CPC Committee: Student Success Evidence Committee (MINUTES)

Meeting Date: Mar. 26, 2014 at 11:00 a.m. SSA 214

Committee Membership (see Participatory Governance Document for membership composition)

<table>
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<tr>
<th>Faculty</th>
<th>Administration</th>
<th>Classified</th>
<th>Students/Guests</th>
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<tr>
<td>□ F. Ma</td>
<td>X K. Blackburn, Co-Chair</td>
<td>□ I. Clarke</td>
<td>X B. Villalobos</td>
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<td>□ H. Savard</td>
<td>□ F. Herzek</td>
<td>X R. Estoya</td>
<td>X S. Kahn</td>
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<td>X J. Arias</td>
<td>X M. Yanez</td>
<td>X P. Loewy Wellisch</td>
<td>X J. Nixon ATD</td>
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<td>□ Faculty (data focus)</td>
<td></td>
<td>□ R. Barker</td>
<td>X T. Manning ATD</td>
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<td>X E. Reigadas</td>
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<td>X C. Martinez-Contreras,Co-Chair</td>
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<td>□ L. Kato</td>
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<td>□ Susan McMurray</td>
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<td>□ Elizabeth Colocho</td>
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PLEASE NOTE THAT AS OF FEB. 7, 2014 MEMBERSHIP/APPOINTMENT ON COMMITTEE STILL IN FLUX. MEMBERS LISTED ABOVE MAY CHANGE

College Mission: Los Angeles Harbor College fosters learning through comprehensive programs that meet the educational needs of the community as measured by student success, personal and institutional accountability, and integrity

I. Approval of agenda
II. Approval of minutes: No minutes—Special ATD Coaches Meeting
III. Unfinished Business (Action items/Noticed items from previous committee meetings)
   A. Goal setting for the remainder of year
      1. Develop a recommendation for the ACCJC annual report (see committee charge)
      2. Review the data required for Program Review; recommend changes, if needed
      3. Examine success of DE (ATD follow up from year 1; and ACCJC requirement) and PACE students

IV. New Business (Action items/Noticed Items which come out of the committee reports)
   A. ATD Coaches
      B. Pipeline update data reviewed at March 14, 2014 meeting (R. Estoya)
         R. Estoya presented the data to the coaches.
      C. Data requested from ATD Coaches (R. Estoya)
         R. Estoya shared the data analyzed thus far in regards to the leader college application. Discussed definitions of Gatekeeper courses. High enrollment X low success; courses which are capstone for CTE programs, or are program requirements which students cannot complete their programs if they do not successfully complete the course(s). Math and English courses are already being examined in the context of ATD work. R. Estoya will develop list and perform trend analysis to create list of Gatekeeper courses.

V. Next steps
VI. Good of the group
VII. Adjourn

Responsibilities/Role of Student Success Evidence committee:

- Develop a candid analysis of the college’s performance with respect to student outcomes, with a special focus on low-income students, students of color and others who face barriers to success.
  1. Students successfully completing developmental education
  2. Students successfully completing identified gatekeeper courses
  3. Students successful completion of courses (C or better, all courses)
  4. Student persistence from one term to the next
  5. Students successfully completing certificates and/or associate degrees
- Examine quantitative and qualitative data and present findings in a clear and compelling way that shows where the college is doing well and where it needs to improve.
- Seek involvement of students and faculty to identify strengths and weaknesses of current college policies, structures, and services.
• Aid the college in engaging students, faculty, community members and others in dialogue about the analysis and proposed goals and strategies.
• Review IRB requests, inviting faculty with area expertise to any meeting in which IRBs in their areas would be reviewed; make a recommendation for decision on approval.
• Serve as liaisons on Student Success Umbrella Committee with the I.E. Office
• Review data and set student success targets for ACCJC Annual Report in conjunction with the Academic Senate Assessment Committee.