**ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE**  
**BOARD MEETING MINUTES**  

### Attendees:

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

### II. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.

*Refer to Section 6, Article 6.1 of the ASHC Constitution.*

### III. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

### IV. APPROVAL OF MINUTES (1 Minute)
The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

### V. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

### VI. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

### VII. PRESIDENT’S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

### VIII. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.

**A. Dr. Sandra Eberhardt**
Dr. Sandra Eberhardt will address the Body regarding stress reduction, depression detection, and resources available through the Life Skills Center.

**B. Sgt. Harry Van**
Sgt. Harry Van will address the Body regarding campus violence prevention.

### IX. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.

### X. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.

Senators Daisy, Saguinsin, and Eberhardt will present their bill to allocate funds to purchase prizes for contestants in a weight loss competition.

**B. Los Angeles Harbor College Talent Show- Sen. Torres ($200.00-$250.00).**
Sen. Torres will present a bill to allocate funds to purchase prizes for talent show contestants, refreshments, and decorations.

**C. Soles 4 Souls- Sen. Lacy, Sen. Daisy, Sen. Ebbs Jr. ($2,000.00).**
Senators Lacy, Daisy, and Ebbs Jr. will present their bill to allocate funds for a benefit that will provide shoes to the Beacon House and the House of Hope recovery homes.

### XI. ACTION ITEMS

The Body will vote on the approval of L.A.H.C. Healthy Mind and Body Choices.

B. Los Angeles Harbor College Talent Show- Sen. Torres ($200.00-$250.00).
The Body will vote on the approval of Los Angeles Harbor College Talent Show.

The Body will vote on the approval of Soles 4 Souls.

XII. DISCUSSION ITEMS
A. Hands Across California
B. ASO Budget and Athletics.
C. Club Transcript Notation

XIII. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.
A. Election Committee
   Chair Ebbs Jr. will deliver a report.
B. Sweatshirt Sales Committee
   Chair Lacy will deliver a report.
C. Off-Campus Discount Committee
   Chair Sanchez will deliver a report.
D. Constitution & Bylaws Committee
   Chair Abercrombie will deliver a report.

XIV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver her report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XV. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on April 25th at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on April 27th at 2:30 pm in SSA 219.
C. Student Services- The next meeting is on May 11th at 2:00 pm in SSA 219.
D. Academic Senate- The next meeting is on April 21st at 1:00 pm in SSA 219.
E. Work Environment- The next meeting is on May 10th at 2:00 pm in NEA 187.
F. Accreditation Standard IVA & B- The next meeting is on April 25th at 3:00 pm in NEA 187.
G. Accreditation Standard IIIA- The next meeting is on April 26th at 3:00 pm in NEA 187.
*Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVI. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVII. ADVISOR’S REPORT (10 Minutes)
A. ASO Advisor Mercy Yanez
   The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.
B. ASO Co-Advisor Leige Doffoney
   The Chair will give the floor to the ASO Co-Advisor, Leige Doffoney, to deliver her report.

XVIII. ADJOURNMENT
The Chair will adjourn the meeting.

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.
Vice President April Abercrombie called to order at 1:25 p.m. and led the Body in the pledge of allegiance.

**Roll Call (quorum= 10)**

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<td>Dawn Castillo</td>
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Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.

**Inducted Senators:**

**Officers/Advisor:**
Present: President Binns, Vice President Abercrombie, Vice President of Finance Sanchez, Secretary Castillo, ASO Advisor Yanez, ASO Co-Advisor Doffoney.

**Approval of Agenda**

Vice President April Abercrombie called for a review and motion to approve the agenda.

Approval:
The motion to approve the agenda was made with a 1st from Sen. Daisy and a 2nd from Sen. Melgoza.

**Approval of Minutes**

Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of April 4, 2011.

Approval:
The motion to approve the minutes was made and carried with a 1st from Sen. Sione and a 2nd from Sen. Daisy.

**Public Forum**

Speaker(s):
Antonio Meza presented the mission statement for a Conference for the Mayors of Peru in Los Angeles, California. This will be on the 6th through 9th of July. This is being organized by himself, Magaly Sanchez-Hall, and Omar Serrano. He passed out a sign-up sheet for those interested in helping with the coordination of this event.

Questions:
Questions were asked by President Binns, Sen. Melgoza, V.P. of Finance Sanchez, Sen. Daisy and Sen. Sione.

**Fifteen Minute Training**

There was no presentation.

**President’s Report**

There was no report from the President.
A. **Dr. Sandra Eberhardt**

Dr. Eberhardt greeted the body. She addressed the body in regards to the campus Life Skills Center. She is a psychological trainee through this agency. The Life Skills Center provides the mental health services here on campus such as psychological counseling and educational workshops. The Life Skills Center is staffed by advanced graduate students. They are there to help students meet the challenges they face in life and academics. They provide crisis intervention, individual counseling, group counseling, and family counseling. They have two support groups. They assist with text anxiety, lack of motivation, note-taking skills, and study skills. Stress, anxiety, depression, anger management, low self-esteem, and grief or loss are reasons to seek out counseling. The Life Skills Center addresses behavioral concerns such as addictive behavior. They perform interventions to teach coping skills, relaxation techniques, and improve communication skills. Locations include Café 110 at the health center, Café 108 at the life skills center, and the SPS annex next to Café 108. She gave a presentation on balancing and de-stressing that included the following topics: getting organized, prioritization, assigning a level of importance to each priority, setting goals for the future, time management, learning how to say no, trying not to study for more than two hours at a time, parceling out study time, refraining from cramming, studying during daylight hours, exercising at least 20 minutes a day, and eating three well-balanced meals a day.

**Comments/Questions:**
Questions were asked by Sen. Navarro.

**Actions:**
The motion to extend Dr. Eberhardt’s time to present for an additional five (5) minutes was made and carried with a 1st from Sen. Roberts and a 2nd from Sen. Caracoza.

B. **Sgt. Harry Van**

Sgt. Harry Van presented on campus violence. He provided an anecdote regarding body language that can indicate an escalation to violence. He stated that if you see people engaged in an argument on campus contact the campus police. The situation may escalate to violence. Do not just walk on by. Fights break out across campus regularly. We are fortunate compared to other campuses as far as violence and crime. In regards to stalking, the reported incidents on our campus have been minimal. Mixed communication can lead to stalking. The sheriffs can intercede on behalf of a student concerned about being stalked. In regards to tagging it is just a matter of time. They are continuing their efforts to catch those perpetrating acts of vandalism on campus. In regards to self-defense when there are just two people involved in a fight it becomes a he said/she said situation which is called mutual combat, but both combatants will be expelled per the code of conduct. In regards to the parking structure there are over 40 cameras in the parking structure. Those cameras are being monitored. It is well lit. The whole structure is lockable at night. His goal is that everyone here feels safe. In regards to minor break-ins in the parking lot, these have decreased. People are locking their things up. However, people in possession of shaved keys are still a problem.

**Comments/Questions:**

**Actions:**
The motion to extend Sgt. Van’s time to speak was made and carried with a 1st from Sen. Delgado and a 2nd from Sen. Roberts.

**New Business**

April Abercrombie

**No New Business.**

**Legislation Bill**

April Abercrombie

Sen. Daisy presented this bill as a way to help students adopt a healthy way of living and deal with stress. She will be receiving assistance from the Health Center, the PE department, and the Life Skills Center in order to execute this activity. The group of participants will meet weekly, consult with Nurse Carol, weigh in, and exercise together. Participants will submit an application. It will be a weight loss competition. There is no cost to enter the competition. Participants must be a student, faculty, or staff to participate. She gave a breakdown of the prizes being offered to contest winners.

Sen. Eberhardt referred to paperwork necessary for participants to work out in the campus gym. Sen. Eberhardt deferred to Nabeel Barakat who explained what he can do to assist those in the contest such as providing an individualized exercise program. In regards to the weight room, yes you must be in a P.E. class to use the weight room. Once the Senate has decided to start this activity, participants must fill out the proper insurance forms and health waivers prior to exercising and participants must alert staff to their presence before working out. There are two rooms one is the main room and the other is the adaptive PE room. Professor Barakat is willing to open the adaptive PE room for contest participants. He stated that participants may wish to avoid the main room from Monday through Thursday as it is very crowded.

Sen. Saguinsin added that Patricia from the Life Skills Center will be supplying her services as well.

Pro:
Sen. Caracoza commended Sen. Daisy for her presentation of the bill. However, the plan for the execution of this program is very detailed and difficult to convey in a short period of time. He has reviewed the packet himself and is in full support of this bill. He feels that this is an opportunity to show what we do for our students here on campus in addition to statewide advocacy.

Con:
Sen. Melgoza argued that participants may begin to look better and get distracted from their studies.

Pro:
Sen. Hernandez feels that this is a great opportunity to show that we care about student life. This group would have a good chance of achieving its goals because the program offers incentives as well as support. This would add to campus activities and build awareness of our new gym.

Con:
Sen. Delgado feel that this bill would be a bad thing because it will take money away from corporate America by promoting healthy lifestyles.

Comments:
Sgt. Van referred to the closure of the campus next week on Wednesday through Friday and asked that students not attempt to use facilities on campus such as the gym.

Questions:

B. Los Angeles Harbor College Talent Show- Sen. Torres ($200.00-$250.00).

Sen. Torres presented this bill as a talent show. This idea was presented by Mona Abdulla in Student Activities. This will take place on May 4th from 3:00 pm to 6:00 pm. There will be cash prizes awarded to winning contestants. There will be food offered to audience members. He hopes for up to 20 participants. Sign-ups will be in the Seahawk Center. There will be tryouts on April 29th. He is going to begin promoting this event tomorrow by putting up flyers. He is going to approach Dr. Arias and Yvonne Pueblos to serve as judges as well as Sen. Caracoza. He does not plan to charge for admission currently.

Pro:
Sen. Sione expressed approval of the bill’s purpose. This is will be like a celebration and it doesn’t cost anything to attend.

Con:
Sen. Eberhardt feels that this should be a bigger production and it is too last minute.

Comments:
Sen. Eberhardt suggested having the clubs sell food during this event to fundraise rather than provide free refreshments. Sen. Caracoza suggested checking with facilities and the campus calendar before scheduling tryouts due to the upcoming Honors Ceremony. Sen. Roberts suggested Mr. York, Professor Byron, and Professor Sitterly as judges and suggested using the Music Recital Hall. Sen. Sione suggested having tryouts in the gym. Sen. Delgado volunteered to help Sen. Torres.

Questions:

   No Presentation.

Questions:
A question was asked by the Secretary regarding abstentions.

Actions:
The motion to recess was made and carried with a 1st from Sen. Sione and a 2nd from Sen. Roberts. The motion to vote on Action Items by a show of diversity was made and carried with a 1st from Sen. Roberts and a 2nd from Sen. Caracoza. Eleven (11) voted in favor and five (5) voted against.

Action Items

   By a show of diversity seventeen (17) voted in favor of L.A.H.C. Healthy Mind and Body and zero (0) voted against. The bill passed.

B. Los Angeles Harbor College Talent Show- Sen. Torres ($200.00-$250.00).
   By a show of diversity sixteen (16) voted in favor of Los Angeles Harbor College Talent Show and zero (0) voted against. The bill passed.

   The bill was not approved by the Executive Finance Committee. No vote.

Total Amount of Funding Disbursement: $ 395.51

Senators Melgoza, Dela Cruz, Delgado, Caracoza and Hernandez rose to a point of personal privilege.

Discussion Items

A. Hands Across California
   Sen. Sione spoke about the Hands Across California event on Sunday. She asked that students arrive before 1:30 p.m. The most important thing is that you come out and support the event. You can pledge a donation, but you do not have to. Ken Kragen is the founder of Hands Across California. This is to benefit students of California Community Colleges by providing scholarship money. She spoke with Compton College representatives and they are amazing and ready for Sunday. She has passed out flyers in the local community. She asked for assistance with the printing of the flyers, but has had to put forth all of the effort herself.

Comments:
Comments were made by Sen. Eberhardt and President Binns.
Questions:  
Questions were asked by Sen. Eberhardt.

B. ASO Budget and Athletics  
V. P. of Finance Blanca Sanchez referred to a question put forth by Sen. Lacy during last week’s meeting regarding ASO support of Athletics. She referred to Measure S. This was a Special Election that increased the ASO fee to the maximum of $10. Thirty percent of that fee collected goes to support Athletics. She referred to the Athletics account balance which is in excess of that 30% outlined by Measure S. 
Sen. Sione rose to a point of personal privilege. 
President Binns clarified that purchases of ASO membership has dropped and the ASO is not generating the same amount of funds as they have in the past. 
Secretary Castillo gave a brief history of how Measure S came about and stated that monies going to Athletics from Measure S are in addition to monies totaling $25,000 that were allocated to Athletics in the beginning of the fiscal year.

Questions:  

Actions:  
The motion to move on to the next agenda item was made and carried with a 1st from Sen. Sione and a 2nd from Sen. Roberts.

C. Club Transcript Notation  
ASO Advisor Yanez indicated that the recommendation has gone forward to the Vice President’s of Student Services of the district as well as legal.  
ASO Co-Advisor Doffoney stated that this issue is still in the discussion phase.

Special Committee Reports

A. Election Committee  
Co-Chair Navarro gave an update of the ASO and Trustee elections that are currently in progress.  
B. Constitution and Bylaws Committee  
No Report.
C. Sweatshirt Sales Committee  
No Report.
D. Off-Campus Discount Committee  
Vice President of Finance Sanchez consulted with Sen. Hernandez and they plan to visit local businesses during the Spring Break and asked for suggestions.

Executive Cabinet Reports

A. President  
President Binns thanked everyone for attending the rally with Assemblyman Warren Furutani. We received some media coverage of the event including coverage in the Daily Breeze.  
B. Vice President  
Vice President Abercrombie also reported on the success of the Oil Severance Tax rally.
C. Vice President of Finance  
Vice President of Finance Sanchez wished everyone a relaxing break.
D. Secretary  
No report.

Shared Governance Reports

A. College Planning Committee  
No report  
B. Academic Affairs  
No report
C.  **Student Services**  
*Sen. Navarro* reported that the Child Development Center is thinking about renting out the building to a starter school. There are conflicts and they may not keep the Child Development Center.

D.  **Academic Senate**  
No report

E.  **Work Environment**  
No report

F.  **Accreditation Standard Meeting IA & B**  
No report

G.  **Accreditation Standard Meeting IIIA**  
Several Senator reported that they could not find the accreditation meeting location.

### Information Items

**Reports/Discussion:**
*Sen. Eberhardt* reported on a volleyball fundraiser taking place over the break.

### Advisor’s Report

| A.  | **ASO Advisor Mercy Yanez**  
|     | ASO Advisor Yanez deferred to ASO Co-Advisor Doffoney. |
| B.  | **ASO Co-Advisor Leige Doffoney**  
|     | ASO Co-Advisor Doffoney reported on a conference she just returned from in Louisiana. She spoke to the issue of the completion program. The transfer center has eight (8) students signed up to go to the Stomp Conference UCLA. At this point they will not be providing transportation to this event. The deadline to sign up for this event is April 29th. She is looking for a van to provide transportation to students wishing to attend. There is also a Pacific Islander conference coming up.  
|     | *Sen. Eberhardt* rose to a point of personal privilege. |

### Adjournment

The meeting was adjourned at 3:14 p.m.