

Proposal for Accreditation Coordination, 2008-09

This proposal is submitted on behalf of Jim Stanbery and Ellen Joiner, who are applying jointly to share responsibility for the research and writing of the college's accreditation mid-term report and for coordinating preparations for the college's next accreditation self-study. Both applicants will serve as accreditation coordinators with Jim Stanbery ultimately responsible for the effort. Duties will begin with the beginning of the first summer session in June, 2008 and continue through the completion of the mid-term report.

Both coordinators will report regularly to the Academic Senate and to the College Planning Council.

Achievement of the following objectives are to be fully underway by the beginning of the fall semester:

- 1) Organization of all materials related to the self-study in a single permanent physical repository where these materials will be readily accessible in hard copy format as well as a virtual repository where these materials will be accessible on-line.
- 2) The posting on the college website and the continuous updating of these materials in a fully accessible authorized format.
- 3) Continuous updating of progress toward fulfillment of the accrediting commission's 2006 recommendations and every planning agenda item in the 2006 self-study.
- 4) Active involvement in the development of the mid-term accreditation report which will include an information campaign (1) to attain the widest possible awareness of and participation in the development of the 2012 self-study and (2) to make the self-study process a core unifying and continuous self-assessment tool of the college.

In order to achieve these objectives the coordinators request the following in order to facilitate and support their work:

- 1) Office space to create the repository of self-study materials.
- 2) Budgetary support for materials pertinent to the work including office supplies, a Vista-compatible computer, and color printer.
- 3) Secretarial and Web support to carry on the organization of web materials and hard copies.
- 4) Total compensation would be allocated as a .2 for Stanbery and Joiner for the duration of the summer, to be followed by a .4 for each coordinator in the fall semester. Compensation for the fall will be subject to reallocation to reflect the level

of college satisfaction with the coordinator's work as well as the coordinators' satisfaction with the support for their efforts.