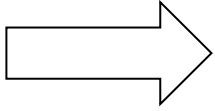

LOS ANGELES HARBOR COLLEGE

DRAFT



<p style="text-align: center;">WORK ENVIRONMENT & FACILITIES ***COMMITTEE***</p>

August 12, 2008, Tuesday 1:30 pm
FMO Conference Room

MEETING MINUTES

1. OPEN MEETING AND INTRODUCTIONS

Faculty	Admin	Classified	Students	L.A. Sheriff
B. Young, Chair	L. Rosas*	M. Pursey*	Kenneth Gulley Jr.	Dep Young*
W. Hernandez	B. McNeel	C. Muldoon	Rachael Richards	Sgt. Van
R. Richards*	A. Tomlinson*	Y. Parra	Dawn Castillo	
W. Loiterman	A. Patterson*	B. Englert*		
H. Siegel*	N. Malone	A. Askew		
L. Glover*		B. Ament		
L. McKenzie*				
E. Lum				
J. Smith				
Guests:				

* Member absent

- 2. REVIEW OF PARKING LOT 1:** *DR. SPINK HAS ASKED THE COMMITTEE TO REVIEW THE STALLS IN PARKING LOT 1. MR. YOUNG HAS RECEIVED EMAILS CONCERNING THE 20 MINUTE STALLS NOT BEING ENFORCED. MS. MALONE ASKED SGT. VAN TO START TICKETING THE 20 MIN STALLS IMMEDIATELY DUE TO STAFF AND FACULTY PARKING THERE ALL DAY. MR. YOUNG SAID HE WILL SEND OUT EMAILS TO EVERYONE INFORMING THEM THE SHERIFFS WILL BEGIN TICKETING SOON. THE COMMITTEE RECOMMENDS TICKETING TO BEGIN THE 3RD WEEK OF THE FALL SEMESTER.*

DUE TO THE DEANS TRAVELING OFF CAMPUS FOR VARIOUS MEETINGS THEY ARE UNABLE TO FIND PARKING IN A TIMELY MANNER. MS. MALONE ASKED FOR THE DEANS TO HAVE ASSIGNED PARKING IN LOT 1. IF LOT 1 IS NOT POSSIBLE, LOT 4 WILL BE FINE.

- 3. PARKING LOT 8 CLOSURE:** *PARKING LOT 8 WILL BE CLOSING FOR A NEW PROJECT. THE CHEVRON PROJECT WILL INCLUDE SOLAR PANELS IN PARKING LOTS 6 AND 8. THE PARKING LOTS WILL BE RESTRIPPED HAVING THE LANES RUN EAST AND WEST. LOT 6 TO BEGIN UPON COMPLETION OF LOT 8. THIS PROJECT IS ESTIMATED TO BE COMPLETED BY DECEMBER 31, 2008. THE CAMPUS WILL LOSE AN ESTIMATED 400*

STALLS DUE TO THIS CONSTRUCTION. DR. SPINK AND DR. TOMLINSON ARE MEETING TODAY WITH REPRESENTATIVES OF L.A. RECS AND PARKS TO DISCUSS LEASING PARKING FROM THE GOLF COURSE PARKING LOT LOCATED OFF OF "L" STREET.

4. ASO PARKING: *STUDENT BODY PRESIDENT RACHAEL RICHARDS HAS REQUESTED 8 ASSIGNED STALLS FOR EXECUTIVE STUDENT BODY. THE COMMITTEE AGREED TO THE REQUEST.*

5. FACILITIES WORK ORDERS: *MR. ENGLERT SENT AL ASKEW IN HIS ABSENCE AND PROVIDED A LIST OF NEW AND COMPLETED PROJECTS ON CAMPUS:*

- Plant Facilities has a new online work request system and instructions are on the Facilities web site and in our latest Facilities Focus news letter.
- Parking lots 6 & 8 have been completely re-lamped with Metal Halide light bulbs which give a whiter and easier to see light off for safety.
- Light fixtures on the walkways west of the Administration building, cafeteria, and Tech 1 have been upgraded to energy efficient fluorescent type with a substantial increase in brightness and safety. We are working on upgrading the fixtures under the balconies of the Seahawk, Science, and GC buildings as soon as funds are approved.
- The real bad parts of the parking lots will be patched before the fall semester starts to help enhance student parking and safety.
- A project has started to replace the urinals in our existing buildings with the waterless type, the project will be done building by building and signs will be posted directing people to other adjacent buildings as restrooms are taken out of service. Project will be complete before the end of August.
- A cool roof has been placed on the Administration building and has made a difference in the indoor temperature of the building and the comfort of the folks working in it. This project was funded by state SMP funds.
- I am pushing to have a temporary asphalt pathway installed over the dirt in the planter North from parking lot 4 on Figueroa Pl. to lot 1 ASAP for ADA and student/ staff safety.
- We will be adding 2 each carpool parking stalls in lots 6 & 8 soon in compliance with AQMD requirements.
- Due to the college budget crisis only work request regarding safety or significant impact to classes will be approved. Project type requests will require VP of Administration's prior approval and may be sent to WEC and or budget committees for further approval.

6. OPEN FLOOR: *THE ARCADE ROOF LOCATED OFF OF THE P.E. BUILDING WILL BE REMOVED. A NEW EMERGENCY LANE WILL BE CONSTRUCTED BETWEEN THE NEW TECHNOLOGY BUILDING AND LAUSD FROM LOT 1 TO LOT 6. MS. SMITH ASKED IF PEOPLE DRIVING GOLF/WORK CARTS WILL BE REQUIRED TO USE BLUETOOTH TECHNOLOGY WHILE DRIVING, SGT. VAN REPLIED NOT AT THIS TIME. MR. YOUNG RECEIVED REQUESTS FROM DIVISION CHAIRS ASKING FOR ASSIGNED PARKING.*

3. END OF MEETING - Meeting adjourned at 2:45pm