

Academic Senate President's Report
May 20, 2010

ACADEMIC AFFAIRS/DIVISION COUNCIL

May 19, 2010

- June Smith announced that the DAS has written to the state Senate regarding the 18 unit requirement for majors as part of the transfer degree.
- Dean Blackburn went over catalogue requirements emphasizing time sequences updates for the new catalogue. This is mandated by ACCJC (the accrediting agency) and is part of the planning cycle.
- Dean Humphreys led the group through a prioritization process of submitted requests from the unit plans. Division chairs took time to highlight their highest priorities before people made their choices. Each one has 150 points to allot.
 1. PE: women's facility attendant; add four new courses for a skill certificate in Personal Training
 2. LAC: half-time Instructional Assistant (to share with the library); tutors;
 3. Library: continued funding for essential inline data bases; replace 3% of book collection annually; half-time instructional assistant (to share with LAC)
 4. CHILD CARE/LIFE SCIENCES: service contract for microscopes; replacement of and additional specimens; half-time lab technician to prepare labs
 5. ENGLISH: full time journalism instructor; language lab (out of compliance) FT instructional assistant; develop a grammar slam
 6. MATH AND SCIENCES: FT faculty in math, chemistry, and physics;
 7. BUSINESS: two FT faculty, one in ; one half-time office assistant; two full-time instructional aides: in CIT and CAOT
 8. NURSING: Ensure consistency among all clinical courses; get electronic medical records (EMR) system (grant?); replace three FT faculty (anticipated need in three years)
- A consistent theme is the need for support staff, especially as we move more and more into technological instruction and support.
- Dean Humphreys will compute the results.

CONSULTATION WITH THE CHANCELLOR

May 17, 2010

- Chancellor Wieder announced that replacements for Vice Chancellor Clerx and Vice Chancellor Colombo will be made on an interim basis for up to a year in order to allow the incoming Chancellor to restructure his new team. David Beaulieu raised considerable question about this decision and stated that this was done without consultation with the Academic Senate. His main concern is a smooth transition in dealing with curricular issues. Chancellor Wieder said that certain aspects of accreditation would be added to Vice Chancellor Clerx's responsibilities in this interim position, and that another position for an interim research Dean would be posted.
- The head of the Personnel Commission met with the District Budget Committee and explained the Personnel Commission's functions. The Budget Committee is looking at all expenditures with the idea of erasing inefficiencies, but the true costs of the Commission are not easily discernible. There are only two ways to eliminate the Personnel Commission: either by state law or by a vote of the affected staff unions.
- There are concerns about ways of hiring administrators at Mission College, and there are further concerns that intimidation is being used towards some staff employees. According to reports,

some of these threats seem to be racial in nature. The Mission College Senate President asked for guidance and help to diffuse this situation immediately.

- There was a brief discussion about the new administrative hiring policy being crafted in Human Resources. One of the continuing discussions concerns making the President of the College chair of the hiring committee. Evidently to college presidents in the District feel strongly that this is desirable, but faculty at the consultation table thought it completely unacceptable and unwise.
- Chancellor Wieder announced that the district will provide \$10 million in additional funds to help cover losses in categorical areas in 2010 -11. The Governor's May revise calls for the elimination of the Cal Works Program, but \$1 million of federal funds for TANIF are not touched. The Governor's budget gives the community colleges 2% growth money but it reduces the base allocation through a COLA decrease.
- The new Chancellor, David Lavista, will be physically at the district on August 1, but is working from a cross-country in the meantime.

CORE

May 18, 2010

SAILS

- The next meeting to discuss choosing a firm to do the project will be next week, May 25.

THEATER

- The Request for Proposal is out. There will be a preliminary drawing meeting in June.

CENTRAL PLANT

- New chiller developed a leak; will be fixed under warranty.

ENHANCEMENTS

- TECH enhancements have been submitted to the DSA.

PARKING STRUCTURE

- Ran into a problem with the drainage system; working on it. About a five day delay.

SCIENCE COMPLEX

- To DSA 5/20.

RENEWABLE ENERGY

- Still no final agreement. Looking for someone to buy the energy. S
- Parking lot repairs agreement not worked out, yet. Dispute between Chevron and Pacifica: curb and asphalt problems.

PE

- Punch-list should be completed soon. Chairs breaking already. Can't lock the gym. Walls are already dirty from scuff marks. Gate to the field should be done for graduation.
- Can't keep people off the track. No good way to regulate the traffic.

LIBRARY

- Move the trailers in a few weeks. Fencing up.

MARQUEE

- Out to DSA

TV STUDIO

- Design out to the architect. Presentation to CORE on June 1.

ADA TRANSITION PLAN

- Four categories of issues to work out: design; construction; FF&E; User items.
- Four priorities chosen. Will try to complete by the end of June, 2012. Will finalize a transition plan soon. Will try to get some money from the District. Plans need to go to CPC as soon as possible. Will need a campus-wide education about ADA requirements, perhaps through staff development to start.

OTHER

1. What kind of entry for the outside doors all over campus? Swipe system or keyed entry. For the GE building?

Fencing will have to change in another few weeks: close east-west sidewalk by Seahawk and the Library. Tom Jones says the construction company will try to phase it to avoid classes and student access.

"L" Street not well enough lit at night from the bus stop to Figueroa.

DISTRICT ACADEMIC SENATE

May 13, 2010

- The District Academic Senate approved the following board rules and e-regs:
 1. Acceptance of Upper Division Course Work (E-XX)
 2. Publication of New Educational Programs (E-15)
 3. Procedures for Development of New Educational Programs (E-64)
 4. Syllabus (BR 6705.20)
 5. Additional and Concurrent Associate Degrees (BR 6204)
- A new Sustainability Institute has been informed with two faculty members chosen to guide new sustainability curriculum. Alex Navarre from East, George Leddy from Valley, and Lisa Lewenberger from Trade Tech will be the team. The website for sustainability will be up soon and there will be a national conference at Trade Tech on June 23. Anyone who is curious about sustainability should plan to attend this conference.
- Transfer degree legislation on the state level is moving forward. One provision in that legislation calls for a mandatory 18 units in an area of interest, but the DAS and Area C strongly oppose that provision. David Beaulieu will follow up with the state leadership about our concerns and position. We also learned that AB 440 has died in the Legislature. Okay

Educational Technology Committee

May 18, 2010

Attended: Harvey Siegel, June Smith, Marian Locasio, Lora Lane, Elena Reigadas, Luis Rosas, Dave Humphreys

Some Problems Identified

Notification of technology changes in the classroom
District IT Committee: Assessment; Student Portals; Student Portfolios
Policy on acquisition of technology
Support services
Technology Master Plan
Standard IIIC Planning effective use of educational technology
Deployment technology
Redundancy

Committee Membership

Faculty (one from each Division)
Informational Technology
Student Services: Admissions and Records; website task force; financial aid; and/or?
Teaching Learning Center
Distance Education
Academic Affairs
ASO rep
Facilities

Structure

2. Co-chair (faculty and administration or IT staff)
3. Both Mike Song and Dean Humphreys have expressed a willingness to co-chair the new committee
4. We will ask Dean Humphreys and Mike Song to call another meeting before the end of the fiscal year
5. Committee will report to both the Senate (for academic and policy issues) and CPC for facilities and budgetary issues. The Senate's recommendations will be made directly to the President as will the CPC recommendations.
6. **ACADEMIC TECHNOLOGY** is the suggested name of the new committee

STUDENT SUCCESS CLUSTER MEETING

May 12, 2010

Presiding: Debbie Tull

- Andrew Sanchez, the new Classified Manager for the Title 5 "Accelerating Success at Harbor College" grant was introduced. Purposes of the grant are the increase student success especially for Latino students through a pathway model and a first year experience component. Mr. Sanchez is in his second week of employment.
- Standard II report for accreditation: The Standard was passed out and the guide to going online to make comments on the various components was also distributed. Each member of the Cluster was encouraged to add comments to the Standard.
- June Smith thanked the Cluster for its hard work on trying to create a website oversight committee. However, she informed the group that it had to be incorporated into the CPC or Senate if it is to be a "campus-wide committee," and that the Senate was instituting its Educational Technology Committee next week, Tuesday, May 18 at 1:30 in SSA 237. At that time, the Cluster's work and needs will be discussed so that it can be properly housed.
- Debbie Tull gave a report on a meeting she attended about budget oversight for grants. She stated that anyone supervising a grant needs to know about the requirement to document time and effort for paid employees, including faculty. Bob Richards said he had a form that he uses and will share it with the group.
- The next meeting will be in July.