Draft Minutes, Special Meeting, Harbor College Academic Senate, 1:30 PM, Thursday, July 10, 2014

SSA 119

Officers present: Susan McMurray [presiding], William Hernandez, Jim Stanbery [recording]

Senators present: Delia Renteria [Communications]; Juan Baez [Humanities/Fine Arts]; Jaoquin Arias, Tissa Munasinghe [Science/FCS]; Farah Saddigh [Math/Technology]; Nabeel Barakat [Physical Education]; Brad Young, Joan Thomas-Spiegel [for Joiner; Social and Behavioral Sciences]; Elizabeth Colocho [Counseling]

Members excused: Ellen Joiner [Social and Behavioral Sciences]

Members absent: Kent Stoddart [officer]; Hale Savard [Communications]; Joyce Saxton, Jenny Arazaga [Health Sciences]; Tigran Alikhayan [Math/Technology]; Daniel Ruiz [Counseling]; Jonathan Lee [Library]

Guests: Stephanie Atkinson, Mona Dallas Reddick, Luis Rosas, Sandra Sanchez, Bobbi Villalobos

Call to order and adoption of agenda

The meeting was called to order at 1:40 by Ms. McMurray, and the agenda was adopted with the adjustments shown below.

Treasurer’s Report

Ms. McMurray reported that our balances remain unchanged.

SLO Report

Dr. Atkinson reported that the latest assessment are in the process of being posted on the website.

Adoption of Minutes

Unanimous consent to adopt the minutes of the June 19 meeting as previously e-mailed.

Administrative Report

Mr. Rosas, in his capacity as Acting College President, summarized the latest board meeting and confirmed that our new president will be on campus to meet with college leaders next week but will not officially assume his duties until the first week of August. He also informed senators of the summer power shut-down August 8 and 9. Ms. McMurray commended the breadth of the consultation taking place prior to deciding the shut-down dates.
ITEMS/ACTIONS NOTICED FOR ACTION JULY 10

Transfer of the Personal Development Discipline from the Social and Behavioral Division to the Counseling Division [Mr. Young]

Unanimous consent to the proposal, effective with the fall semester.

ITEMS FOR DISCUSSION/FUTURE ACTION

Faculty Handbook [APPC]
Dr. Renteria invited volunteers to review the draft prior to final action on August 7.

Payroll Vacancy [CPC]
Given the relevance to all employees of payroll duties being properly performed, and the fact that these responsibilities have been fulfilled through one position in recent years when three were previously required, and that one position is now vacant, and in view of the confidentiality issues involved, Ms. McMurray alerted the Senate to the possibility that CPC will be asked this Monday to assign the duties of the position to another existing position rather than fill the vacancy.

Unanimous consent to charge the Senate’s representatives on CPC to emphasize the vital role of a full-time payroll officer for the effective functioning of the college in a careful and confidential manner, and that allowing students or others not formally qualified to perform payroll duties is unacceptable.

President’s Cluster [CPC]
Unanimous consent to charge the Senate’s representatives on CPC to convey to CPC the Senate’s conviction that, given the necessity for all management units on campus to be properly integrated into the planning process, and that, since the dissolution of the president’s cluster, CPC has been unable properly to integrate all the activities of the units involved into the planning process, the Senate invites CPC to revive the President’s Cluster, making sure that all management units on campus are assigned to a cluster.

PRESIDENT’S REPORT
Ms. McMurray suggested that the ‘announcements’ heading on our agendas be changed to read ‘announcements/for the good of the order’. She also reported that Maddie Adams will be taking a leave as the principal of our Middle College/High School to serve as a consultant to the Compton Unified School District in establishing its own Middle College/High School.

BOND CONSTRUCTION CONCERNS
Ms. Campbell announced that significant changes are being made for the completion of bond construction projects without having been discussed in the CORE committee for approval by CPC. Unanimous consent to have the Senate’s representatives on CPC call for placing construction bond issues back on the CPC
agenda, insisting that, while the college cannot determine its allocation of district-wide bond funds, it is the college, not the construction consultants, that decides how the funds allocated to Harbor will be spent here.

ADJOURNMENT
The meeting was adjourned at 3:10.
Executive Summary, Special Meeting, 
Harbor College Academic Senate, 
1:30 PM, Thursday, July 10, 2014

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