ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

3/9/11
ASO Senate Room, Los Angeles Harbor College

Attendees:
Alexis Melgoza, Martin Caracoza, Genesis Dela Cruz, Ruben Villanueva, Steven Delgado, La Shelle Daisy, Pamela Saguinsin, Tysun Roberts, Jeffrey Hall, Sandra Eberhardt, Richard Hernandez, Patrick Navarro, Yui Fan, Mari Ashley Andrews, Michael Ursich, Mario D. Lacy, Chelsey Markham, Crystal Sione, Alexis Torres, Jacqueline Wilches, Tiffany Kenyon, Jonathon Hoel, Leige Doffoney, Brendan Binns, Chase Aufman, Linda Tong, Blanca Sanchez, Dawn Castillo, April Abercrombie.

A.S.O. Senate Agenda
3rd Meeting
March 9, 2010
1:00 pm
Los Angeles Harbor College, NEA 122
(Northeast Academic Building, 1st Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
   The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. INDUCTIONS OF APPOINTED SENATORS
    The meeting Chair will lead all appointed senators who have attended two senate meetings in the induction pledge.
    *refer to Section 7, Article 7.5 of the ASHC Bylaws.

III. ROLL CALL
     The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
     *refer to Section 6, Article 6.1 of the ASHC Constitution.

IV. APPROVAL OF AGENDA (1 Minute)
    The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

V. APPROVAL OF MINUTES (1 Minute)
    The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

VI. PUBLIC FORUM (2 Minutes per Person)
    The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VII. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
    Leige Doffoney will give a fifteen minute presentation to the senate for training purposes.

VIII. PRESIDENT’S REPORT (10 Minutes)
    The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

IX. SPECIAL GUEST SPEAKER (5 Minutes per Person)
    The Chair will give the floor to each special guest speaker on the agenda.

X. NEW BUSINESS
    The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.
    A. Sweatshirt Fundraiser Sales
    B. Transcript Notation for Clubs
    C. Formation of Constitution & Bylaws Revision Committee
    D. Proposal of Black Student Union Charter
XI. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body. None.

XII. ACTION ITEMS
A. Sweatshirt Fundraiser Sales
B. Transcript Notation for Clubs
C. Approval of Constitution & Bylaws Revision Committee
D. Approval of Black Student Union

XIII. DISCUSSION ITEMS
A. Election Committee
B. I-Tap Program
C. What A Pair (Soroptimist International)

XIV. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.

XV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver her report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XVI. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on March 28th at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on March 16th at 2:30 pm in SSA 219.
C. Student Services- The next meetings is on March 16th at 2:00 pm in President’s Conference Room.
D. Academic Senate- The next meeting is on March 17th at 1:00 pm in SSA 219.
E. Work Environment- The next meeting is on April 12th at 2:00 pm in NEA 187.
F. Accreditation Standard Meeting IA & B- The next meeting is on March 14th at 3:00 pm in NEA 187.
G. Accreditation Standard Meeting IIIA- The next meeting is on March 15th at 3:00 pm in NEA 187.
   *Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVII. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVIII. ADVISOR’S REPORT (10 Minutes)
The Chair will give the floor to the ASO Advisor, Leige Doffoney, to deliver her report.

XIX. ADJOURNMENT
The Chair will adjourn the meeting.

For additional information please refer to the Associated Student Organization website.
www.lahc.edu/studentservices/aso/aso.html

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.

Call to Order
April Abercrombie

Report/Discussion:
Vice President April Abercrombie called to order at 1:26 pm and led the Body in the pledge of allegiance.

Inductions
Leige Doffoney

Report/Discussion:
ASO Co-Advisor Leige Doffoney inducted the following students as ASHC Senators: Mario D. Lacy, Chelsey Markham, Crystal Sione, Jacqueline Wilches, and Alexis Torres.

**Roll Call (quorum= 10)**

**Dawn Castillo**

**Report/Discussion:**
Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.

**Inducted Senators:**

**Officers/Advisor:**
President Binns, Vice President Abercrombie, Vice President of Finance Sanchez, Secretary Castillo, ASO Co-Advisor Leige Doffoney.

**Approval of Agenda**

**April Abercrombie**

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the agenda.

**Approval:**
The motion to approve the agenda was made and carried with a 1st from Sen. Daisy and a 2nd from Sen. Saguinsin.

**Approval of Minutes**

**April Abercrombie**

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of March 2, 2010.

**Amendments:**
None.

**Approval:**
The motion to approve the minutes was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Dela Cruz.

**Public Forum**

**April Abercrombie**

**Speaker(s):**
Student Trustee Tong thanked everyone for having her as a guest. The Board of Trustees meeting is today on campus. The Board of Trustees is the governing body that decides on legislation that affects our whole district. There are seven members and one Student Trustee. The trustees are at large members and are elected every two (2) years. We recently had elections for trustees and will have a run-off election next month. The Student Trustee is elected by the all of the students of the Los Angeles district of community colleges. She goes to trustee meetings twice a month and chairs the Student Affairs Committee meeting once a month with all the student body presidents. They discuss issues such as Higher One and the I-tap program.

**Questions:**
Questions were asked by ASO Co-Advisor Leige Doffoney.

**Fifteen Minute Training**

**Mercy Yanez**

**Report/Discussion:**
ASO Co-Advisor Leige Doffoney gave the floor to the secretary. Secretary Castillo gave a Powerpoint presentation on the Faculty Association of California Community Colleges (FACCC) conference.

**Comments/Questions:**
Comments were made by President Binns, Vice President Abercrombie, and Sen. Caracoza.
The motion to extend the discussion for an additional three (3) minutes was made and carried with a 1<sup>st</sup> from Sen. Delgado and a 2<sup>nd</sup> from Sen. Navarro.

**Action:**
Sen. Caracoza volunteered to draft a bill for General Assembly and plan an event to support Assemblymember Furutani’s assembly bill.

### President’s Report

**Marvin Martinez**

**Report/Discussion:**
None.

### Special Guest Speaker

**Report/Discussion:**
None.

### New Business

**April Abercrombie**

A. Sweatshirt Fundraiser Sales

Secretary Castillo explained that this will be a fundraising activity and the discussion today is to determine whether the ASO will sell LAHC sweatshirts through the bookstore or independently as well as who will take the lead on the project.

Sen. Dela Cruz suggested forming a committee to address this issue.

Fifteen (15) senators voted in favor of this action by a vote of plurality.

Sen. Delgado nominated Sen. Caracoza as chair of this committee and Sen. Roberts 2<sup>nd</sup> the nomination.

Sen. Caracoza accepted the nomination.

Sen. Caracoza suggested that this committee have a co-chair and three (3) committee members.

Sen. Caracoza nominated Sen. Daisy as co-chair of this committee, Sen. Lacy 2<sup>nd</sup> the nomination. Sen. Daisy accepted the nomination.

Sen. Caracoza nominated Sen. Dela Cruz as a committee member, Sen. Lacy 2<sup>nd</sup> the nomination. Sen. Dela Cruz accepted the nomination.

Sen. Sione volunteered to sit on this committee.

Sen. Dela Cruz nominated Sen. Markham, Sen. Roberts 2<sup>nd</sup> the nomination. Sen. Markham accepted the nomination.

Sen. Lacy volunteered to sit on this committee.

The motion to put the formation of this special committee on the next agenda was made and carried with a 1<sup>st</sup> from Sen. Roberts and a 2<sup>nd</sup> from Sen. Eberhardt.

**Actions:**

Sen. Caracoza volunteered to construct a business plan and suggested that we sell the sweatshirts independently.

Sen. Caracoza was made chair of this committee. Sen. Daisy was made co-chair of this committee. Senators Dela Cruz, Sione, Markham, and Lacy were made committee members.

B. Transcript Notation for Clubs

Secretary Castillo explained that clubs feel that they should get transcript notation. ASO Co-Advisor Leige Doffoney feels that if the Senate is in support of this there should be a recommendation made to administration and this issue should be researched with our legal representation through the district. The motion that the Senate makes a recommendation to have transcript notation for all clubs was made and carried with a 1<sup>st</sup> from Sen. Caracoza and 2<sup>nd</sup> from Sen. Andrews.

Nineteen (19) voted in favor of this by a vote of plurality.
Comments:
Comments in support of giving transcript notation to all clubs were made by Sen. Delgado, President Binns, and Vice President of Finance Sanchez. Additional comments were made by Sen. Hernandez, Sen. Eberhardt, Secretary Castillo, Sen. Roberts.

Questions:
Questions were asked by Sen. Lacy and Sen. Daisy.

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<thead>
<tr>
<th>C. Formation of Constitution &amp; Bylaws Revision Committee</th>
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<td>The motion to table this agenda item until next week was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Roberts.</td>
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<th>D. Proposal of Black Student Union Charter</th>
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<td>Sen. Roberts, the president of the Black Student Union (BSU) presented on behalf of his club. He explained that his club’s purpose is to increase his own community’s pride, image, and self-respect. The club is open to anyone. The BSU plans to show educational films, fight misconceptions, and encourage black students to take ownership and pride in their community.</td>
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<td>The motion to return to Inductions was made and carried with a 1st from Sen. Ursich and a 2nd from Sen. Sione.</td>
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<td>ASO Co-Advisor Leige Doffoney inducted Jacqueline Wilches.</td>
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<td>The motion to return to the orders of the day was made and carried with a 1st from Sen. Roberts and a 2nd from Sen. Lacy.</td>
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Comments:
Comments in support of this were made by Sen. Caracoza. Additional comments were made by Sen. Sione, Sen. Delgado, President Binns, and ASO Co-Advisor Leige Doffoney.

Questions:
Questions were asked by Sen. Daisy

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<th>Legislation Bill</th>
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<td>April Abercrombie</td>
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None.

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<th>Action Items</th>
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<td>Dawn Castillo</td>
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A. Sweatshirt Fundraiser Sales
No vote.

B. Transcript Notation for Clubs
No vote.

C. Approval of Constitution & Bylaws Revision Committee
No vote.

D. Approval of Black Student Union Charter
The Black Student Union charter received 20 yes votes, 0 no votes, and 0 abstentions. The club’s charter was approved.

Total Amount of Funding Disbursement: $0

Discussion Items

A. Election Committee
Secretary Castillo asked that committee set up a time and date for their first meeting as soon as possible and report back to the body at the next meeting. The committee must also notify the secretary of date and time for this meeting.

Actions:
Co-chair Navarro agreed to take charge of this.

B. I-Tap Program

None.
The motion to table this agenda item until next week was made and carried with a 1\textsuperscript{st} from Sen. Daisy and a 2\textsuperscript{nd} from Sen. Roberts.

\begin{itemize}
    \item \textbf{C. What A Pair (Soroptimist International)}
    Sec. Castillo explained that this is a fundraising event for breast cancer and our Advisor, Mercy Yanez, is asking for volunteers.
    
    \textbf{Questions:}
    Questions were asked by Sen. Daisy.
    
    \textbf{Actions:}
    Sen. Delgado requested that the issue of quorum and late-coming senators be put on the next agenda.
\end{itemize}

\begin{itemize}
    \item \textbf{Special Committee Reports}
    None.
\end{itemize}

\begin{itemize}
    \item \textbf{Executive Cabinet Reports}
    
    \textbf{A. President}
    Brendan Binns thanked everyone for attending the FACCC conference and participating in the Ramen delivery. He reported that Sen. Wilches was featured on television during the Ramen delivery and Sen. Lacy was featured in the paper. He reported that representatives from our college were able to meet with seven (7) different legislators. He asked that everyone get to the meeting on time. He stated that participation in the accreditation process is crucial. We can get fined for not having student participation in accreditation.
    
    \textbf{Comments:}
    Comments were made by ASO Co-Advisor Leige Doffoney and Sen. Caracoza.
    
    \textbf{B. Vice President}
    April Abercrombie went to the Student Affairs Committee (SAC) meeting last Friday. They really want a team captain for Hands Across California. The general assembly was discussed. Resolutions to be presented at the General Assembly must be done as soon as possible. We are thinking seriously about doing a resolution in support of Assemblymember Furutani’s assembly bill. She also reported on the Ramen delivery.
    
    \textbf{C. Vice President of Finance}
    Blanca Sanchez reported that she has been talking to local businesses and asking them to provide discounts to ASO students. We need a contract with these businesses not just a verbal agreement.
    
    \textbf{Questions:}
    Questions were asked by Sen. Melgoza.
    
    \textbf{D. Secretary}
    Dawn Castillo announced that she created a blank invoice form for vendors who do not provide their own receipts. She reported that our club flyers were found posted in the NEA building without a stamp from Student Activities. This is not allowed. Finally, she asked that students wishing to attend the March in March must do the following today after the meeting: fill out a field trip form, fill out a conference attendance agreement, provide their full names as they appear on their drivers licenses, and provide their birthdates. She also cautioned Senators that once their flight is booked they are held financially responsible for the cost of the flight if they do not attend.
\end{itemize}

\begin{itemize}
    \item \textbf{Shared Governance Reports}
    
    \textbf{A. College Planning Committee}
    No report.
    
    \textbf{B. Academic Affairs}
    No report.
    
    \textbf{C. Student Services}
    No report.
\end{itemize}
**D. Academic Senate**  
No report.

**E. Work Environment**  
No report.

**F. Accreditation Standard Meeting IIC**  
Sen. Lacy reported that he attended this meeting and that more student participation is needed.

### Information Items

**Reports/Discussion:**  
Sen. Caracoza applauded President Binns, Sen. Daisy, and Secretary Castillo for their efforts at the FACCC conference.

### Advisor’s Report

**Report:**  
ASO Co-Advisor Leige Doffoney commended President Binns for the job he is doing. He will be welcoming the trustees today at the board meeting. The Harbor Tides is always asking about what the Senate does for our students. She pointed out that we should shine a light on the numerous efforts we are making for advocacy. She offered her time in the office to personally show senators our website and what we offer students in return for their ASO fee. She also asked that someone do a bill in regards to cleaning our campus and promoting the maintenance of a clean campus. She also reported that club members have asked about the issue of club seed money.

**Questions:**  
President Binns asked for people, in addition to our secretary, interested in serving as our representative for Hands Across California to raise their hands.

**Actions:**  
Sen. Delgado volunteered to work on a clean campus bill.  

### Adjournment

The meeting was adjourned at **3:14 pm.**