I. Approval of Agenda

D. Tull called the meeting to order at 2:05 p.m. The agenda was accepted as presented.

II. Approval of Minutes

Minutes for the April 14, 2010 meeting were accepted as presented.

Andrew Sanchez, Director SFP for Title V was introduced. The focus of the grant is Latino students and accelerating their successfulness in engineering and business. This will be done through increasing headcount, getting students into their classes, providing support and then a pathway to transfer to a 4-year college. There will also be a first year component. It was noted that R. Barker and B. Burstein have been part of a first year experience.

III. VP’s Report – Tabled to next meeting

In the absence of a VP report, D. Tull provided a rough update on CORE and the budget. Yesterday 5/11, there were three presentations for the SAILS project. A contract is anticipated by the end of May with the contract going to BOT the end of July.

Budget – the Student Services managers are waiting for the May revise which is anticipated to have less funding while still serving increased student populations.

IV. Standard IIB – Debbie Tull

The Student Services managers have updated the existing 2006 self-study. These updates will be forwarded to committee members. The managers will use the state May revise to adjust their planning agendas and then revisit everything in June. The program reviews will also be updated. These updates have been slower in coming with the increase in student numbers but fewer staff.

E. Joiner stated that the questions for the next self-study are on the college website under the ‘T’ drive and to read them as working on the update. She noted that evidence needs to be provided for anything referenced.

V. Items from the Floor

- Web Oversight – CPC is looking at resurrecting the ITAC committee and the Senate is looking at an Educational Technology Committee. Any campus wide committee needs to go through the Senate. The Student Services websites do not all look or feel the same. The campus would like to have some uniformity among websites. Until there is a resolution on web oversight, J. Smith advised Student Services to continue what they’re doing.

- Categorial Budgets – the SFP training scheduled 4/23 was cancelled and rescheduled 5/7. However, the categorical managers were not advised of the May meeting and missed all the info. D. Tull made copies of handouts from the 5/7 meeting and will share the info at the next Student Services Managers Meeting 5/13.
• Time & Effort – K. Blackburn recently learned we should be doing time and effort reports for grants. B. Richards has a sample form we can draw from.

Next meeting: July 14, 2010

Meeting adjourned at 2:50 p.m.