Draft Minutes, Regular Meeting,  
Harbor College Academic Senate,  
1:30 PM, Thursday, December 18, 2014  

SSA 119

**Officers present:** Susan McMurray [presiding], William Hernandez, Jim Stanbery [recording]  
**Senators present:** Hale Savard, Karen Amano Tompkins [for Rentaria; Communications]; Jenny Arzaga [Health Sciences]; Juan Baez [Humanities/Fine Arts]; Tissa Munasinghe, Joaquin Arias [Science/FCS]; Ellen Joiner, Joan Thomas-Spiegel [for Young; Social and Behavioral Sciences].  
**Members excused:** Kate Campbell [Communications]; Delia Renteria [Communications]; Brad Young [Social and Behavioral Sciences]  
**Members absent:** Kent Stoddart [officer]; Joyce Saxton [Health Sciences]; Farah Saddigh, Tigran Alikhayan [Math/Technology]; Nabeel Barakat [Physical Education]; Jonathan Lee [Library]; Elizabeth Colocho, Daniel Ruiz [Counseling]  
**Guests:** Daniel Keller, Otto Lee, Mona Dallas Reddick, Luis Rosas, Bobbi Villalobos

**Call to order**  
The meeting was called to order at 1:49 by Ms. McMurray, pending the arrival of a quorum, and the agenda was adopted with the adjustments shown below.

**Adoption of Minutes**  
Unanimous consent to adopt the minutes of the December 4 meeting as previously e-mailed.

**Administration Report**  
Dr. Lee wished everyone a happy holiday and extended special commendation to Dr. Keller for the essential work done this semester by the Curriculum Committee under his leadership. He then updated the Senate on the success of last week’s pre-accreditation visit by the Board of Trustees Committee on Institutional Effectiveness, detailing the various priorities remaining in fulfilling our obligations here. He also stressed the importance of sufficient campus-wide involvement and awareness in the development of our Mission Statement. Mr. Baez emphasized the importance of CPC as the focus of such discussion. Dr. Thomas-Spiegel proposed a monthly governance newsletter highlighting the most important developments in the various governance bodies. Dr. Lee proposed that the special group that originally drafted the new statement consult the ASO and classified leadership for further input, and Dr. Joiner pointed
out that, since the new statement still lacks Board approval, it is the pre-existing one that remains the official Statement for purposes of the current MidTerm Report, and adjustments can easily be made in February along the lines recommended by Dr. Lee.

SLO Assessment Update

Mr. Arias reported that the SLO webpage will soon have a new look incorporating the revised reporting forms with another round of workshops in January.

PUBLIC COMMENT

Ms. McMurray commended our faculty participants in the District Faculty Teaching and Learning Academy. Both Mr. Savard and Mr. Munasinghe praised their experience with it in past semesters.

Mr. Hernandez expressed his appreciation to Dr. Lee for having gone to the trouble of signing all the academic rank advancement certificates. Ms. McMurray added her acknowledgment to Drs. Rentaria and Thomas-Speigel for having organized the whole approach. Dr. Lee pledged the support of his office for a reception regularly honoring these advancements.

CONSENT ITEMS

Senate Representative on the Hiring Committee for the New Dean of Institutional Effectiveness and College Planning

*Unanimous consent to confirm Mr. Hernandez for this position.* Mr. Rosas estimated that the committee would probably meet during the second week of February, and Ms. McMurray noted the exceptional performance of Rhea Estoya in seeing to the fulfillment of the functions of the Institutional Effectiveness office while the responsibilities of the dean have been otherwise assigned.

ITEMS/MOTIONS NOTICED FOR ACTION ON DECEMBER 18

**Curriculum Approvals** [not previously noticed and therefor requiring the consent of all senators present or of two-thirds of the whole membership of the body]

After Dr. Keller had taken the Senate through the contents of the report summarizing Curriculum Committee actions during October, November, and December, there was *Unanimous consent to approve these actions* [see attachment].

ADJOURNMENT

The meeting was adjourned at 2:59.
Executive Summary, Regular Meeting,
Harbor College Academic Senate,
1:30 PM, Thursday, December 18, 2014

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