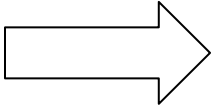


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# LOS ANGELES HARBOR COLLEGE

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## **WORK ENVIRONMENT & FACILITIES \*\*\*COMMITTEE\*\*\***

JUNE 18, 2007, Monday 1:00 PM  
B-11

### **MEETING MINUTES**

#### **1. OPEN MEETING AND INTRODUCTIONS**

<b>Faculty</b>	<b>Admin</b>	<b>Classified</b>	<b>Students</b>	<b>L.A. Sheriff</b>
B. Young	L. Rosas	B. Englert		
E. Joiner	A. Tomlinson	C. Mussa-Muldoon		
M. Kinrade	A. Patterson	A. Alvarez		
H. Siegel	B. McNeel	T. Jones		
E. Joiner	N. Malone	Y. Parra		
L. Heimgartner		D. Faamasino		
D. Sanchez		T. Sulyok		
<b>Guests:</b>				

- 2. MAY MEETING MINUTES:** *TODAY'S MEETING WAS SHORTENED DUE TO THE CHANCELLOR'S RECEPTION. THE COMMITTEE AGREED TO REVIEW THE MAY MINUTES AT THE NEXT WEC MEETING.*
- 3. SAFETY INSPECTIONS:** *THE SAFETY INSPECTIONS WERE PERFORMED AND THE MAJORITY OF ALL THE ROOMS WERE IN COMPLIANCE. MR. YOUNG SHARED WITH THE COMMITTEE HIS MOST RECENT CREATED SAFETY INSPECTION FORM.*
- 4. CAMPUS EXIT DRILLS:** *THE APRIL DRILL TIME EVACUATION REPLACED THE EVACUATION DRILL.*
- 5. CAMPUS EVACUATION:** *THE COMMITTEE BRIEFLY DISCUSSED EVACUATION PROCEDURES. MR. YOUNG RECOMMENDED CONTACTING THE LAUSD SCHOOL POLICE TO EVACUATE THE HIGH SCHOOL STUDENTS. MS. PATTERSON RECOMMENDED THAT CHILD CARE CHILDREN COULD BE EVACUATED NORTH OF "L" STREET SO THAT PARENTS CAN HAVE ACCESS TO PICK UP THEIR CHILDREN. MS. TOMLINSON RECOMMENDED HOLDING A*

*MEETING FOR THE EVACUATION WARDENS ONCE A YEAR TO KEEP THEM UPDATED.*

6. **PARKING:** *THE COMMITTEE DISCUSSED ADDING CARPOOL STALLS TO THE PARKING LOTS. MS. MALONE COMMENTED THAT WE SHOULD FIRST CONFIRM HOW MANY EMPLOYEES ARE CARPOOLING.*
7. **NEWSPAPER STANDS:** *THIS ITEM WILL BE ADDRESSED IN THE NEXT MEETING.*
8. **CHAIR ELECTION:** *THE COMMITTEE ELECTED MR. YOUNG TO CHAIR THE WEC MEETINGS.*
9. **OPEN FLOOR:** *MR. YOUNG AGAIN RECOMMENDED HAVING BLUE RECYCLE BINS PLACED IN ALL FACULTY OFFICES.*
10. **END OF MEETING**

Meeting adjourned at 1:30pm