

ACADEMIC AFFAIRS COMMITTEE (AAC)

The Academic Affairs Committee met on December 15, 2009 to continue its work on revising the Planning Policy and Procedure Manual. One of the critical questions that still needs to be resolved is how the functional plans are derived and implemented. Work will continue after the holidays.

ACADEMIC SENATE, STATE (ASCCC)

The ASCCC is soliciting nominations for the Stanback-Stroud Diversity Award. The award includes a stipend of \$5,000 and will be announced at the Spring Plenary Session, April 16 in San Francisco. Nominations MUST be received in the state office no later than February 2, 2010.

BASIC SKILLS COMMITTEE

The Basic Skills (Essential Skills) Committee met on December 14 and approved putting out an announcement for hiring part time help to staff the Teaching Learning Center. The committee also approved expenditures for the Literacy Center so that it could update its resource materials and provide new tutoring opportunities. Ms. McMurray announced and introduced three faculty who have been accepted to attend the Faculty Teaching and Learning Academy this spring: Shazia Khan (Developmental Communications); Mica Murillo (Counseling); and Paula Brown (Health).

CSU LONG BEACH LEADERSHIP FORUM

A leadership forum, held at Long Beach State, centered on emergency and health preparedness. Brad Young, Luis Rosas, Ann Tomlinson, and Sheriff Mel Young attended. The object is to share information and strategies to address common concerns and problems across the area, and we heard suggestions for procedures from both Santiago Canyon College and Fullerton College.

CORE

December 8 meeting

- This was Mike Bishop's last meeting. Tommy Johns is replacing him as project manager
- The One Stop agreement has been signed; they will occupy the trailer as of January 4, 2010
- Job Placement requirements will be incorporated into the new Student Union Building design
- The General Education Building paint and patch will be done this spring before the July College for Little Kids program starts in mid-July
- Rick Darling is working on new estimates for the Tech Building enhancements
- The final design review for the new Science Complex is finished. There will be a users' group meeting on December 18 for sign-off. Next step is making the working drawings. The anticipated timeline is:
 1. Submit to DSA early May
 2. Out of DSA by mid-November
 3. Begin site preparation this April so that that will be finished by next November
- New trophy cases for PE look very good. Faculty is scheduled to move in the second and third weeks of January.
- Demolishing the old PE Building and moving all the trailers should be bid in one contract and ready to go by the end of July
- Question was raised as to whether or not we can buy a covering for the new gym floor so that it can be used for purposed other than sports
- Tagging is going on the Theater bathrooms as well as other places on campus
- Etching in NEA walls on the first floor between classrooms was noted

- The question was raised again about smart podiums for the Speech classrooms in the Theater Building.
- A visual timeline was distributed and discussed. It's still a draft.
- The ten new copiers have arrived and will be installed
- Question of where to locate a new ATM on campus was discussed. No decision.
- The District is about to choose a District-wide security system but hasn't happened yet.

December 15

- The Child Care Center Ribbon Cutting Ceremony is scheduled for 10 a.m. Thursday, the 17th.
- Tommy Johns, the new Project Manager, distributed a new time line for operations
- Twelve contractors submitted credentials to do the Humanities Modernization. Scoring will be done on December 23 and three companies asked to submit detailed proposals.
- The new smaller chiller has been delivered and will be installed shortly. Plans are to have it up and running by the beginning of the spring semester.
- Rick Darling announced that the projects in NEA and SSA that don't require Department of State Architects (DSA) approval are moving forward. The plan is to move ahead with these, in the interest of time, and do the others after we go through the DSA process.
- We were told that we may have to sell the Tech Building to Chevron to cover the cost of installing the solar panels. The Department of Water and Power (DWP) can't pay Chevron for our excess energy because Chevron is a for-profit organization, but they can pay the college. Dr. Spink wants a legal opinion on this suggestion before anything more is done.
- Bill Englert announced that the college can't begin to produce energy from the solar panels until the DWP signs off on the project, and they have some minor issues that have to be resolved.
- The PE faculty was supposed to move into the new facilities over the winter break, but the building may not be ready. After a lengthy discussion about the timing of the move, Tommy Johns said he would find out what the impediments are to moving in January and get back to us.
- Vice President Rosas asked if the piping on the roof of the PE building could be shielded in some way. Also, the question was raised about the rooftop of the TECH building. Mr. Johns will look into this.
- There is a problem about having a fire hydrant near the proposed trailer for the baseball field. This has to be resolved before the trailer is moved.
- The Transportation Department says that lighting from the new proposed marquee is not a problem, so we can proceed with the design.
- The TV Studio is waiting for a completed contract.
- Design for redoing the softball field is being finished. Work will be started after the season is finished this spring.
- One Stop will be moving into the trailers just east of the Fine Arts Building on January 4.
- LAUSD wants to build more bathrooms for its students, claiming the present arrangement is not adequate.

DISTRICT ACADEMIC SENATE EXEC MEETING

There will be a DAS Exec meeting on December 17 just before our own Senate meeting. Notes from this meeting will be attached to my next report.

DISTRICT ACADEMIC SENATE (DAS)

The District Academic Senate met at City College on December 10; Susan McMurray and I attended for Harbor. Most of the suggested Board Rules that our Senate discussed were acted upon, and all passed except the proposed CLEP agreement; that was remanded to the District Curriculum

Committee for more clarification. Many of these changes were mandated by Title 5 changes. Approved board rule suggested changes were:

- E-65: Curriculum Development and Improvement
- E-xx (new, needs a number): Community Service Offerings
- E-12: Law Enforcement Academy Training Credits
- E-103: Repetition of Activity Courses
- BR 6703.11: Acceptance of Credit/Grading
- BR 6700: Academic Renewal
- E-xx (new): International Baccalaureate Credit

The District has been fined, \$400,000 last year, because of Equivalency violations. We were told that the District will not absorb these fines in the future; rather, the fines will be remanded to the respective colleges. This means that we must be diligent about hiring faculty who truly meet the minimum qualifications and follow the guidelines/timelines strictly. Harbor is not the worst offender, but all campuses have this problem.

A company named Capstone is doing an independent evaluation of the District's bond expenditures. No date as to when that report is due.

DIVISION COUNCIL

Division Council was treated to lunch by Vice President Rosas at the Acapulco Restaurant in San Pedro. There was no business meeting.

PRESIDENTIAL SEARCH COMMITTEE

The first meeting of the Presidential Search Committee was held on December 8. The Committee is expected to recommend between three and five unranked candidates to the Board by the end of April. The timeline calls for the new President to begin July 1 with a month's overlap with Dr. Spink so that the transition will be smooth.

June Burlingame Smith
President