INSTRUCTIONS:

EXECUTIVE SUMMARY

The Kinesiology, Health & Wellness Department strives to develop and provide necessary tools for student success, which in turn require additional full-time instructors. Hiring another Kinesiology instructor would strengthen the Department, improve retention, serve more students and assist in creating and implementing new certificates and create more jobs for our future students. The Kinesiology Department is offering a “17” unit Personal Fitness Training Certificate starting Spring 2012.

The future of Kinesiology and its success will rely on the development of these Certificates. These certificates would include Officiating and Coaching certificates for several sports. This addresses our college goal #1, Learning and Instruction, Career Tech Education (CTE), Basic Skills and Transfer. In addition the department is in discussion with the counseling office in regards to completing the AA-Kinesiology degree. This addresses our college goal #2, Student Support and Services.

ACTIVITIES DESCRIPTION NARRATIVE (not in order of priority)

1. Hire Full-time instructor, due to the loss of 18 full-time instructors. The department hired two full-time instructors, one in health and the other in kinesiology. However, the kinesiology Department is still lacking on the number of instructors needed to develop and offer the many certificates that we wish to make available for our future students. This addresses our college goal #1, Learning and Instruction.

2. Expand Kinesiology new course offering Skills Certificate in Personal Training (17 units). Provides an opportunity for student athletes to transfer to a four year college, where they can continue their education in health related fields as well as elementary and secondary education. This addresses our college goal #2, Student Support and Services.

3. Develop recruitment practices and provide individualized exercise program (IEP) for students. Instructors/coaches will attend workshops and implement the information into the course syllabus and the IEP. This addresses our college goals #1 Learning and Instruction, #2 Student Support and Service.

4. Increase division retention rate from 89.8% up to 94.8%, which is an increment of 5%. Instructors will provide information to those in need of extra assistance and create a learning environment, through dialogue, discussion, available office hours and email as well as the recommendation of the use of the Learning Resource Center. This addresses our college goal #2 Student Support and Service.
UNIT PLAN “PART A” NARRATIVE

SLO ASSMT RESULTS NARRATIVE

The department full-time and adjuncts faculty have been very involved in creating, implementing, assessing and updating SLOs for all courses offered.

STAFFING IMPLICATIONS

Develop an online group page as an alternative to communicate with adjunct instructors. Since not all adjunct instructors are able to attend departmental meetings at the same time. Attend workshops regarding new technology and computer knowledge for all instructors. New instructors will learn how to use Harbor College’s Faculty and Staff Resources on the computer.

TECHNOLOGY IMPLICATIONS

Create a computer lab for the Kinesiology Building. The college will provide the necessary lines for the computer lab as well as classrooms, offices and other facility needs for the department.
UNIT PLAN "PART B" CORE ACTIVITIES

Instructions:

Core Activities Essential to the functioning of the unit
Activities that are critical to the education of the students in this dept. Academic integrity lost without having these activities:
FT Fac
Penn Classified Compliance

Health and Kinesiology Instructor / Head Coach – Full-Time – Need to hire.
Adapted kinesiology Instructor – Full-Time
Health and Kinesiology Instructor – Full-Time
Fitness Training Skills Certificate – 17 Units (CTE)
Associate of Arts Degree – Kinesiology 18 units
Kinesiology Transfer Model Curriculum
Men & Women Facilities Attendants
Health 2, Health 6, Health 11, Health 12, courses
Classes for intercollegiate athletics, 7 classes
Classes that support intercollegiate athletics, 12 classes
Kinesiology Department office assistant
Computers and software tracking system for Wellness Center

College Strategy

<table>
<thead>
<tr>
<th></th>
<th>1.1</th>
<th>2.1</th>
<th>3.1</th>
<th>4.1</th>
<th>5.1</th>
<th>6.1</th>
<th>7.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>1.2</td>
<td>X</td>
<td>3.2</td>
<td>4.2</td>
<td>5.2</td>
<td>X</td>
<td>6.2</td>
</tr>
<tr>
<td>X</td>
<td>1.3</td>
<td>X</td>
<td>X</td>
<td>3.3</td>
<td>4.3</td>
<td>X</td>
<td>6.3</td>
</tr>
<tr>
<td>X</td>
<td>1.4</td>
<td>X</td>
<td>3.4</td>
<td>X</td>
<td>4.4</td>
<td>X</td>
<td>6.4</td>
</tr>
<tr>
<td>X</td>
<td>1.5</td>
<td></td>
<td>3.5</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Relevant Program Review References
(2 yr Voc/6 yr Acad Plan of Action)

The core activities have been identified as part of the 6 year planning and course offerings.

12/8/11 unitplanpartb
UNIT PLAN “PART B” CORE ACTIVITIES

Relevant SLO/SAO Assessment Results

All courses offered for the core activities have been reviewed, assessed, implemented, and have been changed in order to be updated.

Additional support material establishing activity's importance

Smart classrooms available for instruction. Larger space of Wellness facility to accommodate a greater number of students (with and without special needs).

Resources Required (positions, supplies, equipment, etc.)

New facility, hiring full-time Kinesiology instructor, and newly hire full-time Health instructor. Developing and approving a vocational program for the Kinesiology Department.

Budget

<table>
<thead>
<tr>
<th>“New” Funding</th>
<th>X Prog 100</th>
<th>TOTAL COST (estimate):</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>SFP:</td>
<td>$65,000</td>
</tr>
<tr>
<td>X Yes</td>
<td>VTEA</td>
<td>Other: must specify here</td>
</tr>
</tbody>
</table>

If Core Activities require NEW funding, how will they be funded?

Through Program 100.
UNIT PLAN "PART B" ESSENTIAL ACTIVITIES

Instructions:

Essential to the functioning of the Unit
Activities, while important, are not critical.
PT Fad/Temp
Classified employees

Several sections for the same Health course
Elective kinesiology courses, Lab and Lecture
Athletic team courses in season
Athletic teams courses in the off season
Harbor Teacher Prep. courses (Health & Kinesiology courses)

College Strategy

<table>
<thead>
<tr>
<th></th>
<th>1.1</th>
<th>2.1</th>
<th>3.1</th>
<th>4.1</th>
<th>5.1</th>
<th>6.1</th>
<th>7.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>1.2</td>
<td>2.2</td>
<td>3.2</td>
<td>4.2</td>
<td>5.2</td>
<td>6.2</td>
<td>7.2</td>
</tr>
<tr>
<td></td>
<td>1.3</td>
<td>2.3</td>
<td>3.3</td>
<td>4.3</td>
<td>5.3</td>
<td>6.3</td>
<td>7.3</td>
</tr>
<tr>
<td>X</td>
<td>1.4</td>
<td>2.4</td>
<td>3.4</td>
<td>4.4</td>
<td>5.4</td>
<td>6.4</td>
<td>7.4</td>
</tr>
<tr>
<td>X</td>
<td>1.5</td>
<td></td>
<td>3.5</td>
<td></td>
<td></td>
<td></td>
<td>7.5</td>
</tr>
</tbody>
</table>

Relevant Program Review References
(2 yr Voc/6 yr Acad Plan of Action)

Essential activity courses have been identified as part of the 6 year planning and course offerings.

Relevant SLO/SAO Assessment Results

All courses offered for the essential activities have been reviewed, assessed, implemented, and have been changed in ordered to be updated.

12/8/11 unitplanpartb
UNIT PLAN “PART B” ESSENTIAL ACTIVITIES

Additional support material establishing activity’s importance

Smart classrooms available for instruction. Larger space of Wellness facility to accommodate a greater number of students (with and without special needs).

Resources Required (positions, supplies, equipment, etc.)

New facility, hiring full-time Kinesiology instructor, and newly hire full-time Health instructor. Developing and approving a vocational program for the Kinesiology Department.

Budget

<table>
<thead>
<tr>
<th>“New” Funding</th>
<th>Prog 100</th>
<th>TOTAL COST (estimate):</th>
</tr>
</thead>
<tbody>
<tr>
<td>x No</td>
<td>SFP:</td>
<td>$</td>
</tr>
<tr>
<td>Yes</td>
<td>VTEA</td>
<td>Other: must specify here</td>
</tr>
</tbody>
</table>

If Essential Activities require NEW funding, how will they be funded?

N/A

12/8/11 unitplanpartb