Community College District

A Student Trustee who is disqualified from office will be liable for any compensation they received after they became ineligible for their position.

Role of Student Affairs Committee

The Student Trustee serves as Chair of the Student Affairs Committee (SAC). Per Board rule, the SAC:

- Shall have the right to consider all matters which impact upon student life. These may include but will not be limited to areas such as the teaching and learning environment, co-curricular and extracurricular activities, student services, etc. (Board Rule 2607.14)
- Serves as the representative body of the students to offer opinions and to make recommendations to the Board of Trustees with regard to District policies and procedures having a significant effect on students (Board Rule 18201)
- Selects a student representative to serve on District committees, task forces, or other governance groups (Board Rule 18201)
- The Student Affairs Committee is not a court where campus disputes (within the ASO or between the ASO and the administration) are adjudicated.

Resources for Student Trustees

- Community College League of California's annual Student Trustee workshop
- Various publications available from the Community College League of California (www.ccleague.org), including Student Trustee Candidate Information, Trustee Handbook (Chapter 9 - Student Trustee), and Perspectives on the Role of Student Trustees in California Community Colleges