AGENDA
October 16, 2013
2:00 PM, SSA 219

1. Approval of Agenda
2. Approval of Minutes – September 18, 2013
3. Vice President’s Report (A. Patterson)
4. SLO Assessment and Evaluation (E. Reigadas)
5. Overview of College Central Network (T. Mariner & M. Yanez)
6. Student Success (M. Yanez & B. Villalobos)
7. Items from the Floor
Student Services Cluster Meeting  
October 16, 2013  
SSA 219

Members Present:

Co-Chair:  
Elena Reigadas  
(Mercy Yanez for Abbie Patterson)

Faculty:  
Nabeel Barakat  
Elizabeth Colocho  
Susan McMurray  
Hale Savard

Administration:  
Mercy Yanez

Students:  
None

Classified Staff:  
Christian Contreras  
Brian Henderson  
Tim Mariner  
Sheila Millman

Resource:  
None

Guests:  
Veronika Delvaux

Minutes:

Meeting called to order at 2:07 PM. Chaired by E. Reigadas. M. Yanez substituted as co-chair for A. Patterson.

1. Approval of Agenda  
a. S. Millman moved to approve. Second by T. Mariner. Agenda approved as written.

2. Approval of Minutes - May 23, 2013  
a. S. Millman moved to approve. Second by H. Savard. Minutes approved as written.

3. Vice President's Report (A. Patterson)  
a. Tabled.

4. SLO Assessment and Evaluation (E. Reigadas)  
a. The SLO Grand Slam event was postponed. Emails will be sent to department chairs announcing an upcoming event.  
b. The Assessment Committee met yesterday. A discussion took place concerning timelines for assessments. The committee is asking for support from the Academic Senate and campus administrators in agreeing on a timeline for completion.  
c. The campus is making progress on our institutional assessments.

d. Dr. Reigadas has attended various division meetings to discuss SLOs. She recently met with the Athletics and Business divisions. She would like to finish as many SLO assessments as possible within the remaining six weeks of the semester.
5. **Overview of College Central Network (T. Mariner & M. Yanez)**  
   a. The College Central Network website went live this Monday. The site will allow employers to post job announcements for our students and alumni.  
   b. The website is hosted by Career Services Central and is free to the campus for one year. After the first year, the service will likely cost $1500 annually. Several campuses within our district are already using the system.  
   c. The system allows us to track the number of students and alumni who have secured employment.  
   d. Students can access the portal through the Student Services page on the campus website. They will need their student ID numbers in order to create an account.  
   e. **Features:**  
      - Job/Internship Search  
      - Create/Upload a Resume  
      - Create a portfolio  
      - Tutorials  
      - Podcasts  
      - Employers can search for student resumes  
      - Send targeted emails based on student major  
      - Videos  
   f. Tim Mariner will work with faculty members so that they can demonstrate the system in class. He’s also emailed invitations to 30 local employers. Marketing to students includes email blasts and Facebook posts.  
   g. Sandra Sanchez has notified the Chamber of Commerce about the system. Working on doing an email blast to all of our students. Also working on adding Facebook posts, etc. to market the system.  
   h. Sandra Sanchez has taken this to the Chamber of Commerce and shared the information with local employers.

6. **Student Success (M. Yanez)**  
   a. The SSSP meetings will occur twice per month on Wednesdays. Achieving the Dream coaches will be present at the next meeting.  
   b. M. Yanez provided handouts and an overview of discussions taking place at the district-wide SSSP Advisory Council.  
   c. The District is considering purchasing an online orientation system. The CSSO Council approved a proposal which will now be reviewed by the Presidents Council. Concerns were expressed about the cost and implementation of this system. Many students prefer face-to-face orientations.  
   d. Citlally Santana is organizing a meeting with Compass (our assessment vendor) and faculty from the English and Math departments.  
   e. The next district-wide SSSP Advisory Council meeting will take place on the second Tuesday of November.

7. **Items from the Floor**  
   a. **H. Savard** – Are there any plans to provide more involved orientations or workshops for our students?  
      - **E. Colocho** - First Year Experience is an excellent model. It includes a mandatory one unit Personal Development course. It would be nice to
scale the program up, and include a second semester PD course covering career planning.

- *S. Millman* – A financial literacy component would also be very useful.
- *H. Savard* – Consider a workshop where faculty from different departments make a pitch to students about why they should choose that discipline as a major.

b. *S. Millman* – A “Cash Course” webinar will take place tomorrow at 10am. See her for further details.

Meeting adjourned at 2:55pm