## PROJECT MEETING

**Project:** LA Harbor College – Science Complex  
Final CD Meeting – Core Group

**Date:** Tuesday, April 6, 2010  
**Time:** 10:30 AM – 12:00 PM  
**Place:** SSA Conference Room #219

**Present:**  
- Rick Darling: Arcadis, Sr. Project Manager  
- Tom Johns: Arcadis, Project Director  
- Mark Schoeppner: Arcadis, Project Manager  
- Linda Spink: LAHC, President  
- Ann Tomlinson: LAHC, VP Administration  
- Lauren J. McKenzie: LAHC, Chair, Physical Sciences  
- Carla Mussa-Muldoon: LAHC, Community Services  
- Luis Rosas: LAHC, VP Academic Affairs  
- Abbie Patterson: LAHC, VP Student Services  
- Nina Malone: LAHC, Dean Student Services  
- Dave Humphrey: LAHC, Dean Academic Affairs  
- June Smith: LAHC, President Academic Senate  
- Brad Young: LAHC, Social and Behavioral Science Chair / Facilities  
- Mark Wood: LAHC, Humanities and Fine Arts Division Chair  
- Bill Englert: LAHC Facilities Director  
- Joe Sion: Steinberg Architects  
- David Chapman: Pinner Construction  
- James Matson: HGA Architects  
- Stan Chiu: HGA Architects  
- Satoshi Teshima: HGA Architects  
- Sing Sing Lee: HGA Architects

**Prepared By:** James Matson  
**Distribution:** Rick Darling for Pinner/HGA Team

**NOTE:** If there are any inconsistencies or errors, please contact this office; otherwise, it is assumed that the following represents a correct record by all present.

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<thead>
<tr>
<th>ITEM</th>
<th>SUBJECT</th>
<th>ACTION</th>
<th>DUE</th>
<th>BY:</th>
<th>DATE:</th>
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<tbody>
<tr>
<td>1.0</td>
<td>Interiors - Lecture Hall Seating</td>
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<tr>
<td>1.1</td>
<td>District contract is with KI for lecture hall fixed seating. KI did agree to modify their existing seat based on complaints from the College.</td>
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1.2 Three seat options were reviewed:
- KI – Lancaster modified
- KI – Concerto
- Herk Edwards – Quattro

1.3 Quattro seat was selected due to best seat height, clear seat width and price. User group also felt it was comfortable.

1.4 NEA chairs have worked well – check tablet arm size. Quattro is bigger than NEA chairs. Design Team

1.5 Quattro was approved by Core Group since user group approved.

1.6 Verify is the tablet arm is plastic laminate or wood veneer. Users do not like solid wood due to vandalism and want the most durable alternative. Design Team

2.0 **Level II Lecture Hall**

2.1 Flexible Classroom

2.2 Plane table – stacks with flip top. Table is rectangular since curved table did not work. Stackable chairs.

2.3 VCT floor, Mecho shades, blue accent wall color, solid surface counter, plastic laminate casework.

2.4 Lower portion of wall should have darker, more durable paint due to scuffing with furniture. To be reviewed with User Group. User Group

3.0 **Lecture Hall**

3.1 Floor of seating area is stepped but aisles are sloped

3.2 Blue accent wall color at front of room.

3.3 Vinyl tile floor in dark gray color. Perhaps it should have pattern or texture to help hide spills – send samples for review. Sample was tested with coffee and did not stain. Design Team

3.4 Plastic laminate with wood finish for tablet arms at seating. Darker finish preferred by Core Group but lighter color was approved by user group.

3.5 Provide attic stock for tablet arms.

3.6 Rick D. – Vinyl floor – what is the size of tiles? HGA

3.0 **Computer Lab**

3.1 Tables with the wire management in legs and at table apron.

3.2 Mock-up is being prepared on campus to see Intandem or Tactic tables. User Group

3.3 Torsion Chair

3.4 Small computers are being used

3.5 Rm 124/126 Computer Lab was retrofitted

4.0 **Typical Lab**

4.1 Torsion Chair with poly seat. Color to be confirmed with User Group. User Group

4.2 Epoxy counters – like durability

4.3 Maple finish cabinets
4.4 ACT ceiling
4.5 Sheet vinyl floor with coved base.
4.6 Mecho shades at windows.
4.7 Some of the lab benches are high. Some are at sitting height. Moveable lab
table is still under review since it was too heavy – looking at casters and
lighter top material.
4.8 Accent color wall at front of room.

5.0 Collaboration Zones
5.1 Fixed tables and chairs at interior spaces – 2 seats / table – poly chair

6.0 Offices
6.1 Department Chair Office:
- U-shaped desk
- 18” D Bookcase vs. 14” D so aligns with file cabinets – to be confirmed with User
  Group.
- Lateral Files
- Carpet tile in blue tones
- Plastic laminate tables
- Blue fabric on task chair
- Breathe – Desk chair
6.2 Adjunct offices – no bookcase – some shelves above desk – adjuncts are mobile – Lauren to review need for additional bookshelves.
6.3 80 SF – open office
100 SF – Faculty Office
160 SF – Dept. Chair office
Check that these sizes follow the campus criteria.

7.1 Conference Room
7.2 Wood table in maple finish
7.3 Carpet flooring
7.4 Engage chair with blue fabric

8.0 Lounge / Copy Rms
8.1 Rapture Chair
8.2 VCT Floors
8.3 Solid surface counters
8.4 Plastic laminate in wood color for casework.

9.0 Exterior
9.1 T-shaped bike rack – students like, Core Group does not like. More user group review needed.

9.2 Solar Lab – folding tables with stacking chairs in black.

9.3 Study tables at 2nd and 3rd floor balconies – concrete with metal leg tables and benches are bolted down.

9.4 Trash cans – no campus standard yet. Coordinate with other trash can styles on campus already.

9.5 Metal trash cans at upper floors – need cut sheets for review.

9.6 Concrete finishes and colors coordinate with rest of campus – gray broom finish and light sandblast finish with color accent bands.

10.0 Lobby
10.1 Two full height display cases with internal lighting. Two options for display case layouts will be reviewed with the User Group.

10.2 Interactive kiosk – should have BIM model of the Science Complex by floor for information.

10.3 Concrete wall finish with recycled glass salvaged from Technology Building demolition.

11.0 Corridors
11.1 Darker color scuff master paint at lower walls with different height options and colors for review by User Group.

11.2 Texture on wall would hide scuff marks more but is more difficult to repair.

11.3 Metal reveal would separate the two paint colors on the wall to make it easier to repaint.

11.4 Still reviewing colors and height of paint with users.

12.0 Toilet Rooms
12.1 White wall tile with blue accent tile. Solid color tiles. Gray tile floor with gray grout.

12.2 Provide SS shelf in every toilet room.

12.3 Coat hook in each stall.

13.0 Exterior Materials
13.1 Brick at ground floor.

13.2 Storefront glass and stucco at exterior balcony walkways.

13.4 Metal at upper floors but can not be touched by students.

13.5 Boiler Building will get a new stucco finish

13.6 Paving – concrete boom and sandblast finishes with concrete color accent bands.

13.7 Stucco – gray tone to blend with color palette of the building – within campus standards but not as yellow as several buildings.
13.8 Brick is red with medium iron spots – varies from campus standard - concerned that color is not in campus standard. Red works well with building color palette.

13.9 PV Panels are a bluish hue.

13.10 Corrugated metal panels are three shades of gray with metallic and matte finishes.

13.11 Guard rails are welded metal mesh panels. Same mesh is used at the greenhouse fence.

13.12 Technology Tower will have an expanded metal mesh with a perforated metal panel in color behind with lighting in between. Corrugated panels start at 10 ft above grade and cannot be reached by students. There are bridge walkways behind the two layers of panels which are semi transparent.

14.0 **BIM Model**

14.1 Wind turbine structure and infrastructure are provided in base building. Wind turbine itself will be a separate DSA submittal since DSA has not yet approved a wind turbine on a college campus.

14.2 Mock-up of exterior materials will be provided for approval of final colors Pinner Constr.
## Los Angeles Harbor College – Science Complex
### Construction Documents
#### Meeting Sign-in Sheet

**Subject:** Final CD Phase Core Group Meeting  
**Date:** April 6, 2010  
**Time:** 10:00 AM  
**HGA No.:** 3050-001-00

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<thead>
<tr>
<th>Name</th>
<th>Department/Company</th>
<th>Title</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Rick Darling</td>
<td>Arcadis</td>
<td>PM</td>
<td>310-221-8230</td>
<td><a href="mailto:rick.darling@arcadis-us.com">rick.darling@arcadis-us.com</a></td>
</tr>
<tr>
<td>David Johnson</td>
<td>Finney Construction</td>
<td>Project Director</td>
<td>(415) 490-8000</td>
<td><a href="mailto:djohnson@finneyconstruction.com">djohnson@finneyconstruction.com</a></td>
</tr>
<tr>
<td>Ann Tomlinson</td>
<td>Harbor</td>
<td>VP Adm</td>
<td>4051</td>
<td><a href="mailto:tomlinson@lahc.edu">tomlinson@lahc.edu</a></td>
</tr>
<tr>
<td>Carla Muldoon</td>
<td>Harbor</td>
<td>Comm Services</td>
<td>4451</td>
<td><a href="mailto:muldoon@lahc.edu">muldoon@lahc.edu</a></td>
</tr>
<tr>
<td>Luis Rosas</td>
<td>Admin/Harb</td>
<td>Vice Pres, Acad. Affairs</td>
<td>4020</td>
<td><a href="mailto:rosas@lahc.edu">rosas@lahc.edu</a></td>
</tr>
<tr>
<td>Abbie Patterson</td>
<td>St. Services</td>
<td>V.P.</td>
<td>4031</td>
<td><a href="mailto:potterall@lahc.edu">potterall@lahc.edu</a></td>
</tr>
<tr>
<td>Nina Melone</td>
<td>Student Services</td>
<td>Dean</td>
<td>4651</td>
<td><a href="mailto:melone@lahc.edu">melone@lahc.edu</a></td>
</tr>
<tr>
<td>Denise Humphrey</td>
<td>Acad. Affairs</td>
<td>Dean</td>
<td>4025</td>
<td><a href="mailto:humphrey@lahc.edu">humphrey@lahc.edu</a></td>
</tr>
<tr>
<td>June Smith</td>
<td>Acad. Senate</td>
<td>Admin</td>
<td>4246</td>
<td><a href="mailto:smith@lahc.edu">smith@lahc.edu</a></td>
</tr>
<tr>
<td>Brad Young</td>
<td>LACME</td>
<td>Chair</td>
<td>866</td>
<td><a href="mailto:young@lacrme.com">young@lacrme.com</a></td>
</tr>
<tr>
<td>Joe Sun</td>
<td>Steinberg Assoc.</td>
<td>PM</td>
<td>959-4542</td>
<td><a href="mailto:sun@steinbergarchitects.com">sun@steinbergarchitects.com</a></td>
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<tr>
<td>Mark Schoepfer</td>
<td>Arcadis</td>
<td>PM</td>
<td>310-835-0466</td>
<td><a href="mailto:schoepfer@arcadis-us.com">schoepfer@arcadis-us.com</a></td>
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<tr>
<td>Tomlahus</td>
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<td><a href="mailto:lahus@arcadis-us.com">lahus@arcadis-us.com</a></td>
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<tr>
<td>Jin. English</td>
<td>LACME</td>
<td></td>
<td></td>
<td><a href="mailto:english@lahc.edu">english@lahc.edu</a></td>
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<tr>
<td>Mark Wood</td>
<td>LACME</td>
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<td><a href="mailto:wood@lahc.edu">wood@lahc.edu</a></td>
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