

Academic Unit Plan

Division ___H & HA_____

Academic Year __2008__

Division Chair __M. Wood__

Executive Summary

The most activity in the division centers on the development of the Digital Media Arts Program. This program combines seven disciplines with AA and certificate programs attached. Currently, Three new courses have been approved: CIN 105, History of the Motion Pictures, CIN 1 Introduction to Motion Picture Production, CIN 27, Non-linear Editing. CIN 5, Introduction to Screen Writing should clear curriculum committee in May. By the end of the semester it is hoped to complete course outlines in Art 643: non-linear editing and Speech 14: Radio and Television Production, with CIN 001, so these courses will match "same as" CIN 1 & 27, therefore being able to maximize enrollments in both courses and enable us to utilize current staffing resources. This shall help maximize efficiency and enrollments in all of these classes. Activities centered on moving into our new technology building are well underway with planning and purchasing of FF&E progressing. The media arts program affects all the programs adding focus to Architecture: Architectural Interiors, Fine Art: Media Arts and Gaming, Music: Electronic music and Recording, Theater will be adding a vocational and degree program in Entertainment Design and Technology, and a new discipline in Television and Film.

The move into the new Technology Building is consuming some energy. The programs are preparing for the move while trying to maintain their instructional programs. There is a great deal of insecurity as to what equipment will be in the new facility. The television studio was not designed with equipment in it and its functionality is questionable.

The digital photography program has been started with left over computer on campus. This has proven to be inadequate and a PC lab needs to be installed. Also the new classroom was not designed with instructional support or student accommodations. This needs to be remedied out of FF&E however this will most likely not cover all the expenses of the program.

The Art Gallery will reopen in the fall of 2008. This will hopefully give a much needed boost to the art department recruiting efforts. The program plans on reinstating the Art Gallery Techniques class.

Music program is being negatively affected by the loss of sound dampening to MU107. These curtains were removed under the renovation but not replaced. Likewise, instructional equipment was not accounted for in the remodeling of the Music Building classrooms. This needs to be added to bring the classroom technology up to contemporary standards.

Architecture is developing curriculum around the digital age. Changing focus to Architectural Interiors and Image manipulation. Articulation plans are being reviewed by Cal Poly and UC Berkeley.

Activities Description Narrative: please describe suggested activities, including grant proposals to be written, new course or program initiatives, or program viability studies in priority order.

Digital Media Arts will submit the second round of courses to curriculum. These courses are advanced levels of previously submitted courses, as well as courses in Animation and Game development. The department will continue to push for the addition of video equipment in the new television studio. The PNPR for AA programs and occupational programs will be submitted by mid year.

Architecture program in Interiors is being planned on progressing. They also will need support from various aspects of the college to complete the move to the tech building.

Music department is continuing to work on acquiring sound dampening for the band room, software upgrades to the Electronic Music program, and software and hardware upgrades to Recording Arts program.

Classroom technology is still non-functional and needs to be addressed. To support all classroom needs.

Art department looks forward to completion of their renovation with the inclusion of a digital classroom to assist with classroom support.

SLO Assessment Results Narrative: please describe assessment activities that support proposed unit initiatives.

Student Learning Outcomes continue to be developed at the course level. On February 28, Dean, Dr. David Humphreys and Division Chair, Mark Wood, presented an introductory session to reaffirm the philosophy and reasoning behind measurable student learning outcomes. A tentative March 21, follow up workshop is being planned, where SLOs at the course level for GE courses will be developed. For the Digital Media Arts program, Mr. Wood distributed a worksheet on comparing college mission, input measures and student learning outcomes to be incorporated into program level SLOs. This activity should be completed within the next month.

Faculty have been working on developing assessment measures for each SLO and address how to incorporate them into the curriculum. This activity is being closely monitored by the Humanities Division Office and faculty who are not participating will be advised.

Student Learning outcomes at the program level are well on the way with completed program SLOs for Art, Humanities, Digital Media Arts, Music, Philosophy and Photography. Architecture has completed the assignment but further assistance is needed on making these "assessable measures". Theatre Arts have not participated in these activities.

Staffing Implications: if any request will require additional classified support or training, please describe its extent.

Two immediate needs must be addressed for the success of the program. With the new facility we will need a classified employee to maintain and supervise the college's new television studio. Also the division would like to replace of a half time instructional assistant in Fine Art with a new half time instructional assistant in Architecture. This position will maintain the fine arts labs as well as supervise the craft shop in the new technology building.

Another area of concern to the vocational programs is the immanent loss of VTEA funding for tutors. This will have a devastating effect on both the music and architecture departments. The architecture program will be required to restrict the number of combined sections due to lack of supervision. The music department will have to eliminate evening coverage of the office, taking away assistance to faculty, jeopardizing security, and eliminating practice facilities for students after 4:00 PM. Without replacing these tutors the college will lose FTES.

Faculty needs are wide and vary. Architecture department is seeking a new instructor to offset the retirement of Dr. Wakita and an additional position to offset the excessive hourly instructor burden. Art department needs an Art history instructor, drawing and painting (and oversee gallery) instructor. Humanities and Philosophy need a full time instructor. Music needs a replacement vocal instructor to replace Ms. Aultz and an instrumental music instructor.

Theater is seeking two instructors, a director to replace Mr. Heimgartner after retirement and a technical director to replace Mr. Wood who will most likely suffer out the remainder of his days chained to the Humanities and Fine Arts Division chair.

Technology Implications: if any request involves technology, please describe its impact on the network, licensing, repair, training and support.

Two major technological areas need to be addressed. The first technological need is software licensing fees. VTEA and TTip are increasingly strapped for funds to support the continued upgrading and replacement of software programs. A few new software programs will be needed in the Digital Media Arts Program, these include Final Draft, a scriptwriting program and WYSIWYG program for Entertainment Design and Technology.

The other area of concern is the replacement of outdated technology. The digital photography lab was put together with used computers and is not sufficient to fulfill the demands of our students not the software it needs to run. The television studio in the new Technology Building was designed without any equipment in the facility. It is a great concern that the equipment from the old studio will not be adequate and the faculty can not fully utilize the space as it was designed. The Music building had its prop FF&E reallocated without being replaced. This has been devastating to the music, humanities, philosophy and art history programs, the playback of audio and video for classroom support is poor and very difficult to operate.

LA Harbor College

Unit Plan Activity Summary Sheet

Division: Humanities and Fine Arts

Academic Year: 2008 - 2009

Division Chair: Mark Wood

Discipline ID#	Department Priority (1 to 99)	College Strategy Supported (separate columns if two)		Student Success Initiative	Technology Access	Department Objective (link to Program Review)	Proposed Activity	Brief Summary of SLO Assessment Results (See attached forms)	List Other Supporting Documents/Links Attached (E.G., WSCH, Wait Lists, Retention, Environmental Scans)	Resources Required (list faculty, equipment, etc.)	Estimated Total Cost and Source (E.G., Program 100, VTEA, etc.)
		1.1	5.1								
	1	1.1	5.1	2.2	Y	Institutionalize Digital Media Arts Program	9 hours of hourly instruction for Spring 2009 in Media Arts. Upgrade computer lab software to include; final draft, WYSIWYG, MAYA, Media Arts		Media Art PNPR	Faculty Software	\$45,000
	2	1.1	2.1	2.1		Reinstitute Music 180 program, Music	Reinstitute Music 180 program, Music Hire 3 hours of instruction		Degree requirement, Open Access	Faculty	\$10,000
	3	1.1	5.1	2.1	Y	Replace and Modernize Instructional delivery modes in Music Classrooms.	Replace audio / video delivery systems in MU 134, 135, 138, and 107. Restore sound-proofing in room 107. 20 New Piano Benches. 24 Headphones. 6 Electronic Metronomes. 4 Electronic Tuners			Equipment Facilities	\$155,000
	4	1.1	5.1	2.1	Y	Digital Classroom Fine Art Building	Complete installation of digital classroom in the Fine Arts Building, Add video projector and playback devices, install ten PC		Prop A/AA programming.	Facilities, Software and Hardware	\$120,000

							computers for image manipulation. Software programs to facilitate Art History, Computer Drawing, and design				
	5	1.1	5.1	2.7	Y	Technical improvements for Recording Arts and Electronic Music. Upgrade software to latest versions:	Replace and upgrade technology for Electronic Music and Recording Arts			Software and Hardware	\$30,000
	6	1.1		2.1	Y	Instructional support for Media arts, Architecture, Television and Fine Art	Hire a 1.0 instructional assistant to assist with tech support for various Digital Media Arts Programs.			Classified Staff	\$50,000