

## Academic Unit Plan—English as A Second Language

Division\_Communications/ESL Academic Year: 2007-08\_\_\_\_ Division Chair: Carmen Carrillo

### Executive Summary

Much of the activity surrounding English as a Second Language centers upon the changes from the District level. A call for realignment and degree applicability puts pressure on the Department to develop and create new courses not only for the success of students but also to attract those members of the community who would benefit from additional courses that would aid them in work, school, and life in general. The Department continues to look at ways to mainstream in the traditional, non-sheltered courses. In the last program review, it was made clear that the ESL program needs strengthening; thus, the Department has outlined its action plan to review its findings.

**Activities Description Narrative:** please describe suggested activities, including grant proposals to be written, new course or program initiatives, or program viability studies in priority order.

1. Reconfiguring the ESL program begins with revising its course outlines and course titles to conform to TOP codes and to create uniformity with other ESL programs in the District. The changes also will include the development of listening, speaking, and reading courses.
2. Realign and refocus ESL program to increase student success so that students take a series of ESL courses that will help them sequence more logically than to take other courses in separate disciplines. The realignment will take 3 years to develop ESL 4A, 4B, 4C, 5A, 5B, 5C, and 6A, 6B, 6C, courses that incorporate reading, listening, and reading skills for English limited learners.
3. Hire a full time ESL faculty member is absolutely necessary in fulfilling the objectives of the Department. The need for an additional full time faculty member has been on the Division's unit plan and program review since 2001. A new faculty member can research the significant

findings in last program review and follow through on its action plan.

**SLO Assessment Results Narrative:** please describe assessment activities that support proposed unit initiatives.

1.

**Staffing Implications:** if any request will require additional classified support or training, please describe its extent.

1. The ESL department seeks an additional faculty member as the only ESL instructor is on reassigned time. Developing curriculum and realigning the courses to better meet the needs of the students requires commitment and continuity from a full time instructor.

**Technology Implications:** if any request involves technology, please describe its impact on the network, licensing, repair, training and support.

1. N/A

## LA Harbor College

### Unit Plan Activity Summary Sheet--ESL

Division \_\_\_\_\_ Communications/ESL \_\_\_\_\_

Academic Year 2007-2008 \_\_\_\_\_

Division Chair: Carmen Carrillo \_\_\_\_\_

Discipline ID#	Department Priority (1 to 99)	College Strategy Supported (separate columns if two)		Student Success Initiative	Technology Access	Department Objective (link to Program Review)	Proposed Activity	Brief Summary of SLO Assessment Results (See attached forms)	List Other Supporting Documents/Links Attached (E.G., WSCH, Wait Lists, Retention, Environmental Scans)	Resources Required (list faculty, equipment, etc.)	Estimated Total Cost and Source (E.G., Program 100, VTEA, etc.)
		1.1	1.2								
30	1	1.1	1.2	x		Reconfigure ESL program	Year 1: Revise outlines and course titles to conform to TOP codes ; add additional ESL reading and listening/speaking courses		ESL Discipline Committee minutes		
30	2	1.1	1.4	x		Realign and refocus ESL program to increase student success	Year 2: Substitute ESL 4A for English 84; ESL 4B for Dev Com 76; and ESL 4C for Speech 113		Same as above	Additional faculty	Program 100 \$16,000
30	3	1.1	1.5	x		Realign and refocus ESL program to increase student success	Year 3: Substitute ESL 5A for English 85 and add ESL 5B (reading) and ESL 5C (listening/speaking)		Same as above	Additional faculty	Program 100 \$16,000
30	4	1.1	1.5	x		Realign and refocus ESL program to increase student success	Year 4: Substitute ESL 6A for English 86 and add ESL 6B (reading) and ESL 6C (listening/speaking)		Same as above	Additional faculty	Program 100 \$16,000

30	5	1.5		X	To facilitate student learning via qualified faculty	Hire 1 full time ESL faculty member		FHPC report	Faculty	Program 100 \$65,000
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