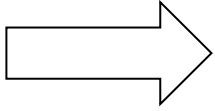

LOS ANGELES HARBOR COLLEGE

DRAFT



<p style="text-align: center;">WORK ENVIRONMENT & FACILITIES ***COMMITTEE***</p>

June 09, 2008, Monday 10:00 am
PCR

MEETING MINUTES

1. OPEN MEETING AND INTRODUCTIONS

Faculty	Admin	Classified	Students	L.A. Sheriff
B. Young, Chair	L. Rosas*	M. Pursey	Kenneth Gulley Jr.	Dep Young*
W. Hernandez	B. McNeel	C. Muldoon	Rachael Richards	
M. Kinrade*	A. Tomlinson*	Y. Parra	Dawn Castillo	
W. Loiterman	A. Patterson*	B. Englert		
H. Witt*	N. Malone			
L. Glover				
L. McKenzie*				
E. Lum*				
Guests:				

* Member absent

- 2. MEETING MINUTES:** *THE MAY MEETING MINUTES WERE REVIEWED AND ACCEPTED.*
- 3. POLICIES AND PRIORITIES:** *BEGINNING SEPTEMBER 1, 2008 THE WEC WILL CHANGE BACK TO THE WORK ENVIRONMENT AND FACILITIES COMMITTEE. THE FIRST 30 MINUTES THE COMMITTEE WILL DISCUSS WORK ENVIRONMENT TOPICS AND THE REMAINING 30 MINUTES THEY WILL DISCUSS FACILITIES TOPICS.*
- 4. ADJUNCT FACULTY OFFICE SPACE:** *ARTICLE 9 OF THE UNION CONTRACT HAS BEEN AMENDED AND THE WEC NOW HAS THE ABILITY TO REVIEW OFFICE SPACE. CURRENT OFFICE SPACE FOR THE NEW TECH BUILDING IS A 1:4 RATIO. THE COMMITTEE WILL MAKE RECOMMENDATIONS TO THE PRESIDENT ON ASSIGNED OFFICE SPACE. THERE WILL BE A WALK THROUGH WITH PINNACLE ONE OF THE NEW TECH BUILDING. MS. MALONE MENTIONED DIVISION CHAIRS SHOULD MAKE DECISIONS AND RECOMMENDATIONS ON WHO SHOULD BE ASSIGNED TO THE NEW TECH BUILDING.*
- 5. REVIEW OF WORK ORDERS:** *WORK ORDERS FOR THE MONTH OF MAY WERE REVIEWED. MR. ENGLERT DISCUSSED TWO WORK ORDERS WITH CONCERN. THE FIRST ONE WAS TO CHANGE OUT CARPET IN THE SOCCER OFFICE THIS IS A HIGH EXPENSE ORDER AND IT MAY NOT BE IN THE BUDGET. THE SECOND IS TO PAINT THE CURB OUTSIDE OF THE SOCCER OFFICE TO READ "STAFF PARKING" THIS MIGHT AN ISSUE MR. ENGLERT AND MR. YOUNG TO MEET WITH PINNACLE ONE TO DISCUSS. MR. MCNEEL*

MENTIONED THE CARPET IN THE ADMINISTRATION BUILDING HAS BEEN OVERDUE FOR REPLACEMENT.

- 6. CAMPUS LIFE PARKING:** *A COUPLE OF CHANGES TO SOME OF THE PARKING LOTS WILL BE COMING IN THE FALL SEMESTER. LOT 2 WILL BE CLOSING FOR CONSTRUCTION. STAFF AND SHERIFFS WILL NEED TO PARK ELSE WHERE. WE'LL NEED TO FIND CLOSE ADA PARKING FOR THE ADAPTIVE PE STUDENTS. DUE TO REPORTS OF VANDALISM TO THE CADETS CARS THE SHERIFFS HAVE REQUESTED 15-16 MARKED STALLS FOR CADETS AND COUNTY CARS. DUE TO THE SHORTAGE IN STALLS THIS WOULD BE IMPOSSIBLE. MR. YOUNG SUGGESTED FOR THE SHERIFFS PARK THE TWO COUNTY CARS BY THE LOADING DOCK NEXT TO THE SHERIFFS STATION WHERE THEY WILL BE EASY ACCESS AND WILL BE SAFE FROM VANDALISM. THE COMMITTEE RECOMMENDS ISSUING TWO PARKING STALLS FOR COUNTY CARS. IT WAS ALSO SUGGESTED TO DISCONTINUE THE CADET PROGRAM DUE TO THE VANDALISM AND HAVE LAPD COME INTO THE CAMPUS FOR TICKETING. THE CAMPUS WILL POTENTIALLY LOSE PARKING LOT 8 BY THE END OF FALL 08 DUE TO THE CONSTRUCTION OF A NEW PARKING STRUCTURE.*
- 7. FUTURE DATES:** *THE COMMITTEE AGREED TO CONTINUE WITH THE TRADITIONAL 2ND MONDAY OF THE MONTH MEETINGS AT 1:30PM.*
- 8. FLOOR ITEMS:** *MS. MALONE ASKED FACILITIES IF THEY WILL BE ABLE TO KEEP THE NEW BUILDING CLEAN DUE TO THE SHORTAGE OF CUSTODIANS. MR. ENGLERT AND MR. PURSEY BOTH AGREED THE COLLEGE WILL NEED TO HIRE AT LEAST 6 NEW CUSTODIANS TO MAINTAIN THE NEW BUILDINGS. STUDENT PRESIDENT RACHAEL RICHARDS MENTIONED THAT THE STUDENT SENATE IS PLEASED WITH THE NEW FLOORING IN THE SENATE OFFICE. SHE ALSO ASKED IF THE STUDENT SENATE COULD PAINT THE SENATE OFFICE WITH MONIES FROM FUNDRAISING. MR. ENGLERT REPLIED IT DEPENDS ON THE UNION CONTRACT, THE COLOR AND HOW THE JOB IS DONE.*
- 9. END OF MEETING** - Meeting adjourned at 11:45am