ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

12/8/10
Global Classroom, Los Angeles Harbor College

Attendees: Senator Michael Ursich, Senator Mari Ashley Andrews, Senator Melgoza, Senator Caracoza, Senator Genesis dela Cruz, Senator Derek Hanna, Senator Craitriona McCosker, Senator Ruben Villanueva, Senator Steven Delgado, Senator Stephaneve Vedder, President Brendan Binns, Vice President April Abercrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, and ASO Advisor Mercy Yanez.

. A.S.O. Senate Agenda
12th Meeting
December 8, 2010
1:00 pm
Los Angeles Harbor College, Global Classroom
(Learning Resource Center 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
   The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. ROLL CALL
   The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
   *refer to Section 6, Article 6.1 of the ASHC Constitution.

III. APPROVAL OF AGENDA (1 Minute)
   The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

IV. APPROVAL OF MINUTES (1 Minute)
   The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

V. PUBLIC FORUM (2 Minutes per Person)
   The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VI. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
   Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

VII. PRESIDENT’S REPORT (10 Minutes)
   The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

VIII. SPECIAL GUEST SPEAKER (5 Minutes per Person)
   The Chair will give the floor to each special guest speaker on the agenda.
   A. PACE Program Special Guest Speaker

IX. NEW BUSINESS
   The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.
   A. New Prices for Seahawk Center Services- Vice President of Finance Blanca Sanchez
   B. Reimbursement of funds from the AFT Guild
   C. Reimbursement of unused funds from the General Assembly

X. LEGISLATION BILL (PRO/CON)
   The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.
A. End of Semester ASO/Club Recognition Dinner- Senator Ned Ebbs Jr. ($200.00).

XI. ACTION ITEMS
A. New Prices for Seahawk Center Services- Vice President of Finance Blanca Sanchez
B. Reimbursement of funds from the AFT Guild
C. Reimbursement of unused funds from the General Assembly
D. End of Semester ASO/Club Recognition Dinner- Senator Ned Ebbs Jr. ($200.00).

XII. DISCUSSION ITEMS

XIII. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.
A. Financial Aid Brainstorming Committee
   Committee Members: Senator Steven Delagdo, President Brendan Binns, and Vice President of Finance Blanca Sanchez.
B. Activities Planning Committee
   Committee Members: Senator Alexis Melgoza, Senator Stephaneen Vedder, Senator Genesis dela Cruz, Senator Martin Caracoza, and Senator Hashim Tyler.
C. Campus Safety Task Force
   Committee Members: Senator Steven Delgado and Senator Ned Ebbs Jr.
D. Anti-Graffiti Committee
   Committee Members: President Brendan Binns, Senator Ned Ebbs Jr., and Senator Michael Ursich.

XIV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver her report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XV. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on December 26th at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on December 14th at 2:30 pm in SSA 219.
C. Student Services- TBA
D. Academic Senate- The next meeting is on December 15th at 1:00 pm in SSA 219.
E. Work Environment- The nest meeting is on December 13th at 2:00 pm in NEA 187.
F. Administrative Service Cluster- TBA
G. Budget Committee-TBA
   *Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVI. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVII. ADVISOR’S REPORT (10 Minutes)
The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.

XVIII. ADJOURNMENT
The Chair will adjourn the meeting.

For additional information please refer to the Associated Student Organization website.

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.
<table>
<thead>
<tr>
<th>Call to Order</th>
<th>April Abercrombie</th>
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</thead>
<tbody>
<tr>
<td><strong>Report/Discussion:</strong></td>
<td></td>
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<tr>
<td>Vice President April Abercrombie called the meeting to order at <strong>1:20 pm</strong> and led us in the pledge of allegiance.</td>
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<table>
<thead>
<tr>
<th>Roll Call (quorum= 10)</th>
<th>Dawn Castillo</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Report/Discussion:</strong></td>
<td></td>
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<tr>
<td>Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.</td>
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| Inducted Senators: | |
|-------------------| |

| Officers/Advisor: | |
|------------------| |
| President Brendan Binns, Vice President April Abercrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, and ASO Advisor Mercy Yanez. | |

<table>
<thead>
<tr>
<th>Approval of Agenda</th>
<th>April Abercrombie</th>
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<tbody>
<tr>
<td><strong>Report/Discussion:</strong></td>
<td></td>
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<tr>
<td>Vice President April Abercrombie called for a review and motion to approve the agenda.</td>
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| Approval: | |
|-----------| |
| The motion to approve the agenda was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Stephanee Vedder. | |

<table>
<thead>
<tr>
<th>Approval of Minutes</th>
<th>April Abercrombie</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Report/Discussion:</strong></td>
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<tr>
<td>Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of December 1, 2010.</td>
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<table>
<thead>
<tr>
<th>Amendments:</th>
<th>None.</th>
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| Approval: | |
|-----------| |
| The motion to approve the minutes was made and carried with a 1st from Senator Caracoza and a 2nd from Senator Andrews | |

<table>
<thead>
<tr>
<th>Public Forum</th>
<th>April Abercrombie</th>
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</thead>
<tbody>
<tr>
<td><strong>Speaker(s):</strong></td>
<td>None.</td>
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<tr>
<th>Fifteen Minute Training</th>
<th>Mercy Yanez</th>
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<tbody>
<tr>
<td><strong>Report/Discussion:</strong></td>
<td></td>
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<tr>
<td>The motion to recess for two minutes was made and carried with a 1st from Senator Genesis dela Cruz and a 2nd from Senator Steven Delagdo.</td>
<td></td>
</tr>
<tr>
<td>The motion to return to the orders of the day was made and carried with a 1st from Senator Martin Caracoza and a 2nd from Senator Genesis dela Cruz.</td>
<td></td>
</tr>
<tr>
<td>ASO Advisor <strong>Mercy Yanez</strong> played a slideshow presentation of ASO photographs from this semester’s biggest events. The slideshow was provided by Senator Genesis dela Cruz.</td>
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</tbody>
</table>
President’s Report  
Marvin Martinez

Report/Discussion:
No Report.

Special Guest Speaker

Report/Discussion:
A. PACE Program Representative
No Report.

New Business  
April Abercrombie

A. New Prices for Seahawk Center Services
Tabled.

B. Reimbursement of funds from the AFT Guild
ASO Advisor Mercy Yanez explained that this is the contribution from the AFT Guild for the catering of the Town Hall meeting. The Executive Finance Committee approved the deposit of a **$150.00** check from the AFT Guild to the ASO account as a reimbursement.

C. Reimbursement of unused funds from the General Assembly
ASO Advisor Mercy Yanez explained that this is money being returned from the general assembly trip to the restricted funds account. The Executive Finance Committee approved the deposit of two checks totally **$1,102.10** for unused funds for incidentals and registration from the General Assembly.

Legislation Bill  
April Abercrombie

A. End of Semester ASO/Club Recognition Dinner-Senator Ned Ebbs (200.00)
Senator Martin Caracoza presented this bill in place of Senator Ned Ebbs Jr. The bill is for a luncheon not a dinner. The date was amended in the Executive Finance Committee meeting to reflect today’s date. The amount was also amended in the Executive Finance Committee to a maximum of **$250.00**. The event is to recognize the senators and the clubs for all of their work this semester.

Senator Steven Delgado added that this is a way to show appreciation to the clubs. We have a done a lot this semester. Senator Ned Ebbs Jr. wanted to pay for this himself, but this is something that the ASO should cover.

Comments/Questions:
Vice President of Finance Blanca Sanchez commented that we should not be passing bills to fund things for ourselves such as food. This is the student’s money.

Action Items  
Dawn Castillo

A. New Prices for Seahawk Center Services
This item was tabled by the Executive Finance Committee.

B. Reimbursement of funds from the AFT Guild
No vote.

C. Reimbursement of unused from the General Assembly
No vote.

D. End of Semester ASO/Club Recognition Dinner-Senator Ned Ebbs Jr. (This bill was amended to reflect the date of the event as the 8th of December and the change of funds requested from **$200.00** to a maximum of **$250.00**).
This bill received 6 yes votes, 0 no votes, and 3 abstentions. **The bill passed as amended.**

Total Amount of Funding Disbursement: **$250.00**
## Discussion Items

### Reports/Discussion:

*The motion to put Club Rush on the next agenda was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Martin Caracoza.*

9 voted in favor by a show of hands. **The motion was approved.**

*The motion to put an inter-club mixer on the next agenda was made and carried with a 1st from Senator Martin Caracoza and a 2nd from Senator Steven Delgado.*

9 voted in favor by a show of hands. **The motion was approved.**

*The motion to remand Increasing ASO Revenues to the Financial Brainstorming Committee was made with a 1st from Senator Steven Delgado. There was no 2nd.*

**The motion did not carry.**

The motion to put a Cultural Awareness Day on the next agenda was made and carried with a 1st from Senator Mari Ashley Andrews and a 2nd from Senator Martin Caracoza.

8 voted in favor by a show of hand. **The motion was approved.**

### Special Committee Reports

#### A. Financial Brainstorming Committee

Senator Steven Delgado reported that they have not met, but he will call a meeting over the winter.

#### B. Activity Planning Committee

Senator Martin Caracoza reported that he and Senator Genesis dela Cruz attended the Honors Transfer Club meeting to push sales for the dance. The club will be putting out drinks for sale. Some other clubs will be providing food. All the decorations have been purchased. AGS has not named nominees for the court. If we do not hear back from them today we will not be able to put their names on the ballot. Our advisor, Mercy Yanez, will be crowned the ice empress of the event. He asked that President Brendan Binns and/or ASO Advisor Mercy Yanez crown the king and queen of the dance. Everything appears to be under budget so far. His hopes are that we can get coverage of the event from the Harbor Tides. He also suggested that the representatives from the Harbor Tides are given free admission. He requested an email from Senator Mari Ashley Andrews with the names of the court members in order to create a banner for the event. Set-up for the event begins at 12:00 pm. Officially all aspects of the event should be set-up by 5:00 pm.

### Comments/Questions:

Vice President of Finance Blanca Sanchez asked what the king and queen will do when they are elected.

Senator Steven Delgado volunteered to invite members of the press to this event.

ASO Advisor Mercy Yanez asked if we are prepared to take photos of this event for posterity.

Vice President April Abercrombie asked for volunteers from the senate who are available to help with the set-up.

Senator Caitriona McCosker and Senator Steven Delgado volunteered to help with the set-up.

#### C. Campus Safety Task Force

No report.

#### D. Anti-graffiti committee

No report.

### Executive Cabinet Reports

#### A. President

Brendan Binns spoke with President Martinez last week about the direction of the campus. They need better training for marine biologists. San Pedro high is a marine science magnet school but their students are not matriculating to Harbor college. There is talk about working with the refineries in regards to training students to go into that industry. He is also working with the ports for training programs regarding homeland security. He also reported on the campus smoking issue.
Martinez feels that the smoking ban would not be a good idea since he is hoping to attract more international students. He also thanked Senator Michael Urisch for doing a wonderful job with the Harbor World Cup. Finally, he thanked everyone for their involvement in senate this semester.

Comments:
Senator Martin Caracoza commented regarding international students.

B. Vice President
April Abercrombie attended the Student Senate of California Community Colleges (SSCCC) meeting last week. She ran for regional senator, but lost by two votes. She raised the issue of class cuts next semester. She found that this was happening at the other campus as well. However, our classes were cut more than other schools. She is in contact with our student trustee, Linda Tong, in order to be more proactive on this issue. She advised us to be prepared for student complaints next semester regarding class cuts. She also suggested that we put this as a discussion item for our next agenda. She also reported on a public forum presenter from the SSCCC meeting regarding the homeless population. The homeless population needs to be counted to drive special program services. There is a need for 4,000 volunteers. The census will be January 26, 2010 on Wednesday evening. The SSCCC expressed a desire that the student governments help out with this. In regards to the dance, there is a possibility that students may bring a date or a friend to the dance. We are talking to the sheriffs about allowing this.

Comments:
ASO Advisor Mercy Yanez alluded to the budget committee meeting that was held last year and the possibility of mid-year cuts.

C. Vice President of Finance
Blanca Sanchez presented our current budget expenses. She distributed handouts to everyone. She brought the body’s attention to office supply and athletics line items. She also announced that she will be emailing these reports to everyone in order to continue our efforts to go paperless.

ASO Advisor Mercy Yanez made a correction to the name of a line item account. It is actually called senate legislation appropriations.

D. Secretary
Dawn Castillo reported on the effort to go green in the ASO. She reminded senators to fill out and turn in their point sheets. She also reminded senators to get their election petitions signed and turned in for next semester.

Shared Governance Reports

A. College Planning Committee
Senator Martin Caracoza reported that talks are tentative. There is talk about placing the culinary arts program where the new student union building will be and this takes a lot of space from the ASO. The plan put forth by former president Linda Spink is not going forward. Talks were presented at the budget committee meeting regarding hiring and firing. This came down from the district. He referred to a proposal made by Dr. Tomlinson. Things are remaining tentative and chaotic due to the question of the new governor and his plans. Issues may not stabilize until mid-semester or the end of the semester. He encouraged everyone to continue attending these shared governance meetings.

Comments/Questions:
ASO Advisor Mercy Yanez spoke to the history of this new plan for a Student Services building. The building was supposed to be for student services and space was given away to administrative offices. We need to be involved in this process. Dr. Spink pushed for finalization of the new plan for the student union and this was done without student input.

B. Academic Affairs
No Report.

C. Student Services
No Report.

D. Academic Senate
President Brendan Binns reported on this meeting. He stated that Senator Ned Ebbs Jr. attended
E. Work Environment
No Report.

F. Administrative Service Cluster
No Report.

G. CORE
Senator Ruben Villanueva reported that next semester the new parking structure will be open. They will stop leasing the lot across the street and students will have to pay in order to park there. The president wants to revamp the whole master plan. He wants to put student services and the ASO in the same building to make things easier for students. He is talking about leveling the GC building and moving those departments into that space. They are talking about moving the nursing building closer to the wellness center. Also, the upgrades to the NEA building are not finished.

H. Budget
Vice President of Finance Blanca Sanchez reported on the budget committee and the request by Dr. Tomlinson that the ASO pay for a staff person in the business office to cut expenses. She also encouraged everyone to attend these meetings.

Comments/Questions:
ASO Advisor Mercy Yanez clarified that they are asking us to pay for this because of all the work they do for us. She voiced our concern and stated that we are not bringing in enough money to afford this. She also questioned the legality of this request. The ASO is already charged a 7% rate by the business office for their services. The reports from the president reflect that the budget was balanced and there was even a small surplus. They are expecting 3 senators to attend this meeting in the future. There is rumor that student services may be getting its own building. We need to go to the next core meeting. She also asked for a list of which senators will be attending what meeting per President Martinez.

Information Items

Reports/Discussion:
Senator Mari Ashley Andrews asked if the time and date of the meeting will stay the same next semester.

ASO Advisor Mercy Yanez reported that the president asked us if we could change the time and date of the meeting and asked for the body’s feelings on this issue. She also pointed out that we must publish our year long meeting schedule per legal.

Vice President April Abercrombie asked that we wait on this discussion until the first meeting of the next semester. She added that communication should continue through the break in regards to this issue.

President Brendan Binns expressed his desire to amend the bylaws over the break.

Advisor’s Report

Report:
ASO Advisor Mercy Yanez reported that next week is lobby day. Our governor called a special session. He is attacking social services. The current governor is a lame duck, but we don’t know how the new governor will respond. We have to wait and see. She will be accepting points up until the last day of classes. She will be reviewing points and attendance for transcript notation. She commended the body for their efforts this semester. She stated that the senate has done a phenomenal job with the Harbor World Cup and Winter Jam dance. She wished everyone good luck on finals.

Adjournment

Vice President April Abercrombie adjourned the meeting at 2:48 pm.