Educational Support Services: New (to the District) Course

- **College Level Approval**
- **Course Outline sent to District Office of Curriculum Support**

**Tech Review (5 days):**
- Enter Course into Protocol as Pending
- Enter into weblog
- Email the posting (within 5 days of outlines received)

**College: No**

**Educational Services: NO**

- 20 day vetting - Colleges have opportunity to comment
- New Course placed on Board Agenda (Next)
- Approval Status - Proposed Course Log updated
- Course Activated in Protocol

**Board: NO**

- Obtain CB00 Number
- Board Approved Course

**YES**

- Course Deactivated in Protocol
- Web Log Updated

*Draft: 8/26/08*