Los Angeles Harbor College
Shared Governance Committee
Committee Self Evaluation Report 2013-14

Name of Committee:	Technical Advisory Committee
Date Report completed:	6/10/14

Month	Meeting Date(s)	# members at mtg	Agenda noticed?	Minutes posted?	Please list the actions/recommendations by the committee; if actions/recommendations were forwarded, to whom and what was the outcome?
Jul. 2013					
Aug.					
Sept.					
Oct.					
Nov.	11/12	6	No	Yes	Requested additional faculty representation from Academic Division to the Senate. Announcement made at next Senate meeting
Dec.	12/5				
Jan. 2014	No				Winter Break
Feb.	No				Winter Break
Mar.	3/11	8	No	Yes	
Apr.	No				Spring Break
May	5/13	10	Yes	Yes	
June	6/10	9	Yes	Yes	

Please reflect in the above column actions/recommendations were included into college planning documents. Please reflect in the above column, actions taken at meetings which were evidence of college planning documents being enacted.

1. Review the charge of the committee as listed in the Participatory Governance Document (or Academic Senate Constitution if applicable). Did the committee successfully fulfill its stated charge (above) during the past year?   Yes   No
Yes

2. What are the accomplishments of this committee?
- The long-awaited training of "power users" in the faculty group has been carefully organized and will affect future in-class tools for instructors.
- The technology plan is created, reviewed, and approved first by this committee.
- We assess campus computer resources and the support needed.

3. What obstacles/problems hindered committee functions (if any)?
Attendance is a small group, which leaves some areas out of the discussion. Wider attendance of areas utilizing computers in classrooms and labs would be helpful.

4. What changes should be made in committee composition, function, or charge to enhance its effectiveness?
See above. Additionally, notification of meeting agendas should go out well in advance in order to welcome new agenda items and new members.

5. Did the committee establish goals for 2013-14? If so, please share them here. Did the committee accomplish the goals?
Goals for 2013-14 may be found in the 2012 technology plan under two year goals (p. 9). They are to implement a campus technology website and identify academic technology needs for the campus.

6. What are the committee's goals for 2014-15?

1. Develop and implement a faculty/staff development program to support district a student portfolio system
2. Develop and implement a faculty/staff development program to support the new, robust student portal
3. Implement a faculty/staff development program to support the new student portal system in Peoplesoft that this is the year we need to return to the three-year cycle of:
   - Review campus technology standards.
   - Review procedures for acquisition, operation, and repair of technology.
   - Develop a new three-year plan for Academic Senate and College Planning Committee approval and implementation.