AGENDA
Human Resources Committee
April 17th, 2013-11:00 - 12:00 P.M.
Room SSA 219

I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES

IV. ACTION ITEMS
   a. Review Rubric Results
   b. Review HR Plan 2013-16

V. NEW BUSINESS
   a. Review and Discuss HR Manual
   b. Discussion for bettering the committee process

VI. OPEN FORUM

VII. ADJOURNMENT

VIII. NEXT MEETING DATE
MINUTES
Human Resource Committee
April 17th, 2013 11:30 – 12:30pm
Room SSA 219

Co-Chair: Tim Davis, Ann Tomlinson | Academic Senate: Hovsep Kotelyan

Meeting was called to order at 11:05

Agenda
The agenda was approved as amended:
Change the wording of Action item b. from Review HR Plan 2013-16 to Review excerpts from HR Plan 2013-16

Minutes
The minutes were approved:

ACTION ITEMS

Review Rubric Results
a) A motion of affirmation of the Rubric Results. Ivan motion Sue 2nd a vote to affirm the Rubric Results and to move it forward to CPC. The motion carried.
b) A request to remove the affiliation titles from the Rubric Results. Discussion: Since the HR Committee is not considered a Brown act committee it is not necessary to list the voting members with their votes. The committee voted and consensus was made to remove the affiliation from the rubric.

Review excerpts from the HR Plan 2013-16
a) It was suggested that a policy be made that requires members to be present during the request for position presentation in order to vote.
b) It was also suggested that you do not have to be present in order to vote but all the information must be provide to the member in writing and fully explained.

The Committee voted 10 in favor of not having to be present but informed in order to vote 3 in favor of having to be psychically present in order to vote 2 abstentions.

The motion carries: Members do not have to be present in order to vote, however they must be informed in writing. It was further suggested that new language should be added to the HR manual reflecting this decision.

Time Change
It was agreed to change the time of the HR meeting from 11:00 am to 1:00pm to accommodate the faculty members who teach during the 11 o’clock hour.

Meeting adjourned at 12:05

Next meeting set for May 22nd 2013 at 1:00 pm.