

## Section I: BASIC COURSE INFORMATION

**Outline Status: Approved Outline**

1. **COLLEGE:** L.A. HARBOR COLLEGE
2. **SUBJECT:** COMPUTER INFORMATION SYSTEMS
3. **COURSE NUMBER:** 070
4. **COURSE TITLE:** CISCO NETWORKING ACADEMY I
5. **UNITS:** 3
6. **CATALOG COURSE DESCRIPTION:**

The first in a four course sequence. that qualifies the student to take the CISCO CCNA Certification Test; and covers Fundamentals of Computer Internet-working, Safety Technology, Protocols, Network Theory and Standards, Cabling, Electrical Considerations, OSI Models, IP Addressing and basic networking Hardware.

7. **CLASS SCHEDULE COURSE DESCRIPTION:**

The first in a four course sequence. that qualifies the student to take the CISCO CCNA Certification Test; and covers Fundamentals of Computer Internet-working, Safety Technology, Protocols, Network Theory and Standards, Cabling, Electrical Considerations, OSI Models, IP Addressing and basic networking Hardware.

8. **INITIAL COLLEGE APPROVAL DATE:** 10/5/16

9. **LAST UPDATE DATE:** 10/5/16

10. **CLASS HOURS:**

	Standard Hrs Per Week (based On 18 weeks)	Total Hs per Term (hrs per week x 18)	Units
Lecture:	2	36	2
Lab/Activity (w / homework):	0	0	0
Lab/Activity (w /o homework):	3	54	1
Totals:	Lecture: <span style="color: blue;">2</span>	Lecture: <span style="color: blue;">36</span>	Lecture: <span style="color: blue;">2</span>
	Lab: <span style="color: blue;">3</span>	Lab: <span style="color: blue;">54</span>	Lab: <span style="color: blue;">1</span>
	Total: <span style="color: red;">2</span>	Total: <span style="color: red;">36</span>	Total: <span style="color: red;">3</span>
<i>Totals In Protocol:</i>	Lecture: <span style="color: blue;">2</span>	Lecture: <span style="color: blue;">36</span>	
	Lab: <span style="color: blue;">3</span>	Lab: <span style="color: blue;">54</span>	
	Total: <span style="color: red;">5</span>	Total: <span style="color: red;">90</span>	Total: <span style="color: red;">3</span>

11. **PREREQUISITES, COREQUISITES, ADVISORIES ON RECOMMENDED PREPARATION, and LIMITATION ON ENROLLMENT:**

**Note:** The LACCD's *Policy on Prerequisites, Corequisites and Advisories* requires that the curriculum committee take a separate action verifying that a course's prerequisite, corequisite or advisory is an 'appropriate and rational measure of a student's readiness to enter the course or program' and that the prerequisite, corequisite or advisory meets the level of scrutiny delineated in the policy.

**PREREQUISITES: Yes**

	Subject	Number	Course Title	Units	Validation Approval Date
	COMPUTER INFORMATION SYSTEMS	001	PRINCIPLES OF BUSINESS COMPUTER SYSTEMS I	3	10/5/16

**COREQUISITES: Yes**

	Subject	Number	Course Title	Units	Validation Approval Date
Or	COMPUTER INFORMATION SYSTEMS	001	PRINCIPLES OF BUSINESS COMPUTER SYSTEMS I	3	10/4/16

**ADVISORIES: No**

	Subject	Number	Course Title	Units	Validation Approval Date
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**12. OTHER LIMITATIONS ON ENROLLMENT:** (See Title 5, Section 58106 and Board Rule 8603 for policy on allowable limitations. Other appropriate statutory or regulatory requirements may also apply):

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## Section II: COURSE CONTENT AND OBJECTIVES

### 1. COURSE CONTENT AND OBJECTIVES:

COURSE CONTENT AND SCOPE - <b>Lecture:</b> Outline the topics included in the lecture portion of the course ( <i>Outline reflects course description, all topics covered in class</i> ).	Hours per topic	COURSE OBJECTIVES - <b>Lecture:</b> Upon successful completion of this course, the student will be able to..(Use action verbs - see <a href="#">Bloom's Taxonomy</a> for 'action verbs requiring cognitive outcomes.')
Module 1: Network and Layered Communications	8	1. Master basic content: OSI Model, Inter-working Devices, IP Addressing, LAN Media & Topologies, Structured Cabling, Electronics 2. Master Lab Skills: Cable management techniques 3. Master the technique of IP addressing 4. Apply protocols to network models 5. Demonstrate the knowledge of understanding the various media used in networking and where to apply it. 6. Demonstrate the knowledge of the various topologies used and when to use them 7. Master the skill required to make and run cabling 8. Demonstrate the knowledge of the function of a layered network
Module 2; Networking Devices	4	
Module 3: IP Addressing	8	
Module 4: Address Resolution Protocols	4	
Module 5: Media and Design	4	
Module 6: Topology	4	
Module 7: Structured Cabling	2	
Module 8: Network and Layered Communication	2	
Total:	36	
Total Hrs In Protocol:	36	

### 1. (cont'd) LAB:

COURSE CONTENT AND SCOPE - <b>Lab:</b> Outline the topics included in the laboratory portion of the course ( <i>Outline reflects course description, all topics covered in class</i> ).	Hours per topic	COURSE OBJECTIVES - <b>Lab:</b> Upon successful completion of this course, the student will be able to..(Use action verbs - see <a href="#">Bloom's Taxonomy</a> for 'action verbs requiring cognitive outcomes.')
Module 1: Network and Layered Communications	8	1. Master the skills required to set up and program a LAN and program routers 2. The student will be able to identify and determine the functions of network devices 3. Student will be able to demonstrate an understanding of the importance of addressing protocols 4. Student will demonstrate an understanding of, and the application of APR and RASP protocols 5. Student will be able to visually identify and determine the appropriate use of various media 6. Student will identify and construct various network configurations
Module 2; Networking Devices	6	
Module 3: IP Addressing	10	
Module 4: Address Resolution Protocols	6	
Module 5: Media and Design	6	

Module 6: Topology	6	7. Student will demonstrate connection between various networking devices  8. Student will demonstrate an understanding of electrical and electronic concepts  Student Learning Outcomes (SLO) for this course can be viewed at <a href="http://www.lahc.edu/facultystaff/slo/cACourseassessment.html">http://www.lahc.edu/facultystaff/slo/cACourseassessment.html</a>
Module 7: Structured Cabling	6	
Module 8: Network and Layered Communication	6	
Total:		54
Total Hrs In Protocol:		54

## Essential Academic Skills: Reading and Communication

### 2. REQUIRED TEXTS:

Provide a representative list of textbooks and other required reading; include author, title and date of publication:

Cisco Networking Academy Introduction to Networks Companion Guide , CISCO PUBLICATIONS, 2016; Cisco Networking Academy CCNA Routing and Switching Portable Command Guide 3rd Edition, CISCO PUBLICATIONS, 2013

### 3. READING ASSIGNMENTS:

If applicable, reading assignments in this course may include but are not limited to the following:

On-Line reading assignments through the Cisco Academy and recommend books

### 4. WRITING ASSIGNMENTS:

Writing assignments, as required by Title 5, in this course may include, but are not limited to the following:

Instructor generated tests and quizzes, on-line tests, quizzes, and final exam generated via secured WEB site

## Essential Academic Skills: Critical Thinking and Other Course Components

### 5. REPRESENTATIVE ASSIGNMENTS THAT DEMONSTRATE CRITICAL THINKING:

Provide examples of assignments, as required by Title 5, that demonstrate critical thinking.

Practice problems in how and when specific protocols will be used, solving exercises that require the student use his knowledge of various topologies and what protocols to use, observations of a network in progress and analyzing

how the network operates.

#### 6. SELF-REFLECTIVE LEARNING:

If applicable, describe how students will reflect on their development as active learners. Provide representative examples below.

#### 7. COMPUTER COMPETENCY:

If applicable, explain how computer competency is included in the course.

Student will use the computer in the study of protocols and procedure

#### 8. INFORMATION COMPETENCY:

If applicable, explain how information competency is included in the course.

## Evaluation and Instruction

#### 9. REPRESENTATIVE OUTSIDE ASSIGNMENTS (Homework):

Out of class assignments may include, but are not limited to the following:

N/A

#### 10. METHODS OF EVALUATION:

Title 5, section 55002 requires grades to be 'based on demonstrated proficiency in subject matter and the ability to demonstrate that proficiency, at least in part, by means of essays, or, in courses where the curriculum committee deems them to be appropriate, by problem solving exercises or skills demonstrations by students.' Methods of evaluation may include, but are not limited to the following (please note that evaluation should measure the outcomes detailed 'Course Objectives' at the beginning of Section II):

The student will take a 50 question exam covering the material as described in the SLO above. 46 to 50 = Excellent  
45 to 40 = Good 35 to 39 = Fair 0 to 34 = Poor

#### 11. METHODS OF INSTRUCTION:

Methods of instruction may include, but are not limited to the following.

- Discussion
- Activity

- Field Experience**
- Independent Study**
- Purposeful Collaboration**
- Other (Please Explain)**

**12. SUPPLIES:**

List the supplies the student must provide.

N/A

**13. DIVERSITY:**

If applicable, explain how diversity (e.g., cultural, gender, etc.) is included in the course.

**13. SCANS COMPETENCIES:**

(required for all courses with vocational TOP Codes; recommended for all courses)

**SCANS** (Secretary's Commission on Necessary Skills) are skills the Department of Labor identified, in consultation with business and industry leaders, which reflect the skills necessary for success in the workplace. Check the appropriate boxes to indicate the areas where students will develop the following skills (please note that all SCANS competencies do not apply to all courses):

*RESOURCES*

- Managing Time:** Selecting relevant goal-related activities, ranking them in order of importance, allocating time to activities, and understanding, preparing and following schedules.
- Managing Money:** Using or preparing budgets, including making cost and revenue forecasts; keeping detailed records to track budget performance, and making appropriate adjustments.
- Managing Material and Facility Resources:** Acquiring, storing, allocating, and distributing materials, supplies, parts, equipment, space or final products in order to make the best use of them.

*INTERPERSONAL*

- Participating as Member of a Team:** Working cooperatively with others and contributing to group's efforts with ideas, suggestions and effort.
- Teaching Others New Skills:** Helping others learn needed knowledge and skills.

- Exercising Leadership:** Communicating thoughts, feelings, and ideas to justify a position, encouraging, persuading, convincing or otherwise motivating an individual or group, including responsibly challenging existing procedures, policies or authority.
- Negotiating:** Working toward agreement that may involve exchanging specific resources or resolving divergent interests.
- Working with Cultural Diversity:** Working well with men and women and with people from a variety of ethnic, social, or educational backgrounds.

## *INFORMATION*

- Acquiring and Evaluating Information:** Identifying a need for data, obtaining the data from existing sources or creating them, and evaluating their relevance and accuracy.
- Organizing and Maintaining Information:** Organizing, processing and maintaining written or computerized records and other forms of information in a systematic fashion.
- Interpreting and Communicating Information:** Selecting and analyzing information and communicating the results of others, using oral, written, graphic, pictorial, or multimedia methods.
- Using Computers to Process Information:** Employing computers to acquire, organize, analyze and communicate information.

## *SYSTEMS*

- Understanding Systems:** Knowing how social, organizational and technological systems work and operating effectively with them.
- Monitoring and Correcting Performance:** Distinguishing trends, predicting impacts of actions on system operations, diagnosing deviations in the functioning of a system/organization, and taking necessary steps to correct performance.
- Improving or Designs Systems:** Making suggestions to modify existing systems in order to improve the quality of products or services and developing new or alternative systems.

## *TECHNOLOGY*

- Selecting Technology:** Judging which sets of procedures, tools or machines, including computers and their programs, will produce the desired results.
- Applying Technology to Tasks:** Understanding overall intent and proper procedures for setting up and operating machines, including computers and their reprogramming systems.
- Maintaining and Troubleshooting Equipment:** Preventing, identifying, or solving problems with equipment, including computers and other technologies.

## Section III: RELATIONSHIP TO COLLEGE PROGRAMS

**1. THIS COURSE WILL BE AN APPROVED REQUIREMENT FOR AN APPROVED ASSOCIATE DEGREE OR CERTIFICATE PROGRAM: **Yes****

a. If yes, the course will be a **restricted elective** portion of the 'approved program' listed on the State Chancellor's Inventory of Approved Programs (approved programs can be found on the State Chancellor's Office website at <https://misweb.cccco.edu/webproginv/prod/invmenu.htm>)

<a href="#">Computer Info Systems - Business Systems AS - Program: 070730 State ID: 10685</a> <a href="#">Computer Info Systems - Information Management AS - Program: 070200 State ID: 10686</a>
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**2. GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE STATUS:**

a. **Area Requested: **None****

**Approval Date:**

If applicable, provide an explanation of how the course meets the General Education parameters for one of the five general education areas - Natural Sciences, Social and Behavioral Sciences, Humanities, Language and Rationality, Health and Physical Education -- contained in Board Rule 6201.14 -General Education Requirements.

[http://www.laccd.edu/board\\_rules/documents/Ch.VI-ArticleII.pdf](http://www.laccd.edu/board_rules/documents/Ch.VI-ArticleII.pdf)

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b. **Area Requested: **None****

**Approval Date:**

If applicable, provide an explanation of how the course meets the General Education parameters for one of the five general education areas - Natural Sciences, Social and Behavioral Sciences, Humanities, Language and Rationality, Health and Physical Education -- contained in Board Rule 6201.14 -General Education Requirements.

[http://www.laccd.edu/board\\_rules/documents/Ch.VI-ArticleII.pdf](http://www.laccd.edu/board_rules/documents/Ch.VI-ArticleII.pdf)

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## Section IV: ARTICULATION INFORMATION

(Complete in consultation with College Articulation Officer)

### 1. TRANSFER STATUS:

a. Transferable to the University of California: <b>No</b>	c. Transferable to the California State University: <b>Yes</b>
b. <b>UC Approval Date:</b>	d. <b>College Approval Date: 10/5/16</b>

### 2. GENERAL EDUCATION FOR TRANSFER:

<b><i>IGETC Certification</i></b>	<b><i>CSU Certification</i></b>
<p>a. <b>Area Requested:</b></p> <p>b. <b>Date Requested:</b></p> <p>c. <b>IGETC Approval Date:</b></p> <p>If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in IGETC Certification Guidelines.</p> <input type="text"/>	<p>a. <b>Area Requested:</b></p> <p>b. <b>Date Requested:</b></p> <p>c. <b>CSU Approval Date:</b></p> <p>If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in CSU Certification Guidelines.</p> <input type="text"/>
<p>a. <b>2nd Area Requested:</b></p> <p>b. <b>Date Requested:</b></p> <p>c. <b>IGETC Approval Date:</b></p> <p>If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in IGETC Certification Guidelines.</p> <input type="text"/>	<p>a. <b>2nd Area Requested:</b></p> <p>b. <b>Date Requested:</b></p> <p>c. <b>CSU Approval Date:</b></p> <p>If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in CSU Certification Guidelines.</p> <input type="text"/>

### 3. MAJOR REQUIREMENT FOR TRANSFER:

Will this course be articulated to meet lower division major requirements?: **Yes**

List college/university and the majors:

**CAN NUMBER:**                      **CAN SEQUENCE #:**

CAN Approval -

Date requested:                      Date approved:

## Section V: SUPPLEMENTAL COURSE INFORMATION

1. DEPT/DIVISION NAME: **Business**
2. DEPT/DIVISION CODE: **20**
3. SUBJECT CODE: **207**
4. SUBJECT ABBREVIATION: **CO INFO**
5. RECOMMENDED MINIMUM QUALIFICATION AREA:
6. ABBREVIATION FOR TRANSCRIPTS: **CISCO NETWRK ACADEMY**
7. DEGREE CREDIT:

Indicate whether the course meet the 'standards for approval' for degree credit course set forth in Title 5, section 55002(a)(2), which requires the course to have a degree of intensity, difficulty, and vocabulary that the curriculum committee has determined to be at the college level: **Degree Applicable**

8. GRADING METHOD: **LETTER GRADE**
9. REPETITIONS: # of times repeated for credit: **0**

If this course is repeatable, explain how repetition of this course meets Title 5, section 55041(c)(2)(B):

10. PRIOR TO TRANSFERABLE LEVEL:

This course attribute applies to **English, Writing, ESL, reading and mathematics** courses ONLY. If applicable, indicate how many levels below the transferable level this course should be placed: **Not applicable**

11. CREDIT BASIC SKILLS:

Title 5, section 55000(j) defines basic skills as 'courses in reading, writing, computation, and English as a Second Language, which are designated as non-degree credit courses pursuant to Title 5, section 55002(b)'.: **No**

12. CROSS REFERENCE:

Is this course listed as equivalent in content to existing College/District courses in another discipline?: **No**

If Yes, list courses (documentation of cross-discipline agreement must be provided):

13. COURSE SPECIFICALLY DESIGNED FOR STUDENTS W/ DISABILITIES:

Title 5, section 56029 allows a course to be repeatable when continuing success of the students with disabilities is dependent on additional repetitions of a specific class. Is this course designated as an 'approved special class' for students with disabilities?: **No**

If yes, provide an explanation of how this course meets the requirements of Title 5, section 56029:

**14. COOPERATIVE EDUCATION STATUS:**

Title 5, section 55252 allows for two types of Cooperative Education: 1) General Work Experience Education -- i.e., supervised employment, which is intended to assist students in acquiring desirable work habits, attitudes and career awareness, which need not be related to the students' educational goals; or 2) Occupational Work Experience Education - i.e., supervised employment, extending classroom based occupational learning at an on-the-job learning station, which is related to the students' educational or occupational goal. Is this course part of the college's approved cooperative work experience education program?: **No**

**15. COURSE CLASSIFICATION: **Credit Course****

Note: A course's Classification, TOP Code and SAM code must be aligned -- e.g., Courses with an 'Occupational' Course Classification must have an 'Occupational' TOP Code and a SAM Code of A, B, C, or D; courses that do not have an 'Occupational' Course Classification cannot have an Occupational TOP Code and must have an 'E' SAM Code. Courses coded as 'basic skills' in #11 should be coded 'Adult and Secondary Basic Skills.'

**16. TOP CODE - (6 digits XXXX.XX): **0702.00****

Course content should match discipline description in Taxonomy of Programs found at <http://ecd.laccd.edu/TaxonomyOfPrograms.pdfcurriculum.htm>

**17. SAM CODE (Student Accountability Model): **C****

**18. FUNDING AGENCY CODE:**

**19. STATE COURSE ID:**

## Section VI: APPROVAL STATUS

### 1. APPROVAL STATUS:

		Approval Date Of	Board Date	Requested Effective Semester	Approved Effective Semester
a.	<input checked="" type="checkbox"/> <b>New Course</b>	College: 10/5/16	Board: 11/2/16	Effective Semester: Spring 2017	Effective Semester:
b.	<input type="checkbox"/> <b>Addition of Existing District Course</b>	College:	Board:	Effective Semester:	Effective Semester:
c.	<input type="checkbox"/> <b>Course Change*</b>	College:		Effective Semester:	Effective Semester:
d.	<input type="checkbox"/> <b>Outline Update</b>	College:			Effective Semester:
e.	<input type="checkbox"/> <b>New Course</b>	College:		Effective Semester:	Effective Semester:
f.	<input type="checkbox"/> <b>New Course</b>	College:	Board:	Effective Semester:	Effective Semester:

\* Changes to a course require the completion of a 'Course Change Request' form and approval by the college's Curriculum Committee. In some cases districtwide approval is also required; see, Administrative Regulation E-65, section 3(c) for details.

## Section VII: APPROVAL INFORMATION FOR NEW OR ADDED COURSES

(complete in consultation with Department Chair and the appropriate Academic Administrator)

1. ORIGINATOR: [daviscl](#)

2. DEPARTMENT: [20](#)

3. IF THIS IS A NEW COURSE, INDICATE HOW THE COLLEGE PLANS TO MEET THE EXPENSE OF THIS COURSE:

By additional funds. Describe:

[CTE and Perkins Funding](#)

By deleting courses from the college catalog and course database. List specific courses to be deleted:

[N/A](#)

By deleting sections of existing course. List courses and number of sections to be deleted:

FIRST YEAR: [N/A](#) SECOND YEAR: [N/A](#) THIRD YEAR: [N/A](#)

By rotating sections of existing courses. List courses and number of sections to be rotated, as well as the semesters in which they will be offered:

4. IMPACT

**IMPACT -- Will this course directly impact other course offerings and/or associate degree or certificate programs on campus?** (If yes, briefly explain how)

[No known direct impact](#)

5. METHOD OF SUPPORT

-- Indicate how the college plans to support the proposed course:

A. Additional staff -- List additional staff needed:

[N/A](#)

B. Classroom -- List classroom type needed:

[Computer Lab T203](#)

C. Equipment -- List new equipment needed and indicate funding source for any new equipment:

[No additional Hardware](#)

D. Supplies- List supplies and indicate dollar value:

[Supplies furnished by CISCO](#)

E. Library/Learning Resources- The course initiator shall consult with the College Librarian and review the college library,

book, periodical, and electronic resource collections relevant to this course. List additional titles and resources to be considered for purchase as funding permits:

[No additional funding for Library and Learning Resources](#)

## CERTIFICATION AND RECOMMENDATION

- This course meets Title 5 requirements for Associate Degree applicable college credit towards an Associate Degree.
- This course meets Title 5 requirements but does not satisfy the requirements for an Associate Degree applicable course.

**We certify that the information and answers above properly represent this course.**

Originator	Date
Department/Cluster Chairperson	Date
Articulation Officer	Date
Librarian	Date
Dean (if applicable)	Date
Curriculum Committee Chairperson	Date
Academic Senate President	Date
Vice President, Academic Affairs	Date
College President	Date

## Section VIII: ADDENDA

(Uploaded Documents)

<a href="#">Prerequisite Document</a>	<a href="#">Prerequisite Document</a>	<a href="#">Limitations on Enrollement-Prereq or Coreq_070.docx</a>
<a href="#">SLO Addendum</a>	<a href="#">SLO Addendum</a>	<a href="#">SLO CISCO 070.doc</a>