## Associated Students of Los Angeles Harbor College
### Board Meeting Minutes

**3/2/11**

ASO Senate Room, Los Angeles Harbor College

**Attendees:** Pamela Saguinsin, Danielle Calderon, Martin Caracoza, Jeffrey Hall, Jennifer Garcia, Beverly Eberhardt, Mario D. Lacy, Genesis Dela Cruz, Richard Hernandez, Tiffani Kenyon, La Shelle Daisy, Mercy Yanez, April Abercrombie, Patrick Navarro, Chelsey Markham, Kay McDaniel, Crystal Sione, Blanca Sanchez, Alexis Torres, Denisse Carrasco, Alexis Melgoza, Carlos Ramirez, Jacqueline Wilches, Ned Ebbs Jr., Brandon Creer, Tysun Roberts, Callistus Anyaeto, Michael Ursich, Saushonia Anderson, Andres Martinez, Yui Fan.

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**A.S.O. Senate Agenda**  
3rd Meeting  
March 2nd, 2011  
1:00 pm  
Los Angeles Harbor College,  
(Seahawk Center, 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

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### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

### II. INDUCTIONS OF APPOINTED SENATORS
The meeting Chair will lead all appointed senators who have attended two senate meetings in the induction pledge.  
*refer to Section 7, Article 7.5 of the ASHC Bylaws.

### III. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.  
*refer to Section 6, Article 6.1 of the ASHC Constitution.

### IV. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

### V. APPROVAL OF MINUTES (1 Minute)
The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

### VI. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

### VII. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

### VIII. PRESIDENT’S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

### IX. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.

### X. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.

- Proposal of Campus Arts Network Club Charter  
- Proposal of Pi Delta Epsilon Club Charter  
- Formation of Bylaws & Constitution Revision Committee  
- Formation of Election Committee

### XI. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.

- March on March- Sen. Delacruz and Sen. Hall ($7,000.00).  
- Ramen Delivery to Jerry Brown- Sen. Melgoza and Sen. Delacruz ($583.00).

### XII. ACTION ITEMS
A. Approval of Campus Arts Network Club Charter
B. Approval of Pi Delta Epsilon Club Charter  
C. Approval of Bylaws & Constitution Revision Committee  
D. Approval of Election Committee  
E. March on March- Sen. Delacruz and Sen. Hall ($7,000.00).  
F. Ramen Delivery to Jerry Brown- Sen. Melgoza and Sen. Delacruz ($583.00).  

XIII. DISCUSSION ITEMS  
A. General Assembly  
B. LAHC Sweatshirt Fundraiser  

XIV. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)  
The Chair will address the any Special Committee Chairs for the delivery of committee reports.  

XV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)  
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.  
A. President- Brendan Binns  
The ASO President will deliver his report.  
B. Vice President- April Abercrombie  
The ASO Executive Vice President will deliver her report.  
C. Vice President of Finance- Blanca Sanchez  
The ASO Vice President of Finance will deliver her report.  
D. Secretary- Dawn Castillo  
The ASO Secretary will deliver her report.  

XVI. SHARED GOVERNANCE REPORTS (3 Minutes per Person)  
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.  
A. College Planning Committee- The next meeting is on October 25th at 1:30 pm in SSA 219.  
B. Academic Affairs- The next meeting is on November 3rd at 2:30 pm in SSA 219.  
C. Student Services- TBA  
D. Academic Senate- The next meeting is on October 21st at 1:00 pm in SSA 219.  
E. Work Environment- The next meeting is on November 9th at 2:00 pm in NEA 187.  
F. Administrative Service Cluster- TBA  
*Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.  

XVII. INFORMATION ITEMS (4 Minutes per Person)  
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.  

XVIII. ADVISOR’S REPORT (10 Minutes)  
The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.  

XIX. ADJOURNMENT  
The Chair will adjourn the meeting.  

For additional information please refer to the Associated Student Organization website.  
www.lahc.edu/studentservices/aso/aso.html  

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.

**Officers/Advisor:**
Mercy Yanez, Leige Doffoney, April Abercrombie, Brendan Binns, Blanca Sanchez, and Dawn Castillo.

## Approval of Agenda

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the agenda.

**Approval:**
The motion to approve the agenda was made and carried with a 1st from Sen. Ebbs Jr. with a 2nd from Sen. Caracoza.

## Approval of Minutes

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of February 23, 2011.

**Amendments:**
None.

**Approval:**
The motion approve the minutes was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Ebbs. The motion to move to agenda item, President’s Report, was made and carried with a 1st from Sen. Melgoza and a 2nd from Sen. Roberts.

## Public Forum

**Speaker(s):**
Andres Martinez spoke on behalf of the psychology club as president. He asked for business cards and 4 banners for their club. He gave the breakdown of the costs. The total would come out to roughly $300.

**Comments/Suggestions:**
Comments and Suggestions were made by Sen. Caracoza, President Binns, and Sen. Ebbs.

**Questions:**
Questions were asked by Sen. Eberhardt.

**Actions:**
Sen. Eberhardt volunteered to write a bill to address this issue.

## Fifteen Minute Training

**Report/Discussion:**
ASO Advisor Mercy Yanez stated that due to a lack of time she will have this powerpoint presentation titled, “How to Sponsor a Bill,” on the ASO website as well as emailed to all senators.

**Comments/Questions:**
None.

## President’s Report

**Report/Discussion:**
President Marvin Martinez stated that next Wednesday the board of trustees will be here on campus. He gave a breakdown of the schedule for the day. The morning committee meetings are open to any students who would like to attend. The first meeting is at 9:30 am. We will report on our accreditation process to the Board. The public meeting is at 3:30 pm. He would like to introduce the ASO members present at that meeting to the
board. Our engineering students will be making a presentation to the board. He noted a series of articles being printed in the Los Angeles Times regarding our bond measures. We do not know at this time if Harbor College will be mentioned. On Tuesday new board members will be elected. Four (4) member seats will be open. He discussed graduation. Graduation will start at 6:30 pm. There will be no tickets issued this year. Graduates can invite as many people as they wish.

The motion to extend the President’s time for an additional five (5) minutes was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Ebbs Jr.

President Martinez went on to say that the graduation will consist of two student speakers (an ASO representative and student speaker). He asked that the ASO give feedback/input as to who will speak and what the topic will be. There will be ten (10) minutes allocated for the student speaker. They hope to finish the ceremony by 8:00 pm. He may attend the Ramen Noodle Delivery this weekend. He may also attend the March in March with the Senate. There is a proposal to put textbooks available online to make textbooks available for free or for low cost. What happens with the budget depends on what happens next week in the election.

The motion to extend the President’s time for an additional two (2) minutes was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Dela Cruz.

President Martinez concluded by stating that the legislature must vote to approve a tax extension that will lessen upcoming budget cuts before it can appear on the ballot. What the state is doing to balance the budget is increase community college fees. What we are talking about is a possible 15% budget cut. We are fighting to keep this from happening.

The motion to return to the orders of the day was made and carried with a 1st from Sen. Melgoza and 2nd from Sen. Daisy.

Questions:

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**Special Guest Speaker**

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**New Business**

April Abercrombie

A. Proposal of Campus Arts Network Club Charter

Carlos Ramirez, club president, stated that his club wants to raise funds for the theater department. They need costumes, props, etc. They also want to be able to propose arts projects and bring students of all the arts together.

Questions:
Questions were asked by Sen. Tyson.

Comments:
Sen. Caracoza voiced his support of this club.

A. Proposal of Pi Delta Epsilon Club Charter

Martín Caracoza, club president, presented his club as a group to support the LGBT community, break down barriers between different groups, and fight discrimination of any marginalized group.

Questions:
Questions were asked by Sen. Ebbs Jr.

B. Formation of Bylaws & Constitution Revision Committee

Vice President Abercrombie passed the gavel to President Binns.

Vice President Abercrombie shared her experience revising our governing documents as
part of a class and volunteered her services in this endeavor. She asked that everyone access
the constitution and bylaws online and review them before returning to this topic next week.

The motion to table this discussion for the following week was made and carried with a 1st
from Sen. Melgoza and a 2nd from Sen. Tyson.

President Binns passed the gavel back to Vice President Abercrombie.

C. Formation of Election Committee

President Binns explained what constitutes the membership of this committee and asked for
nominations. He also explained the responsibilities of this committee.

Sen. Caracoza nominated Sen. Ebbs Jr. as co-chair of this committee.

Sen. Ebbs Jr. accepted the nomination.

President Binns nominated Sen. Navarro as co-chair of this committee.

Sen. Navarro accepted the nomination.

committee members.

The motion to return to the agenda item Induction of Appointed Senators was made and
carried with a 1st from Sen. Dela Cruz and a 2nd from Sen. Caracoza.

ASO Advisor Mercy Yanez inducted Yui Fan, Michael Urishc, and Mari Ashley
Andrews.

The motion to return to the orders of the day was made and carried with a 1st from Sen.
Roberts and a 2nd from Sen. Daisy.

Questions:

Questions were asked by Vice President of Finance Blanca Sanchez.

Legislation Bill

**April Abercrombie**

A. March on March- Sen. Delacruz and Sen. Hall ($7,000.00).

Sen. Hall stated that the budget of $7,000 is tentative because we have not confirmed the number
of senators attending. Also, the budget was amended to include a per diem and shuttle expenses.

Sen. Dela Cruz stated that this will be a good experience for new senators and will allow us an
opportunity to advocate for students.

President Binns passed around a sign-up sheet for those interested in attending.

Vice President Abercrombie passed the gavel to President Binns.

Vice President Abercrombie shared her experience at last year’s March in March.

President Binns passed the gavel back to Vice President Abercrombie.

Questions:

Questions were asked by Leige Doffoney, Sen. Daisy

Comments:

Comments made by Sen. Hernandez, Leige Doffoney, Sen. Caracoza, Mercy Yanez, April Abercrombie, and
Genesis Dela Cruz.

B. Ramen Delivery to Jerry Brown- Sen. Melgoza and Sen. Delacruz ($583.00).

Sen. Melgoza explained that the idea of this event is to deliver ramen noodles to Governor
Brown’s Los Angeles office signifying the effect of fee increases on students as a protest. The
money is to pay for a bus to take students and the noodles to his office.

President Binns gave the time and date of this event and passed around a sign-up sheet. They
have space for 50 students.

Sen. Hernandez rose to a point of clarification.

The motion to have a two (2) minute recess was made and carried with a 1st from Sen. Dela Cruz
and a 2nd from Sen. Hernandez.
The motion to resume the meeting was made with a 1st from Sen. Ursich and a 2nd from Sen. Andrews.

Questions:
Questions were asked by Sen. Eberhardt.

Action Items

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<tr>
<th>A. Approval of Campus Arts Network Club Charter</th>
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<td>The Campus Arts Network Club Charter received 14 yes votes, 0 no votes, and 0 abstentions. The charter was approved.</td>
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<tr>
<th>B. Approval of Pi Delta Epsilon Club Charter</th>
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<td>The Pi Delta Epsilon Club Charter received 14 yes votes, 0 no votes, and 0 abstentions. The charter was approved.</td>
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<th>C. Approval of Bylaws &amp; Constitution Revision Committee</th>
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<td>No Vote.</td>
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<tr>
<th>D. Approval of Election Committee</th>
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<td>The Election Committee Co-Chairs, Sen. Ebbs Jr. and Sen. Navarro received 14 yes votes, 0 no votes, and 0 abstention. <strong>Sen. Ebbs Jr. and Sen. Navarro were elected as Election Committee Co-Chairs.</strong></td>
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<th>E. March on March- Sen. Delacruz and Sen. Hall ($7,000.00).</th>
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<td>The March On March bill received 14 yes votes, 0 no votes, and 0 abstentions. <strong>The bill passed.</strong></td>
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<th>F. Ramen Delivery to Jerry Brown- Sen. Melgoza and Sen. Delacruz ($583.00).</th>
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<tr>
<td>The Ramen Delivery to Jerry Brown bill received 12 yes votes, 0 no votes, and 2 abstentions. <strong>The bill passed.</strong></td>
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**Total Amount of Funding Disbursement: 7,583.00**

Discussion Items

Reports/Discussion:

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<th>A. General Assembly</th>
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<td>President Binns explained what happens at General Assembly. He stated that it is a lot of fun and a lot of work. It starts on a Friday and we come back on Sunday. There are 112 community colleges represented in the Statewide Student Senate of California Community Colleges (SSCCC). This year it will be in Sacramento. It will mostly consist of workshops, discussion of community college issues, and voting. The dates are April 1st through the 3rd.</td>
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Questions:
Questions were asked by Sen. Eberhardt.

Comments:

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<th>B. LAHC Sweatshirt Fundraiser</th>
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<td>Secretary Castillo presented a cost benefit analyses for sweatshirt sales. She referred to the bill</td>
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passed last semester to purchase sweatshirts as a fundraiser for the ASO.

Sen. Ursich rose to a point of personal privilege.  
The motion to table this discussion for the following week was made and carried with a 1st from Sen. Caracoza and a 2nd from Sen. Roberts.

Questions:  
Questions were asked by Sen. Melgoza.

Comments:  

Actions:  
Sen. Caracoza volunteered to present a business plan for this fundraising endeavor.

Special Committee Reports  
None.

Executive Cabinet Reports  
A. President  
President Binns thanked everyone who helped with the Club Rush today. He urged more participation from the clubs.

B. Vice President  
Vice President Abercrombie thanked everyone who helped. This is the best club rush we’ve had in two (2) years.

C. Vice President of Finance  
Vice President of Finance Sanchez reported that she received an invitation from the SSCCC at yahoo.groups as part of a fundraiser. She asked for everyone’s email in order to distribute budget reports.

D. Secretary  
Secretary Castillo explained that next week is the last week to induct new senators. She announced that her schedule and contact information are posted on the ASO website. She also clarified that she is on campus as an ASO employee, student, volunteer for EOP&S, and intern for CalWorks.

Shared Governance Reports  
A. College Planning Committee  
No report.

B. Academic Affairs  
No report.

C. Student Services  
No report.

D. Academic Senate  
No report.

E. Work Environment  
No report.

F. Administrative Service Cluster  
No report.

G. CORE  
Sen. Roberts reported that Core was cancelled this week.

Information Items  
Reports/Discussion:  
Sen. Melgoza asked for senators to volunteer to help with Club Rush.

ASO Advisor Leige Doffoney reported that tomorrow is the deadline to apply for graduation and March 4th is the deadline to submit the Harbor College scholarship application.
Senator Caracoza reported that today is the priority deadline to submit the FAFSA.
Sen. Ebbs Jr. reported on the issue of parking tickets.

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<th>Advisor’s Report</th>
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<td>Report:</td>
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<td>ASO Advisor Mercy Yanez greeted everyone and thanked Leige Doffoney for help co-advising the ASO this semester. She is travelling a lot more than regularly and this has been a great help. She is making this week’s training Powerpoint presentation available online. Her office hours are on Monday afternoon from 5:00 pm to 6:00 pm. She clarified that EOP&amp;S is an intern cite and our secretary is one of her interns. Next Wednesday we are looking for a room to have our meeting because the Board of Trustees will be on campus.</td>
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<th>Adjournment</th>
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<td>The meeting was adjourned at 3:26 pm.</td>
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