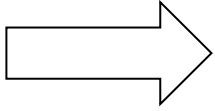

LOS ANGELES HARBOR COLLEGE

DRAFT



<p style="text-align: center;">WORK ENVIRONMENT & FACILITIES ***COMMITTEE***</p>

October 13, 2008, Monday 2:00 pm
FMO Conference Room

MEETING MINUTES

1. OPEN MEETING AND INTRODUCTIONS

Faculty	Admin	Classified	Students	L.A. Sheriff
B. Young, Chair	N. Malone*	M. Pursey*	Kenneth Gulley Jr.*	Dep Young
W. Hernandez	B. McNeel*	C. Muldoon*	Rachael Richards	Sgt. Van*
R. Richards*	A. Tomlinson*	Y. Parra	Dawn Castillo*	
W. Loiterman	A. Patterson*	B. Englert*	Donte Green	
H. Siegel*	L. Rosas*	T. Jones		
L. Glover				
L. McKenzie*				
E. Lum				
D. Griffith				
Guests: C. Juno				

* Member absent

2. **REVIEW OF MEETING MINUTES:** *THE SEPTEMBER MEETING MINUTES WERE REVIEWED AND ACCEPTED.*

3. **STAFF PARKING:** *THERE HAVE BEEN COMPLAINTS FROM STAFF WHO HAVE BEEN UNABLE TO FIND PARKING. THE COMMITTEE DISCUSSED THE FOLLOWING:*

- *MS. RICHARDS, ASO PRESIDENT SUGGESTED MAKING AVAILABLE OR PURCHASING THE RIGHT TO PARK IN THE CITY LOT NEAREST THE CORNER OF "L" STREET AND FIGUEROA PLACE. THIS WILL PROVIDE PARKING FOR STUDENTS AND STAFF ACROSS FROM THE NEA, PROVIDE EASIER ACCESS FOR THOSE USING COUNSELING SERVICES IN THE NEW SSA, ETC. DUE TO THE CLOSURES AND LOSE OF PARKING DURING THE SOLAR/CHEVRON PROJECTS THROUGHOUT THE WINTER AND SPRING SESSIONS.*
- *THE PARKING AREA BETWEEN THE TWO TECHNOLOGY BUILDINGS WAS DISCUSSED. THE COMMITTEE WAS INFORMED WHY THE LOT WAS CLOSED BACK IN 2003: PRIMARILY FOR SAFETY CONCERNS. THE COMMITTEE CONCLUDED AND RECOMMENDS THAT TEN FEET JUST SOUTH OF THE NEW GRASS AREA AND FORTY FEET LONG (IN THE SAME PARKING STRIP) BE STRIPPED FOR MOTORCYCLE*

PARKING. THIS WOULD ALLOW FOR AT LEAST 20 TO 25 MOTORCYCLES TO PARK; THEREFORE, RELEASING THEM FROM PARKING IN REGULAR STALLS. THE REMAINING 150 FEET OR A CONTINUATION OF THE AREA BE ALLOWED FOR CAR POOL AND ALTERNATIVE FUELED VEHICLES. THE COMMITTEE FELT THIS WOULD SEND A STRONG MESSAGE TO THE COMMITMENT OF OUR COLLEGE EFFORT IN GREEN TECHNOLOGY AND PROMOTING ALTERNATIVE FUELS. THIS SEEMED VERY REASONABLE SINCE IT WOULD NOT TAKE AWAY FROM EXISTING PARKING, BUT WOULD SEND A CLEAR MESSAGE.

➤ *THE ONE-WAY DIRECTION OF THE LOOP ROAD AND THE ROAD BETWEEN LOT 8 AND GC/THEATRE/NURSING WAS BRIEFLY DISCUSSED. MANY CONCERNS WITH EVACUATION AND FIRE TRUCK ACCESS SEEMED TO CONSUME THE DISCUSSION.*

4. EQUIPMENT AND OFFICE SPACE STANDARDS: *THE COMMITTEE WAS ASKED TO REPORT ANY EQUIPMENT OR OFFICE SPACE ISSUES TO THE COMMITTEE.*

5. OPEN FLOOR:

➤ **GREEN TECHNOLOGY:** *MR. YOUNG AND MR. GLOVER SUGGESTED TELECONFERENCING THE DISTRICTWIDE WEC MEETINGS. DR. LOITERMAN SUGGESTED PROMOTING THE USE OF THE ENERGY SAVER FUNCTION ON COPIERS AND POSSIBLY A BATTERY RECYCLING PROGRAM. THE COMMITTEE SUGGESTED WE BEGIN A GREEN WEC LETTER MONTHLY WITH ANY GREEN INFORMATION OUR COLLEGE WOULD LIKE TO CIRCULATE, GIVE TIPS TO EVERYONE, AND BEGIN FINDING WAYS TO HELP THE ENVIRONMENT. A LOT MORE WORK, BUT SOUNDED LIKE A GOOD IDEA. A LOT WAS DISCUSSED IN THIS AREA.*

➤ **CHEVRON PROJECT:** *THE CHEVRON SOLAR PANELING PROJECT HAS BEEN RESCHEDULED TO START THE END OF DECEMBER, BEGINNING WITH LOT 8 AND THEN LOT 6.*

➤ **EMERGENCY CHART:** *MR. YOUNG SHARED AN EMERGENCY PROCEDURES CHART FROM ANOTHER COLLEGE. WE COULD CREATE A SIMILAR CHART FOR OUR CAMPUS AND POST THEM BY TELEPHONES AND EMERGENCY LIGHTING AREAS.*

END OF MEETING - Meeting adjourned at 4:00pm