Draft Minutes, Regular Meeting,  
Harbor College Academic Senate,  
1:30 PM, Thursday, January 15, 2015

SSA 119

**Officers present:** Susan McMurray [presiding], William Hernandez, Jim Stanbery [recording]

**Senators present:** Ramon Baltazar [Business]; Hale Savard [Communications]; Doris Hudson [for Arazaga; Health Sciences]; Kate Campbell, Juan Baez [Humanities/Fine Arts]; Jaoquin Arias [Science/FCS]; Ellen Joiner, Yesi King [for Young; Social and Behavioral Sciences]

**Members excused:** Jenny Arzaga [Health Sciences]; Brad Young [Social and Behavioral Sciences]

**Members absent:** Kent Stoddart [officer]; Delia Rentaria [Communications]; Joyce Saxton [Health Sciences]; Farah Saddigh, Tigran Alikhayan [Math/Technology]; Nabeel Barakat [Physical Education]; Tissa Munasinghe [Science/FCS]; Jonathan Lee [Library]; Elizabeth Colocho, Daniel Ruiz [Counseling]

**Guests:** Otto Lee, Luis Rosas

**Call to order**

The meeting was called to order at 1:49 by Ms. McMurray, and the agenda was adopted with the adjustments shown below, pending the arrival of a quorum.

There was a brief discussion of an agenda item on Senate self-evaluation scheduled for our next meeting.

**Adoption of Minutes**

Unanimous consent to adopt the minutes of the December 18 meeting as previously e-mailed with the correction of several salutations, pending the arrival of a quorum.

**Administration Report**

Dr. Lee wished everyone a happy new year and updated those present on the presentation we’ll be making on January 28 before the Board Committee on Institutional Effectiveness, presenting our Mid-Term Accreditation Report, the required materials for which were submitted to the District yesterday. The Mid-Term Report mini-visit will come in mid-March or soon thereafter.

He then updated us on efforts for closer liaison with the colleges to which our students transfer.

Lastly he notified us that the interviews for our new vice president for administrative affairs took place yesterday.
Executive Summary, Regular Meeting,  
Harbor College Academic Senate,  
1:30 PM, Thursday, January 15, 2015  

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CONSENT ITEMS

Senate Elections Calendar

Ms. Campbell proposed that campus-wide notice of the elections and request for nominations will go out March 19; nominations from the college generally will close on March 26; the Senate will confirm the final ballot on April 2, for insertion in faculty mail boxes as soon as convenient thereafter, the election to take place the week of April 16, for confirmation at the Senate meeting of April 23. Unanimous consent to approve that calendar, on the understanding that the listing for Senate treasurer will note that the candidate elected will take office immediately to serve out the remainder of the current term, and that the listing for corresponding secretary will note that the holder of the position in the future will function as an ‘e-secretary’.

Unanimous consent for Ms. McMurray to represent the Senate on that committee.

New Transfer Degrees

Ms. McMuray shared the latest communication from ACCJC confirming that none of the new transfer degrees being offered of which we have given them formal notice will require ‘substantive change’ review: Administration of Justice AS-T; Business Administration AA-T; Communication Studies AA-T; Early Childhood Education AS-T; English AA-T; History AAT; Kinesiology AAT;
Mathematics AS-T; Music AAT; Physics AS-T; Psychology AAT; Studio Arts AA-T.

Core Report
Mr. Baez updated the Senate on the new campus marquee which is functional.

WEC is completing the space assessment for displaced programs and estimating replacement costs for implementation through CORE, though costs involved must be charged to Program 100.

The District is meeting with PANKOW, the contractor with whom we have been in dispute about $1.3 million in unfinished work required for the completion of the theatre building.

DAS
Ms. McMurray reminded the Senate of the District Hiring and Discipline Day and Spring Summit, Saturday, Friday, February 27.
CONSENT ITEMS

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Senate Representative on the hiring committee for the new associate dean of categorial programs, EOP&S, CalWorks, and CARE
*Unanimous consent for Ms. McMurray to represent the Senate on that committee.*

PUBLIC COMMENT
Ms. Campbell drew the Senate’s attention to the announcements Mr. Baez circulated informing members of the Laramie Project show dates.

COMMENTS ON DISTRIBUTED REPORTS/COMMITTEE MINUTES
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Ms. McMurray commended the CORE committee for the way it has refocused itself.
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ADJOURNMENT
The meeting was adjourned at 2:29.