

SHERIFFS DEPARTMENT

[Back to Table of Contents](#)

PROGRAM REVIEW REPORT

Part I: Mission

LOS ANGELES COUNTY SHERIFFS DEPARTMENT

1. The purpose of campus law enforcement personnel is to provide safety for students and staff.
2. Previous objectives dealt with monitoring crime and injury incidents on campus.

2.1 Current program expands law enforcement on campus to include community relations, injury prevention program, liaison with neighboring businesses and other law enforcement agencies.

Goal: Improve student, staff and community relations. Budget: Contract inclusive.
Objective: Creation of community friendly crime prevention/education program. Person Responsible: College Sheriff. Time line: Initiated-April 2003. Projected completion December 2004.

Goal: Reduction of injuries to campus students and staff. Budget: Contract Inclusive.
Objective: Program that educates officers to identify safety concerns on campus. Person Responsible: College Sheriff. Time line: Initiated-April 2003. Incomplete.

Goal: Escort Cart Program. Budget: Maintenance- \$500 per year.
Objective: Provide vehicle escort for students and staff throughout campus 24 hours/ 7days a week. Person Responsible: College Sheriff. Time line: Initiated-June 2003. Program Complete.

2.2 Increased officer visibility and availability integrated with improved community relations has significantly reduced crime/incidents on campus. Injuries to students and staff have noticeably declined. Friendly perception of campus law enforcement has assisted in reporting potential crime and safety concerns by students and staff.

3. The Clery Act provides students, staff and community with recent crime incidents that occur on campus. Recent transition from college campus police to Los Angeles County Sheriffs Department services.

3.1 The Clery Act educates students and staff to types and frequency of crime on campus thus prompting more interaction with law enforcement personnel. Los Angeles County Sheriffs Department's vast resources and established programs permits expeditious implementation of recently created goals.

3.2 College students and staff are definitely provided with a better learning and working environment that has less crime and incidents to preoccupy their daily routines.

4. The Sheriff's Department is supportive in providing the optimum learning environment for students and staff. Needs on campus have been facilitated by frequent interaction between students, staff and law enforcement personnel.

Part II: Need

5. Sheriff's Staff: (1) College Sheriff, (1) Deputy Generalist, (9) Security Officers, (5) Cadets-Student Workers, (1) District Senior Clerk.

5.2 Faculty, staff and students request current staffing levels.

5.3 Total unit staff of 17 equates to one staff member for every 560 students.

also add notes of staff to employees
5.4 Strategic deployment of personnel according to need. Research of crime statistics determines schedule and assignment of Sheriff's personnel.

Part III: Quality

6. Escort vehicles as well as Sheriff's vehicles allows for faster response times. Response times are monitored by shift supervisors with each call for service logged and addressed.

6.1 Encouragement of staff to enroll in campus classes and school activities. Provide current First Aid training for all staff members.

Shipp
6.2 Participation in campus activities provides officers with genuine insight into to the needs of faculty, staff and students. As first responders, Sheriff's personnel have found First-Aid training essential in emergent life threatening situations.

6.3 The desire to provide a stable environment leads to direct improvement of all Sheriff's services such as traffic and parking enforcement.

7. Involvement with campus activities has seen morale improve significantly. Sheriff's personnel are highly motivated to provide the best service possible. Department personnel are continuously educated on the diversity and tolerance of differences among staff and students.

8. Facilities Renewal

1. Sheriff's Office is strategically located and has adequate size and layout proportions.
2. Current station conditions are adequate and meet Sheriff's Department standards.
3. Repairs to station floor and ceiling are ongoing.
4. No significant changes at current facility.
5. Temporary relocation of station to P.E. Building per Prop. A. by 12-01-04.
Permanent relocation to Wellness Center per Prop. AA by 02-02-06

9. Communications equipment upgrades at both temporary and permanent relocations by Sheriff's Department.

9.1 Calls for service dispatched and monitored assuring faster responses along with quality control.

9.2 Communications console at dispatch center compatible with mobile radios.

9.3 Training provided by Sheriffs Communication Bureau as equipment becomes available.

9.4 Communication equipment is necessary in monitoring personnel and expansion of campus facilities.

9.5 Sheriffs communication equipment integrated with college fire/emergency alarm systems.

9.6 Dispatch training will be mandatory for all classifications under the supervision of the Sheriff's Department.

9.7 Expansion of the existing dispatch console to centralize emergency/fire systems.

10.1 All major equipment in adequate condition.

10.2 No major equipment needed.

10.3 Miscellaneous office supplies are required to process traffic citation notices for collection. Cost is approximately \$1000.00 per year.

Funds for prison HS

10.4 The Sheriff's Department at Harbor College is able to function with no apparent barriers or obstacles.

11.1 The recent partnership with the student financial aid office and the G.A.I.N. Program will allow for the hiring of student workers as Sheriff's cadets.

11.2 Two cadets are expected to be hired for the fall semester. Equipment and salary for both cadets is projected at \$6000.00 per semester.

11.3 - 11.4 The Sheriff's Department does not receive any private sector grants.

12.1 Partnerships with LAPD Community Relations Officers and the CONOCO Refinery have been established.

*Also
add
this
action*

Part IV:

13. The current Harbor College Sheriff's Office budget is projected through the contract with the Los Angeles Community College District. Staffing will continue at the same level with the only projected possible increase at the Harbor College Prep Program.

Part V:

14. Harbor College Sheriff's Office is compliant with the Clery Act and Amber Alert Programs.

Part VI:

15.1 Harbor College Sheriff's Office five year plan continues to be improved response times for calls for service and providing a law enforcement program that is compassionate and friendly to students, faculty and staff. The relocation and building of the new Sheriff's Office on campus will contain all the attributes to better serve the community.