

LOS ANGELES HARBOR COLLEGE APPROVAL FORM FOR K-12 STUDENTS

(K-8 Students must follow additional procedures. Refer to the bold box at the bottom of this page)

Admission: Any college in the Los Angeles Community College District may admit as a special part-time or full-time student, anyone who is in the age group of Kindergarten to 12th grade (K-12), who has completed the admission requirements set forth in Administrative Regulation E-87, and who in the opinion of the College President (or designee) may benefit from instruction (Board Rules 8100.05, 8100.06, 8100.07 and 8100.08; and Education Code Sections 48800; 48800.5; 76001).

Fee: Enrollment fees for Special Part-Time Student K-12 students will be waived pursuant to Board Rule 8100.07 and Education Code Section 76300 (f). Special Full-Time Students K-12 students (i.e., students enrolled in 12 units or more) are required to pay enrollment fees. **Residents of other states and foreign students are subject to non-resident tuition.** The Los Angeles Community College district charges a Health fee and, where applicable, a student representation fee.

Conditions: The student is expected to follow regulations and procedures established for all college students. Students shall receive credit for community college courses which they complete. Students are responsible for information in College Catalog and Class Schedule. Arrangements for receiving high school credit for course work completed must be made with the student's high school. The student may only enroll in those courses listed on this form. This enrollment approval form must be presented when the student files an application for admission to the College for students in the age group of K-12 grade. A separate approval must be provided for each semester or summer session in which the student wishes to enroll. Parent/Guardian, student and school authorization signatures required before application can be processed. *The Los Angeles Community College District and its colleges assume no responsibility for the supervision of minor students outside of the classroom setting. Parents and/or sponsoring agencies are responsible for ensuring that their children are appropriately supervised before class begins, after class finishes and if or when a class is cancelled and/or dismissed early.*

Student Personal Information (Please print)

Student Name: _____ Soc. Sec. No. _____/_____/_____
Last First Initial
Student Address: _____ Birthdate: _____/_____/_____
Street & Apt. Number Month Day Year
City State ZIP Phone: (_____) _____

I authorize my son/daughter to enroll in a college-level course in the Los Angeles Community College District. I understand my son or daughter will be in an adult environment when attending classes on the Harbor College campus. I understand that my child will not be afforded any special status or supervision as a result of his/her minor status while enrolled in the Los Angeles Community College District; and I also understand that I will not have access to my child's student records (including grades and transcripts) without their written consent, their minor status notwithstanding.

Parent's (Guardian's) printed name

Parent's (Guardian's) Signature

Date

College Information

SECTION A: COMPLETE SECTION A IF YOU ARE TAKING COLLEGE CLASSES AT THE HIGH SCHOOL CAMPUS.

I agree to enroll in the following class(es) at Harbor College. _____ Fall _____ Spring _____ Summer _____ Year
I authorize the release of transcript information to my school upon the school's written request:

A student signature is required for Section A.

1. _____ Course Title & Number	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Section Number					2. _____ Course Title & Number	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Section Number				
3. _____ Course Title & Number	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Section Number					4. _____ Course Title & Number	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Section Number				

SECTION B: COMPLETE SECTION B IF YOU ARE TAKING A CLASS AT THE COLLEGE CAMPUS.

Harbor College class(es) recommended by school official. _____ Fall _____ Spring _____ Summer _____ Year
Student must enroll in these classes on campus in person, or by telephone or internet registration.

1. _____ Course Title & Number	2. _____ Course Title & Number
3. _____ Course Title & Number	4. _____ Course Title & Number

School Information *This portion must be completed by the School Principal or designee for students attending public or private schools.*

I have met and counseled the student and recommend the courses listed above to be taken for credit as shown above.

School Principal/APSCS/or Designee (Printed Name and Title) Signature _____ Date _____
School Name: _____ Phone: (_____) _____
School Address: _____
Street City State ZIP

LAUSD STUDENT ONLY: District Student ID No.

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School Location Code

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K-8 students must provide a transcript and letter to the VP of Academic Affairs (or designee) in person, and be approved in writing prior to enrollment. The parent and student must make an appointment by calling 310.233.4020 and come to AD 104 to see the designated administrator.

(For LAHC Office Use Only)

Approval of the Chief Instructional Officer (or designee) of Los Angeles Harbor College

_____ Approved to Attend

_____ Signature

_____ Date

_____ Not Approved to Attend

_____ Signature

_____ Date

Reason(s) for refusal: _____

Proxy Registration Form

If someone other than the student will submit the college application during walk-in registration, please complete the following proxy registration form.

Students Name *(Please print)*

Student Social Security Number

Student Signature

Proxy's Name *(Please print)* *(Person authorized to sign for the student)*

LAHC's Admissions Application Checklist

Have you...

- √ Completed your Harbor College application form and signed it?
- √ Double checked your social security number?
- √ Completely filled out the Los Angeles Harbor College K-12 Approval Form?
- √ Has your parent and principal or counselor signed this form?
- √ Filled out either Section A or Section B on the LAHC K-12 Approval Form?
- √ Completed the Proxy Registration section (if applicable)?
- √ Met the prerequisites for the courses you plan to enroll in?

Counseling Center: (310) 233-4230 or (310) 233-4221

Admissions Office: (310) 233-4090