AGENDA
Human Resources Committee
March 20, 2013-11:30 P.M. 1:00 P.M.
Room SSA 219

I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES

IV. ACTION ITEMS
   1. Review Human Resource Plan:
   2. Review Rubric/Matrix
   3. VP’s presentation on clusters top 4 priorities
   4. Draft a priorities list

V. NEW BUSINESS

VI. OPEN FORUM

VII. ADJOURNMENT

VIII. NEXT MEETING DATE
MINUTES
Human Resource Committee
March 7th, 2013 11:30pm – 12:30pm
Room SSA 219


Meeting was called to order at 11:40

Agenda
The agenda was approved as amended: add president’s report above action items

Minutes approved as amended:
The minutes were approved as amended: Adding Abbie Patterson to the attendees list for 3/7/2012.

Presidents Report Marvin Martinez
1. The district wants the College to payback 2.3 million dollars to cover the years the college was in deficit. The president has requested that the district hold on this repayment to allow the campus time to rebuild its FTES funding for future growth.
2. The president encourages the campus to consider moderate growth over the next few years until it can be made clear exactly how Prop. 30 dollars will be distributed to the campuses.
3. The president would like to see the HR committee draft a 5-year plan on how to hire the classified staff needed for the campus.

ACTION ITEMS
Review Human Resource Plan:
The chair went over the organizational flow of the Manual and Plan; it was suggested by Dr. Blackburn to make the Manual and Plan two separate documents and to move the data up to the front of the HR Plan.

Review Rubric/Matrix
A motion was made by Brad Young to remove the column titled “Comparison to the District.” 2nd by Nabeel Barakat, discussion open: Ivan Clarke suggested to keep the column but change the 1-10 scale to give the column titled “Justification” a larger value 1-30, after considerable debate the Chair moved to vote on both items. Results: 7-4 in favor of removing the Column “Comparison to the District.” and 7-2 in favor of leaving the original scale of 1-10 in place.

VP’s presentation on clusters top 4 priorities
c) Administrative Services Cluster, Ivan Clarke: 1. IT Senior CNSS 2. Building Engineer 3. Business Office Cashier 4. 2-4 Custodians

Draft a priorities list
This item was not address due to time. It was moved to the next meeting’s agenda.

Meeting adjourned at 1:23pm

Next meeting was not set at this meeting