MEETING NOTES

MEETING SUBJECT
SAILS Project Update

NOTES TAKEN BY
Vikas Shrestha

DATE | TIME
03.09.10 | 10:00 AM

LOCATION
Large Conference Room, Student Services and Administration Bldg, LA Harbor College

ATTENDEES
Dr. Linda Spink, LAHC
Dr. Ann Tomlinson, LAHC
Abbie Patterson, LAHC
Brad Young, LAHC
Mark Wood, LAHC
Carla Muldoon, LAHC
Bill Englert, LAHC
June Smith, LAHC
Dave Humphreys, LAHC
Luis Rojas, LAHC
Bobby McNeal, LAHC
Lauren McKenzie, LAHC
Larry Heimgartner, LAHC
Nina Malone, LAHC
Laurelyn Johnson, LAHC
Tom Johns, Arcadis
Mark Schoepnner, Arcadis
Joe Sion, Steinberg Architects
Vikas Shrestha, Steinberg Architects
Noel Davies, Davies Associates
Paul Hershfield, Davies Associates
Alex Robinson, SWA
Archit Jain, LDA
Sandra Novales, LDA

REQUIRED / OPTIONAL
CONFIRMED / DECLINED

OBJECTIVE
To present to the Core Group the highlights of SAILS Project Criteria 50% Draft (Signage, Landscape, Lighting) and receive comments.

ITEM ID  NOTES

SIGNAGE:

1. 16’ high internally lit vertical monument sign was presented for entry from west and south parking lots. The college would like the sign to be grander, more welcoming. The required attributes of the sign will be included in the Criteria Package for D/B team to design and get approval from the college.

2. Directional signs need to show not only the building names but the functions, such as Admissions. D/B team to identify programmatic requirements for the content of the signs with the college.
3. Question was raised regarding the need for LAHC entry marker on the North side of the campus due to adjacent parking lot and event parking
4. Address graffiti issue.
5. Design-Build Criteria needs to include provisions for LAHC in-house maintenance of signage and details for ordering digital prints, etc. from outside sources and/or equipment needed to produce digital prints in-house. A meeting with Bill Englert should take place to determine the extent and capabilities of the college to maintain some of the signage system components in-house. Items such as graphic design/art department staffing and necessary equipment need to be discussed.
6. Consideration needs to be given to illuminating the directory sign map elements.
7. Include 6 information kiosks in the D/B criteria. Locations to be determined with college. No glass door needed.
8. Tech Building to have building i.d. sign from parking.
9. Interpretive signs have academic function. Their inclusion in the criteria was approved.

LANDSCAPE:

1. Do not use the word “riparian” as there is no water. Say arroyo or dry creek.
2. Public access from the south of parking lot from marsh needs to be controlled. Fence with gate ok.
3. Per Sheriff, if a gate is provided at the end of pedestrian tunnel at Figueroa under Freeway 110, it will help mitigate criminal activities.
4. Recommendations on paving materials, such as, concrete with broom finish with textured bands, lithocrete at deck and unit pavers at grove were accepted.
5. No objections on recommended plant palette including deciduous trees at deck. The plants were selected with consideration of maintenance, climate, future reclaimed water, location, etc. Bill confirmed that the palette has been reviewed with his team.
6. Samples of benches shown in the presentation shall be brought to campus. The college can try them out and make decisions.

LIGHTING:

1. The concept of blue color or changing color lighting at Astronomy Building was accepted.
2. New site fixtures shall use campus standard fixtures with LED lamps. The existing fixtures can be easily re-lamped with LED when budget is available.
3. Special fixture type “Column Light” will be added to the campus standard fixtures. These light fixtures shall be used at special areas, such as deck and grove. The column light provides area illumination as well as glow. The light fixture needs to be high enough to prevent vandalism.
4. Bollard type lights considered at “arroyo” area for lower level “quiet” lighting was accepted. The bollards shall be placed away from foot traffic to avoid abuse.
5. Bi-level lighting with motion sensors with 50% and 100% lighting level was accepted for inclusion into the criteria.
6. The criteria shall include wireless modules in the light fixture to allow networking and central control of site lighting.