### FACULTY Officers
- P-Susan McMurray, President
- P-William Hernandez, VP
- A-Kent Stoddart, 2nd VP
- P-Joan Thomas-Spiegel, acting secretary
  (A-Jim Stanbery, Secretary)
- A-Nabeel Barakat, Treasurer

### FACULTY Division Representatives

<table>
<thead>
<tr>
<th>Business</th>
<th>Communications</th>
<th>Counseling</th>
<th>Health Sciences</th>
<th>Humanities/Fine Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>VACANT</td>
<td>P-Hale Savard</td>
<td>P-Elizabeth Colocho</td>
<td>A-Jenny Arzaga</td>
<td>P-Doris Webster</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A-Daniel Ruiz</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Library</th>
<th>Math and Technology</th>
<th>Physical Education</th>
<th>Science/FCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-Jonathan Lee</td>
<td>A-Farah Saddigh</td>
<td>A-Tigran Alikhayan</td>
<td>P-Tissa Munasinghe</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>A-Joaquin Arias</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Social and Behavioral Sciences</th>
<th>Planning Policy and Procedures Manual</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-Bradley Jay Young</td>
<td>Planning Policy and Procedures Manual</td>
</tr>
<tr>
<td>Alternates</td>
<td>Planning Policy and Procedures Manual</td>
</tr>
</tbody>
</table>

### (cont.) Division Representatives

**Library:**
- A-Jonathan Lee
- A-Farah Saddigh
- A-Tigran Alikhayan

**Physical Education:**
- A-Nabeel Barakat

**Science/FCS:**
- P-Tissa Munasinghe
- A-Joaquin Arias

**Social and Behavioral Sciences:**
- P-Bradley Jay Young
- A-Ellen Joiner
- Alternates:
  - P-Lorrie Kato
  - (P)-Joan Thomas-Spiegel

### GUESTS (Faculty, Administration, and Students)
- Elena Reigadas
- Mona Dallas Reddick
- V. P. Luis Rosas

## CALL TO ORDER
The meeting was called to order at 1:40. *Unanimous consent to adopt the agenda as noticed with the adjustments shown below.*

## ADOPTION OF MINUTES
*Unanimous consent to adopt the minutes as previously e-mailed* with the correction of a typographical error.

## ADMINISTRATION REPORTS [Mr. Rosas]
The end of February will be very busy. Feb. 24 senior staff will be reporting at the district to address the balancing of the college budget. On Feb. 25 the Institutional Effectiveness report is due to the Board.

Feb. 26, Thursday, will be "Harbor Day", aimed at refreshing our self-view, college mission, and purpose. Lunch will be provided with preparation for standard teams, accreditation, and college planning with prioritization. All faculty and staff encouraged to attend beginning at noon.

## PUBLIC COMMENT
It was noted that Mr. Stanbery's absence was due to a family emergency.

The Blue Cross database was compromised and victims are supposed to be notified by Blue Cross. Everyone is urged to confirm their credit and take precautions.

## ITEMS/MOTIONS NOTICED FOR ACTION
- Planning Policy and Procedures Manual
After some discussion, particularly noting the clarification of the distinctions between types of plans, there was *Unanimous consent to approve the Planning Policy and Procedures Manual as previously noticed.*

**ITEMS FOR DISCUSSION/FUTURE ACTION**

**Models for committee self-evaluations**

It was observed that committees have been doing self-evaluations, but not on a regular basis for most, as all committees now must do. It was also noted that extensive efforts through the years have been made to make sure all divisions provide for their required representation on committees, and additional enforcement approaches are needed. The State Academic Senate charter for Academic Senates (‘10+1 duties’) will be our evaluation guideline. First committee members will be surveyed; then the evaluation will be opened to all faculty, using forms the drafts of which will be provided by Ms. McMurray for Senate approval.

**SENATE PRESIDENT'S REPORT**

Discipline Day at City College will take place on February 27. All faculty are encouraged to attend.

It was suggested that DPC reports should be added to our Senate agendas, although in fact that item is already there.

Current Senate terms of office expire in June, nominations are due March 19 to be confirmed on March 26, results to be confirmed April 23. The APPC will review our elections process. The current active officers will run again, but additional representation is needed; there currently are no candidates for the posts of corresponding secretary and treasurer, and all regular faculty are encouraged to run.

**COMMENTS ON DISTRIBUTED REPORTS/NOTICES/COMMITTEE MINUTES**

**Curriculum Committee** [Ms. McMurray]

Mr. Keller will attend the statewide curriculum institute in June.

**FHPC** [Ms. Colocho]

Confirmation of remaining Senate meeting dates was requested in order to facilitate FHPC planning.

**Accreditation** [Ms. McMurray]

Mr. Rosas brought in copies of the Accreditation Midterm Report presentation from January 28, 2015, and all Senators were requested to read the current Mid-Term Report before the spring accreditation visit so we all have a basic understanding of what was being asked of the college and how we have complied.

District websites are being migrated to the new system. Mss. McMurray and Renteria will have access on behalf of the Senate.

**Budget Committee** [Ms. McMurray]

The latest district projections have improved our prospective position, but it is still likely that we will be in deficit for this academic year.

**Work Environment Committee** [Mr. Young]

The committee is working with the president on improved emergency drill procedures and postponing some items until after the accreditation visit. There will be a presentation this coming Tuesday conveying evacuation information including handouts for families from FEMA.

New Blackboard Connect text alerts were discussed along with recent IT issues involving emails and other concerns.

**ADJOURNMENT**

The meeting was adjourned at adjourned at 3:15 pm.
Executive Summary

ADMINISTRATION REPORTS [Mr. Rosas]

On Feb. 24 senior staff will be reporting at the district as to how we will be addressing the balancing of the college budget.

Feb. 26, Thursday, will be "Harbor Day", aimed at refreshing our self-view, college mission, and purpose. Lunch will be provided with preparation for standard teams, accreditation, and college planning with prioritization. All faculty and staff encouraged to attend beginning at noon.

ITEMS/MOTIONS NOTICED FOR ACTION

Planning Policy and Procedures Manual

After some discussion, particularly noting the clarification of the distinctions between types of plans, there was Unanimous consent to approve the Planning Policy and Procedures Manual as previously noticed.

ITEMS FOR DISCUSSION/FUTURE ACTION

Models for committee self-evaluations

It was observed that committees have been doing self-evaluations, but not on a regular basis for most, as all committees now must do. It was also noted that despite extensive efforts through the years to make sure all divisions provide for their required representation on committees, additional enforcement approaches still are needed.

SENATE PRESIDENT'S REPORT

Discipline Day at City College will take place on February 27. All faculty are encouraged to attend.

Current Senate terms of office expire in June, nominations for new terms are due March 19, to be confirmed March 26, results to be confirmed April 23.

COMMENTS ON DISTRIBUTED REPORTS/NOTICES/COMMITTEE MINUTES

Mr. Rosas brought in copies of the Accreditation Midterm Report presentation from January 28, 2015, and all faculty are requested to read the current Mid-Term Report before the spring accreditation visit so we all have a basic understanding of what was being required of the college and how we have complied.

Work Environment Committee [Mr. Young]

The committee is working with the president on improved emergency drill procedures.