Committee Membership (see Participatory Governance Document for membership composition)

<table>
<thead>
<tr>
<th>FACULTY</th>
<th>ADMINISTRATION</th>
<th>STUDENTS</th>
<th>CO-CHAIRS (nonvoting)</th>
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<tr>
<td>Joy Fisher</td>
<td>Corey Rodgers</td>
<td>Vacant</td>
<td>Abbie Patterson</td>
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<td>Counseling Chair</td>
<td>Dean, Enrollment Management</td>
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<td>Vice President, Student Services</td>
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<td>Delores Hudson</td>
<td>Bobbi Villalobos</td>
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<td>Ellen Reigadas</td>
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<td>Dean, Academic Affairs</td>
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<td>Faculty, Psychology</td>
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<td>Sue Steele</td>
<td>Mercy Yanez</td>
<td>Vacant</td>
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<td>Special Programs</td>
<td>Dean, Student Services</td>
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<td>Hale Savard</td>
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<td>Vacant</td>
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<td>Communications</td>
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CLASSIFIED
- Cristian Contreras
  Assessment Center
- Brian Henderson
  Academic Affairs
- Peggy Loewy-Wellisch
  Financial Aid
- Tim Mariner
  EOP&S

RESOURCE (Nonvoting)
- Rhea Estoya
  Institutional Effectiveness

Mission Statement: Los Angeles Harbor College fosters learning through comprehensive programs that meet the educational needs of the community as measured by student success, personal and institutional accountability, and integrity.

I. Approval of agenda

II. Approval of minutes - No Minutes

III. Election of Co-Chair

IV. Vice President Report

V. Unfinished Business (Action items/Noticed items from previous committee meetings)
   A. Program Review/Unit Plans/ SLOs/SAOs

VI. New Business (Action items/Noticed Items which come out of the committee reports)
   A. SSSP Plan (draft) approval – Mercy Yanez
   B. Student Equity Plan Update – Bobbi Villalobos

VII. Next steps

VIII. Items from the floor

IX. Adjourn

Fall 2014 meeting dates: 10/15, 11/12, 12/10
Members Present:

**Co-Chair – S.S. Cluster**
Abbie Patterson
Elena Reigadas

**Chair - SSSP**
Mercy Yanez

**Administration**
Bobbi Villalobos

**Classified Staff**
Tim Mariner
Peggy Loewy Wellisch

**Faculty**
Bonnie Burstein
Joy Fisher
Dolores Hudson
Reza Farzin
Farah Saddigh
Sue Steele
Nabeel Barakat

**Students**
*Jose Arias*
*Emily McNabb*

**Resource**
*Susan McMurray, Academic Senate*
*Rhea Estoya, Research Analyst*

**Guests**
Andrew Sanchez, Priscilla Lopez, Lori Minor

Minutes:
Meeting called to order. Chaired by A. Patterson.

1. **Approval of Agenda**
   Agenda was approved.

2. **Approval of Minutes**
   No Minutes to approve.

3. **Election of Co-Chair**
   TABLED until next meeting

4. **Vice President's Report (A. Patterson)**
   a. **Budget**: Review of CPC – Budget allocation was reviewed. President requested reduction of expenditure for all divisions. Ivan Clarke is resetting the current voicemail for campus telephone systems. Websites and designs to be updated and adjusted to be “student friendly.” Stephanie Atkinson-Alston is chairing the taskforce. In order to be in accordance with ACCJC college website to be updated in order to easily access information regarding the campus. Template to be established.

   b. **CORE “Bond Project”**: New project managers to be decided upon by District for bond projects at all of the colleges.
c. Accreditation Steering Committee meeting regularly in order to establish midterm reports. Bobbi Villalobos is the contact person on campus regarding the standard meetings and report due dates and policies. Due by end of November. College mission statement to be reviewed at next CPC meeting in order to be in accordance with the ACCJC in the college’s being up-to-date with their mission statement.

d. Concerns: Student emails not working; no notification. CPC addressed this issue.

5. **Unfinished Business (ACTION)**
   
a. Yearly unit plans due in January. Joaquin Arias currently coordinating SLOs and he will meet individually with managers’ to assist with the assessment, evaluations, and posting of new information online.

   b. Program Review – Program Reviews will need to be reviewed for updates

6. **New Business (ACTION)**
   
a. SSSP Plan approval – Mercy Yanez: Presented an Executive Summary of the Student Success & Support Plan to the cluster membership for their input and approval. The plan was approved and will be forwarded to Academic Senate, CPC and President for their review and approval next.

   **ACTION:** J. Fisher (M)/P. Loewy-Wellisch (S) – moved to forward SSSP Plan to Senate and CPC for review

   b. Student Equity Plan Update – Bobbi Villalobos: Equity Plan to address several areas that were covered within the SSSP Plan. Deadline postponed to January 1, 2015. Areas of concern reviewed and plans drafted in order to improve these areas. Resources to be provided in order to improve areas of concern outlined in Equity Plan. Cultural Equity group is currently working towards implementing activities and miniature programs in order to help eradicate some of these issues. Plan to be flexible in order to cover broad spectrum of equity gaps.

7. **Next Steps**

8. **Items from the floor**
   
a. A. Patterson – Millennium Momentum Student Leadership Institute, applications are available, 10-15 students will be selected.

   b. G. Gonzales – ASO to host “Club Launch” with University Day with Sara Rubio (Transfer) Tuesday, Sept. 16, 2014

   c. N. Barakat – Football game to take place Saturday, Sept. 13, 2014; Homecoming to be discussed

Meeting adjourned.