Call to Order
Meeting called to order at 2:15 p.m. S. McMurray introduced Nabeel Barakat as the new faculty co-chair of the Budget Committee.

Approval of Agenda
S. McMurray requested to add the “President’s Report” and “Good of the Order” to all Budget Committee meeting agendas. Motion to approve agenda with additions by M. Yanez; seconded by A. Patterson.

Approval of Minutes from March 25, 2014
Motion to approve minutes by A. Patterson; seconded by Brad Young.

President’s Report - F. Herzek
Since Harbor is one of the colleges with a deficit greater than $500,000, the President will make a budget presentation tomorrow to the Board of Trustee showing how we got there and how we plan to fix it. The President presented a draft of his PowerPoint slides to the committee and explained in detail our budget situation. The PowerPoint presentation is attached for review. FTES and growth were discussed. The President noted more discussion is needed.

The process of filling, adding, and funding positions was discussed. The President noted he is hesitant to hire more administrators and suggested we look at the current administrative structure.

Monthly Projection/Quarterly Report – N. Tan
N. Tan distributed the monthly projection for March based on February closing which still shows a $1M deficit. An update based on March closing is due next week. The President noted our major expenses increased in classes and people not on supplies or equipment. The focus this year was well spent on student success and not on our budget issues.

B. Young expressed concern that all 38 computers in his area need to be replaced since they are old and do not support Windows 7. He noted this should be part of the 2014-2015 budget plan discussion.

Good of the Order
S. McMurray expressed concern about the direction of the CORE meetings and feels the group needs to be more informed and involved in current projects. She reminded everyone tomorrow is Denim Day and also Administrative Assistant Day.

A. Patterson reminded everyone the three VP’s will be presenting their cluster plans at the next CPC meeting on April 28.

The meeting adjourned at 3:15 p.m.