Mission Statement: Los Angeles Harbor College fosters learning through comprehensive programs that meet the educational needs of the community as measured by student success, personal and institutional accountability, and integrity.

Present: Shazia Khan, Dan Ruiz, Barbara Christie, Brian Henderson, Paul Grady, Amarylles Hall, Stephanie Atkinson Alston, Susan McMurray, Jean Grooms

Agenda

1. Approval of Agenda

2. Approval of Minutes (postponed until next meeting)

3. Unfinished Business

   a. SEP Timeline

   • Equity Data: the equity group will meet with the Evidence Committee and then will share with the Umbrella Committee
   • The Student Equity Plan (SEP) SEP report is due November 21, 2014 at the Chancellor’s office, and the district deadline is in October.
   • The equity group will review the literature and other college programs to address equity.
   • The group consists of Dr. Villalobos, Susan McMurray, Stephanie Brown, Jean Grooms, and Shazia Khan.
   • S. McMurray explained the last SEP was established in 2010 and has now become more broad-based. She also recommended including a representative from P.E./Athletics and a counselor.

   b. SSU Committee Proposal

   • The Committee composition was further discussed and changes were suggested for the responsibilities/role section of the proposal. The suggestions were to revise the first bullet point to read “Provide evaluation and direction for all student success

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efforts across campus.” B. Christie also suggested to add, “Serve as a resource center for faculty and staff grants on student success/equity.

c. BSI Update/Alignment
  • $26,000 of BSI funds was rolled over.
  • Some of $40,000 was saved from tutoring for LRC
  • $10,000 allocated for professional experts offset by middle-college
  • S. Atkinson asked if STEM can fund some of the science tutoring.
  • Institutionalization of S.I. was also discussed.

d. TLC – Progress Report
  • The Committee will communicate with Carmen Carrillo for basic data report on the TLC.
  • S. McMurray explained that as professional development and staff development grows, there may not be a need for a TLC.
  • P. Grady asked how can TLC be quantified in terms of how faculty and staff have developed professional skills.

e. Harbor Advantage Update
  • The Transition to College workgroup reported that all Harbor Advantage students are enrolled in math, English, and Personal Development, most are full-time, Welcome Week has changed to August 20-21 from 5:00 p.m. – 9:00 p.m.

f. Summit Update

4. New Business
  a. District Student Success Initiative Summit Dates
    • October 24, 2014 (FYE)
    • November 21, 2014 (Assessment & Placement)
    • February 27, 2015 (Distance Ed Pathways)
    • March 27, 2015 (Cultural Awareness)

5. Next Steps
  • Continue working on Harbor Advantage Program
  • Submit Committee membership proposal to CPC

6. Good of the Order
  • The Learning Works Grant was discussed in connection to the Research & Planning Conference.

7. Items from the Floor
8. Adjourn

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