

Nursing Program Application Instructions

Read all 3 steps to this application process.

1. Submit an application for admission to Los Angeles Harbor College if you are not a current student: (No application fee required):

Apply to Los Angeles Harbor College online at:

http://www.cccapply.org/applications/CCCApply/apply/Los_Angeles_Harbor_College.html

OR

Download a paper application form from

http://www.laccd.edu/student_information/documents/admission_application.pdf and apply in person.

Attention international students [click here](#) for more information about your application

2. Complete and submit online Los Angeles Harbor College Nursing Program application: Only available during the application filing periods.
3. Download, print out and complete transcript coversheet from <http://www.lahc.edu/classes/nursing/transcript%20cover.pdf> then submit completed coversheet with all necessary transcripts** to Toni Thompson in the Nursing Building.

**** Transcripts:**

- a) Verification of United States high school graduation or equivalent: Official high school transcripts, GED, certificate of equivalency/proficiency, or diploma Official International transcript evaluation report indicating equivalency, or verification of an earned Associate's degree or higher: official college transcript.
- b) **ALL** official college/university transcript(s), including in-progress coursework
- c) International transcripts require an official evaluation report from approved evaluating agency. The evaluation must state the level of learning equivalent to U.S. high school, associate, or bachelor degree. Please request a "detailed evaluation report".
- d) Granted LAHC General Petitions for equivalent courses, if applicable.
- e) Math Competency results, if applicable.

AFTER THE APPLICATION PERIOD

In the event that the numbers of applicants who meet program prerequisites exceed the number of positions in the program, a non-evaluative selection lottery procedure is utilized to select program candidates.

Selected qualified applicants are invited to take the Assessment Technologies Institute (ATI) Test of Essential Academic Skills (TEAS). A minimum score (67%) is required for students to be admitted into the program. Students who do not achieve the minimum score will be offered remediation with an opportunity to re-take the TEAS, which must be done within one year for admission. For applicants who achieve the required (67%) score on the TEAS test, a second non-evaluative lottery procedure is utilized to select students for admission into the nursing program, based on the number of openings for the semester.

Admitted Students: Students who accept an invitation for admission to the nursing program must complete the following requirements of the LACCD and clinical agencies prior to clinical

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placement: • A criminal background check from the nursing program-designated agency must be completed. (Note: *Students who are denied placement in a clinical agency due to the inability to pass a required background check will not be permitted to continue in the nursing program, unless an appropriate clinical placement can be found at an alternative agency. **Conviction of a felony or misdemeanor may affect a student's eligibility for licensure in the state of California. It is the student's responsibility to contact the California Board of Registered Nursing as soon as possible for more information or to seek clarification.) • Physical Examination, specific laboratory blood studies, TB skin testing, and immunizations as required by the LACCD and clinical agencies. The physical examination must be repeated every 2 years.

- Titers to demonstrate immunity from rubella, rubeola, varicella, hepatitis B, and mumps
- Standard Red-Cross First Aid and Personal Safety certificate (note not required for LVNs or EMTs)
- Current American Heart Association Health-Care Provider level Basic Life Support certification (BCLS)
- Current Student Nurse professional liability insurance. Information and applications for insurance are available in the Health Sciences Division office.

Students must be free from communicable diseases, infection, psychological disorder, and other conditions which would present a threat to, or negatively impact the well being of faculty, students, or consumers, or would prevent the successful performance of responsibilities and tasks required in the nursing program. If any such condition is developed by the student after admission to the program, it may be considered sufficient cause for suspension from the program. Students are responsible for all costs incurred in meeting program requirements and there is a financial commitment to being a student in the nursing program. Expenses incurred include, but are not limited to, books and classroom supplies; uniforms; medical supplies; standardized nursing tests; and mandatory health requirements. For Financial Aid assistance, see <http://www.lahc.edu/studentservices/fees.html>.

IMPORTANT INFORMATION

- Cumulative GPA of all transcripts must be at least 2.5.
- Prerequisite and required general education courses must be completed with a grade of "C" or better.
- Anatomy, Physiology, Microbiology, and Microbiology laboratory must be completed at the time of application and must have a composite GPA of at least 2.50.
- Don't delay. Allow the maximum processing time of transcripts for Admissions Offices. (submit necessary transcript requests and petitions early)
- ADN applications are accepted preferably online or if necessary in person in the LAHC Nursing Department during the application period.
- All materials must be received no later than the end of the last business day (4:30pm) of the current application period.
- Information about the selection process is available on the Associate Degree Nursing website at <http://www.lahc.edu/classes/nursing/index.html>
- Updates and/or changes are posted on the ADN website.

Accreditation Information

Los Angeles Harbor College is accredited by:
Western Association of Schools and Colleges
10 Commercial Boulevard, suite 204
Novato, California 94949
(415) 506-0234
www.accjc.org

The Los Angeles Harbor College Associate Degree Nursing Program is accredited by:
Board of Registered Nursing
P.O. Box 944210
Sacramento, California 94244
(916) 322-3350
www.rn.ca.gov

The Los Angeles Harbor College Associate Degree Nursing Program is accredited by:
National League for Nursing Accrediting Commission
3343 Peachtree Road NE, Suite 500
Atlanta, GA 30326
(404) 975-5000
www.nlnac.org