Draft Minutes, Regular Meeting, 
Harbor College Academic Senate, 
1:30 PM, Thursday, September 4, 2014

SSA 119

**Officers present:** Susan McMurray [presiding], William Hernandez, Jim Stanbery [recording]

**Senators present:** Hale Savard, Karen Amano Tompkins [for Rentaria; Communications]; Jenny Arazaga, Doris Webster [for Saxton; Health Sciences]; Kate Campbell, Juan Baez [Humanities/Fine Arts]; Joyce Parker, Joaquín Arias [Science/FCS]; Nabeel Barakat [Physical Education]; Brad Young, Ellen Joiner [Social and Behavioral Sciences]; Elizabeth Colocho [Counseling]

**Members excused:** Delia Renteria [Communications]; Joyce Saxton [Health Sciences];

**Members absent:** Kent Stoddart [officer]; Farah Saddigh, Tigran Alikhayan [Math/Technology]; Daniel Ruiz [Counseling]; Tissa Munasinghe [Science/FCS]; Jonathan Lee [Library]

**Guests:** Stephanie Atkinson-Alston, Stephanie Brown, Paul Grady, Priscilla Lopez, Mark Maffulo, Elene Reigadas, Luis Rosas, Maricella Saragosa, Joan Thomas-Spiegel, Merci Yanez

**Call to order**

_The meeting was called to order at 1:45 by Ms. McMurray, and the agenda was adopted with the adjustments shown below._

**Treasurer’s Report**

Ms. McMurray thanked Kim Valeja for facilitating the collection of over $700 in Faculty Association dues and reminded the Senate that we still do need to fill the vacancy here.

**Adoption of Minutes**

_Unanimous consent to adopt the minutes of the August 8 meeting as previously e-mailed._

**SLO Report**

Mr. Arias drew the Senate’s attention to the over-all summary of our SLO standings included in the meeting packet.

**ASO Report**

Mr. Maffulo updated the Senate on the impressive array of current ASO activities.
PUBLIC COMMENT

Ms. McMurray expressed the sentiments of the college on the passing of Steve Hirsch.

CONSENT ITEMS

_Unanimous consent to confirm Mr. Baez as CPC faculty representative on the Core Committee._

_Unanimous consent to confirm Scott Calihan’s reelection as CTE committee chair._

ITEMS/ACTIONS NOTICED FOR ACTION SEPTEMBER 4

_Educational Master Plan Update for 2015-16 [CPC]
Unanimous consent to adopt the document._

ITEMS FOR DISCUSSION/FUTURE ACTION

_Grants Committee Policy and Procedures Manual [Grants Committee]
Ms. McMurray drew the attention of the Senate to the draft of the manual in the meeting plan, which is noticed for action at the next Senate meeting._

COMMENTS ON DISTRIBUTED REPORTS/NOTICES/COMMITTEE MINUTES

_Curriculum Committee
Dr. Keller gave the Senate a brief overview of the business now coming before the committee and expressed the hope that the next meeting will be fully attended including by the new members now joining it._

_APPC
Mr. Hernandez drew the Senate’s attention to the hand-out distributed on behalf of the committee, announcing that the committee will now be meeting the 2nd Wednesday of the month at 2:30 in SSA 237 and specifying the process for pending updates of academic rank._

_FHPC
Ms. Colocho announced the schedule for upcoming meetings._

_Student Success Umbrella
Ms. Yanez and Dean Villalobos updated the Senate on pending plans._

_Work Environment
Mr. Young announced the next meeting and summarized the major agenda items._

_Middle College High School Advisory Committee
Ms. McMurray updated the Senate on current developments, and Mr. Barakat and Mr. Young raised the issue of the future of the practice field._

_Unanimous consent to affirm that the Senate approves the restructuring of the Core Committee currently underway on the understanding that the proposals of_
that committee are to be reported to and require the approval of CPC as was originally the case.

Evaluation of the SLO Assessment Process

Dr. Reigadas reported that 90% of those responding to the survey rated the process positively and there was general approval of the college’s ILSOs, but 36% of the respondents felt that results are not easily enough located on the website, 40% of respondents felt that the assessment results are not necessarily reflected in college planning and budgeting, and there was an over-all perception that assessment is insufficiently emphasized at the institutional level and particularly at the program level.

ADJOURNMENT

The meeting was adjourned at 3:05.
Executive Summary, Regular Meeting, 
Harbor College Academic Senate, 
1:30 PM, Thursday, September 4, 2014 

SSA 119

SLO Report
Mr. Arias drew the Senate’s attention to the over-all summary of our SLO standings included in the meeting packet.

ASO Report
Mr. Maffulo updated the Senate on the impressive array of current ASO activities.

PUBLIC COMMENT
Ms. McMurray expressed the sentiments of the college on the passing of Steve Hirsch.

CONSENT ITEMS
Unanimous consent to confirm Mr. Baez as CPC faculty representative on the Core Committee.
Unanimous consent to confirm Scott Calihan’s reelection as CTE committee chair.

ITEMS/ACTIONS NOTICED FOR ACTION SEPTEMBER 4
Educational Master Plan Update for 2015-16 [CPC]
Unanimous consent to adopt the document.

COMMENTS ON DISTRIBUTED REPORTS/NOTICES/COMMITTEE MINUTES
APPC
Mr. Hernandez drew the Senate’s attention to the hand-out distributed on behalf of the committee, announcing that the committee will now be meeting the 2nd Wednesday of the month at 2:30 in SSA 237 and specifying the process for pending updates of academic rank.

Middle College High School Advisory Committee
Ms. McMurray updated the Senate on current developments, and Mr. Barakat and Mr. Young raised the issue of the future of the practice field.
Unanimous consent to affirm that the Senate approves the restructuring of the Core Committee currently underway on the understanding that the proposals of that committee are to be reported to and require the approval of CPC as was originally the case.

Evaluation of the SLO Assessment Process

Dr. Reigadas reported that 90% of those responding to the survey rated the process positively and there was general approval of the college’s ILSOs, but 36% of the respondents felt that results are not easily enough located on the website, 40% of respondents felt that the assessment results are not necessarily reflected in college planning and budgeting, and there was an over-all perception that assessment is insufficiently emphasized at the institutional level and particularly at the program level.