Student Services Cluster Committee
February 15, 2012
2:00 pm
SSA 214

AGENDA

1. Approval of Agenda

2. Approval of Minutes – January 18, 2012

3. Vice President’s Report

4. FF&E for Student Union Building

5. Accreditation Preparation

6. Student Service 2012 – 2013 Unit Plans

7. Items from the Floor

Upcoming Meeting Dates:

- March 21
- April 18
- May 16
- June 20
Student Services Cluster Meeting
February 15, 2012
SSA 214

Members Present:

Co-Chair
Abbie Patterson
Deborah Tull

Classified Staff
Tim Mariner

Students
None

Faculty
Brenda Guertin
Sue Steele
Elizabeth Colocho
Joy Fisher

Administration
Nina Malone
David Ching

Minutes:
Meeting called to order at 2:06 PM. Chaired by Deborah Tull.

1. Approval of Agenda
   The agenda was reviewed. Brenda Guertin moved to approve, seconded by Elizabeth Colocho. Approved unanimously.

2. Approval of Minutes – January 18, 2012
   The minutes were reviewed. Tim Mariner moved to approve the minutes as written. Motion seconded by David Ching. Approved unanimously.

3. Vice President’s Report
   a. Meeting Change – The date of the next meeting has been changed to March 14th in order to coincide with the Accreditation Team’s visit.
   b. District Budget Committee – The LACCD Budget Committee is meeting this afternoon. A vote will take place regarding the proposed changes to the district’s resource allocation formula. So far, eight of the nine campuses are in favor of the proposed change. ELAC has opposed the proposal. If the changes are adopted, LAHC may receive an additional $600,000 to $1,000,000 in funding per year.
   c. Student Services Cluster Budget – The Student Services cluster was asked to cut an additional $100,000 during the current academic year. During the 2012 – 2013 academic year, the budget will be further reduced by $400,000.
   d. Los Angeles Unified School District – It is likely that the LAUSD will cut all of their adult education programs. A final decision on the matter has been postponed.
   e. Upcoming Changes – Discussion regarding upcoming changes and strategies for informing students before the changes take effect. Suggestions included advertising the changes in the Schedule of Classes and sending an email to each student.
      i. Tuition will increase to $46 per unit beginning July 1, 2012.
ii. The deadline for withdrawing without a “W” will now be the day before census (typically the end of the second week).

iii. Students will not be able to repeat a class after three unsuccessful attempts.

iv. Students without a high school diploma or GED will no longer qualify for financial aid. The Ability to Benefit (ATB) test will no longer be offered.

v. Income requirements for the Board of Governors (BOG) Waiver will be lowered.

vi. Discussions are taking place regarding applications and assessment. Although the final decisions are still under consideration, it is likely that applications will no longer be accepted two weeks before the start of a semester. The number of assessment tests offered will likely be reduced.

f. Student Service Webpage – The Student Services Web Committee met on December 8, 2011 to review the webpages for all areas of Student Services. A list of their recommendations was distributed. Each department needs to review their section of the website to address the problems.

4. FF&E for Student Union Building
Acadis staff met with the committee to discuss furnishings and blueprint changes for the new Student Union Building. The Counseling Department, Career Center, Assessment Center, Welcome Center, and Information Desk plans were reviewed.

5. Accreditation Preparation
Due to time constraints, this item will be postponed until March 14, 2012.

6. Student Service 2012 – 2013 Unit Plans
Due to time constraints, this item will be postponed until March 14, 2012.

7. Items from the Floor
No new items.

Meeting adjourned at 4:05 PM.