### Executive Finance Committee
#### Of Los Angeles Harbor College

#### Board Meeting Minutes

- **5/11/11**
- **Global Classroom, Los Angeles Harbor College**

**Attendees:**
- Vice President of Finance Blanca Sanchez
- President Brendan Binns
- ASO Advisor Mercy Yanez
- Yvonne Pueblos
- EFC Representative Alexis Torres
- Secretary Dawn Castillo

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<table>
<thead>
<tr>
<th>Section</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Call to Order/Pledge of Allegiance</td>
</tr>
<tr>
<td>II.</td>
<td>Roll Call</td>
</tr>
<tr>
<td>III.</td>
<td>Approval of Agenda (1 Minute)</td>
</tr>
<tr>
<td>IV.</td>
<td>Approval of Minutes (1 Minute)</td>
</tr>
<tr>
<td>V.</td>
<td>Public Forum (2 Minutes per Person)</td>
</tr>
<tr>
<td>VI.</td>
<td>Special Guest Speaker (5 Minutes per Person)</td>
</tr>
<tr>
<td>VII.</td>
<td>New Business</td>
</tr>
<tr>
<td>VIII.</td>
<td>Legislation Bill (Pro/Con)</td>
</tr>
<tr>
<td>IX.</td>
<td>Action Items</td>
</tr>
<tr>
<td>X.</td>
<td>Discussion Items</td>
</tr>
<tr>
<td>XI.</td>
<td>Information Items (4 Minutes per Person)</td>
</tr>
<tr>
<td>XII.</td>
<td>Adjournment</td>
</tr>
</tbody>
</table>

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**The time of this meeting has been changed from 12:30 pm to 12:00 pm. This is a necessary time extension due to the consideration of the 2011-2012 ASO Budget Proposal. The meeting will adjourn at its regular time 1:00 pm.****
Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.

Call to Order  
Blanca Sanchez

Report/Discussion:  
Vice President of Finance Blanca Sanchez called the meeting to order at 1:14 pm and led us in the pledge of allegiance.

Roll Call (quorum= 3)  
Dawn Castillo

Report/Discussion:  
Vice President of Finance Blanca Sanchez called for the Secretary to conduct roll call. Quorum of the executive body was met.

Present:  
Vice President of Finance Blanca Sanchez, President Brendan Binns, ASO Advisor Mercy Yanez, EFC Representative Alexis Torres, Secretary Dawn Castillo.

Absent:  
Nestor Tann.

Approval of Agenda  
Blanca Sanchez

Report/Discussion:  
Vice President of Finance Blanca Sanchez called for a review and motion to approve the agenda.

Approval:  
The motion to approve the agenda was made and carried with a 1st from ASO Advisor Mercy Yanez and a 2nd from Alexis Torres.

Approval of Minutes  
Blanca Sanchez

Report/Discussion:  
Vice President of Finance Blanca Sanchez called for a review and motion to approve the executive board meeting minutes of March 4, 2011.

Approval:  
The motion to approve the minutes of May 4, 2011 was made and approved with a 1st from Yvonne Pueblos and a 2nd from Alexis Torres.

Public Forum  
Blanca Sanchez

Speaker(s):  
No members of the public came forward to speak in public forum.

New Business  
Blanca Sanchez

A. Proposed ASO Budget 2011-2012- Vice President of Finance Blanca Sanchez.  
Vice President of Finance Blanca Sanchez presented the budget with handouts and a
Powerpoint presentation. The budget presented by the V.P. of Finance allocated $500.00 for equipment, $3,000.00 for office supplies, $7,000.00 for student workers, $250.00 for the executive officer’s revolving fund (amended), $5,000.00 for the attorney, $2,500.00 for ceremonies and receptions, $5,000.00 for the athletic support measure, $350.00 for the pool table, $5,750.00 for senate legislative appropriations (amended), $600.00 for Direct TV, $1,000.00 scholarships [two (2) senator scholarships, two (2) club member scholarships, and one (1) ASO member scholarship], $300.00 for the President’s Community Relations account, and $2,000.00 for Inter-Club Council/Club Allocations for a total budget of $33,250.00.

### Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Dawn Castillo</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Proposed ASO Budget 2011-2012 – Vice President of Finance Blanca Sanchez.</strong></td>
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<td>The budget passed with four (4) yes votes, zero (0) votes, and zero (0) abstentions.</td>
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<td><strong>Total Funds Approved: $33,250.00</strong></td>
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<td>The motion to create an additional line item to be named “Executive Officers Revolving Fund” with a budget of $250.00 and amend Senate Legislative Appropriations to $5,750.00 was made and carried with a 1st from President Brendan Binns and a 2nd from ASO Advisor Mercy Yanez.</td>
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### Discussion Items

There were no discussion items on the agenda.

### Information Items

There were no information items brought to the Body.

### Adjournment

The meeting was adjourned at **1:25 pm.**