

HARBOR COLLEGE CURRICULUM COMMITTEE

Academic Senate Report 06/03/10

A. Courses reviewed by the Tech Review Subcommittee and approved by the Curriculum Committee

1. Anthropology 121 – Anthro. of Religion, Magic and Witchcraft – 3 hrs lec, - 3 units
Addition of existing district course Pre-requisite: None
Degree applicable Rationale: program/student demand
2. Math 123C – Elementary and Intermediate Algebra III – 4 hrs lec, - 4 units
Online version of existing college course Pre-requisite: Math 123 A and B
Degree applicable Rationale: program/student demand
3. Math 227 Statistics – 4 hrs lec, - 4 units
Online version of existing college course Pre-requisite: Math 123 C
Degree applicable Rationale: program/student demand
4. PD 017 – College Survival Skills Development – 1 hr lec, 1 unit
Online version of existing college course Pre-requisite: None
Degree applicable Rationale: Student demand
5. Process Pant 101 – Industrial Wastewater Treatment – 3 hrs lec - 3 units
New course Pre-requisite: Chem. 040
Degree applicable Rationale: Grant opportunity
6. Supply Water Tech 001 – Modern Water Works – 3 hrs lec - 3 units
Addition of existing district course Pre-requisite: Chem. 040
Degree applicable Rationale: Grant opportunity
7. Supply Water Tech 004 – Water Purification I – 3 hrs lec - 3 units
Addition of existing district course Pre-requisite: Water Tek 001
Degree applicable Rationale: Grant opportunity
8. Supply Water Tech 005 – Water Purification II – 3 hrs lec - 3 units
Addition of existing district course Pre-requisite: Water Tek 004
Degree applicable Rationale: Grant opportunity
9. Wildland Fire Tech 101 – Wildland Fire Behavior – 3 hrs lec, - 3 units
Addition of existing district course Pre-requisite:
Degree applicable Rationale: Grant opportunity
10. Wildland Fire Tech 104 – Wildland Public Information – 3 hrs lec, - 3 units
Addition of existing district course Pre-requisite:
Degree applicable Rationale: Grant opportunity
11. Wildland Fire Tech 105 – Wildland Logistics, Finance and Plan – 3 hrs lec, - 3 units
Addition of existing district course Pre-requisite: None
Degree applicable Rationale: Grant opportunity
12. Wildland Fire Tech 351 – Wildland Fire Safety Review – .5 hrs lec, - .5 unit
Addition of existing district course Pre-requisite: None
Degree applicable Rationale: Grant opportunity

B. AA degrees submitted by the Curriculum Committee and approved by the Board of Governors

	TOP	LOCAL TITLE	CERT UNITS	DEG UNITS	DEG TYPE	TRANSFER	YEAR APPROVED	UNIQUE CODE
1	0501.00	Business Administration		32	AA	Yes	2008	17778
2	4901.00	Liberal Arts and Sciences: Social and Behavioral		18	AA	Yes	2008	18709
	4901.00	Liberal Arts and Sciences: Social and Behavioral		18	AA	No	2008	18705
3	4901.00	Liberal Arts and Sciences: Health and Fitness		18	AA	No	2008	18703
	4901.00	Liberal Arts and Sciences: Health and Fitness		18	AA	Yes	2008	18707
4	4902.00	Liberal Arts and Sciences: Math and Natural Sciences		18	AA	No	2008	18704
	4902.00	Liberal Arts and Sciences: Math and Natural Sciences		18	AA	Yes	2008	18708
5	4903.10	Liberal Arts and Sciences: Arts and Humanities		18	AA	No	2008	18702
	4903.10	Liberal Arts and Sciences: Arts and Humanities		18	AA	Yes	2008	18706
6	1002.00	Art		20	AA	Yes	2009	19850
	1306.30	Culinary Arts	24			No	2009	19343
7	1306.30	Culinary Arts		36	AS	No	2009	19344
8	0835.00	Physical Education		18	AA	Yes	2010	22949
9	4912.00	Liberal Arts		49	AA	Yes	2010	22950

C. Skills certificates approved by the Curriculum Committee

SKILLS CERTIFICATE IN WATER DISTRIBUTION PLANT OPERATOR

COURSE	TITLE	UNITS	PREREQUISITE	STATUS
ET O48	Technical Math I	3	None	Approved
CHEM O40	Basic Chemistry	3	ET 048	Approved
Water 001	Modern Water Works	3	Chemistry 040	Pending
	State of California Department of Health Services		Examination D-1, D-2 and D-3	
TOTAL		9		Pending

SKILLS CERTIFICATE IN WATER PURIFICATION PLANT OPERATOR

COURSE	TITLE	UNITS	PREREQUISITE	STATUS
ET O48	Technical Math I	3	None	Approved
CHEM O40	Basic Chemistry	3	ET 048	Approved
Water 004	Water Purification I	3	Chemistry 040	Pending
Water 005	Water Purification II	3	Water 004	Pending
	State of California Department of Health Services		Examination T-1, T-2 and T-3	
TOTAL		12		Pending

SKILLS CERTIFICATE IN WASTEWATER PLANT OPERATOR

COURSE	TITLE	UNITS	PREREQUISITE	STATUS
ET O48	Technical Math I	3	None	Approved
CHEM O40	Basic Chemistry	3	ET 048	Approved
PPT 101	Industrial Wastewater Treatment	3	Chem. 040 or concurrent enrollment	Pending
Waste 201	Waste Water Treatment I	3	PPT 101	Approved
Waste 202	Waste Water Treatment II	3	Waste 201	Approved
	Office of Water Works Calif. State University Sacramento		Water Treatment Plant Operation Exam	
TOTAL		15		Pending

Title 5 section 55070 credit skills certificate programs requiring fewer units than 18 units may not be listed on the student transcript. Only certificates of achievement and degrees approved by the State Chancellor’s Office may be listed. It was recommended that students be notified via the college catalog and schedule of classes that skills certificates will not appear on their transcripts. The skills certificates will now be issued through the division offices and forwarded to the Dean of Instruction for final signature before it is given to the student. Periodically academic divisions should forward, to the Research Office, the number and type of skills awarded.

A skills certificate template will be created for use by all divisions. They need to be printed in color, thus, Divisions will need to have their computers linked to a network color printers or email the certificates to the reprographics service or Academic Affairs to be printed.

D. Programs under development

The Social and Behavioral Science Division is developing curriculum for a Recovery and Human Services AA degree. This program was offered at Harbor in the past but the System Office ruled that it was eliminated due to inactivity and must be introduced as a new program.

E. Subject name change: the P.E. district discipline committee has agreed rename all of its courses Kinesiology

F. Non-substantial changes to the AS degree in Administration of Justice

The core courses have been reduced from 8 to 7 and electives will be increased from 2 to 3. No net change in the total units for the degree will occur.

G. Subcommittees

The SLO Assessment Subcommittee was formed at the request of the Academic Senate. The subcommittee is under the leadership of Lora Lane. During fall 2009, the committee’s focus was the organization of the program assessment process by identifying stand-alone programs and groups of disciplines called pathways. During spring 2010, the emphasis has been the development of General Education outcomes and organization of a campus-wide assessment of program outcomes identified with ISLO #1, Communication. The General Education outcomes are almost complete. Scoring rubrics are being developed for ISLO #1 measurement.

The Distance Learning Subcommittee under the leadership of R. Richards recommend that all new online or hybrid courses be checked for compliance with Section 508 -Amendment of the Rehabilitation Act 1973 (revision of 1998) within the first academic year they are offered. Faculty have been made aware of Section 508 rules and the consequences of any violations. The Assistive Technology Instructional Assistant is charged with reviewing online courses for compliance and forward results to the Distance Learning Coordinator, who will notify instructors of needed changes. Numerous Etudes workshops were conducted during the academic year. No online courses will be offered during summer 2010. Student assistants in the LAC have been trained to help students with online issues such as login and tutoring. The College Marketing Committee has publicized services available for online students, under the banner of “Virtual Harbor”.

In addition to the twelve courses listed in part A of this report, the Tech Review Subcommittee reviewed numerous course outline updates using Electronic Curriculum Development (ECD). The District Office has established the sunset date of June 30, 2010 for colleges to submit MS word documents in order to have them transferred to the new ECD form, after

that date all course outlines will be submitted via ECD. The Staff Development Committee scheduled several workshops to train faculty on the use of ECD.

H. CCC Curriculum Inventory System

CurricuNET inventory system is in effect at the state level. Training took place on 04/26/10. The presentation was given by Joe Darin, and archived in CCC Confer.edu. The L.A. Harbor inventory list was distributed. It currently has 74 approved items (degrees and certificates). These will be the only ones published in the new college catalog. Several hard copy submittals of new programs from Harbor are still "pending review". D. Humphreys, J. Copeland and L. McKenzie will be able to enter data. Hopefully others will be able to have read-only privileges in the near future.