

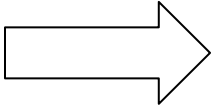
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LOS ANGELES HARBOR COLLEGE

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**WORK ENVIRONMENT &  
FACILITIES  
\*\*\*COMMITTEE\*\*\***

MAY 14, 2007, 1:00 PM  
B-11

**MEETING MINUTES**

**1. OPEN MEETING AND INTRODUCTIONS**

<b>Faculty</b>	<b>Admin</b>	<b>Classified</b>	<b>Students</b>	<b>L.A. Sheriff</b>
B. Young	N. Carson	B. Englert		
W. Loiterman	A. Tomlinson	M. Pursey		
W. Hernandez	A. Patterson	C. Mussa- Muldoon		
	B. McNeel	Y. Parra		
	L. Rosas			

**Guests:** Brenda Guertin, Connie Juno, Denise Faamasino, Tom Sulyok

- 2. APRIL MEETING MINUTES:** *THE APRIL MINUTES WERE BRIEFLY REVIEWED AND ACCEPTED.*
- 3. SAFETY INSPECTIONS:** *MR. ENGLERT, MR. YOUNG AND MR. PURSEY HAVE SCHEDULED TO CONDUCT SAFETY INSPECTIONS THIS WEEK.*
- 4. CAMPUS EXIT DRILLS:** *CAMPUS EXIT DRILLS WERE ORIGINALLY SCHEDULED FOR THIS WEEK. THEY ARE POSTPONED FOR NOW IN ORDER TO PLAN MORE EFFICIENT DRILLS.*
- 5. CAMPUS EVACUATION:** *THE COMMITTEE DISCUSSED THE RECENT CAMPUS EVACUATION CAUSED BY THE SUSPICIOUS PACKAGE WHICH TURNED OUT TO BE A VECTOR MOSQUITO TRAP. THE COMMITTEE DISCUSSED HOW THE EVACUATION WAS NOT FOLLOWED ACCORDING TO THE PROCEDURES MANUAL. MR. YOUNG EXPRESSED HIS CONCERN IN THE WAY TRAFFIC WAS HANDLED. ANOTHER ISSUE WAS THAT SOME ADJUNCT FACULTY MEMBERS REFUSED TO OBEY THE EVACUATION. V.P. MCNEEL ANNOUNCED THAT NO ONE ON CAMPUS WAS IN REAL DANGER BUT SINCE THE EVACUATION WAS SET OFF AND THE SHERIFF'S WERE NOTIFIED WE HAD TO FOLLOW THROUGHT*

*WITH THE EVACUATION PROCESS. HE ALSO MENTIONED THAT WERE ALWAYS LOOKING FOR WAYS TO IMPROVE THE EVACUATION PLAN AND HE IS WELCOME TO SUGGESTIONS. V.P. ROSAS SUGGESTED THE COLLEGE LOOK INTO INSTALLING LEGAL DOOR LATCHES OR BARS ON THE DOORS TO HELP OUR CAMPUS BE A SAFER ENVIRONMENT IF UNDER ATTACK.*

- 6. PARKING:** *COUNSELOR'S MADE A 2ND REQUEST FOR MARKED PARKING. SINCE THE PREVIOUS REQUEST THE SHERIFF'S BEGAN TICKETING THE LOTS TO CLEAR UP SPACES FOR STAFF. COUNSELOR'S STATED THEY HAVE SEEN NO DIFFERENCE IN AVAILABLE PARKING SPACES. DUE TO THE LACK OF AVAILABLE SPACES, THE COMMITTEE RECOMMENDED THEY PARK IN THE CLASSROOM VILLAGE PARKING LOT.*
- 7. NEWSPAPER STANDS/KIOSKS:** *MR. YOUNG AND MR. HERNANDEZ RECOMMENDED HAVING KIOSKS BROUGHT ON CAMPUS. THEY ARE OF NO COST TO THE CAMPUS AND KIOSKS WOULD GENERATE REVENUE FOR THE CAMPUS. MR. HERNANDEZ SUGGESTED THAT WE UTILIZE NEWSPAPER STANDS INSTEAD OF KIOSKS WHILE THE CAMPUS IS UNDER CONSTRUCTION. MS. CARSON STATED THAT THIS WOULD NEED TO GET BOARD APPROVAL BEFORE WE CAN PROCEED.*
- 8. OPEN FLOOR:** *AFTER NOTICING A LARGE AMOUNT OF PAPER BEING DUMPED IN THE TRASH, MR. YOUNG SUGGESTED THE FACILITIES DEPARTMENT PLACE BLUE RECYCLE BINS IN THE BUNGALOW AREA AND GC BUILDING AREA.*
- 9. END OF MEETING**

Meeting adjourned at 2:25pm