Draft Minutes, Regular Meeting,
Harbor College Academic Senate,
1:30 PM, Thursday, December 4, 2014

SSA 119

Officers present: Susan McMurray [presiding], William Hernandez, Jim Stanbery [recording]

Senators present: Hale Savard, Karen Amano Tompkins [for Rentaria; Communications]; Jenny Arzaga [Health Sciences]; Kate Campbell, Juan Baez [Humanities/Fine Arts]; Tigran Alikhanyan, Jon Secora [for Saddigh; Math/Technology]; Nabeel Barakat [Physical Education]; Tissa Munasinghe, Jaoquin Arias [Science/FCS]; Brad Young, Ellen Joiner [Social and Behavioral Sciences]; Elizabeth Colocho, Daniel Ruiz [Counseling]

Members excused: Delia Renteria [Communications]; Farah Saddigh [Math/Technology]

Members absent: Kent Stoddart [officer]; Joyce Saxton [Health Sciences]; Jonathan Lee [Library]

Guests: Stephanie Atkinson-Alston, Bobbie Gibbs, Shazia Khan, Tissa Munasinghe, Mona Dallas Reddick, Luis Rosas, Joan Thomas-Spiegel

Call to order

The meeting was called to order at 1:46 by Ms. McMurray, and the agenda was adopted with the adjustments shown below.

Treasurer’s Report

Ms. McMurray reported there has been no change in the accounts since the last report.

Adoption of Minutes

Unanimous consent to adopt the minutes of the November 20 meeting as previously e-mailed, with a typographical correction.

SPECIAL ORDER: PRESENTATIONS OF ACADEMIC RANK ADVANCEMENTS

After Mr. Hernandez had affirmed the unique significance of the way in which these advancements are being handled for the first time, Mr. Rosas announced the names of those receiving letters of advancement, signed by Dr. Lee, and presented the letters to those present: Assistant Professor, Tigran Alikhanyan, Jenny Arzaga, Shazia Khan, Dan Keller, Deborah Larson, Tissa Munasinghe, Nobeyba Ortega, Delia Renteria, Hale Savard, John L. Sikora, Kathy T. Vo;
Administration Report
In the absence of Dr. Lee, Mr. Rosas reminded the Senate that four members of the District Board of Trustees will be on campus next week for a “pre-accreditation” visit, assessing the adequacy of our pending mid-term report in terms of what they encounter on their visit.

SLO Assessment Update
Mr. Arias reported on the last Assessment Committee meeting, resulting in some discussion of the way in which assessment results should be mapped.

ASO Report
Ms. Gibbs updated the Senate on current ASO activities.

PUBLIC COMMENT
Mr. Alikhanyan announced the January Math Assessment Workshops, urging all Senators to bring this to the attention of the students who should be participating.

CONSENT ITEMS
Senate Representative on the Administrative Services Vice President Hiring Committee
Unanimous consent to confirm Mr. Barakat for this position.
Letter of Dr. Lee Reporting His Response to the Senate’s Faculty Hiring Recommendations
After Ms. McMurray had commented on it, there was Unanimous consent to accept the letter.

ITEMS/MOTIONS NOTICED FOR ACTION ON DECEMBER 4
Accreditation Mid-Term Report
After Dr. Joiner had motivated the motion, there was Unanimous consent to adopt the report, on the understanding that several non-substantive adjustments in the phrasing may as yet take place, along with the insertion of a chart supplementing the principal one in order to amplify one aspect of it.

SPECIAL ORDER
Mr. Young distributed cookies and an appropriate card to note the birthday of the Senate president.
Viability Study for Fire Technology Program

Mr. Young alerted the Senate to potential challenges in assuring the future of this program, and after he had proposed that the Senate initiate a viability study, and although a motion for action at this meeting had not been previously noticed, there was *Unanimous consent to conduct the study in accordance with the college Program Review Policy and Procedures Manual.*

**COMMENTS ON DISTRIBUTED REPORTS/NOTICES/COMMITTEE MINUTES**

**Bond Construction Core Committee**

Mr. Baez reported that the new marquee may be functional before Christmas; completion documents for the new student union are all but final, including the proposed color scheme; the theatre repairs (approved a decade ago as the first authorized bond project in the district), may remain in abeyance for at least another year; and CPC may be asked to reprioritize remaining construction tasks as remaining funds are insufficient.

**PRESIDENT’S REPORT**

*It was the sense of the Senate to have only one regular meeting in January, on the 15th.*

**ADJOURNMENT**

The meeting was adjourned at 3:08.
Executive Summary, Regular Meeting, 
Harbor College Academic Senate, 
1:30 PM, Thursday, December 4, 2014

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Administration Report

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ITEMS FOR FURTHER DISCUSSION
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SENATE PRESIDENT’S REPORT
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