ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

3/23/11

ASO Senate Room, Los Angeles Harbor College

Attendees:

A.S.O. Senate Agenda
6th Meeting
March 23, 2011
1:00 pm
Los Angeles Harbor College,
(Seahawk Center, 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
*refer to Section 6, Article 6.1 of the ASHC Constitution.

III. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

IV. APPROVAL OF MINUTES (1 Minute)
The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

V. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VI. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

VII. PRESIDENT’S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

VIII. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.

IX. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.
A. I-Tap Program
B. SSSCC General Assembly Delegate
C. FACCC Lobby Trip Reimbursement
D. March in March Lobby Trip Reimbursement

X. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.

XI. ACTION ITEMS
A. I-Tap Program
B. SSCC General Assembly Delegate
C. FACCC Lobby Trip Reimbursement
D. March in March Lobby Trip Reimbursement

XII. DISCUSSION ITEMS
A. Hands Across California

XIII. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.
A. Election Committee- Chair Ebbs Jr. and Co-Chair Navarro.

XIV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver her report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XV. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on March 28th at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on April 6th at 2:30 pm in SSA 219.
C. Student Services- The next meeting is on April 27th at 2:00 pm in SSA 219.
D. Academic Senate- The next meeting is on April 7th at 1:00 pm in SSA 219.
E. Work Environment- The next meeting is on April 12th at 2:00 pm in NEA 187.
F. Accreditation Meeting Standard IV A & B- The next meeting is on March 28th at 3:00 pm in NEA 187.
   *Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVI. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVII. ADVISOR’S REPORT (10 Minutes)
The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.

XVIII. ADJOURNMENT
The Chair will adjourn the meeting.
For additional information please refer to the Associated Student Organization website.

www.lahc.edu/studentservices/aso/aso.html

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.

Call to Order

April Abercrombie

Report/Discussion:
Vice President April Abercrombie called the meeting to order at 1:27 p.m. and led the Body in the pledge of allegiance.

Roll Call (quorum= 10)

Dawn Castillo

Report/Discussion:
Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.
### Inducted Senators:
**Present:**
**Absent:**
Sen. Delgado.
**Late:**
**Excused:**
Sen. Eberhardt and Sen. Markham.

### Officers/Advisor:
**Present:**
President Binns, Vice President Abercrombie, V.P. of Finance Sanchez, Secretary Castillo, ASO Advisor Mercy Yanez, ASO Co- Advisor Leige Doffoney.

## Approval of Agenda

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the agenda.

**Approval:**
The motion to approve the agenda was made and carried with a 1<sup>st</sup> from Sen. Ebbs Jr. and a 2<sup>nd</sup> from Sen. Daisy.

## Approval of Minutes

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of March 16, 2010.

**Approval:**
The motion to approve the minutes was made and carried with a 1<sup>st</sup> from Sen. Lacy and a 2<sup>nd</sup> from Sen. Caracoza.

## Public Forum

**Report/Discussion:**
None.

## Fifteen Minute Training

**Report/Discussion:**
ASO Advisor Mercy Yanez gave a Powerpoint presentation on team work that tied in to the theme of this year’s general assembly. The following topics were covered: why we work as a team, characteristics of a strong team, how to have productive meetings, getting started, attributes of student leaders, stages of team development (forming, storming, “norming,” and performing), The theme of this year’s general assembly is “Keepers of the Dream: Moving Forward in Solidarity.”

**Actions:**
The motion to extend this presentation for an additional five (5) minutes was made and carried with a 1<sup>st</sup> from Sen. Melgoza and Sen. Roberts.

## President’s Report

**Report/Discussion:**
None.
**New Business**

**April Abercrombie**

<table>
<thead>
<tr>
<th>A. I-Tap Program</th>
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<tbody>
<tr>
<td>President Binns reported that only 497 students purchased an I-tap card on our campus. Students will be forced to pay a mandatory fee of $24.97 in order to keep this program. He asked the body if they feel that this program is relevant to our campus and warrants paying this mandatory fee. Every student who is enrolled in at least six units will have to pay the pay. The senate must decide whether or not they will put this on the ballot in our general election or decide as a group to keep or discontinue this program.</td>
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**Questions:**

**Comments:**

**Actions:**
Sen. Caracoza rose to a point of clarity.

V.P. of Finance Blanca Sanchez rose to a point of information.

<table>
<thead>
<tr>
<th>B. SSSCC General Assembly Delegate</th>
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<tbody>
<tr>
<td>ASO Advisor Mercy Yanez requested that the body officially enact Vice President April Abercrombie as our delegate.</td>
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**Questions:**
Questions were asked by ASO Co-Advisor Leige Doffoney, Sen. Ebbs, Sen. Daisy, and Sen. Roberts.

**Actions:**
The motion to nominate Vice President April Abercrombie as our delegate to the statewide Student Senate of California Community Colleges was made and carried with a 1st from Sen. Lacy and a 2nd from Sen. Ebbs Jr.

<table>
<thead>
<tr>
<th>C. FACCC Lobby Trip Reimbursement</th>
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<tbody>
<tr>
<td>ASO Advisor Mercy Yanez addressed the Executive Finance Committee and a requested a recommendation in regards to an appeal process for students being asked to reimburse funds lost due to charges incurred by changes made to flight and hotel reservations. This was supported by the Executive Finance Committee.</td>
</tr>
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**Questions:**
Questions were asked by ASO Co-Advisor Leige Doffoney and Sen. Daisy.

**Comments:**
Comments were made by Sen. Caracoza and President Binns.

**Actions:**
The motion to establish an appeals process in regards to trip reimbursements was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Lacy. **The process will be as follows:** Students being asked to reimburse lost funds to the senate can appeal to the Executive Finance Committee which will make a recommendation to the Senate for final approval.

<table>
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<tr>
<th>D. March in March Lobby Trip</th>
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<tr>
<td>ASO Advisor Mercy Yanez clarified that any decision made regarding one student or trip under these circumstance must apply to all students.</td>
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**Actions:**
The motion to establish an appeals process in regards to trip reimbursements was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Lacy. **The process will be as follows:** Students being asked to reimburse lost funds to the senate can appeal to the Executive Finance Committee which will make a...
**Legislation Bill**

**April Abercrombie**

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<th><strong>A. SSCCC Extension Bill</strong></th>
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<tr>
<td><strong>Sen. Caracoza</strong> presented this bill as an allocation of funding to send an additional group of senators to the general assembly. The bill was amended to add $200 to accommodate additional shuttle expenses. He argued that this will enhance our ability to lobby support from other campus for an important resolution being presented on our behalf at the general assembly. <strong>Sen. Dela Cruz</strong> states that this will allow us to take more people who are new or may be graduating to attend this event.</td>
</tr>
</tbody>
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**Questions:**
Questions were asked by Sen. Roberts, ASO Co-Advisor Leige Doffoney, and Sen. Hernandez.

**Comments:**

**Actions:**
Sen. Caracoza rose to a point of clarity.

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**Action Items**

**Dawn Castillo**

<table>
<thead>
<tr>
<th><strong>A. I-Tap Program</strong></th>
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<tbody>
<tr>
<td><strong>No Vote.</strong></td>
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**Action:**
*The motion to table this vote until next week and that the action item is clearly stated was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Ebbs Jr.*

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<th><strong>B. SSSCC General Assembly Delegate</strong></th>
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<tr>
<td>Vice President April Abercrombie was nominated as our SSSCC General Assembly Delegate and received 18 yes votes, 0 no votes, and 0 abstentions. <strong>Vice President April Abercrombie was officially elected as our delegate.</strong></td>
</tr>
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<th><strong>C. FACCC Lobby Trip Reimbursement</strong></th>
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<td>The following appeal process received 18 yes votes, 0 no votes, and 0 abstentions. <strong>The appeal process was approved.</strong></td>
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<td>Students being asked to reimburse lost funds to the senate can appeal to the Executive Finance Committee which will make a recommendation to the Senate for final approval.</td>
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**B. SSSCC Extension Bill**

The SSSCC Extension Bill received 9 yes votes, 3 no votes, and 6 abstentions. **The bill did not pass.**

**Total Amount of Funding Disbursement: $ 0**

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**Discussion Items**

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<th><strong>A. Hands Across California</strong></th>
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<td><strong>No discussion.</strong></td>
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**Actions:**
The motion to table this discussion until the following week was made and carried with a 1st from Sen. Roberts and a 2nd from Sen. Ebbs Jr.

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**Special Committee Reports**
A. Election Committee- Chairman Ebbs Jr. and Co-Chair Navarro
Chair Ebbs Jr. reported that the Election Committee is meeting today at 3:30 pm in the ASO Senate Room.

### Executive Cabinet Reports

| A. President | Brendan Binns reported on the Prom Dress Drive being held by the Latina Leadership Network. The collection will be taking place in the Seahawk Center. He reported on the Golden State Higher Education Act. There will be a rally held on April 8th in support of this bill on our campus. Sen. Roberts rose to a point of personal privilege. |
| B. Vice President | April Abercrombie asked that she have more time to speak next week in order to report on her presentation for the general assembly. She wants to be able to communicate with senators during the general assembly about voting. The Inter-Club Council meeting was held last week unofficially due to a lack of quorum. She encouraged students to take advantage of social networks to stay in communication with one another. She suggested that senators “friend” the Harbor College clubs on Facebook to stay on top of campus happenings. Sen. Ursich rose to a point of personal privilege. |
| C. Vice President of Finance | Blanca Sanchez- No report. |
| D. Secretary | Dawn Castillo- No report. |

### Shared Governance Reports

| A. College Planning Committee | No report. |
| B. Academic Affairs | No report. |
| C. Student Services | No report. |
| D. Academic Senate | No report. |
| E. Work Environment | No report. |
| F. Accreditation Standard Meeting IA & B | No report. |
| G. CORE | Sen. Torres reported that plans for the new senate room may be reduced in size by half due to complaints from the academic senate made during this meeting. Academic Senate President June Smith stated this would address a lack of office space for the Academic Senate. |

### Information Items

**Reports/Discussion:**
Sen. Caracoza has been asked by President Martinez to visit Washington D.C. to advocate at the HACU conference. President Binns stated that the college president asked this body to take on the financial responsibility for this trip which will be reimbursed later by the college foundation.

### Advisor’s Report

**Report:**
ASO Co-Advisor Leige Doffoney stated that President Martinez originally designated two females to go to the HACU conference. This was done so the two attendees could share the same hotel room. The registration fee is $100. The plane
fare is $400. It will cost $1,000 or more. President Martinez has asked that the ASO loan the money for this event. The funds will be reimbursed by the college foundation. She reported that the Jerome Horton office is doing taxes for students at a reduced cost. Janice Hahn is offering internships. Tax credits are being offered to students. She reported on the Black College Fair. Also, Dominguez Hills will be here on campus to promote the NOYCE program.

Adjournment

The meeting was adjourned at 3:30 p.m.